

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC

Part – A

I. Details of the Institution

| | |
|--------------------------------------|-------------------------------|
| 1.1 Name of the Institution | S.V.GOVT. COLLEGE GHUMARWIN |
| 1.2 Address Line 1 | N.H. 103 |
| Address Line 2 | KALARI, PO - NASWAL |
| City/Town | GHUMARWIN |
| State | HIMACHAL PRADESH |
| Pin Code | 174021 |
| Institution e-mail address | gcghumarwin-hp@nic.in |
| Contact Nos. | 01978-255551, +91-9418203768 |
| Name of the Head of the Institution: | Dr..Vasundhara Rajan Bhardwaj |
| Tel. No. with STD Code: | 01978-255551 |
| Mobile: | +91-9418482020 |
| Name of the IQAC Co-ordinator: | Dr.R.D.Sharma |
| Mobile: | +91-9805255423 |
| IQAC e-mail address: | lqac_gcg@outlook.com |

1.3 NAAC Track ID (For ex. MHC0GN 18879)

HPC0GN16807

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC(SC)/03/A&A/50

1.5 Website address:

www.gcghumarwin.org.in

Web-link of the AQAR:

www.gcghumarwin.org.in/AQAR2016-17

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|------|-----------------------|-----------------|
| 1 | 1 st Cycle | B | 2.22 | Sept.24,2014 | 5 Years |

1.7 Date of Establishment of IQAC : DD/MM/YYYY

July,2014.

1.8 AQAR for the year (for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- i. AQAR ____ First AQAR 2014-15
- ii. AQAR -----Second AQAR 2015-16

1..10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women
 Urban Rural Tribal
 Financial Status Grant-in-aid UGC 2(f) UGC 12B
 Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)
 TEI (Edu) Engineering Health Science Management
 Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

H.P.UNIVERSITY SHIMLA

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

i. Engaged Governance and Women Empowerment in India.
ii. Women in conflict Zones

2.14 Significant Activities and contributions made by IQAC

The IQAC keeps on suggesting to NCC, NSS, various clubs and societies and Career Counseling Cell in-charges to involve students in various constructive and developmental activities to enhance their social and educational growth. To name a few, the following activities were conducted in the college with the active participation of IQAC:

- Entrepreneurship Awareness Camp in Aug. 2016 by HIMCON.
- A Job fare was organized by Labour & Employment Deptt. In Nov. 2016
- A lecture on “What after Graduation” in Dec.2016. by Rajesh Chopra of Guru Nanak Institute of Management and Technology.
- Dr.S.C.Sharma , Dean Bahara University guided the students of 6th semester about various Exams like CAT, MAT and XAT etc. In Feb 2017.
- A Lecture on “Importance of Vedic Maths and Positive attitude for carrier” was organized by Carrier counseling Cell in March,2017.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

| Plan of Action | Achievements |
|---|---|
| IQAC has planned (i) To start PG Classes in Physics & Maths (ii)The Construction of staff quarters,(iii) Leveling of play ground (iv) To build Badminton court in girls hostel,(v) To purchase duplicator printing machine ,(vi) To set up Solar Lights in the college campus and girls Hostel. | (i) Construction of staff quarters has been started. (ii)Budget was received for the leveling of play ground.(iii)Badminton court has been built in girls hostel.(iv)Duplicator printing machine has been purchased(v)Solar lights have been set up in the campus and girls hostel. |

* Attach the Academic Calendar of the year as Annexure. (Calendar attached as annexure – 1.)

