



# **S.V. GOVT. COLLEGE GHUMARWIN**

**Distt.- Bilaspur, Himachal Pradesh, Pin-174021,**

Phone and Fax 01978-255551. [www.gcghumarwin.org.in](http://www.gcghumarwin.org.in) , [gcghumarwin-hp@nic.in](mailto:gcghumarwin-hp@nic.in)

## **IQAC Meetings Minutes and Action Taken Reports**

The Internal Quality Assurance Cell of Swami Vivekanand Government College was established on 16<sup>th</sup> September 2013. The IQAC consists of senior faculty members, non-teaching members of the college and other members like PTA executives and technical experts. The major objectives of this cell are:

- i. To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- ii. To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

Since the establishment of IQAC, it tried to fulfill different objectives for the all-round development of the institution by implementing the decisions taken during the regular meetings of the cell. The year-wise consolidated Action Taken Report is given as below:

### **1. Action Taken Report for the session 2014-15**

<b>Minutes of the Meeting (recommendations of NAAC Peer Team &amp; Meeting of IQAC held on 22.11.2014 )</b>	<b>Action Taken Report (as per the IQAC meeting held on 24.06.2015)</b>
I. To finalize the academic calendar for the session 2014-15	I. On the recommendations of the IQAC the college finalized the academic calendar for the session 2015-16.
II. The provision of a security guard will be made in the Girls' Hostel	II. On the recommendations of NAAC Peer Team and IQAC the college made the provision of a security guard in the Girls' Hostel for the security of hostlers.
III. After the discussion with BMO, the college will arrange a doctor for the college students	III. On the recommendations of NAAC Peer Team and IQAC the services of a qualified doctors were made available once in a week for the college students.
IV. The college will establish the smart classrooms in the college	IV. On the recommendations of NAAC Peer Team and IQAC three smart classrooms were established in the college for making teaching –learning process more effective.

## 2. Action Taken Report for the session 2015-16

Minutes of the Meeting (as per the IQAC meeting held on 24.06.2015)	Action Taken Report (as per the IQAC meeting held on 10.03.2016)
I. The lecture platforms (cemented) will be constructed in the classrooms	I. On the recommendations/decisions of the IQAC thirty lecture platforms were constructed in all the classrooms of the college.
II. The IQAC decided to provide computers for all the departments & computer labs	II. On the recommendations/decisions of the IQAC twenty two computers of worth Rs. 1032080/- were purchased for different departments and college labs.
III. Keeping in view the requirement of the students and different departments new books for college library will be procured	III. On the recommendations/decisions of the IQAC a good number of new text books, reference books and competitive books were purchased for the centralized library of the college.
IV. To start the green energy initiatives the college will go for solar street lights/solar power plant in near future	IV. On the recommendations/decisions of the IQAC an off-grid Solar power Plant of capacity 15 kwp of worth Rs. 292500/ (under 90:10 scheme) was installed in the college, further six solar street lights were also installed in the girls' Hostel and college campus for the initiation of use of green energy.
V. For increasing the availability of clean drinking water to the students the college will procure the water coolers.	V. On the recommendations/decisions of the IQAC two water coolers with purifiers were installed in the college for providing clean water to the college students.
VI. For the internet accessibility the college campus will be made Wi-Fi enabled	VI. On the recommendations/decisions of the IQAC the entire college was made Wi-Fi enabled.
VII. For the water conservation the college will go for the process for the construction of rainwater harvesting system	VII. On the recommendations/decisions of the IQAC an estimate/DPR for Rainwater Harvesting System was procured from the department of Irrigation and Public Health of HP.
VIII. The IQAC decided to make a badminton court in Girls' hostel	VIII. On the recommendations/decisions of the IQAC the badminton court was constructed in the Girls' Hostel of the College.
IX. The IQAC decided to enhance the sports facilities by purchasing the sports items in near future	IX. On the recommendations/decisions of the IQAC, for enhancing the sports facilities basketball dunking rings, weight lifting set and motorized treadmill were purchased and installed.

X. The maintenance of different labs will be undertaken as soon as possible	X. On the recommendations/decisions of the IQAC maintenance of Physics, Botany, Chemistry, Zoology and Geography labs was executed.
XI. The departments were asked to organize at least one national seminar in the college	XI. On the recommendations/decisions of the IQAC a two Day National seminar on 'Consumer Protection and Consumer welfare in India' was organized by the Department of Public Administration.

### 3. Action Taken Report for the session 2016-17

Minutes of the Meeting (as per the IQAC meeting held on 22.06.2016 & 09.11.2016)	Action Taken Report (as per the IQAC meeting held on (22.04.2017))
I. To organize the National seminar in the college	I. On the recommendations/decisions of the IQAC two National Seminars (one each by department of public Administration and department of Sociology).
II. For keeping the record of MTT scripts some almirah will be purchased	II. On the recommendations/decisions of the IQAC seven almirahs were purchased for the college strong room for storing MTT answer sheets.
III. The college will make efforts to start the PG Courses in the subjects of Science, Arts & Commerce	III. On the recommendations/decisions of the IQAC and college proposal the HP government gave its approval to start PG classes in the subjects of Physics and Mathematics.
IV. The college will organize a workshop regarding use of ICT for teaching staff of the college	IV. On the recommendations/decisions of the IQAC a one-day training programme on usage of Smart board and effective use of ICT in teaching and learning was organized for the college faculty members on 10 <sup>th</sup> March 2016.
V. The college will organize a workshop regarding use of computers for non-teaching staff of the college	V. On the recommendations/decisions of the IQAC a one-day training programme on 'Introduction to MS office and hands on training on MS word' was organized by the IT & BCA department on 10 <sup>th</sup> March 2016.
VI. The college will procure new books for the college library	VI. On the recommendations/decisions of the IQAC and demand of different departments new books for the centralized library were purchased.
VII. The acquired building will be renovated	VII. On the recommendations/decisions of the IQAC the acquired building was repaired.
VIII. The college will procure the equipments	VIII. On the recommendations/decisions of the

for the college library	IQAC new equipments for the labs were purchased.
IX. On the recommendation of NAAC Peer Team the college will establish a Language Lab	IX. On the recommendations of NAAC Peer Team & decisions of the IQAC a Language lab in the department of English was established.
X. The IQAC decided to construct a ramp for physically challenged persons in the college	X. On the recommendations/decisions of the IQAC a ramp for person with disability was constructed in the entrance of main building of the college.

#### 4. Action Taken Report for the session 2017-18

Minutes of the Meeting (held on 23.06.2017)	Action Taken Report (as per the meeting of 14.03.2018)
I. To start PG Courses from the 2017-18	I. MSc (Physics) & MSC (Maths) started
II. To start UG Course (Journalism & Mass communication) from the 2017-18	II. Journalism & Mass Communication course started
III. To start the construction work of auditorium	III. The foundation stone was laid in August 2017
IV. Renovation of chemistry lab & chemistry store	IV. Yet to execute
V. Staff quarters will be allotted	V. Staff quarters allotted
VI. One day workshops for teaching and non-teaching members will be conducted	VI. Workshops conducted on 15.02.2018 & 22.04.2017 by IT & BCA departments
VII. Lab equipments for Physics lab will be purchased	VII. Lab equipments of Rs. 15 lakh were purchased for the Physics lab
VIII. New books for the college library will be purchased	VIII. New books purchased

#### 5. Action Taken Report for the session 2018-19

Minutes of the Meeting (held on 14.06.2018)	Action Taken Report (as per the meeting of 07.09.2019)
I. To start more PG Courses in Science, social Science and Commerce stream	I. The institution started MA (Political science) & M.Com. from the session 2019-20. The college also sought permission to start PG in Chemistry, Botany & Zoology from the academic session 2020-21.
II. Different faculties were asked to organize class seminars, quizzes etc.	II. Most of the department organized these activities.
III. The Career counseling cell of the	III. The cell needed to be strengthened



	college should be strengthened		
IV.	Remedial classes specially for weaker students should be managed	IV.	The time table committee gave a space to tutorial classes
V.	The construction of new block will be accelerated	V.	Correspondence was made by the office to the HPPWD.
VI.	Boxing ring will be shifted to college playground	VI.	The same shifted to college ground in the boxing shed.
VII.	The college library will be shifted to the newly constructed library	VII.	It was shifted to the new building
VIII.	Two smart classrooms will be constructed	VIII.	The equipments for the smart classrooms were procured.
IX.	Different clubs/societies were asked to carry out the activities at regular intervals	IX.	The NSS, NCC, cultural committee, rovers & Rangers, Eco Club, red ribbon Club etc carried out a good range of activities in the session



Dr. Vasundhara Rajan Bhardwaj

Principal

Principal  
S. V. Govt. College Ghumarwin  
Distt. Bilaspur (H.P.) 174021

**THE ANNUAL QUALITY ASSURANCE REPORT (AQAR)****Part – A****I. Details of the Institution**

I.1 Name of the Institution

S.V.GOV.T. COLLEGE GHUMARWIN

I.2 Address Line 1

N.H. 103

Address Line 2

KALARI, PO - NASWAL

City/Town

GHUMARWIN

State

HIMACHAL PRADESH

Pin Code

174021

Institution e-mail address

gcghumarwin-hp@nic.in

Contact Nos.

01978-255551, +91-9418203768

Name of the Head of the Institution:

Jagdish Lal

Tel. No. with STD Code:

01978-255551

Mobile:

+91-9418203768

Name of the IQAC Co-ordinator:

T.R.Singh

Mobile:

+91-8091280423

IQAC e-mail address:

lqac\_gcg@outlook.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

HPCOGN16807

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC(SC)/03/A&A/50

1.5 Website address:

www.gcghumarwin.org.in

Web-link of the AQAR:

www.gcghumarwin.org.in/AQAR2014-15

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.22	Sept.24,2014	5 Years

1.7 Date of Establishment of IQAC : DD/MM/YYYY

July,2014.

1.8 AQAR for the year (for example 2010-11)

2014-2015

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-12 submitted to NAAC on 12-10-2013)

i. AQAR \_\_\_\_\_ First AQAR \_\_\_\_\_ (20/10/2015)

1.10 Institutional Status

University

State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College

Yes ☒ No ☐

Constituent College

Yes ☐ No ☒

Autonomous college of UGC

Yes ☐ No ☒

Regulatory Agency approved Institution

Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)



Type of Institution    Co-education ☒    Men ☐    Women ☐  
    Urban ☐    Rural ☒    Tribal ☐  
 Financial Status    Grant-in-aid ☐    UGC 2(f) ☒    UGC 12B ☒  
    Grant-in-aid + Self Financing ☐    Totally Self-financing ☐

### 1.11 Type of Faculty/Programme

Arts ☒    Science ☒    Commerce ☒    Law ☐    PEI (Phys Edu) ☐

TEI (Edu) ☐    Engineering ☐    Health Science ☐    Management- ☐

Others (Specify)    BCA, BBA and PGDCA courses under self financing program.

