Swami Vivekanand Govt. College Ghumarwin

Distt. Bilaspur (H.P.) 174021

Institutional Accreditation

Self-Appraisal Report

Submitted to

National Assessment and Accreditation

Council, Bangalore

December 2013

CONTENTS

EXCUTIVE SUMMARY – SWOC ANALYSIS OF SWAMI VIVEKANAND GOVT. COLLEGE GHUMARWIN

S.V. Govt. College Ghumarwin, Distt. Bilaspur, Himachal Pradesh came into existence in 1994 as a co-educational college. It was established by the Department of Higher Education, Himachal Pradesh and is affiliated to H.P. University, Shimla-5. It imparts education in Humanities, Sciences and Commerce at the under graduate level. The college has taken initiative to come forward to start new job-oriented courses like BCA/PGDCA from the academic session 2009-10 and BBA from the session 2012-13 to give more job opportunities to students. The college has also introduced an elementary course in computer awareness for the college students. M.A.(English) has also been started from the academic session 2012-2013.

The college has its own campus located at village Kalari on the National Highway 88(N.H-103) at a distance of 3 KMs form Ghumarwin town. It has its own majestic and well-designed building providing ample space for class rooms and laboratories. All the departments are well equipped with modern gadgets. In fact, this institution boasts of a beautiful and well maintained campus with green lawns which serve as feast for eyes. Its campus is spread over 14.04 acres of land and it is having adequate infrastructure in terms of class rooms, laboratories, library, canteen and playground. It has its own gymnasium and a girls' hostel for SC/OBC students has also been constructed in the college to provide residential accommodation to the girl students. The H.P. Govt. has acquired about 50 bighas of land for the development of infrastructural facilities.

Most of the students studying here come from rural areas after traveling a distance of 25-30 KMs daily. As far as the number of students studying here is concerned, it increases with every new academic session. The total number of students admitted to the college in different courses during the academic session 2013-14 is 2360. Out of 2360, 895 are boys and 1465 are girls. Out of 2360, 268 boys and 373 girls, which make 27% of total strength, belong to SC/ST/OBC categories. As far as the teaching faculty of the college is concerned, there are 45 teachers providing their services. All are well qualified and well experienced. In addition to imparting class room teaching, some of the teachers are actively engaged in research works including research guidance, pursuing doctoral level research or research publications. The teaching faculty of the college makes

constant efforts to upgrade knowledge and teaching skills by participating in orientation programmes, refresher courses and workshops. There is a qualified librarian who manages the college library. As far as the ministerial staff of the college is concerned, there are 06 officials and 18 others providing their services. One Mali (Gardener) and two security guards are also rendering their services here. The college has also one Tabla Vadak & one helper in the college gymnasium.

A. Strength

1. The College comes under Sections of 2f and 12 B of UGC.
2. Staff is highly qualified. 18 teachers are PhDs, 2 have submitted their PhD thesis and 12 faculty members have enrolled for PhD.
3. Beautiful and Spacious Building situated on National Highway 103.
4. Well equipped and fully automated library with 9000 books.
5. Library is linked to INFLIBNET.
6. Well equipped laboratories
7. Excellent results.
8. Focus on personality development of each student through development of positive attitude, leadership qualities and self awareness.
9. Vibrant atmosphere conducive to all round development of students' personality.
10. Offers variety of courses like B.A., B.Sc., B.Com., M.A. English, BBA, BCA and PGDCA.
11. Each faculty Department is connected with High Speed Internet under the UGC scheme
12. College organizes various academic and co-curricular activities.
13. The first and the only college in the district to offer MA in English.
14. The college is under CCTV Surveillance.
15. Girls' Hostel
16. The college has its own gymnasium.
17. Teachers' Colony (under Construction)
18. Parking Facility for vehicles.

B. Weaknesses

1. No Boys' Hostel

2. Shortage of Teaching staff because of newly introduced RUSA in the College
3. Shortage of Ministerial and technical Staff.
4. Under CBCS shortage of lecture rooms is being felt.
5. No proper system to train teachers.