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

N/A

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD | nil | nil | nil | nil |
| PG | 1 | nil | nil | nil |
| UG | 3 | nil | 2 | nil |
| PG Diploma | 1 | nil | 1 | nil |
| Advanced Diploma | nil | nil | nil | nil |
| Diploma | nil | nil | nil | nil |
| Certificate | nil | nil | nil | nil |
| Others | nil | nil | nil | nil |
| Total | 5 | nil | 3 | nil |
| Interdisciplinary | nil | nil | nil | nil |
| Innovative | nil | | nil | nil |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

| Pattern | Number of programmes |
|-----------|----------------------|
| Semester | Six semesters |
| Trimester | nil |
| Annual | nil |

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

CBCS was implemented under RUSA. In this system students have varied choice of subjects. A student of Science can opt for one or two subjects of Social Sciences or languages and vice versa.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 37 | 29 | 08 | 00 | 00 |

2.2 No. of permanent faculty with Ph.D.

13

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|------------------|---|----------------------|---|------------|---|--------|---|-------|---|
| R | V | R | V | R | V | R | V | R | V |
| 02 | 4 | | | | | | | | |

2.4 No. of Guest and Visiting faculty and Temporary faculty

00

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended | 2 | 08 | 02 |
| Presented papers | 2 | 08 | 02 |
| Resource Persons | nil | nil | nil |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Use of ICT and Smart Class Rooms. Inter faculty Quiz/Declamation contests were organized .

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

N/A

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

1

2.10 Average percentage of attendance of students

85

2.11 Course/Programme wise distribution of pass percentage :

| Title of the Programme | Total no. of students appeared/pass ed | Division | | | | |
|------------------------|--|-------------------------------|-----|-----|-----|--------|
| | | Distinction % | I | II | III | Pass % |
| B.Sc.III | 366/372 | 2 nd in University | 144 | 176 | 46 | 98% |
| B.A.III | 250/262 | 4 th in University | 86 | 104 | 60 | 95% |
| B.Com.III | 100/101 | 00 | 34 | 43 | 23 | 99% |
| MA | 18/23 | 00 | 11 | 07 | 00 | 78% |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC members check the assignments of students randomly.

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i> | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses | nil |
| UGC – Faculty Improvement Programme | nil |
| HRD programmes | nil |
| Orientation programmes | nil |
| Faculty exchange programme | nil |
| Staff training conducted by the university | 03 |
| Staff training conducted by other institutions | nil |
| Summer / Winter schools, Workshops, etc. | nil |
| Others | nil |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 04 | 00 | 04 | 01 |
| Technical Staff | 04 | 02 | 04 | 01 |

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC members provide information regarding the various major/minor projects offered by UGC to the faculty members.
 IQAC helps to conduct/organize various conferences and seminars/workshops in the college.

3.2 Details regarding major projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | nil | | | |
| Outlay in Rs. Lakhs | nil | | | |

3.3 Details regarding minor projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | nil | | | |
| Outlay in Rs. Lakhs | nil | | | |

3.4 Details on research publications

| | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals | 06 | 01 | nil |
| Non-Peer Review Journals | nil | nil | nil |
| e-Journals | nil | nil | nil |
| Conference proceedings | nil | nil | nil |

3.5 Details on Impact factor of publications:

Range Average 3 h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--|---------------|----------------------------|------------------------|----------|
| Major projects | nil | | | |
| Minor Projects | nil | | | |
| Interdisciplinary Projects | nil | | | |
| Industry sponsored | nil | | | |
| Projects sponsored by the University/ College | nil | | | |
| Students research projects <i>(other than compulsory by the University)</i> | nil | | | |
| Any other(Specify) | nil | | | |
| Total | nil | | | |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

| Level | International | National | State | University | College |
|---------------------|---------------|----------|-------|------------|---------|
| Number | | | | | |
| Sponsoring agencies | nil | 02 | nil | nil | nil |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

| Type of Patent | | Number |
|----------------|---------|--------|
| National | Applied | nil |
| | Granted | nil |
| International | Applied | nil |
| | Granted | nil |
| Commercialised | Applied | nil |
| | Granted | nil |

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| nil | | | | | | |

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

nil

nil

3.19 No. of Ph.D. awarded by faculty from the Institution

nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

| | | | |
|------------------|-----|---------------------|-----|
| University level | nil | State level | nil |
| National level | nil | International level | nil |

