

Swami Vivekanand Govt. College Ghumarwin (H.P.)

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Code of Ethics to check malpractices and plagiarism in Research

Teaching and research are noble professions based on extremely high moral values. Ethics and honesty are the two most important components of teaching and research. Sometimes, unknowingly publishing or presenting other's work as their own work affects healthy academic atmosphere in the institute. This leads to distress on the reputation of the institute as well as to the individual. So there is a need to assess the research work of the researchers who produces their work in the form of research papers. Especially the research work in the form of papers should be gone through the process of plagiarism checking and has to maintain high academic and production standards. The research work produced should be thoroughly assessed for its viability across the globe and needs to reach the highest success. So it is mandatory to follow certain code of ethics and it should be strictly implemented, which will enhance the quality of the published works.

Matters of Ethical Concern in Research:

I) Plagiarism: It is the most alarming threat towards integrity of research. Plagiarism is an act of fraud. It involves both stealing someone else's work and lying about it afterward. It means the use of material, ideas, figures, code or data without appropriate acknowledgement or permission (in some cases) of the original source. This may involve the following:

- 1) Reproducing, in whole or part, text/sentences from a report, book, thesis, publication or the internet.
- 2) Reproducing one's own previously published data, illustrations, figures, images, or someone else's data, etc.
- 3) Taking material from class - notes or downloading material from internet sites, and incorporating it in one's class reports, presentations, manuscripts or thesis without citing the original source.
- 4) Self plagiarism which constitutes copying exactly from one's own earlier published work in a journal or conference proceedings without appropriate citations.

II) Self - citation: In citing one's own unpublished work, an author must be careful not to provide the status of a manuscript. A paper should not be listed as submitted unless the Author has a written proof from the publisher of the book or editor of a journal that the paper has been accepted for publication.

III) Duplicate Publication: Researchers should not publish same article in two different places. The same is applicable for abstracts. Unexplained duplication of publication refers to self – plagiarism.

Steps to avoid Malpractices:

1. Students or faculty members while going for data collection to other institutes must carry College Letter and their College ID Cards. They need to maintain a record of the institutes visited, persons interviewed/met for research data collection etc.
2. Faculty members while submitting research papers in UGC Journal need to fill up a Copyright Form mentioning issues regarding citations provided and sources referred. The research papers must be sent for blind peer - review in order to check the originality of the paper and maintain the authenticity of the journal. All the issues related to the research paper must be addressed only to the author of the paper and not to the Chief - Editor of the Journal.
3. The Research & Development cell must check the Plagiarism Percentage of the Research papers of the faculty members using Plagiarism Checker and inform the member for any modification required.

Following the directions of UGC, the college has formed a Research & Development Cell to check the malpractices and plagiarism in research. This Cell of SVGC Ghumarwin comprises of five members who take care of the issues and complaints regarding the plagiarism and submit the report after checking through online plagiarism checking software as and when required.

R & D Cell Members:

- 1) Principal
- 2) R & D Coordinator
- 3) Head of Department
- 4) Subject Experts: 2 Senior Faculty members

**Office of the Principal, SVGC Ghumarwin Distt.
Bilaspur (H.P.)-174021**

Office order

Dated: 05/09/2018

With reference to letter No. 1-18/2010(CPP-II)
Dated: 06-08-2018, the research and development
cell of SVGC Ghumarwin is hereby constituted
w.e.f.05/09/2018. Following members are directed
to further act accordingly as per the direction
received from UGC time to time.

Sr. No	Name	
1	Dr. Vasundhara Rajan Bhardwaj	Principal
2	Dr. Nittam Chandel	Research Co-ordinator
3	HOD	Concerned Department
4	Two Senior Faculty Member	Concerned Department


Principal

SVGC Ghumarwin