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Guidelines for implementation of the announcement of the Hon'ble Chief Minister regarding starting counselling of youth of the State through District Employment Offices and Colleges of the State.

"The State Government in view of bringing awareness among the students at School as well as at Colleges level about the emerging job opportunities in different fields and also sensitising them about the scope of self employment, has decided to open Employment Cells at District Employment Offices & major Colleges which will work as per following guidelines"

A counselling team comprising of District Level Representatives from the following Departments/organizations will be constituted by the Government of Himachal Pradesh:

- (i). Sub Divisional Magistrate (Civil) -Chairperson
- (ii). Department of Agriculture
- (ii). Department of Horticulture
- (iv). Department of Animal Husbandry
- (v). Department of Tourism
- (vi). Department of Industries
- (vii). Department of Ayurved
- (viii). Department of Health and Family Welfare Transport
- (ix). Department of Higher Education
- (x). Department of Technical Education
- (xi) Department of Transport
- (xii). Representative from the lead Bank and RSETI
- (xiii). Representative from the Universities.
- (xiv). Representative of Industrial Associations/Entrepreneur
- (xv). Representative of Himachal Pradesh Kaushal Vikas Nigam.
- (xvi). Department of Information and Public Relations
- (xvii). District Employment Officer (Member secretary)

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No. Shram-(A)1-2//2018
Government of Himachal Pradesh
Department of Labour & Employment.



From

Addl. Chief Secretary (Lab.&Emp.) to the
Government of Himachal Pradesh.

To

1. All concerned HOD's of H.P. (Directorate of Tech. Edu., Sunder Nagar, Distt. Mandi, Directorate of Higher Edu. H.P. Shimla-1/ Directorate of Ayurveda, Kasumpti Shimla-9/ Directorate of Health & Services, Kasumpti Shimla-9/ Directorate of Industries, Bemloi Shimla-1/ Directorate of Animal Husbandry Boileugang Shimla-5/ Directorate of Agriculture Shimla-5/ Directorate of Horticulture Navbahar Shimla-2/ Directorate of IPR Shimla-2).
2. All the Deputy Commissioners of H.P.
3. The Registrar (HPU Shimla-5)/ Technical University, Gandhi Chowk, Hamirpur/ Chaudhary Sarwan Kumar Agriculture University, Palampur/ Dr. Yashwant Singh Parmar Horticulture and Forestry University, Nauni, Distt. Solan.

Shimla-171002, Dated,

November, 2018

Subject:- Guidelines for counselling of youth of the State through District Employment Offices and Colleges of the State.

Sir

I am directed to refer to the subject cited above and to enclose herewith the guidelines of counseling of youth of the State through District Employment Offices and Colleges of the State for information and necessary action.

Yours faithfully,

(Paramjit Singh)

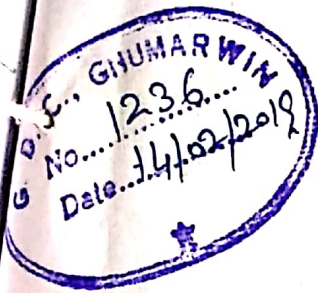
Deputy Secretary (Lab.&Emp.) to the
Government of Himachal Pradesh.

Endst. No. Shram (A)1-2//2018 Dated Shimla-2 the 20th November, 2018
Copy forwarded to the Labour Commissioner-cum-Director of Employment with request to prepare a proposal for opening of Employment Cells in Distt. Employment Offices & major Colleges of the State alongwith requisite staff, budget provision etc. for further necessary action.

(Paramjit Singh)

Deputy Secretary (Lab. & Emp.) to the
Government of Himachal Pradesh.

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Sd/-
C.I. Sharma
22/11/18



Conference Placement
for career counselling
for R Singh
for n/g

No. EDN-H(8)- Misc./2016
Directorate of Higher Education
Himachal Pradesh
E mail: dhe-sml-hp@gov.in
Phone No. 0177-2653120, 2653575. Fax 0177-2812882

Dated Shimla- 171002 the 11th, February, 2019

To
The Principal,
All Govt./Private. Degree /Skt. Colleges,
Himachal Pradesh.

Sub: - Regarding constitution of the Placement/Carrier Counseling Cell.