3.25 No. of Extension activities organized

| | | | |
|------------------|-----|---------------|----|
| University forum | nil | College forum | 03 |
| NCC | 02 | NSS | 05 |
| | | Any other | 00 |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. Red Ribbon Club organized a rally on the occasion of World AIDS Day to make people aware about the menace of AIDS.
2. Rovers and Rangers organized Culture moot Camp, Adventure Camp and International Women Day Camp.
3. Plantation drive was carried by the NSS and NCC volunteers in the college campus.
4. Cleanliness drive was also organized in the college campus by the students.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|-----------------------|-----------------------|----------------|------------------------|
| Campus area | 32 Bighas and 4 Viswa | 41 Bighas and 7 Viswa | Govt. | 73 Bighas and 11 Viswa |
| Class rooms | 25 | Nil | | 25 |
| Laboratories | 11 | Nil | | 11 |
| Seminar Halls | Nil | Nil | | Nil |
| No. of important equipments purchased (\geq 1-0 lakh) during the current year. | 37 | 70 | | 107 |
| Value of the equipment purchased during the year (Rs. in Lakhs) | 35,12,935/= | | | 35,12,935/= |
| Others | nil | | | |

4.2 Computerization of administration and library

Every faculty is equipped with Computer, printer/scanner and Internet connection. Almost all assignments are prepared with the help of IT facility. College library has INFLIBNET subscription. All faculty members have been provided with access to this facility.

4.3 Library services:

| | Existing | | Newly added | | Total | |
|------------------|----------|---------|-------------|--------|-------|---------|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 10200 | 3640000 | 723 | 206000 | 10923 | 3846000 |
| Reference Books | 450 | 350000 | 91 | 159624 | 541 | 509624 |
| e-Books | 90000 | -- | Nil | -- | 90000 | -- |
| Journals | 15 | -- | 02 | -- | 17 | -- |
| e-Journals | 60000 | -- | Nil | -- | 6000 | -- |
| Digital Database | | SOUL | e2.50 | (LMS) | | |
| CD & Video | Nil | -- | -- | -- | -- | -- |
| Others (specify) | -- | -- | -- | -- | -- | -- |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|------------|------------------|------------------|--------|-------------|--------|
| Existing | 74 | 38 | Broad Band | 04 | 04 | 07 | 15 | 05 |
| Added | 18 | 18 | | 00 | 00 | 00 | 00 | 00 |
| Total | 92 | 56 | | 05 | 04 | 07 | 15 | 05 |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up-gradation (Networking, e-Governance etc.)

Every faculty is equipped with Computer, printer/scanner and Internet connection. College library has INFLIBNET subscription. All faculty members have been provided with access to this facility. The college has its own website, which helps the students, parents and teachers to get update of day to day activities of the college.

4.6 Amount spent on maintenance in lacs :

| | |
|--|----------------|
| i) ICT | 28180 |
| ii) Campus Infrastructure and facilities | 2880871 |
| iii) Equipments | 4450 |
| iv) Others | 49214 |
| Total : | 2962715 |

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC motivate students through various activities carried out by the faculty members in their respective departments. Inter Faculty Quiz and Debates are organized regularly on various current topics to keep students abreast of the latest happenings and changes in the Academic World.

5.2 Efforts made by the institution for tracking the progression

Feed back from students and other stakeholders.

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|------|----|--------|--------|
| 3036 | 59 | nil | |

(b) No. of students outside the state

01

(c) No. of international students

Nil

| | | | | | |
|-----|------|----|---------|------|----|
| Men | No | % | Women — | No | % |
| | 1226 | 40 | | 1869 | 60 |

| Last Year | | | | | | This Year | | | | | |
|-----------|-----|----|-----|-----------------------|-------|-----------|-----|----|-----|-----------------------|-------|
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 2036 | 567 | 30 | 200 | 01 | 2834 | 2285 | 566 | 76 | 168 | 00 | 3095 |

Demand ratio Dropout % - 0%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

N/A

No. of students beneficiaries

Nil

5.5 No. of students qualified in these examinations

| | | | | | | | |
|-------------|-----|-----------|-----|------|-----|--------|-----|
| NET | Nil | SET/SLET | Nil | GATE | Nil | CAT | Nil |
| IAS/IPS etc | Nil | State PSC | Nil | UPSC | Nil | Others | Nil |