### 1.12 Name of the Affiliating University (for the Colleges)

H.P.UNIVERSITY SHIMLA

### 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University    NO

University with Potential for Excellence    NO    UGC-CPE    -

DST Star Scheme    NO    UGC-CE    -

UGC-Special Assistance Programme    NO    DST-FIST    -

UGC-Innovative PG programmes    NO    Any other (Specify)    -

UGC-COP Programmes    NO

## 2. IQAC Composition and Activities

2.1 No. of Teachers    08

2.2 No. of Administrative/Technical staff    01

2.3 No. of students    10

2.4 No. of Management representatives    03

2.5 No. of Alumni

nil

2.6 No. of any other stakeholder and  
community representatives

05(PTA-members)

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

03

2.9 Total No. of members

28

2.10 No. of IQAC meetings held

02

2.11 No. of meetings with various stakeholders:

No.

02

Faculty

Non-Teaching Staff Students

☒

Alumni

Others

2.12 Has IQAC received any funding from UGC during the year?

Yes

☐

No

☒

If yes, mention the amount

N/A

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

1

International

☐

National

1

State

☐

Institution Level

1

(ii) Themes

Food Security in India – Challenges and Ways Ahead

2.14 Significant Activities and contributions made by IQAC

The IQAC keep on suggesting to NCC, NSS, various clubs and societies and Career Counseling Cell incharges to involve students in various constructive and developmental activities to enhance their social and educational growth. To name a few, the following activities were conducted in the college with the active participation of IQAC:

- Entrepreneurship Awareness Camp in Sept. 2014.
- A lecture on "Career Opportunities in Business Management" in Nov. 2014.
- A lecture on "Latest Developments in IT" in Feb. 2015.
- A lecture on "What after Graduation" in March 2015.
- A lecture on "Creative Writing and Development of Communication Skills" in March 2015.
- A lecture on "Career after Graduation" in September 2015.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*



Plan of Action	Achievements
IQAC has planned to implement a few suggestions made by the NAAC team like the establishing Smart Class Rooms, appoint of Security Guard for Girls Hostel, to arrange a Doctor and establish a first aid room and a mechanism to get Feedback from the students.	IQAC has established three Smart Class Rooms in the college, Security Guard has also been arranged for girls' hostel, a First Aid Room has been established, services of a qualified Doctor has also been arranged for the students once in a week and a perform has been devised to get feedback from the students.

\* Attach the Academic Calendar of the year as Annexure. (Calendar attached as annexure – 1.)

2.15 Whether the AQAR was placed in statutory body Yes ☐ No ☒

Management ☐ Syndicate ☐ Any other body ☐

Provide the details of the action taken

N/A

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	nil	nil	nil	nil
PG	1	nil	2	nil
UG	3	nil	3	nil
PG Diploma	1	nil	1	nil
Advanced Diploma	nil	nil	nil	nil
Diploma	nil	nil	nil	nil
Certificate	nil	nil	nil	nil
Others	nil	nil	nil	nil
<b>Total</b>	<b>5</b>	<b>nil</b>	<b>6</b>	<b>nil</b>
Interdisciplinary	nil	nil	nil	nil
Innovative	nil		nil	nil

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options  
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	Six semesters
Trimester	nil
Annual	nil



1.3 Feedback from stakeholders\* Alumni ☐ Parents ☐ Employers ☐ Students ☒  
(On all aspects)

Mode of feedback : Online Manual ☒ Co-operating ☐ schools (for PEI) ☐

\*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

CBCS was implemented under RUSA. In this system students have varied choice of subjects. A student of Science can opt for one or two subjects of Social Sciences or languages and vice versa.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
35	27	08	00	06

2.2 No. of permanent faculty with Ph.D.

21

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
01	00								

2.4 No. of Guest and Visiting faculty and Temporary faculty

00

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	2	12	nil
Presented papers	1	12	nil
Resource Persons	nil	nil	nil

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Use of ICT and Smart Class Rooms. Inter faculty Quiz/Declamation contests were organized.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

N/A

- 2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

N/A

- 2.10 Average percentage of attendance of students

90%

- 2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc.III	157	2 <sup>nd</sup> in University	76	69	00	92%
B.A.III	190	4 <sup>th</sup> in University	21	67	89	93%
B.Com.III	139	00	13	54	67	96
MA	29	00	17	12	00	100%

- 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC members check/participate in the quiz and assignments of students randomly.

- 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	nil
UGC – Faculty Improvement Programme	nil
HRD programmes	nil
Orientation programmes	nil
Faculty exchange programme	nil
Staff training conducted by the university	03
Staff training conducted by other institutions	nil
Summer / Winter schools, Workshops, etc.	nil
Others	nil

- 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	04	00	04	01
Technical Staff	04	02	04	01



### Criterion – III

#### 3. Research, Consultancy and Extension

##### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC members provide information regarding the various major/minor projects offered by UGC to the faculty members.  
IQAC helps to conduct/organize various conferences and seminars/workshops in the college.

##### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	nil			
Outlay in Rs. Lakhs	nil			

##### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	nil			
Outlay in Rs. Lakhs	nil			

##### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	07	01	nil
Non-Peer Review Journals	nil	nil	nil
e-Journals	nil	nil	nil
Conference proceedings	nil	01	nil

##### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

##### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	nil			
Minor Projects	nil			
Interdisciplinary Projects	nil			
Industry sponsored	nil			
Projects sponsored by the University/ College	nil			
Students research projects (other than compulsory by the University)	nil			
Any other (Specify)	nil			
Total	nil			

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

nil

3.8 No. of University Departments receiving funds from

UGC-SAP

CAS

DST-FIST

DPE

DBT Scheme/funds

3.9 For colleges

Autonomy

CPE

DBT Star Scheme

INSPIRE

CE

Any Other (specify)

3.10 Revenue generated through consultancy

nil

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies	nil	01	nil	nil	01

3.12 No. of faculty served as experts, chairpersons or resource persons

00

3.13 No. of collaborations

International

00

National

00

Any other

00

3.14 No. of linkages created during this year

00

3.15 Total budget for research for current year in lakhs :

From Funding agency

nil

From Management of University/College

nil

Total

nil

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	nil
	Granted	nil
International	Applied	nil
	Granted	nil
Commercialised	Applied	nil
	Granted	nil

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
nil						

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

nil

nil



3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Plantation drive was carried by the NSS and NCC volunteers in the college campus.

Cleanliness drive was also organized in the college campus by the students.



## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	32 Bighas and 4 Viswa	41 Bighas and 7 Viswa	Govt.	73 Bighas and 11 Viswa
Class rooms	25	Nil		25
Laboratories	11	Nil		11
Seminar Halls	Nil	Nil		Nil
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	37	37		37
Value of the equipment purchased during the year (Rs. in Lakhs)	20,90,757/=			20,90,757/=
Others	nil			

#### 4.2 Computerization of administration and library

Every faculty is equipped with Computer, printer/scanner and Internet connection. Almost all assignments are prepared with the help of IT facility. College library has INFLIBNET subscription. All faculty members have been provided with access to this facility.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	10000	3500000	200	140000	10200	3640000
Reference Books	450	350000	Nil	Nil	450	350000
e-Books	90000	--	Nil	--	90000	--
Journals	15	--	Nil	--	15	--
e-Journals	60000	--	Nil	--	6000	--
Digital Database		SOUL	e2.50	(LMS)		
CD & Video	Nil	--	--	--	--	--
Others (specify)	--	--	--	--	--	--



#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	74	38	Broad Band	04	04	07	15	05
Added	18	18		00	00	00	00	00
Total	92	56		05	04	07	15	05

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Every faculty is equipped with Computer, printer/scanner and Internet connection. College library has INFLIBNET subscription. All faculty members have been provided with access to this facility. The college has its own website.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	00
ii) Campus Infrastructure and facilities	2071429
iii) Equipments	1305350
iv) Others	6000
<b>Total :</b>	<b>3382779</b>

### Criterion – V

#### 5. Student Support and Progression

##### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC motivate students through faculty members. Inter Faculty Quiz and Debates are organized regularly on various current topics to keep students abreast of the latest happenings and changes in the Academic World.

##### 5.2 Efforts made by the institution for tracking the progression

Feed back from students.

## 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2610	66	nil	

## (b) No. of students outside the state

nil

## (c) No. of international students

Nil

Men	No	%	Women	No	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1975	460	39	201	01	2676	2036	567	30	200	01	2834

Demand ratio

Dropout % - 0%

## 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

N/A

## No. of students beneficiaries

Nil

## 5.5 No. of students qualified in these examinations

NET	Nil	SET/SLET	Nil	GATE	Nil	CAT	Nil
IAS/IPS etc	Nil	State PSC	Nil	UPSC	Nil	Others	Nil

## 5.6 Details of student counselling and career guidance

The following activities were conducted in the college by the Career Counseling Cell:

- Entrepreneurship Awareness Camp in Sept. 2014.
- A lecture on "Career Opportunities in Business Management" in Nov. 2014.
- A lecture on "Latest Developments in IT" in Feb. 2015.
- A lecture on "What after Graduation" in March 2015.
- A lecture on "Creative Writing and Development of Communication Skills" in March 2015.
- A lecture on "Career after Graduation" in September 2015.

## No. of students benefitted

1500

## 5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil			



### 5.8 Details of gender sensitization programmes

A declamation contest was organized in the college on the theme SAVE THE GIRL CHILD with the help of Health Department, Govt. of HP, (CMO- RH, Bilaspur).

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

#### No. of students participated in cultural events

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	Nil
Financial support from government	341	17,70,707/=
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

### 5.11 Student organised / initiatives

Fairs: State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: N/A

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

To mould young men and women as leaders in all walks of life so that they may serve the people, especially the poor and the oppressed of our nation in truth, compassion and love.

Mission of the College:

- To achieve a synthesis of academic excellence and formation of character
- To ensure social justice through equity and access
- To equip students with global competencies
- To engage in relevant research activities
- To promote Lab to Land through outreach programmes

#### 6.2 Does the Institution has a management Information System

No

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

The institution focuses on multi skill development of students in order to ensure employability. Curriculum under CBCS enables the Placement Cell to conduct programmes throughout the year so as to help students acquire the necessary soft skills for employment.

The Choice Based Credit System followed at present in the college facilitates horizontal movement, enabling students to make their choices.

ICT-enabled teaching-learning process has made students active participants in the class rooms.

Apart from classroom interaction, the following methods are used.

Meaningful learning is initiated through guided teaching and guided library assignments, group discussion, seminars, debates, quiz, viva, etc.

Peer learning is promoted within and outside the class hours.

##### 6.3.3 Examination and Evaluation

Semester system with Continuous Internal Assessment (CIA) is followed.

The Principal and the Heads of Department monitor the performance of the students by making an analysis after every internal test and external examination.

The teachers make an analysis of the performance of students after every internal test and external examination in departmental meetings.

##### 6.3.4 Research and Development

Research is a significant activity of the college. During this academic year 08 research papers were published in National and International Journals. 15 papers were presented in National Seminars and Conferences.



### 6.3.5 Library, ICT and physical infrastructure / instrumentation

The Library got INFLIBNET subscription and three smart classrooms were established in the college.

### 6.3.6 Human Resource Management

The career counselling cell organized two job awareness camps for the students. The newspaper cuttings of Job related advertisements were displayed on the Digital Notice Board of the college regularly.