Memo;
In this context, it has been observed by the Govt./Deptt. that an Employment / Carrier Counseling cell is required to be constituted in each and every institution of the State. You are therefore, directed to constitute an employment /Carrier Counseling Cell in your college for the better carrier of the coming generation. The aforesaid Cell may comprise of the members i.e. Administrative Officer like SDM/ Tehsildar, Distt./Block Employment Officer/ Telsildar Welfare Officer/Manager Industries Deptt./ prominent industrialists etc. of the area. The work of the Employment/Carrier Counseling cell will be as under:-

- (1) Carrier Counseling Cell with organize job fairs by inviting Pvt./Govt. undertaking companies for recruitment in their institutions.
- (2) On the Digital/Ordinary notice board will display the advertisement for various jobs and competitive exams along with the procedure for applying.
- (3) Display advertisements for admission for further studies like Ph.D /Research, fellowships, scholarships for higher studies etc.
- (4) Lecture/presentations from experts on career Guidance.
- (5) Arrange visit to companies to make students aware about jobs.
- (6) Make liaison with District /Block Employment exchange for employment purpose.

Director of Higher Education,
Himachal Pradesh.
the 11th, February, 2019

Endst. No. Even Shimla dated;
Copy for information to: -

1. The Principal Secretary (Education) to the Govt. of H.P. for information please.
2. The Registrar HPU, Shimla.-171005 for information pl.
3. The Supdt. IT Cell, DHE HP with the direction to upload the same on Departmental website.
4. Guard File.

Director of Higher Education,
Himachal Pradesh.

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2. The above Team will equip themselves about the important Schemes/Programmes concerned to the youth, skill training opportunities, self employment/ employment/entrepreneurship opportunities etc. and conduct/organize counselling programme on last Friday of the Month in District Employment Exchange for the students of 9th, 10th and 12th level and last Saturday in Colleges of their District for college students from 3 PM to 5 PM.

3. Emphasis would be:

* To guide children of 9th, 10th, 11th and 12th on career choices in different field: humanities, commerce and science. Also, the children/youth, would be guided on various skills/training available.

* To guide college going children on additional skill up gradation. To guide them on various entrance, placements and job opportunities also.

3. At least one programme in a month will also be conducted under the chairpersonship of the Deputy Commissioner of the concerned District either in School or college.

4. The team/its member secretary will also visit 2 Schools at Tehsil level every month by involving local Government functionaries/local entrepreneurs so that the youth of the rural level could also benefitted under this programme.

5. Young Professional Shimla will assist the Department in career content creation in line with the already created contents and representative from HPKVN will also assist in designing etc. and same will be circulated to all the Districts.

6. Local publicity will be done under the guidance of the concerned Deputy Commissioner/SDM by the District Public Relation Officer. Further DPRO will also provide necessary assistance to convene the event and also publicise the events. The programme will also be exhibited in local/state level fairs.

7. Record of the activities will be maintained by all the District Employment officers and will be reported to the Directorate on monthly basis.

8. At District Level monitoring will be done by the committee, under the Chairpersonship of the concerned District consisting of the following members:

(i). The Deputy Commissioner

-Chairman

(ii). The Project Officer District Rural Development Agency- Member

(ii). The General Manager Industries

-Member

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|---|-------------------|
| (iv). Deputy Director Horticulture | -Member |
| (v). Deputy Director Agriculture | -Member |
| (vi). Deputy Director Education (Higher) | -Member |
| (vii). Deputy Director Education (Elementary) | -Member |
| (viii). District Tourism Officer | -Member |
| (ix). District Employment Officer | -Member Secretary |

9. At state level publicity will be done by the Nodal Department i.e. the Department of the Labour & Employment, Himachal Pradesh, through Department of I&PR, H.P., in the leading newspapers/radio. Radio jingles will be prepared and radio talks will also be conducted by the officers from the Directorate.

9. Further at the State level monitoring of the programme will be done by the State Level Committee under the Chairpersonship of the Additional Chief Secretary (Labour & Employment) to the Government of Himachal Pradesh consisting of the following members:

- | | |
|---|---------|
| (i). The Principal Secretary (Education) to the Government of Himachal Pradesh, Shimla-2/Director Higher Education Himachal Pradesh | -Member |
| (ii). The Principal Secretary (Technical Education) to the Government of Himachal Pradesh, Shimla-2/Director Technical Education Himachal Pradesh | -Member |
| (iii). The Principal Secretary (Tourism) to the Government of Himachal Pradesh, Shimla-2 | -Member |
| (iv). The Principal Secretary (Horticulture) to the Government of Himachal Pradesh, Shimla-2 | -Member |
| (v). The Principal Secretary (Industries) to the Government of Himachal Pradesh, Shimla-2 | -Member |
| (vi). The Principal Secretary (Rural Development) to the Government of Himachal Pradesh, Shimla-2 | -Member |
| (vii). The Registrar, Technical University, Himachal Pradesh. | -Member |
| (viii). The Registrar, Himachal Pradesh University, Shimla-5 | -Member |