C. Opportunities

1. Because of the record strength of the college i.e. 2360 we have opportunities to start new courses like MCA, MBA, PG Diploma in HRD etc. and also to prove our commitment and quality of our services and to sustain our students' support activities.
2. Research Centers in Panchayati Raj and Rural Development to train the Panchayat members and Gram Sabha members about the government programmes and to study various issues and problems of these institutions
3. Research Centre in Women Studies can be established as more than 60 percent of students studying here are girls.
4. Establishing of coaching centre for various competitive exam for SC/ST/OBC and economically and academically weaker students.
5. The college has acquired 50 bighas of land recently. So we have more opportunities for promoting sports and cultural activities

D. Threats/ Challenges

1. To enhance infrastructure and its proper maintenance.
2. To reach the rural lot and up bring their potentials.
3. To motivate the faculty staff for changing and progressive paradigms in higher education.
4. To retain academic excellence under the CBCS despite shortage of teachers.
5. To persuade students to stay in the campus for study as most of the students come from distant villages and leave the campus before 3 PM.

B. Profile of the Institute

1. Name and address of the college:

Name: **Swami Vivekanand Govt. College Ghumarwin**

Address: **Swami Vivekanand Govt. College Ghumarwin at Kalari**

City: **Ghumarwin**   Pin: **174021**   State: **Himachal Pradesh**

Website: www.gcghumarwin.org.in

2. For communication:

Designation	Name	Telephone with STD	Mobile	Fax	Email
Principal/ Director	Mr. Jagdish Lal	01978-255551	91-9418203768	01978-255551	principalsvgc @gmail.com
Vice Principal	Dr. L.R. Sharma (Associate Professor)	01978-255551	91-9418039929	01978-255551	lrsharma57@ gmail.com
Steering Committee Co-ordinator	Dr. Kuldeep Singh (Associate Professor)	01978-255551	91-9418189238	01978-255551	singhk623@g mail.com

3. Status of the of Institution:

affiliated College	:	YES
constituent College	:	NO
any other (specify)	:	NO

4. Type of Institution:

    a. By Gender

    i) For Men   :   NO

    ii) For Women   :   NO

    iii. Co-education   :   YES

    b. By shift

    i. Regular   :   NO

    ii. Day   :   YES

    iii. Evening   :   NO

5. Is it a recognized minority institution? :   NO

  If yes specify the minority status

  (Religious/linguistic/ any other)   :

  and provide documentary evidence.

6. Source of funding:

-   *Government*   :   YES
-   *Grant-in-aid*   :   NO
-   *Self-financing*   :   YES
-   *Any other*   :   NO

7. a. Date of establishment of the college :   01/07/1994

  b. University to which the college is

    affiliated /or which governs the college

    (If it is a constituent college)   :   Himachal Pradesh University

  c. Details of UGC recognition:

    (Enclose the Certificate of recognition

    u/s 2 (f) and 12 (B) of the UGC Act) :

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (If any)
i. 2 (f)	18/02/1999	
ii. 12 (B)	04/06/2008	

d. Detalis of recognition/approval by
   statutory/regulatory bodies other
   than UGC(ICTE,NCTE,MCI,   :   NIL
   DCO,PCI,RCI etc.
   (Enclose the recognition/approval letter)

8. *Does the affiliating university Act*
   provide for conferment of autonomy   :   NO
   (as recognized by the UGC), on its
   affiliated colleges?

   If yes, has the College applied for   **:**   NA
   availing the autonomous status?

9. *Is the college recognized?*
   a. *by UGC as a College with*   :   **NO**
   Potential for Excellence (CPE)?
   If yes, date of recognition:
   ……………… (dd/mm/yyyy)

   b. for its performance by any other :   **NO**
   Governmental agency?
   If yes, Date of recognition:
   …………………… (dd/mm/yyyy)

10. *Location of the campus and area*
   in sq.mts: (Urban, Semi-Urban,
   rural,Tribal,Hilly Area, Any others
   specify)

Location *	Rural
Campus area in sq. mts.	58274.64
Built up area in sq. mts.	3564.06
Play ground in sq.mts.	25281.1

11. *Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed Facilities provide information on the facilities covered under the agreement.*

- *Auditorium/seminar complex*
  With Infrastructural facilities : Proposal Submitted
- Sports facilities
  - Play ground : YES
  - Swimming pool : NO
  - Gymnasium : YES
- *Hostel*
  - *Boys hostel* : **NO**
    - I. *Number of hostels*
    - II. *Number of inmates* :
    - III. *Facilities* : **X**
    (Mention available facilities) :

  - *Girl's hostel* : YES
    - I. *Number of hostels* : 01
    - II. *Number of inmates* : 61
    - III. *Facilities* : Boarding & Lodging for 91 girls.
    (Mention available facilities) : Spacious rooms with table, chair, bed & fan, Playground.