### 6.3.7 Faculty and Staff recruitment

N/A

### 6.3.8 Industry Interaction / Collaboration

We have written/requested ACC, Gagal, response is awaited.

### 6.3.9 Admission of Students

Being Govt. institution, the college follows HP Govt. and HP University directives for all admissions.

### 6.4 Welfare schemes for

Teaching	Nil
Non teaching	Nil
Students	Scholarships

### 6.5 Total corpus fund generated

Nil

### 6.6 Whether annual financial audit has been done

Yes

☒

No

☐

### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

### 6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

☐

No

☒

For PG Programmes

Yes

☐

No

☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The process of filling of Online Application Forms for UG classes has been started. The Internal Assessment Awards, Mid Term Exams Awards and End terms Awards are also posted online.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the Alumni Association

N/A

6.12 Activities and support from the Parent – Teacher Association

As and when required the college PTA help in providing temporary services of clerks, sweepers, security guard and lab attendants etc. Iron benches for the use of students were placed in the college with the help of PTA.

6.13 Development programmes for support staff

Four support staff residences are nearing completion.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Proposal for establishing a solar power project for the lighting of the campus is in the pipeline. Dustbins have been placed at the various places inside and outside of the college campus. Two hundred saplings of local herbal plants were planted in the college campus.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Tutorials are conducted once in a month where inter faculty programs like Quiz and Debates are held among students with the active participation of teachers. It generates a feeling of inclusive growth and brotherhood and make the campus trouble free.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

This is the first year after the accreditation of the college and plans are afoot for the next year. ATR will be provided in the next year.



7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

The cleanliness drive once in a week has been made compulsory.

Use of plastic materials is prohibited in the college.

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Two plantation drives were carried with the help of NSS volunteers and NCC cadets in the college campus. More than 200 herbal saplings were planted. For litter free campus dust bin are placed at all important points. Cleanliness drive is carried out once in a week in the college campus.

7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The college being a Government institution has little autonomy in terms of changes at the academic level and in the introduction of new courses. The college has to follow the directives of the Govt. & H.P. University. The accreditation by NAAC has given many valuable inputs to the college to improve and innovate and the IQAC will try its level best to implement all the suggestion in a phased manner.

8. Plans of institution for next year

The college has plans to modernize its Chemistry, Physics, Botany labs for the next year. The construction of Four Class Rooms is also planned. The process of constructing Badminton Court in girls' hostel and a Boxing Ring Shed in the college campus is also in the pipeline. A solar power project of 15 kb will be installed in the college as the DPR is submitted under RUSA and the estimate has been submitted for administrative approval. Leveling of the newly acquired land for the construction of 400 ms athletic track and playgrounds for other sports are the other important task for the next year as the process of preparing the estimates is under process. The college is also planning to start remedial classes for the SC/ST students and inter facility seminars from the next session. From the next academic session the college campus will be made fully Wi-Fi.

Name: T.R.Singh

Name: Jagdish Lal



Signature of the Coordinator, IQAC



Signature of the Chairperson, IQAC

\*\*\*



## Annexure I

### **SCHEDULE/CALENDAR OF ACTIVITIES, ACADEMIC SESSION 2015-2016**

1. Start of Admission in the college 11.6.2015 to 20.06.2015 (Without Late Fee)  
21.06.2015 to 30.06.2015 (with Late fee @ Rs.10/- per day)
2. Filling up of H.P.U. Registration Forms At the time of admission
3. a) Start of Teaching work 1.07.2015
4. Last date of applications for N.S.S, Rovers & Rangers & NCC enrolment 15.07.2015
5. Competitions of various Subject Societies 1st week of August, 2015
6. C.S.C.A. Elections August 2015- dates to be notified by H.P.U
7. C.S.C.A.Oath-taking Ceremony After S.C.A. Elections
8. Autumn Break ( from two day before Diwali & max.13 days)
9. P.T.A.General House (Election) 12th of September 2015
10. Last date for applications for various scholarships/fee concession 31.08.2015
11. Annual Athletics Meet 4th week of October, 2015
12. Payment of College Fees/Fund/Fine
  - a) First Instalment At the time of admission
  - b) Second Instalment (at the time of Admission to the next semester)
  - c) Realisation of Fine (Before end term exam.)
  - d) H.P.U. Examination Fee (One month prior to the end term exam.)
13. Filling up of H.P.U. Examination Forms (As per University schedule)
14. Winter Break 01.01.2016 to 31.01.2016
15. Annual Function 3rd week of March, 2016
16. Annual Practical Exam (As per University schedule)
17. Annual Theory Exams (As per University schedule)

# THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC

## Part – A

### I. Details of the Institution

1.1 Name of the Institution

S.V.GOV.T. COLLEGE GHUMARWIN

1.2 Address Line 1

N.H. 103

Address Line 2

KALARI, PO - NASWAL

City/Town

GHUMARWIN

State

HIMACHAL PRADESH

Pin Code

174021

Institution e-mail address

gcghumarwin-hp@nic.in

Contact Nos.

01978-255551, +91-9418203768

Name of the Head of the Institution:

Jagdish Lal

Tel. No. with STD Code:

01978-255551

Mobile:

+91-9418203768

Name of the IQAC Co-ordinator:

Prof. Anju Bala Sharma

Mobile:

9418009279

IQAC e-mail address:

iqac\_gcg@outlook.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

HPCOGN16807

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

EC(SC)/03/A&A/50

1.5 Website address:

www.gcghumarwin.org.in

Web-link of the AQAR:

www.gcghumarwin.org.in/AQAR2015-16

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.22	Sept.24,2014	5 Years

1.7 Date of Establishment of IQAC: DD/MM/YYYY

July, 2014.

1.8 AQAR for the year (for example 2010-11)

2015-16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-12 submitted to NAAC on 12-10-2013)

i. AQAR \_\_\_\_\_ First AQAR \_\_\_\_\_ (20/10/2015)

1.10 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution      Co-education ☒      Men ☐      Women ☐  
                                  Urban ☐      Rural ☒      Tribal ☐  
 Financial Status      Grant-in-aid ☐      UGC 2(f) ☒      UGC 12B ☒  
                                  Grant-in-aid + Self Financing ☐      Totally Self-financing ☐

#### 1.11 Type of Faculty/Programme

Arts ☒      Science ☒      Commerce ☒      Law ☐      PEI (Phys Edu) ☐

TEI (Edu) ☐      Engineering ☐      Health Science ☐      Management ☐

Others (Specify)

#### 1.12 Name of the Affiliating University (*for the Colleges*)

H.P.UNIVERSITY SHIMLA

#### 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NO

University with Potential for Excellence

NO

UGC-CPE

DST Star Scheme

NO

UGC-CE

UGC-Special Assistance Programme

NO

DST-FIST

UGC-Innovative PG programmes

NO

Any other (*Specify*)

UGC-COP Programmes

NO

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

08

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

10

2.4 No. of Management representatives

03

2.5 No. of Alumni

NIL

2.6 No. of any other stakeholder and  
community representatives

05(PTA-members)

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

03

2.9 Total No. of members

31

2.10 No. of IQAC meetings held

03

2.11 No. of meetings with various stakeholders:

No.

03

Faculty

✓

Non-Teaching Staff Students

✓

Alumni

✓

Others

2.12 Has IQAC received any funding from UGC during the year? Yes

☐

No

☒

If yes, mention the amount

N/A

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

International

National

State

Institution Level

(ii) Themes

1. Consumer protection and consumer welfare of India

2. Higher Education of India : Challenges and opportunities



## 2.14 Significant Activities and contributions made by IQAC

1. Various competitions eg quiz, declamation, poster making , collage making were done on soil day under title “healthy soil for life” .
2. Department of Public administration organized two National seminars titled a) Protection and consumer welfare in India. b) Higher Education in India challenges and opportunities. Both were convened by Dr. Nittam Chandel
3. Department of Zoology organized tour to Suketi park, Renuka, Jim Corbett National Park, and FRI , Dehradun (Uttarakhand ) for 6 days.
4. A trip to Kullu Manali was also organized by Students of Hindi and Political Science.
5. On Hindi Divas Creative writing competition was organized.
6. An entrepreneurship awareness programme on behalf of National Science and technology entrepreneurship board was organized by Himachal Constitution Organization Ltd.

## 2.15 Plan of Action by IQAC/Outcome

Plan of Action	Achievements
1. Well equipped classrooms to be established. 2. Solar Power Plant establishment.	1. 3 smart classrooms with I touch lectern each and projector were established. 2. Solar power plant was established and solar lights were also installed in the campus.

*\* Attach the Academic Calendar of the year as Annexure. (Calendar attached as annexure – 1.)*

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☐ Syndicate ☐ any other body ☐

Provide the details of the action taken

Discussed and Approved

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Nil	Nil	Nil	Nil
PG	1	Nil	Nil	Nil
UG	3	Nil	2	Nil
PG Diploma	Nil	Nil	1	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	Nil	Nil	Nil	Nil
Others	Nil	Nil	Nil	Nil
<b>Total</b>	4	Nil	3	Nil
Interdisciplinary	Nil	Nil	Nil	Nil
Innovative	Nil	Nil	Nil	Nil

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options  
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	Six semesters
Trimester	Nil
Annual	Nil

1.3 Feedback from stakeholders\*  
(On all aspects)

Alumni

☐

Parents

☒

Employers

☐

Students

☒

Mode of feedback: Online

Manual

☒

Co-operating

☐

schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

CBCS was implemented under RUSA. In this system students have varied choice of subjects. A student of Science can opt for one or two subjects of Social Sciences or languages and vice versa. However, new RUSA norms prepared by UGC have been adopted

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
36	27	09	00	00

2.2 No. of permanent faculty with Ph.D.

20

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	00								

2.4 No. of Guest and Visiting faculty and Temporary faculty

08

2.5 Faculty participation in conferences and symposia:

✓

No. of Faculty	International level	National level	State level
Attended	1	50	Nil
Presented papers	1	06	Nil
Resource Persons	Nil	Nil	Nil

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Use of ICT and Smart Class Rooms. , workshop on Network and Web – designing for computer science students, trip to Zoological importance for the students of life Sciences were organized.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As recommended by HPU

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Jagdish Lal, Principal included as member of Board of studies of HPU.

2.10 Average percentage of attendance of students

90 %

2.11 Course/ Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Sc.III	363	38	292	17		95.59
B.A.III	209	13	174	04		91.39
B.Com.III	109	12	90	02		95.41
MA III sem	22		18			81.82

## 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC members check/participate in the quiz and assignments of students randomly.

## 2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	02
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	01
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	01
Training under (RUSA) for capacity building and PFMS	05

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	04	00	04	01
Technical Staff	04	02	04	01

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC members provide information regarding the various major/minor projects offered by UGC to the faculty members.

IQAC helps to conduct/organize various conferences and seminars/workshops in the college.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil			
Outlay in Rs. Lakhs	Nil			

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil			
Outlay in Rs. Lakhs	Nil			

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	2+5=7	3	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

#### 3.5 Details on Impact factor of publications:

Range  Average  H-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil			
Minor Projects	Nil			
Interdisciplinary Projects	Nil			
Industry sponsored	Nil			
Projects sponsored by the University/ College	Nil			
Students research projects (other than compulsory by the University)	Nil			
Any other(Specify)	Nil			
Total	Nil			

#### 3.7 No. of books published i) With ISBN No.

05

Chapters in Edited Books

ii) Without ISBN No.