5.6 Details of students counseling and career guidance

The following activities were conducted in the college by the Career Counseling Cell:

- Entrepreneurship Awareness Camp in Aug. 2016 by HIMCON.
- A Job fare was organized by Labour & Employment Deptt. In Nov. 2016
- A lecture on “What after Graduation” in Dec.2016. by Rajesh Chopra of Guru Nanak Institute of Management and Technology.
- Dr.S.C.Sharma , Dean Bahara University guided the students of 6th semester about various Exams like CAT,MAT and XAT etc. In Feb 2017.

No. of students benefitted

1000

5.7 Details of campus placement

| Number of Organizations Visited | <i>On campus</i> | | <i>Off Campus</i> |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| Nil | | | |

5.8 Details of gender sensitization programmes

A declamation contest was organized in the college on the theme SAVE THE GIRL CHILD with the help of Health Department, Govt. of HP, (BMO Ghumarwin)

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

22

National level

19

International level

1

No. of students participated in cultural events

State/ University level

35

National level

nil

International level

nil

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

nil

National level

1

International level

nil

Cultural: State/ University level

nil

National level

Nil

International level

Nil

5.10 Scholarships and Financial Support

| | Number of students | Amount |
|--|--------------------|-------------|
| Financial support from institution | Nil | Nil |
| Financial support from government | 577 | 37,87,807/= |
| Financial support from other sources | Nil | Nil |
| Number of students who received International/ National recognitions | Nil | Nil |

5.11 Student organized initiatives

Fairs: State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: N/A

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

To mould young men and women as leaders in all walks of life so that they may serve the people, especially the poor and the oppressed of our nation in truth, compassion and love.
 Mission of the College:

- To achieve a synthesis of academic excellence and formation of character
- To ensure social justice through equity and access
- To equip students with global competencies
- To engage in relevant research activities
- To promote Lab to Land through outreach programmes

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following

6.3.1 Curriculum Development

The institution focuses on multi skill development of students in order to ensure employability. Curriculum under CBCS enables the Placement Cell to conduct programmes throughout the year so as to help students acquire the necessary soft skills for employment.

The Choice Based Credit System followed at present in the college facilitates horizontal movement, enabling students to make their choices.

6.3.2 Teaching and Learning

ICT-enabled teaching-learning process has made students active participants in the class rooms.

Apart from classroom interaction, the following methods are used.

Meaningful learning is initiated through guided teaching and guided library assignments, group discussion, seminars, debates, quiz, viva, etc.

Peer learning is promoted within and outside the class hours.

6.3.3 Examination and Evaluation

Semester system with Continuous Internal Assessment (CIA) is followed.

The Principal and the Heads of Department monitor the performance of the students by making an analysis after every internal test and external examination.

The teachers make an analysis of the performance of students after every internal test and external examination in departmental meetings.

6.3.4 Research and Development

Research is a significant activity of the college. During this academic year 08 research papers were published in National and International Journals. 10 papers were presented in National Seminars and Conferences.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The Library got INFLIBNET subscription and three smart classrooms were established in the college. One duplicator printing machine is also installed in the office to facilitate the students and staff during the examinations.

6.3.6 Human Resource Management

The career counseling cell organized one job awareness camps for the students. The newspaper cuttings of Job related advertisements were displayed on the Digital Notice Board of the college regularly.

6.3.7 Faculty and Staff recruitment

N/A

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

Being Govt. institution, the college follows HP Govt. and HP University directives for all admissions.

6.4 Welfare schemes for

| | |
|--------------|--------------|
| Teaching | Nil |
| Non teaching | Nil |
| Students | Scholarships |

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | | | | |
| Administrative | | | | |

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The process of filling of Online Application Forms for UG classes has been started. The Internal Assessment Awards, Mid Term Exams Awards and End terms Awards are also posted online.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the Alumni Association

nil

6.12 Activities and support from the Parent – Teacher Association

As and when required the college PTA help in providing temporary services of clerks, sweepers, security guard and lab attendants etc. PTA provided prize money of Rs 24300/-to encourage the sports persons and sports activities in the college.