  - *Working women's hostel* : NO
    - I. *Number of hostels* :
    - II. *Number of inmates* :
    - III. *Facilities* :
    (Mention available facilities) :
- *Principal's Residence* : YES
- Staff Quarters : 10 Staff quarters for teachers, 5 for non-teaching staff and one for class IV are under construction.
- Canteen : The college has a well furnished, spacious canteen where coffee, tea, lunch, and Snacks are served.

- *Health Centre* : Though the college does not have a permanent Health centre, health services are provided to the students in alliance with the Government Hospital which is just 3 km away. However the college provides first aid.

- *Facilities like banking, post-Office, book shops.* :
  - I. *Banking facilities* : There is no any branch of bank functioning in the college However one branch of H.P. State Co-operative Bank is providing services off the Campus, within 25 mtrs.
  - II. *Post Office* : NO
  - III. *Book Shops* : Off the campus, with in 10 mtrs.
- *Transport facilities to center to the need of students and staff.* : The College is close to the National Highway 103. It has no its own transport facility. However Himachal Transport (Govt. undertaking) arranges special buses for college students.

- *Generator or other facility for management/regulation of electricity and voltage.* : **NO**

12. *Details of programmes offered by the college (Give data for current academic year 2013-2014.*

Sr. NO	Programme level	Name of the programme/course	Duration	Entry Qualification	Medium of instruction	Sanctioned /approved students strength	Number of students admitted
01	Under Graduate	English	6 Semesters	10+2	English	60	34
		Political Science	6 Semesters	10+2	English/Hindi	60	50
		Economics	6 Semesters	10+2	English/Hindi	60	51
		Hindi	6 Semesters	10+2	Hindi	60	43
		Geography	6 Semesters	10+2	English/Hindi	60	40
		Sociology	6 Semesters	10+2	English/Hindi	60	18
		History	6 Semesters	10+2	English/Hindi	60	37
		Music	6 Semesters	10+2	English/Hindi	60	03
		Mathematics	6 Semesters	10+2	English	120	103
		Chemistry	6 Semesters	10+2	English	120	118
		Botany	6 Semesters	10+2	English	120	108
		Zoology	6 Semesters	10+2	English	60	58
		Physics	6 Semesters	10+2	English	120	104
		Computer Application	6 Semesters	10+2	English	60	20
		Commerce	6 Semesters	10+2	Hindi/English	120	120
		BBA	6 Semesters	10+2	English	40	40
		BCA	Three Years	10+2	English	40	40
02	Post Graduate	M.A. English	4 Semesters	B.A./B.Sc.	English	30	30
03	Integrated Programmes (PG)	-	-	-	-	-	-

04	M.Phil.	-	-	-	-	-	-
05	Ph.D.	-	-	-	-	-	-
06	Certificate courses	-	-	-	-	-	-
07	UG Diploma	-	-	-	-	-	-
08	PG Diploma	PGDCA	2 Semesters	UG	English	20	18
09	Any other (specify and provide details)	-	-	-	-	-	-

∗ B.A. II, III/ B.Sc. II, III/ B.Com. II, III classes are in transitional phases.

13. Does the college offer
   Self-financed Programmes? **:** Yes
   If yes, how many? 03

14. New programmes introduced in the

   College during the last five years if any?

Yes	√	No	X

Number	05

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Particulars	**UG**	**PG**	**Research**
Science	06	-	-
Arts	11	01	-
Commerce	01	-	-
Any Other not covered above -	02	01	-

16. *Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com…)*

    a. *Annual System*   :   01
    b. *Semester System*   :   06
    c. *Trimester system*   :   X

17. *Number of Programmes with*
    a. *Choice Based Credit System*   :   03
    b. *Inter/Multidisciplinary Approach*   :   03
    c. *Any other (Specify and provide details)* :   NA

18. *Does the College offer UG and/or PG*

    Programmes in Teacher Education?   :   NO
    a. *Year of Introduction of the programm(s)*
      (dd/mm/yyyy) and number of batches that :   NA
      completed the programme.
    b. *NCTE recognition details (if applicable)*
      notification No…………   **:**   NA
      date:……………(dd/mm/yyyy)
      validity………………………..
    c. *Is the institution opting for assessment and*
      accreditation of Teacher Education   :   **NA**
      programme separately?