01

3.8 No. of University Departments receiving funds from

UGC-SAP

CAS

DST-FIST

DPE

DBT Scheme/funds

3.9 For colleges

Autonomy

CPE

DBT Star Scheme

INSPIRE

CE

Any Other (specify)

3.10 Revenue generated through consultancy

Nil

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	Nil	02	Nil	Nil	Nil
Sponsoring agencies		IIPA and ICSSR, New Delhi			

3.12 No. of faculty served as experts, chairpersons or resource persons

00

3.13 No. of collaborations

International

Nil

National

Nil

Any other

Nil

3.14 No. of linkages created during this year

Nil

3.15 Total budget for research for current year in lakhs :

From Funding agency

Nil

From Management of University/College

Nil

Total

Nil

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows

Of the institute in the year

Total	International	National	State	University	Dist	College
	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

Nil

Nil

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

Nil

SRF

Nil

Project Fellows

Nil

Any other

Nil

3.21 No. of students Participated in NSS events:

University level

State level

National level

International level

3.22 No. of students participated in NCC events:

University level

Nil

State level

53

National level

08

International level

Nil

3.23 No. of Awards won in NSS:

University level

State level

National level

International level

3.24 No. of Awards won in NCC:

University level

Nil

State level

36

National Level

Nil

International level

Nil

3.25 No. of Extension activities organized

University Forum


College forum

5

Any Other

NCC

NSS

5

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

World AIDS day, Swacchta Divas, Run or Unity and Cleanliness of Campus were organized during the present session.  
Afforestation drive was carried out in collaboration with Forest Department and PTA.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	32 Bighas and 4 Viswa	41 Bighas and 7 Viswa	Govt.	73 Bighas and 11 Viswa
Class rooms	25	Nil		25
Laboratories	11	Nil		11
Seminar Halls	Nil	Nil		Nil
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	37	25	Govt & RUSA	62
Value of the equipment purchased during the year (Rs. in Lakhs)	20,90,757	13,25,138		34,15,895
Others	Nil	Nil		Nil

#### 4.2 Computerization of administration and library

Every faculty is equipped with Computer, printer/scanner and Internet connection. Almost all assignments are prepared with the help of IT facility. College library has INFLIBNET subscription.  
All  
Faculty members have been provided with access to this facility.  
Fee counters & office are fully computerized of equipped with IT facility.



#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	10200	3640000	979	2,50,973	10200	38,90,973
Reference Books	450	350000	597	2,27,821	1047	5,77,821
e-Books	90000	--	Nil	--	90000	--
Journals	15	--	Nil	--	67	34
e-Journals	6000	--	Nil	--	6000	--
Digital Database		SOUL	e2.50	(LMS)		
CD & Video	Nil	--	--	--	--	--
Others (specify)	--	--	--	--	--	--

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	87	56	10 VPN,1 BROAD BAND,1 HIMSWAN	04		07	17	03
Added	22	18	NIL	00	00	00	04	00
Total	109	74	12	04	00	07	21	03

#### 4.4 Technology up gradation (overall)

MOU signed for Wi-Fi Network with Reliance Jio & network installed.

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Superintendent, RUSA Co-ordinator & dealing Asstt. Provided Training at HIPA.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	00
ii) Campus Infrastructure and facilities	2,45,887
iii) Equipments	14,54,118
iv) Others (Sports)	121613
<b>Total:</b>	<b>18,21,618</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC motivate students through faculty members. Inter Faculty Quiz and Debates are organized regularly on various current topics to keep students abreast of the latest happenings and changes in the Academic World.

#### 5.2 Efforts made by the institution for tracking the progression

Feedback from students.

#### 5.3 (a) Total Number of Students

	PG	Ph. D.	Others
3036	59	Nil	

#### (b) No. of Students outside the state

01

#### (c) No. of International students

Nil

#### Men

No	%
1226	39.61

#### Women

No	%
1869	60.38

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2036	567	30	200	01	2834	2285	566	76	168	00	3095

Demand ratio

Dropout % - 0%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

N/A

No. of students beneficiaries

Nil

### 5.5 No. of students qualified in these examinations

NET	Nil	SET/SLET	Nil	GATE	Nil	CAT	Nil
IAS/IPS etc	Nil	State PSC	Nil	UPSC	Nil	Others	Nil

### 5.6 Details of student counseling and career guidance

The following activities were conducted in the college by the Career Counseling Cell:

- 1. One day work- shop on Network and Web- designing for Computer Science students was organized on 18.02.16
- 2. A lecture on career options after graduation was delivered by Sh Dinesh Verma of IBS on 21.08.15
- 3. Similar lecture on career Awareness and opportunities was organized on 16.02.2016 ,19.03.2016 , 20.03.2016 in which experts were from ICFAI, ICRA and Employment exchange Bilaspur

No. of students benefitted

1500

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01		05	

### 5.8 Details of gender sensitization Programmes

--

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

### No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	Nil
Financial support from government	603	36,11,088
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

### 5.11 Student organised / initiatives

Fairs: State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_N/A\_

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

To mould young men and women as leaders in all walks of life so that they may serve the people, especially the poor and the oppressed of our nation in truth, compassion and love.

Mission of the College:

- To achieve a synthesis of academic excellence and formation of character
- To ensure social justice through equity and access
- To equip students with global competencies
- To engage in relevant research activities
- To promote Lab to Land through outreach programmes

#### 6.2 Does the Institution has a management Information System

No

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

The institution focuses on multi skill development of students in order to ensure employability. Curriculum under CBCS enables the Placement Cell to conduct programmes throughout the year so as to help students acquire the necessary soft skills for employment.

The Choice Based Credit System followed at present in the college facilitates horizontal movement, enabling students to make their choices.

##### 6.3.2 Teaching and Learning

ICT-enabled teaching-learning process has made students active participants in the class rooms.

Apart from classroom interaction, the following methods are used.

Meaningful learning is initiated through guided teaching and guided library assignments, group discussion, seminars, debates, quiz, viva, etc.

Peer learning is promoted within and outside the class hours.

##### 6.3.3 Examination and Evaluation

Semester system with Continuous Internal Assessment (CIA) is followed.

The Principal and the Heads of Department monitor the performance of the students by making an analysis after every internal test and external examination.

The teachers make an analysis of the performance of students after every internal test and external examination in departmental meetings.

##### 6.3.4 Research and Development

Research is a significant activity of the college. During this academic year 02 research papers at International level and 6 research papers at National level were published . One faculty member attended and participated in Annual Conference of ASPA in USA . He also organized two National Seminars

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

The Library got INFLIBNET subscription and three smart classrooms were established in the college.

### 6.3.6 Human Resource Management

The career counselling cell organized two job awareness camps for the students. The newspaper cuttings of Job related advertisements were displayed on the Digital Notice Board of the college regularly.

### 6.3.7 Faculty and Staff recruitment

N/A

### 6.3.8 Industry Interaction / Collaboration

### 6.3.9 Admission of Students

Being Govt. institution, the college follows HP Govt. and HP University directives for all admissions.

### 6.4 Welfare schemes for

Teaching	Nil
Non teaching	Nil
Students	Scholarships

### 6.5 Total corpus fund generated

Nil

### 6.6 Whether annual financial audit has been done

Yes

☐

No

☒

### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative	Yes			

### 6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

☐

No

☒

For PG Programmes

Yes

☐

No

☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The process of filling of Online Application Forms for UG classes has been started. The Internal Assessment Awards, Mid Term Exams Awards and End terms Awards are also posted online.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the Alumni Association

N/A

6.12 Activities and support from the Parent – Teacher Association

As and when required the college PTA help in providing temporary services of clerks, sweepers, security guard and lab attendants etc. Iron benches for the use of students were placed in the college with the help of PTA.

6.13 Development programmes for support staff

Four support staff residences are nearing completion.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Establishment of a solar power project for the lighting of the campus is completed.  
Dustbins have been placed at the various places inside and outside of the college campus.  
Saplings of local herbal plants were planted in the college campus during a forestation drive

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Tutorials are conducted once in a month where inter faculty programs like Quiz and Debates are held among students with the active participation of teachers. It generates a feeling of inclusive growth and brotherhood and make the campus trouble free.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Repair of Chemistry, Physics, Zoology and Computer science lab .
  2. Six solar lights were installed in college premises.
  3. An amount of Rs 83100 has been deposited in IPH for the construction of Rainwater Harvesting structure.
  4. Ten book cases have been purchased.
  5. Two water coolers have been installed.
  6. Badminton court in the girls' hostel is being made and plinth protection in girls hostel and gym is complete this year.
  7. Solar project of 15Kb has been installed.
  - 8 . In sports basket ball dunking rings, weight lifting sets and a treadmill has been purchased.
  9. Workstation in Botany and Physics lab have been installed.
  10. Computers worth 103200 have been purchased.
  11. Platforms in classrooms have been made near blackboard.
  12. Fibre Umbrella near canteen is being installed.
  13. Wall tiling in Zoology lab and Chemistry lab is done.
- Amount to make iron cages for safety of gas cylinders is given.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

The cleanliness drive once in a week has been made compulsory.

Use of plastic materials is prohibited in the college.

**\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)**



#### 7.4 Contribution to environmental awareness / Protection

College has been divided in 14 parts as the number of major subjects and each part is adopted by a major subject with the responsibility of each student to maintain cleanliness of the campus throughout year.

7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The college being a Government institution has little autonomy in terms of changes at the academic level and in the introduction of new courses. The college has to follow the directives of the Govt. & H.P. University. The accreditation by NAAC has given many valuable inputs to the college to improve and innovate and the IQAC will try its level best to implement all the suggestion in a phased manner.

#### 8. Plans of institution for next year

1. College plans to make boxing shed for boxing ring and construction of 3-4 new classrooms.
2. Equipments in different labs will be purchased.
3. College also plans to prepare a well equipped language lab.
4. Repair of old building is also on plan of college.
5. An aquarium will be installed in college campus to add the beauty of college.
6. To make college clean more dustbins will be purchased.
7. Shutters in Zoology and Chemistry departments will be installed.
8. A solar power plant of 25 kb will be installed in girls' hostel.
9. Estimate is asked from PWD to change old underground cable wire of electricity.
- 10 Railing over existing boundary wall in girls' hostel will be made.