6.13 Development programmes for support staff

Four support staff residences are nearing completion.

6.14 Initiatives taken by the institution to make the campus Eco-friendly

Solar power project for the lighting of the campus is completed and become functional. Dustbins have been placed at the various places inside and outside of the college campus. One hundred fifty medicinal and 20 fruit-bearing plants were planted in the college campus.

Criterion – VII_

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Tutorials are conducted once in a month where inter faculty programs like Quiz and Debates are held among students with the active participation of teachers. It generates a feeling of inclusive growth and brotherhood and make the campus trouble free.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Construction of staff quarters has been started.
Budget was received for the leveling of play ground.
Badminton court has been built in girls hostel.
Duplicator printing machine has been purchased
Solar lights have been set up in the campus and girls hostel.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

The cleanliness drive once in a week has been made compulsory.

Initiative to use natural resources of energy.

Use of mobile phones is banned in the teaching section of the college building.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Two plantation drives were carried with the help of NSS volunteers and NCC cadets in the college campus. More than 200 herbal saplings were planted. For litter free campus dust bin are placed at all important points. Cleanliness drive is carried out once in a week in the college campus.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The college being a Government institution has little autonomy in terms of changes at the academic level and in the introduction of new courses. The college has to follow the directives of the Govt. & H.P. University. The accreditation by NAAC has given many valuable inputs to the college to improve and innovate and the IQAC will try its level best to implement all the suggestion in a phased manner.

8. Plans of institution for next year

- i. PG classes in Maths and Physics to be started.
- ii. Completion of staff quarters for teaching and non teaching staff.
- iii. Completion of leveling work of acquired land for the playground.
- iv. Submersible pump to be installed along with water storage tank and water cooler to provide natural drinking water.
- v. Up gradation of college library and labs.
- vi. Up gradation of Sports facilities.
- vii. Guest house facility to be created in the college campus.
- viii. Renovation of existing college canteen.
- ix. Permanent sitting arrangement for student near Basket ball court.
- x. Construction and installation of Boxing Ring.
- xi. Construction of water harvesting tank in the college.
- xii. Construction work of new library building to be completed.

Name :- Dr. R.D.Sharma

Name:- Dr. Vasudhara Rajan Bhardwaj

| | | |
|---|--|---|
|  | |  |
|---|--|---|

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

SCHEDULE/CALENDAR OF ACTIVITIES, ACADEMIC SESSION 2016-17

1. Start of Admission in the college 21-06-2016 to 25-06.2016 (Without Late Fee)
Display of merit list :26th-27th June,2016
Fee deposit by the students 28th to 30th June,2016
2. Filling up of H.P.U. Registration Forms :- At the time of admission
3. Start of Teaching work :- 1.07.2016
4. Last date of applications for N.S.S,
Rovers & Rangers & NCC enrollment :- 15.07.2016
5. Competitions of various Subject Societies :- Ist week of August, 2016
6. C.S.C.A. Elections :- Aug./Sep. 2016 (dates to be notified by H.P.U)
7. C.S.C.A.Oath-taking Ceremony :- After C.S.C.A. Elections
8. PTA General House/Elections :- 13 Aug.,2016
9. Festival Break :- 28th Oct. To 31st Oct. (Four Days)
10. Last date for applications for various
scholarships/fee concession :- As per Govt. Schedule
11. Annual Athletics Meet :- 4th week of October, 2016
12. Payment of College Fees/Fund/Fine
 - a) First Installment :- At the time of admission
 - b) Second Installment :- At the time of Admission to the next semester
 - c) Realisation of Fine :- Before end term exam.
13. Filling up of H.P.U. Examination Forms :- As per University schedule
14. End semester Exams (1st,3rd ,5th) As per university schedule
15. Winter Break :- 01.01.2017 to 10.02.2017
16. Annual Function :- 3rd week of March, 2017
17. Semester Practical Exams :- As per University schedule
18. End Semester (2nd,4th,6th) Exams:- As per University schedule