19. *Does the college offer UG or PG*
    programme in Physical Education?   :   NO
    if yes,
    a. *Year of the introduction of the*
      programme(s) (dd/mm/yyyy)
      and number of batches that completed   :   NA
      the programme.

    b. *NCTE recognition details (if applicable)*
      notification no.: Date :(dd/mm/yyyy)   :   NA
      validity:

c. *Is the institution opting for assessment and accreditation of physical education programme separately?* : NO

20. Number of teaching and non-teaching positions in the Institution.

Positions	Teaching faculty						Non-teaching		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government	N A	-	09	-	20	10	04	08	04	03
Recruited			09		19	10				
Yet to recruit					01		01			
Sanctioned by the management/Society or other authorized bodies					03	04	04	03	01	01
Recruited					03	04	04	03	01	01
Yet to Recruit					-	-	-	-	-	-

*M-Male *F-Female

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Femal	Male	Femal	Male	Femal	
Permanent teachers							
D.Sc./D.Litt.	-	-	-	-	-	-	-
Ph.D.	-	-	04	00	08	05	17
M.Phil.	-	-	04	-	06	05	15
PG	-	-	01	-	04	-	05
Temporary teachers							
Ph.D.					01	-	01
M.Phil.					-	02	02
PG					03	01	04
Part-time teachers							
Ph.D.					01		01
M.Phil.							
PG					01	01	02

22. Number of Visiting Faculty /Guest

Faculty engaged with the College. : Male:-03 Female: - 02

23. Furnish the number of the students admitted to the college during the last four Academic years.

Categories	Year 1 2010-2011		Year 2 2011-2012		Year 3 2012-2013		Year 4 2013-2014	
	M	F	M	F	M	F	M	F
SC	115	194	157	222	105	169	181	278
ST	08	04	05	08	03	07	13	11
OBC	53	82	63	74	52	52	74	94
General	526	860	621	930	502	935	638	1071
Others								

24. *Details of students enrollment in the college during the current academic year (2013-2014).*

Type of students	UG	PG	M.Phil.	Ph.D.	Total
Students from the same state where the college is located	2280	78	NA	NA	2358
Students from other states of India	02	-	-	-	02
NRI students	-	-	-	-	-
Foreign students	2282	78	-	-	2360

25. *Dropout rate in UG and PG*   UG: 12%
   (Average of the last two batches)   :   PG: 03%

26. *Unit Cost of education(2012-13)*
   (Unit cost=total annual recurring
   Expenditure (actual) divided by total
   number of students enrolled)
     (a)Including the salary component   :   **Rs. 17,950/-**

     (b) *Excluding the salary component*   :   **Rs. 1913/-**

27. *Does the college offer any programme/s*
   In distance education mode (DEP)?   **:**   YES
   if yes.

  a. Is it a registered centre for offering
    distance education programmes of   :   Yes
    another university

  b. Name of the University which has granted
    such registration.   :   Indira Gandhi National Open University

    Number of Programmes offered   :   09

c. Programmes carry the recognition
   of the Distance Education Council.   **:**   Yes

28. Provide Teacher-student ratio for each of

   of the programme/course offered   *:*   B.A. English   :- 1:105.66

                                                        Political Science   : - 1:200

                                                        Economics   : - 1:105

                                                        Hindi   : - 1:162

                                                        History   : - 1:356

                                                        Music   : - 1:20.5

                                                        Geography   : - 1:180

                                                        Sociology   : - 1:200

                                                        Mathematics   : - 1:170.66

                                                        Sanskrit   : - 1:74

                                                        Public Administration :-1:27

                                                        B.Com.   :-1:184

                                                        Physics   :-1:167

                                                        Chemistry   :-1:173.25

                                                        Botany   :-1:105.33

                                                        Zoology   :-1:153

                                                        Computer Application   :-1:20

29. Is the college applying for Accreditation **:** Cycle 1 √ : Cycle 2 NA

                                                 Cycle 3 NA : Cycle 4 NA

   Re-Assessment   :   NA

30. Date of accreditation*   :   **NA**

30. Number of working days during the
   Last academic year.   :   248

31. *Number of teaching days during the*   :   120
    Last academic year.
    (Teaching days means days on which
    lectures were engaged excluding
    the examination days)

32. *Date of establishment of Internal Quality*   :   16-09-2013
    Assurance Cell (IQAC)

33. *Details regarding submission of Annual*
    quality Assurance Reports (AQAR) to   :   NA
    NAAC.