Name: Anju Bala Sharma



Signature of the Coordinator, IQAC

Name: Jagdish Lal



Signature of the Chairperson, IQAC

\*\*\*

## **Annexure -1**

### **Calendar of 2016-17**

1.Start of Admission in the College: 21st June to 25<sup>th</sup> June 2016(Without Late Fee)

Display of Merit List: 26<sup>th</sup> -27<sup>th</sup> June 2016

Fee deposit by students: 28<sup>th</sup> -30<sup>th</sup> June 2016

2. Filling up of HPU Registration forms	At the time of Admission
3. Start of teaching work	1.07.2016
4. Last date of applications for NSS	15.07.2016
Rovers and Rangers & NCC enrolment	15.07.2016
5. Competitions of various Subject Societies	1st week of August
6. CSCA Elections	August 2016 –dates to be notified
7. CSCA Oath taking ceremony	After CSCA elections
8. PTA General House elections	13th August 2016
9 Festival Break	28th October -31st October 2016
10 Last date for applications for various scholarships/ fee concession	As per Govt Schedule
11. Annual athletic meet	4th week of October 2016
12. Paymet of College /feefund/fine	
a) First Instalment	At the time of admission
b) Second Instalment	At the time of admission (to the next semester)
c) Realisation of Fine	(Before end term exam)
d) HPU Examination Fee	One month prior to end term
13. Filling up of HPU Examination Forms	As per University Schedule
14. Winter Break	1st January 2017 to 10th February 2017
15. Annual Function	3rd week of March 2017
16. Semester Practical Exam	As per University Schedule
17. Semester Theory Exams	As per University Schedule

# THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC

## Part – A

### I. Details of the Institution

1.1 Name of the Institution

S.V.GOV.T. COLLEGE GHUMARWIN

1.2 Address Line 1

N.H. 103

Address Line 2

KALARI, PO - NASWAL

City/Town

GHUMARWIN

State

HIMACHAL PRADESH

Pin Code

174021

Institution e-mail address

gcghumarwin-hp@nic.in

Contact Nos.

01978-255551, +91-9418203768

Name of the Head of the Institution:

Dr..Vasundhara Rajan Bhardwaj

Tel. No. with STD Code:

01978-255551

Mobile:

+91-9418482020

Name of the IQAC Co-ordinator:

Dr.R.D.Sharma

Mobile:

+91-9805255423

IQAC e-mail address:

iqac\_gcg@outlook.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

HPCOGN16807

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC(SC)/03/A&A/50

1.5 Website address:

[www.gcghumarwin.org.in](http://www.gcghumarwin.org.in)

Web-link of the AQAR:

[www.gcghumarwin.org.in/AQAR2016-17](http://www.gcghumarwin.org.in/AQAR2016-17)

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.22	Sept.24,2014	5 Years

1.7 Date of Establishment of IQAC : DD/MM/YYYY

July,2014.

1.8 AQAR for the year (for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

i. AQAR \_\_\_\_ First AQAR 2014-15

ii. AQAR -----Second AQAR 2015-16

1..10 Institutional Status

University

State

☒

Central

☐

Deemed

☐

Private

☐

Affiliated College

Yes

☒

No

☐

Constituent College

Yes

☐

No

☒

Autonomous college of UGC

Yes

☐

No

☒

Regulatory Agency approved Institution

Yes

☐

No

☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution    Co-education ☒    Men ☐    Women ☐  
    Urban ☐    Rural ☒    Tribal ☐  
 Financial Status    Grant-in-aid ☐    UGC 2(f) ☒    UGC 12B ☒  
    Grant-in-aid + Self Financing ☐    Totally Self-financing ☐

#### 1.11 Type of Faculty/Programme

Arts ☒    Science ☒    Commerce ☒    Law ☐    PEI (Phys Edu) ☐  
 TEI (Edu) ☐    Engineering ☐    Health Science ☐    Management ☐  
 Others (Specify)

#### 1.12 Name of the Affiliating University (*for the Colleges*)

H.P.UNIVERSITY SHIMLA

#### 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NO

University with Potential for Excellence

NO

UGC-CPE

DST Star Scheme

NO

UGC-CE

UGC-Special Assistance Programme

NO

DST-FIST

UGC-Innovative PG programmes

NO

Any other (*Specify*)

UGC-COP Programmes

NO

## 2. IQAC Composition and Activities

2.1 No. of Teachers

08

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

10

2.4 No. of Management representatives	<input type="text" value="03"/>
2.5 No. of Alumni	<input type="text" value="5"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="05(PTA-members)"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="03"/>
2.9 Total No. of members	<input type="text" value="37"/>
2.10 No. of IQAC meetings held	<input type="text" value="04"/>

2.11 No. of meetings with various stakeholders:	No.	<input type="text" value="02"/>	Faculty	<input type="text" value="1"/>
Non-Teaching Staff	<input checked="" type="checkbox"/>	Students	<input type="checkbox"/>	
Alumni	<input type="checkbox"/>	Others	<input type="checkbox"/>	

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	<input type="text" value="2"/>	International	<input type="text"/>	National	<input type="text" value="2"/>	State	<input type="text"/>	Institution Level	<input type="text"/>
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(ii) Themes

- i. Engaged Governance and Women Empowerment in India.

ii. Women in conflict Zones

2.14 Significant Activities and contributions made by IQAC

The IQAC keeps on suggesting to NCC, NSS, various clubs and societies and Career Counseling Cell in-charges to involve students in various constructive and developmental activities to enhance their social and educational growth. To name a few, the following activities were conducted in the college with the active participation of IQAC:

- Entrepreneurship Awareness Camp in Aug. 2016 by HIMCON.
- A Job fare was organized by Labour & Employment Deptt. In Nov. 2016
- A lecture on “What after Graduation” in Dec.2016. by Rajesh Chopra of Guru Nanak Institute of Management and Technology.
- Dr.S.C.Sharma , Dean Bahara University guided the students of 6<sup>th</sup> semester about various Exams like CAT,MAT and XAT etc. In Feb 2017.
- A Lecture on “Importance of Vedic Maths and Positive attitude for carrier” was organized by Carrier counseling Cell in March,2017.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
IQAC has planned (i) To start PG Classes in Physics & Maths (ii)The Construction of staff quarters,(iii) Leveling of play ground (iv) To build Badminton court in girls hostel,(v) To purchase duplicator printing machine ,(vi) To set up Solar Lights in the college campus and girls Hostel.	(i) Construction of staff quarters has been started. (ii)Budget was received for the leveling of play ground.(iii)Badminton court has been built in girls hostel.(iv)Duplicator printing machine has been purchased(v)Solar lights have been set up in the campus and girls hostel.

\* Attach the Academic Calendar of the year as Annexure. (Calendar attached as annexure – 1.)

2.15 Whether the AQAR was placed in statutory body Yes ☐ No ☒

Management ☐ Syndicate ☐ Any other body ☐

Provide the details of the action taken

N/A

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	nil	nil	nil	nil
PG	1	nil	nil	nil
UG	3	nil	2	nil
PG Diploma	1	nil	1	nil
Advanced Diploma	nil	nil	nil	nil
Diploma	nil	nil	nil	nil
Certificate	nil	nil	nil	nil
Others	nil	nil	nil	nil
<b>Total</b>	5	nil	3	nil
Interdisciplinary	nil	nil	nil	nil
Innovative	nil		nil	nil



1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	Six semesters
Trimester	nil
Annual	nil

1.3 Feedback from stakeholders\*

(On all aspects)

Alumni ☐ Parents ☒ Employers ☐ Students ☒

Mode of feedback : Online

Manual ☒ Co-operating ☐ schools (for PEI) ☐

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

CBCS was implemented under RUSA. In this system students have varied choice of subjects. A student of Science can opt for one or two subjects of Social Sciences or languages and vice versa.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
37	29	08	00	00

2.2 No. of permanent faculty with Ph.D.

13

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
02	4								

2.4 No. of Guest and Visiting faculty and Temporary faculty

00

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	2	08	02
Presented papers	2	08	02
Resource Persons	nil	nil	nil

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Use of ICT and Smart Class Rooms. Inter faculty Quiz/Declamation contests were organized .

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

N/A

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

1

2.10 Average percentage of attendance of students

85

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared/pass ed	Division				
		Distinction %	I	II	III	Pass %
B.Sc.III	366/372	2 <sup>nd</sup> in University	144	176	46	98%
B.A.III	250/262	4 <sup>th</sup> in University	86	104	60	95%
B.Com.III	100/101	00	34	43	23	99%
MA	18/23	00	11	07	00	78%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC members check the assignments of students randomly.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	nil
UGC – Faculty Improvement Programme	nil
HRD programmes	nil
Orientation programmes	nil
Faculty exchange programme	nil
Staff training conducted by the university	03
Staff training conducted by other institutions	nil
Summer / Winter schools, Workshops, etc.	nil
Others	nil

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	04	00	04	01
Technical Staff	04	02	04	01

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC members provide information regarding the various major/minor projects offered by UGC to the faculty members.  
IQAC helps to conduct/organize various conferences and seminars/workshops in the college.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	nil			
Outlay in Rs. Lakhs	nil			

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	nil			
Outlay in Rs. Lakhs	nil			

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	06	01	nil
Non-Peer Review Journals	nil	nil	nil
e-Journals	nil	nil	nil
Conference proceedings	nil	nil	nil

#### 3.5 Details on Impact factor of publications:

Range  Average  3 h-index  Nos. in SCOPUS

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	nil			
Minor Projects	nil			
Interdisciplinary Projects	nil			
Industry sponsored	nil			
Projects sponsored by the University/ College	nil			
Students research projects (other than compulsory by the University)	nil			
Any other(Specify)	nil			
Total	nil			

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number					
	Sponsoring agencies	nil	02	nil	nil	nil

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	nil
	Granted	nil
International	Applied	nil
	Granted	nil
Commercialised	Applied	nil
	Granted	nil

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
nil						

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

nil

nil

3.19 No. of Ph.D. awarded by faculty from the Institution

nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

nil

SRF

nil

Project Fellows

nil

Any other

nil

3.21 No. of students Participated in NSS events:

University level

nil

State level

nil

National level

nil

International level

nil

3.22 No. of students participated in NCC events:

University level

nil

State level

nil

National level

05

International level

nil

3.23 No. of Awards won in NSS:

University level

nil

State level

nil

National level

nil

International level

nil

### 3.24 No. of Awards won in NCC:

University level	nil	State level	nil
National level	nil	International level	nil

### 3.25 No. of Extension activities organized

University forum	nil	College forum	03		
NCC	02	NSS	05	Any other	00

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Red Ribbon Club organized a rally on the occasion of World AIDS Day to make people aware about the menace of AIDS.
2. Rovers and Rangers organized Culture moot Camp, Adventure Camp and International Women Day Camp.
3. Plantation drive was carried by the NSS and NCC volunteers in the college campus.
4. Cleanliness drive was also organized in the college campus by the students.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	32 Bighas and 4 Viswa	41 Bighas and 7 Viswa	Govt.	73 Bighas and 11 Viswa
Class rooms	25	Nil		25
Laboratories	11	Nil		11
Seminar Halls	Nil	Nil		Nil
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	37	70		107
Value of the equipment purchased during the year (Rs. in Lakhs)	35,12,935/=			35,12,935/=
Others	nil			

#### 4.2 Computerization of administration and library

Every faculty is equipped with Computer, printer/scanner and Internet connection. Almost all assignments are prepared with the help of IT facility. College library has INFLIBNET subscription. All faculty members have been provided with access to this facility.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	10200	3640000	723	206000	10923	3846000
Reference Books	450	350000	91	159624	541	509624
e-Books	90000	--	Nil	--	90000	--
Journals	15	--	02	--	17	--
e-Journals	60000	--	Nil	--	6000	--
Digital Database		SOUL	e2.50	(LMS)		
CD & Video	Nil	--	--	--	--	--
Others (specify)	--	--	--	--	--	--

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	74	38	Broad Band	04	04	07	15	05
Added	18	18		00	00	00	00	00
Total	92	56		05	04	07	15	05

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up-gradation (Networking, e-Governance etc.)

Every faculty is equipped with Computer, printer/scanner and Internet connection. College library has INFLIBNET subscription. All faculty members have been provided with access to this facility. The college has its own website, which helps the students, parents and teachers to get update of day to day activities of the college.

#### 4.6 Amount spent on maintenance in lacs :

i) ICT	28180
ii) Campus Infrastructure and facilities	2880871
iii) Equipments	4450
iv) Others	49214
<b>Total :</b>	<b>2962715</b>



## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC motivate students through various activities carried out by the faculty members in their respective departments. Inter Faculty Quiz and Debates are organized regularly on various current topics to keep students abreast of the latest happenings and changes in the Academic World.

#### 5.2 Efforts made by the institution for tracking the progression

Feed back from students and other stakeholders.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3036	59	nil	

#### (b) No. of students outside the state

01

#### (c) No. of international students

Nil

Men	No	%	Women	No	%
	1226	40		1869	60

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2036	567	30	200	01	2834	2285	566	76	168	00	3095

Demand ratio

Dropout % - 0%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

N/A

#### No. of students beneficiaries

Nil

#### 5.5 No. of students qualified in these examinations

NET	Nil	SET/SLET	Nil	GATE	Nil	CAT	Nil
IAS/IPS etc	Nil	State PSC	Nil	UPSC	Nil	Others	Nil

## 5.6 Details of students counseling and career guidance

The following activities were conducted in the college by the Career Counseling Cell:

- Entrepreneurship Awareness Camp in Aug. 2016 by HIMCON.
- A Job fare was organized by Labour & Employment Deptt. In Nov. 2016
- A lecture on “What after Graduation” in Dec.2016. by Rajesh Chopra of Guru Nanak Institute of Management and Technology.
- Dr.S.C.Sharma , Dean Bahara University guided the students of 6<sup>th</sup> semester about various Exams like CAT,MAT and XAT etc. In Feb 2017.

No. of students benefitted

1000

## 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil			

## 5.8 Details of gender sensitization programmes

A declamation contest was organized in the college on the theme SAVE THE GIRL CHILD with the help of Health Department, Govt. of HP, (BMO Ghumarwin)

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level

22

National level

19

International level

1

No. of students participated in cultural events

State/ University level

35

National level

nil

International level

nil

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

nil

National level

1

International level

nil

Cultural: State/ University level

nil

National level

Nil

International level

Nil

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	Nil
Financial support from government	577	37,87,807/=
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

### 5.11 Student organized initiatives

Fairs: State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: N/A

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

To mould young men and women as leaders in all walks of life so that they may serve the people, especially the poor and the oppressed of our nation in truth, compassion and love.

Mission of the College:

- To achieve a synthesis of academic excellence and formation of character
- To ensure social justice through equity and access
- To equip students with global competencies
- To engage in relevant research activities
- To promote Lab to Land through outreach programmes

#### 6.2 Does the Institution has a management Information System

No

#### 6.3 Quality improvement strategies adopted by the institution for each of the following



### 6.3.1 Curriculum Development

The institution focuses on multi skill development of students in order to ensure employability. Curriculum under CBCS enables the Placement Cell to conduct programmes throughout the year so as to help students acquire the necessary soft skills for employment.

The Choice Based Credit System followed at present in the college facilitates horizontal movement, enabling students to make their choices.

### 6.3.2 Teaching and Learning

ICT-enabled teaching-learning process has made students active participants in the class rooms.

Apart from classroom interaction, the following methods are used.

Meaningful learning is initiated through guided teaching and guided library assignments, group discussion, seminars, debates, quiz, viva, etc.

Peer learning is promoted within and outside the class hours.

### 6.3.3 Examination and Evaluation

Semester system with Continuous Internal Assessment (CIA) is followed.

The Principal and the Heads of Department monitor the performance of the students by making an analysis after every internal test and external examination.

The teachers make an analysis of the performance of students after every internal test and external examination in departmental meetings.

### 6.3.4 Research and Development

Research is a significant activity of the college. During this academic year 08 research papers were published in National and International Journals. 10 papers were presented in National Seminars and Conferences.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

The Library got INFLIBNET subscription and three smart classrooms were established in the college. One duplicator printing machine is also installed in the office to facilitate the students and staff during the examinations.

### 6.3.6 Human Resource Management

The career counseling cell organized one job awareness camps for the students. The newspaper cuttings of Job related advertisements were displayed on the Digital Notice Board of the college regularly.

### 6.3.7 Faculty and Staff recruitment

N/A

### 6.3.8 Industry Interaction / Collaboration

Nil

### 6.3.9 Admission of Students

Being Govt. institution, the college follows HP Govt. and HP University directives for all admissions.

### 6.4 Welfare schemes for

Teaching	Nil
Non teaching	Nil
Students	Scholarships

### 6.5 Total corpus fund generated

Nil

### 6.6 Whether annual financial audit has been done

Yes

☒

No

☐

### 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Administrative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### 6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

☐

No

☒

For PG Programmes

Yes

☐

No

☒

### 6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The process of filling of Online Application Forms for UG classes has been started. The Internal Assessment Awards, Mid Term Exams Awards and End terms Awards are also posted online.

### 6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

### 6.11 Activities and support from the Alumni Association

nil

#### 6.12 Activities and support from the Parent – Teacher Association

As and when required the college PTA help in providing temporary services of clerks, sweepers, security guard and lab attendants etc. PTA provided prize money of Rs 24300/-to encourage the sports persons and sports activities in the college.

#### 6.13 Development programmes for support staff

Four support staff residences are nearing completion.

#### 6.14 Initiatives taken by the institution to make the campus Eco-friendly

Solar power project for the lighting of the campus is completed and become functional. Dustbins have been placed at the various places inside and outside of the college campus. One hundred fifty medicinal and 20 fruit-bearing plants were planted in the college campus.

### **Criterion – VII\_**

#### **7. Innovations and Best Practices**

##### 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Tutorials are conducted once in a month where inter faculty programs like Quiz and Debates are held among students with the active participation of teachers. It generates a feeling of inclusive growth and brotherhood and make the campus trouble free.

##### 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Construction of staff quarters has been started.

Budget was received for the leveling of play ground.

Badminton court has been built in girls hostel.

Duplicator printing machine has been purchased

Solar lights have been set up in the campus and girls hostel.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

The cleanliness drive once in a week has been made compulsory.

Initiative to use natural resources of energy.

Use of mobile phones is banned in the teaching section of the college building.

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Two plantation drives were carried with the help of NSS volunteers and NCC cadets in the college campus. More than 200 herbal saplings were planted. For litter free campus dust bin are placed at all important points. Cleanliness drive is carried out once in a week in the college campus.

7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The college being a Government institution has little autonomy in terms of changes at the academic level and in the introduction of new courses. The college has to follow the directives of the Govt. & H.P. University. The accreditation by NAAC has given many valuable inputs to the college to improve and innovate and the IQAC will try its level best to implement all the suggestion in a phased manner.

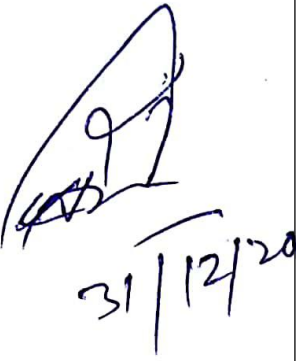

**8. Plans of institution for next year**

- i. PG classes in Maths and Physics to be started.
- ii. Completion of staff quarters for teaching and non teaching staff.
- iii. Completion of leveling work of acquired land for the playground.
- iv. Submersible pump to be installed along with water storage tank and water cooler to provide natural drinking water.
- v. Up gradation of college library and labs.
- vi. Up gradation of Sports facilities.
- vii. Guest house facility to be created in the college campus.
- viii. Renovation of existing college canteen.
- ix. Permanent sitting arrangement for student near Basket ball court.
- x. Construction and installation of Boxing Ring.
- xi. Construction of water harvesting tank in the college.
- xii. Construction work of new library building to be completed.



Name :- Dr. R.D.Sharma

Name:- Dr. Vasudhara Rajan Bhardwaj

		
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Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

## **Annexure I**

### **SCHEDULE/CALENDAR OF ACTIVITIES, ACADEMIC SESSION 2016-17**

1. Start of Admission in the college 21-06-2016 to 25-06.2016 (Without Late Fee)  
Display of merit list :26<sup>th</sup>-27<sup>th</sup> June,2016  
Fee deposit by the students 28<sup>th</sup> to 30<sup>th</sup> June,2016
2. Filling up of H.P.U. Registration Forms :- At the time of admission
3. Start of Teaching work :- 1.07.2016
4. Last date of applications for N.S.S,  
Rovers & Rangers & NCC enrollment :- 15.07.2016
5. Competitions of various Subject Societies :- Ist week of August, 2016
6. C.S.C.A. Elections :- Aug./Sep. 2016 ( dates to be notified by H.P.U)
7. C.S.C.A.Oath-taking Ceremony :- After C.S.C.A. Elections
8. PTA General House/Elections :- 13 Aug.,2016
9. Festival Break :- 28<sup>th</sup> Oct. To 31<sup>st</sup> Oct. (Four Days)
10. Last date for applications for various  
scholarships/fee concession :- As per Govt. Schedule
11. Annual Athletics Meet :- 4th week of October, 2016
12. Payment of College Fees/Fund/Fine
  - a) First Installment :- At the time of admission
  - b) Second Installment :- At the time of Admission to the next semester
  - c) Realisation of Fine :- Before end term exam.
13. Filling up of H.P.U. Examination Forms :- As per University schedule
14. End semester Exams (1<sup>st</sup>,3<sup>rd</sup> ,5<sup>th</sup>) As per university schedule
15. Winter Break :- 01.01.2017 to 10.02.2017
16. Annual Function :- 3<sup>rd</sup> week of March, 2017
17. Semester Practical Exams :- As per University schedule
18. End Semester (2<sup>nd</sup>,4<sup>th</sup>,6<sup>th</sup>) Exams:- As per University schedule



# THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC

AQAR – 2017-18

Part – A

## I. Details of the Institution

1.1 Name of the Institution

S.V.GOV.T. COLLEGE GHUMARWIN

1.2 Address Line 1

N.H. 103

Address Line 2

KALARI, PO - NASWAL

City/Town

GHUMARWIN

State

HIMACHAL PRADESH

Pin Code

174021

Institution e-mail address

gcghumarwin-hp@nic.in

Contact Nos.

01978-255551, +91-9418203768

Name of the Head of the Institution:

Dr..Vasundhara Rajan Bhardwaj

Tel. No. with STD Code:

01978-255551

Mobile:

+91-9418482020

Name of the IQAC Co-ordinator:

Dr.R.D.Sharma

Mobile:

+91-9805255423

IQAC e-mail address:

principalsvgc@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

HPCOGN16807



1.4 NAAC Executive Committee No. & Date:

EC(SC)/03/A&A/50

1.5 Website address:

[www.gcghumarwin.org.in](http://www.gcghumarwin.org.in)

Web-link of the AQAR:

[www.gcghumarwin.org.in/AQAR](http://www.gcghumarwin.org.in/AQAR) 2017-18

### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.22	Sept.24,2014	5 Years

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

July,2014.

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR \_\_\_\_\_ First AQAR 2014-15
- ii. AQAR -----Second AQAR 2015-16
- iii. AQAR -----Third AQAR 2016-17 on Dated 31-12-2018

### 1.10 Institutional Status

University State Central ☒ Deemed ☐ Private ☐ ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(e.g. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

### 1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

### 1.12 Name of the Affiliating University (for the Colleges)

H.P.UNIVERSITY SHIMLA

### 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NO

University with Potential for Excellence

NO

UGC-CPE

DST Star Scheme

NO

UGC-CE

UGC-Special Assistance Programme

NO

DST-FIST

UGC-Innovative PG programmes

NO

Any other (Specify)

UGC-COP Programmes

NO

## 2. IQAC Composition and Activities

2.1 No. of Teachers

04

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

01

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and  
community representatives

01--PTA-President)

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

02

2.9 Total No. of members

12

2.10 No. of IQAC meetings held

03

2.11 No. of meetings with various stakeholders:

Non-Teaching Staff Students

No.

02

Faculty

01

01

Alumni

Others

☐☒

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

N/A

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

nil

International

National

State

Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

The IQAC has always been actively engaged the NCC, NSS, various clubs and societies and Career Counseling Cell in-charges to involve students in various constructive and developmental activities to enhance their social and educational growth. To name a few, the following activities were conducted in the college with the active participation of IQAC:

- NTPC KOLDAM observing vigilance awareness week, 2017 organized a debate on 'Corruption can be eradicated in India by active involvement of younger generation' on 31.10.2017.
- HP state commission for women organized an Essay Writing and Declamation Contest on women empowerment on 17.11.2017
- The Department of Physics organized lectures and talks on 'Role of Physicists behind Technological Revolution by Dr. Jagdish Kumar, CU Shahpur HP.
- The department of English organized a seminar on 'Regionalism in Indian English Literature on 21.09.2017
- Mr Rajender Kumar CA delivered a lecture on 'Goods and Service Tax' to the students of BBA on 09.09.2017

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
IQAC has planned (i) To start PG Classes in Physics & Maths (ii) Allotment of staff quarters after completion (iii) Up-gradation of labs (iv) To install various boards for the display of information.	(i) PG classes in Physics and Mathematics have been started. (ii) Staff quarters have been allotted to the teaching and non-teaching staff. (iii) Equipments worth Rs.15 lac purchased for the up gradation of Labs. (iv) Various boards have been installed to display fee structure scholarship schemes and staff incumbency..

\* Attach the Academic Calendar of the year as Annexure. (Calendar attached as annexure – 1.)

2.15 Whether the AQAR was placed in statutory body Yes ☐ ☒

Management ☐ Syndicate ☐ Any other body ☐

Provide the details of the action taken

N/A

## Part – B

### Criterion – I

### I. Curricular Aspects

#### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	nil	nil	nil	nil
PG	3	2	nil	nil
UG	3	nil	2	nil
PG Diploma	1	nil	1	nil
Advanced Diploma	nil	nil	nil	nil
Diploma	nil	nil	nil	nil
Certificate	nil	nil	nil	nil
Others	nil	nil	nil	nil
<b>Total</b>	7	2	3	nil
Interdisciplinary	nil	nil	nil	nil
Innovative	nil		nil	nil

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	Six semesters
Trimester	nil
Annual	nil

1.3 Feedback from stakeholders\* Alumni (On all aspects)

☐

Parents

☒

Employers

☐

Students

☒

Mode of feedback: Online

Manual

☒

operating

☐

schools (for PEI)

☐

\*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

CBCS was implemented under RUSA. In this system students have varied choice of subjects. A student of Science can opt for one or two subjects of Social Sciences or languages and vice versa.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
38	32	09	00	00

2.2 No. of permanent faculty with Ph.D.

17

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
02	07								

2.4 No. of Guest and Visiting faculty and Temporary faculty

05

00

00

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	2	09	01
Presented papers	2	09	01
Resource Persons	nil	nil	nil

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Motivated students to use E-resources to improve their knowledge. ICT lab and Smart Class Rooms are used by the teachers. Inter faculty Quiz/Declamation contests were organized.



2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

N/A

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

nil

2.10 Average percentage of attendance of students

83

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared/passed	Division				
		Distinction %	I	II	III	Pass %
B.Sc.III	243/377	5th in University	138	41	02	64.46%
B.A.III	146/299	7th in University	60	68	18	48.83%
B.Com.III	53/117	00	33	20	00	45.30%
MA	14/15	00	7	07	00	93.33%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Through teacher's evaluation and random checking of assignments.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	01
UGC – Faculty Improvement Programme	nil
HRD programmes	nil
Orientation programmes	02
Faculty exchange programme	nil
Staff training conducted by the university	nil
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	01
Others	nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	10	01	nil	nil
Technical Staff	06	04	nil	02

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Faculty members are provided help to conduct/organize various conferences and seminars/workshops in the college.
- IQAC members provide information regarding the various major/minor projects offered by UGC to the faculty members.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	nil			
Outlay in Rs. Lakhs	nil			

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	nil			
Outlay in Rs. Lakhs	nil			

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	nil	04	nil
Non-Peer Review Journals	nil	nil	nil
e-Journals	nil	nil	nil
Conference proceedings	nil	nil	nil

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	nil			
Minor Projects	nil			
Interdisciplinary Projects	nil			
Industry sponsored	nil			
Projects sponsored by the University/ College	nil			
Students research projects (other than compulsory by the University)	nil			
Any other(Specify)	nil			
Total	nil			

#### 3.7 No. of books published i) With ISBN No.

Chapters in Edited Books

#### ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP	<input type="text"/>	CAS	<input type="text"/>	DST-FIST	<input type="text"/>
DPE	<input type="text"/>			DBT Scheme/funds	<input type="text"/>

3.9 For colleges

Autonomy	<input type="text"/>	CPE	<input type="text"/>	DBT Star Scheme	<input type="text"/>
INSPIRE	<input type="text"/>	CE	<input type="text"/>	Any other (specify)	<input type="text"/>

3.10 Revenue generated through consultancy

3.11 No. of conferences

Organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies	nil	nil	nil	nil	nil

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International

National

Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From funding agency

From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	nil
	Granted	nil
International	Applied	nil
	Granted	nil
Commercialised	Applied	nil
	Granted	nil

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
nil						

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

nil

SRF

nil

Project Fellows

nil

Any other

nil

3.21 No. of students Participated in NSS events:

University level

nil

State level

4

National level

nil

International level

nil

3.22 No. of students participated in NCC events:

University level

28

State level

05

National level

04

International level

nil

3.23 No. of Awards won in NSS:

University level

nil

State level

nil

National level

nil

International level

nil

3.24 No. of Awards won in NCC:

University level

01

State level

nil

National level

nil

International level

nil

3.25 No. of Extension activities organized

University forum

nil

College forum

03

NCC

02

NSS

05

Any other

00

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social

Responsibility

1 .Rovers & Rangers provided their services to assist the Traffic Police at Gandhi Chowk Ghumarwin in July, 2017.

2. Red Ribbon Club organized a rally on the occasion of World AIDS Day to make people aware about the menace of AIDS.

3. A Rally was organized by the NSS and NCC volunteers surrounding the college campus to aware the people about the use of drugs.

4. Plantation and Cleanliness drives were also organized in the college campus by the students.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

<i>Facilities</i>	<i>Existing</i>	<i>Newly created</i>	<i>Source of Fund</i>	<i>Total</i>
<i>Campus area</i>	<i>73 Bighas and 11 Viswa</i>		<i>Govt.</i>	<i>73 Bighas and 11 Viswa</i>
<i>Class rooms</i>	<i>25</i>	<i>Nil</i>		<i>25</i>
<i>Laboratories</i>	<i>11</i>	<i>Nil</i>		<i>11</i>
<i>Seminar Halls</i>	<i>Nil</i>	<i>Nil</i>		<i>Nil</i>
<i>No. of important equipments purchased (<math>\geq</math> 1-0 lakh) during the current year.</i>	<i>107</i>	<i>01</i>		<i>108</i>
<i>Value of the equipment purchased during the year (Rs. in Lakhs)</i>		<i>1908870</i>		
<i>Others</i>	<i>nil</i>			

#### 4.2 Computerization of administration and library

Computers and printers with scanner are provided to the office, library and all faculties

#### 4.3 Library services:

	<i>Existing</i>		<i>Newly added</i>		<i>Total</i>	
	<i>No.</i>	<i>Value</i>	<i>No.</i>	<i>Value</i>	<i>No.</i>	<i>Value</i>
<i>Text Books</i>	<i>10923</i>	<i>3846000</i>	<i>383</i>	<i>215483</i>	<i>11306</i>	<i>4061483</i>
<i>Reference Books</i>	<i>541</i>	<i>509624</i>	<i>14</i>	<i>48328</i>	<i>555</i>	<i>557862</i>
<i>e-Books</i>	<i>90000</i>	<i>--</i>	<i>Nil</i>	<i>--</i>	<i>90000</i>	<i>--</i>
<i>Journals</i>	<i>17</i>	<i>--</i>	<i>--</i>	<i>--</i>	<i>17</i>	<i>--</i>
<i>e-Journals</i>	<i>6000</i>	<i>--</i>	<i>Nil</i>	<i>--</i>	<i>6000</i>	<i>--</i>
<i>Digital Database</i>		<i>SOUL</i>	<i>e2.50</i>	<i>(LMS)</i>		
<i>CD &amp; Video</i>	<i>Nil</i>	<i>--</i>	<i>--</i>	<i>--</i>	<i>--</i>	<i>--</i>
<i>Others (specify)</i>	<i>--</i>	<i>--</i>	<i>--</i>	<i>--</i>	<i>--</i>	<i>--</i>

#### 4.4 Technology up gradation (overall)

	<i>Total Computers</i>	<i>Computer Labs</i>	<i>Internet</i>	<i>Browsing Centres</i>	<i>Computer Centres</i>	<i>Office</i>	<i>Departments</i>	<i>Others</i>
<i>Existing</i>	<i>92</i>	<i>56</i>	<i>Broad Band</i>	<i>04</i>	<i>04</i>	<i>07</i>	<i>15</i>	<i>05</i>
<i>Added</i>	<i>01</i>	<i>00</i>		<i>00</i>	<i>00</i>	<i>00</i>	<i>00</i>	<i>01</i>
<i>Total</i>	<i>93</i>	<i>56</i>		<i>05</i>	<i>04</i>	<i>07</i>	<i>15</i>	<i>06</i>



4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up-gradation (Networking, e-Governance etc.)

Every faculty is equipped with Computer, printer/scanner and Internet connection. College library has INFLIBNET subscription. All faculty members have been provided with access to this facility. The college has its own website which helps the students, parents and teachers to get update of day to day activities of the college.

4.6 Amount spent on maintenance in lacs :

i) ICT	18559
ii) Campus Infrastructure and facilities	365191
iii) Equipments	480196
iv) Others	1796869
<b>Total:</b>	<b>2660815</b>

## Criterion – V

### 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- ✓ Financial help for weak students from PTA Fund.
- ✓ Staff members also give financial help to needy students. Books are also provided to them.
- ✓ An effective grievance redressal mechanism is in place. Immediate action is taken by “Women Cell” for the problem represented

5.2 Efforts made by the institution for tracking the progression

Feedback from students and other stakeholders.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2835	134	nil	

(b) No. of students outside the state

01

(c) No. of international students

Nil

Men	No	%	Women	No	%
	1149	38.7		1820	61.3

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2285	566	76	168	00	3095	2340	435	51	140	03	2969

Demand ratio



Dropout % - 0%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

N/A

No. of students beneficiaries

Nil

#### 5.5 No. of students qualified in these examinations

NET

Nil

SET/SLET

Nil

GATE

Nil

CAT

Nil

IAS/IPS etc

Nil

State PSC

Nil

UPSC

Nil

Others

Nil

#### 5.6 Details of students counselling and career guidance

As per the guidelines of UGC the college is running a career and Counseling cell to make the students aware and suitable for various jobs. The following activities were conducted in the college by the Career Counseling Cell:

- Faculty from SUS group of institutions visited in the college and delivered lecture on 'Career Guidance and Future Scope after BCA/PGDCA' to BCA students.
- Faculty from Rayat Bahara and Saheed Udham Singh Group of institutions Mohali delivered a lecture on 'Career Guidance and Future Scope after BBA in March 2018.

No. of students benefitted

280

#### 5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil			

#### 5.8 Details of gender sensitization programmes

A declamation contest was organized in the college on the theme "Beti hai Anmol" with the help of Health Department, Bilaspur HP

#### 5.9 Students Activities

##### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level

22

National level

19

International level

1

No. of students participated in cultural events

State/ University level

35

National level

nil

International level

Nil

##### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level

Nil

National level

1

International level

Nil

Cultural: State/ University level

Nil

National level

Nil

International level

Nil

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	Nil
Financial support from government	421	21,11,578
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

### 5.11 Student organized initiatives

Fairs: State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

## Criterion – VI

## 6. Governance, Leadership and Management

### 6.1 State the Vision and Mission of the institution

*To mould young men and women as leaders in all walks of life so that they may serve the people, especially the poor and the oppressed of our nation in truth, compassion and love.*

*Mission of the College:*

- ☐ To produce responsible and aware future citizens who will prove to be an asset to the society.
- ☐ To create an inclusive ambience, open to all irrespective of caste, creed and gender to remove the barriers in higher education.

To impart a humanistic attitude and spirit of service.

To motivate students in realizing their potential through creative spaces.

To engage professionally qualified academicians to cultivate values among students.

To aspire for a friendly environment for the persons with different abilities

### 6.2 Does the Institution has a management Information System

Yes, College has its own website which provides latest information

### 6.3 Quality improvement strategies adopted by the institution for each of the following:-

#### 6.3.1 Curriculum Development

Curriculum designed by the HP University is followed in Toto by the institution for multi skill development of students in order to ensure employability. Curriculum under CBCS enables students to make their choices. Faculty members of the college are the parts of BOS and play key role to design the curriculum.

### 6.3.2 Teaching and Learning

*Smart class rooms are used for teaching-learning process which made students active participants in the class rooms.*

### 6.3.3 Examination and Evaluation

*Semester system with Continuous Internal Assessment (CIA) is followed. Teachers assess the students through their performance in classes, in internal examinations and given assignments. Papers are set by the concerned teachers for internal examinations. The teachers make an analysis of the performance of students after every internal test. Papers for external examinations are set by the concerned University. Evaluation is done*

### 6.3.4 Research and Development

*Research is a significant activity of the college. Majority of teachers are involved in research work. They participate in national and international conferences/seminars and present papers on various topics.*

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

*Students and teachers have free access to library Infilibnet & ICT Labs..*

### 6.3.6 Human Resource Management

*The career counselling cell of the college always keep aware the students regarding various jobs. The newspaper cuttings of Job related advertisements were displayed on the Digital Notice Board of the college regularly.*

### 6.3.7 Faculty and Staff recruitment

*Govt. Institute recruitment is done by HPPSC*

### 6.3.8 Industry Interaction / Collaboration

*Nil*

### 6.3.9 Admission of Students

*Being Govt. institution, the college follows HP Govt. and HP University directives for all admissions.*

### 6.4 Welfare schemes for

<i>Teaching</i>	<i>Nil</i>
<i>Non teaching</i>	<i>Nil</i>
<i>Students</i>	<i>Scholarships</i>

### 6.5 Total corpus fund generated

*NIL*

### 6.6 Whether annual financial audit has been done

Yes

☒

No

☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	00	00	00	00
Administrative	00	00	00	00

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes ☐ No ☒

For PG Programmes Yes ☐ No ☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The process of filling of Online Application Forms for UG classes has been started. The Internal Assessment Awards and End semester Awards are also posted online.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the Alumni Association

Nil

6.12 Activities and support from the Parent – Teacher Association

As and when required the college PTA helps in providing temporary services of clerks, sweepers, security guard and lab attendants etc. PTA provided Blazers for the office bearers of CSCA of the college on the occasion of oath taking ceremony. Rs 16,500/- was given to the outstanding sport persons as cash prize by PTA.

6.13 Development programmes for support staff

Training Programmes and workshops

6.14 Initiatives taken by the institution to make the campus Eco-friendly

Local Nagar Panchyat helps the college to collect the wet and dry garbage from the college campus, girl's hostel and staff residences. Solar power plant for the lighting of the campus is completed and become functional. Dustbins have been placed at the various places inside and outside of the college premises. Plantation was done during the "Van Mahotsav" to keep the campus green and pollution free.



## Criterion – VII

### 7. Innovations and Best Practices

7.1 *Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.*

*Many innovative programmes are organized in the form of day celebrations where inter faculty programs like Quiz and Debates are held among students with the active participation of teachers. It generates a feeling of inclusive growth and brotherhood and makes the campus trouble free. Needy poor students always get help from the teachers to continue their studies without any hurdle.*

7.2 *Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year*

- *Construction work of staff quarters has been completed.*
- *Budget was received for the levelling of play ground.*
- *Submersible pump has been installed along with water storage tank.*
- *Labs have been upgraded and equipments of worth Rs. Fifteen lacs have been purchased.*
- *Guest house has been become functional in the college campus.*
- *Construction work of water harvesting tank in the college has been completed.*
- *Permanent sitting arrangement has been made for students near Basket ball court.*
- *PG classes in PHYSICS and MATHEMATICS have been started.*

7.3 *Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)*

*Various initiatives like energy conservation, use of renewable resources, e-waste management, water harvesting etc are taken by the college. A general culture has been developed in the college to use dustbins and to put mobile phones on silent mode. The students are motivated to save electricity by switching off electric appliances, tubes and bulbs in each classroom when they leave the classrooms.*

**\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)**

7.4 *Contribution to environmental awareness / protection*

*Eco- club of the college is very active. Many students are members of this club, many activities like: tree plantation, cleanliness drives were done by the students. Two plantation drives were carried with the help of NSS volunteers and NCC cadets in the college campus. For pollution free campus dust bins are placed at all important points. Cleanliness drive is carried out once in a week in the college campus.*

7.5 Whether environmental audit was conducted? Yes ☐ ☒

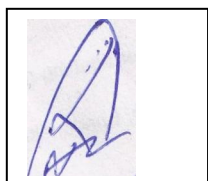
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Construction of science and commerce blocks is the urgent requirement of the college. The college being a Government institution has little autonomy in terms of changes at the academic level and in the introduction of new courses. The college has to follow the directives of the Govt. & H.P. University. We are corresponding with the govt. for the construction new blocks.

## 8. Plans of institution for next year

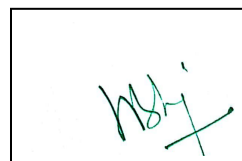
- i. Speed up the Construction work of separate library building.
- ii. Renovation work of college gymnasium.
- iii. Starting of construction of Auditorium.
- iv. Construction of Commerce Block out of RUSA fund.
- v. Renovation of existing college canteen.
- vi. Construction and installation of Boxing Ring.
- vii. Renovation of Chemistry lab and store.
- viii. Proposal for the construction of Science Block for PG classes.
- ix. Proposal for starting PG classes in other science subjects, arts and commerce.
- x. Proposal for Add-on courses for skill development.
- xi. Development of Botanical garden in the campus.
- xii. Addition in smart class rooms.

Name :- Dr. R.D.Sharma



Signature of the Coordinator, IQAC

Name:- Dr. Vasundhara Rajan Bhardwaj



Signature of the Chairperson, IQAC

## *Annexure I*

## ***SCHEDULE/CALENDAR OF ACTIVITIES, ACADEMIC SESSION 2017-18***

- |  |   |
|--|---|
| 1. Start of Admission in the college 16-06-2017 to 23-06.2017 (Without Late Fee) |   |
| Display of merit list: 24 <sup>th</sup> -27 <sup>th</sup> June, 2017             |   |
| Fee deposit by the students 28 <sup>th</sup> to 30 <sup>th</sup> June, 2017      |   |
| 2. Filling up of H.P.U. Registration Forms: -                                    | At the time of admission                              |
| 3. Start of Teaching work: -   | 1.07.2017   |
| 4. Last date of applications for N.S.S,<br>Rovers & Rangers & NCC enrolment :-   | 15.07.2017  |
| 5. Competitions of various Subject Societies: -                                  | Ist week of August, 2017                              |
| 6. C.S.C.A. Elections: -   | Aug. /Sep. 2017 (dates to be notified by H.P.U)       |
| 7. C.S.C.A.Oath-taking Ceremony :-   | After C.S.C.A. Elections                              |
| 8. PTA General House/Elections :-  | 12 Aug.,2017  |
| 9. Festival Break :-   | One day before and two days after Diwali. (Four Days) |
| 10. Last date for applications for various<br>Scholarships/fee concession: -     | As per Govt. Schedule                                 |
| 11. Annual Athletics Meet: -   | 4th week of October, 2017                             |
| 12. Payment of College Fees/Fund/Fine  |   |
| a) First Instalment:-  | At the time of admission                              |
| b) Second Instalment :-  | At the time of Admission to the next semester         |
| c) Realisation of Fine: -  | Before end term exam.                                 |
| 13. Filling up of H.P.U. Examination Forms :-                                    | As per University schedule                            |
| 14. End semester Exams (1 <sup>st</sup> , 3rd, 5th)                              | As per university schedule                            |
| 15. Winter Break: -  | 01.01.2018 to 04.02.2018                              |
| 16. Annual Function: -   | 3rd week of March, 2018                               |
| 17. Semester Practical Exams: -  | As per University schedule                            |
| 18. End Semester (2 <sup>nd</sup> , 4th, 6th) Exams:-                            | As per University schedule                            |