    AQAR (i)........................ (dd/mm/yyyy)   :   **NA**
    AQAR (ii)........................ (dd/mm/yyyy)
    AQAR (iii)........................ (dd/mm/yyyy)
    AQAR (IV)........................ (dd/mm/yyyy)

34. *Any other relevant data (not covered*
    Above) the college would like to include. :   NA
    (Do not include explanatory/
    descriptive information)

CRITERION I:
CURRICULAR ASPECTS

1.1   Curriculum: Planning and Implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are   communicated to the students, teachers, staffs and other stakeholders.

Vision

Swami Vivekanand Govt. College Ghumarwin is proving to be a key factor for the economic and social transformation of the region. The college aims to give all round formation to its students making them academically excellent and socially committed and to give stress on all round development of their personality. The college believes in promoting academic/professional knowledge/skill both in creation and dissemination by producing graduates and post graduates well equipped with knowledge and skill and continuously improving learning environment while maintaining high ethical and multicultural standards.

Mission

As Swami Vivekanand has said that education is 'the manifestation of the perfection already in man'. So our mission is to help the students to manifest their knowledge and to remove the obstacles that come in their way so that they may achieve their full human potential, may gain academic excellence , all round development of their personality and contribute to the great good of the community and the nation. In order to accomplish this end the college endeavors to help its students to become conscious of purpose which may give meaning and value to their lives so that they may be able to have positive and fulfilling roles in nation-building. The college endeavors to enrich and empower its learners through value-based quality education. Stress is given on harmonising the traditional values with the new values brought through the progress of science and technology. Besides, the classroom teaching which is coupled with the possible applications and uses of academic knowledge vis-a-vis the issue of social and personal importance, students are also motivated to participate in different co-curricular activities including

sports, cultural and socially important activities like the NSS/NCC activities to foster the values of healthy competition, mutual cooperation and social responsibility. Through constant innovations, consistent quality enhancement and persistent value addition, the college strives to fulfil the vision and mission.

Objectives

i. To reach the rural lot and up bring their potentials by providing them better opportunities.
ii. To achieve academic excellence through creative and innovative teaching.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

To develop the Action plans:

Swami Vivekanand Govt. College Ghumarwin is an affiliated college. So the curriculum designed by the H.P. University is followed. However the college faculty members work hard to follow the academic calendar prescribed by the university to complete the syllabus on time. Efforts are made by the staff to enable the students to cope with the demands of the contemporary global scenario through effective transaction of the curricular and co-curricular aspects.

Deployment of Action Plan:

At the beginning of the academic year time table is set which fulfills the prescribed number of hours for each subject. All the faculty members are responsible for completing the syllabus within the stipulated time. Department wise review meetings are conducted. The principal also conducts periodic meetings to review the action plan.

Choice Based Credit System (Under RUSA) has been introduced from the academic session 2013-14 as a part of the induction programme with specific focus on the programme structure, evaluation, grading system and credits. Special classes (Zero classes) are held to orient the students in the revised curriculum and to monitor the implementation of the programme in the college. Orientation classes for university examinations are done at the end of each semester to acquaint the students with the pattern of examination and to equip them to manage the

given time effectively. Assignments, Quiz programmes etc are also conducted by the departments in relevant fields in connection with the curriculum. The office staff is assigned the duty to update the students with information on different courses, fee structure, processing of applications etc. The faculty members are also deputed to refresher courses and orientation courses as and when required.

1.1.3 *What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving the teaching practices?*

As an affiliated College, the curriculum prescribed by the H.P. University is followed with regard to the courses that are offered. The Vision, Mission and objectives of the institution are kept in mind while transacting the curriculum. Students' employability skills, student centric teaching-learning practices are being followed for effective curriculum delivery. Teachers are deputed for various text-books related workshops and orientation programmes when these are organized by different Colleges or University.

- The parent University forms an Academic Calendar that specifies the duration of semester, the date of commencement and the close of semester, examination slot. Besides, the University also circulates various notifications.
- The institution provides library and e-learning facilities to the faculty for the effective delivery of the curriculum.
- The institution provides separate rooms for each department and each department has been provided with one computer, printer and broadband connection to update knowledge.
- Teachers are motivated to apply for minor or major research projects and to pursue research work individually.

1.1.4. *Specify the initiatives taken up or contributions made by the institution for effective curriculum delivery and transaction on the curriculum provided by the affiliating University or other statutory agency?*

The initiatives taken up or contributions made by the institution for effective curriculum delivery are as follows:-

- Form the session 2013-2014 CBCS has been introduced which focuses on programme structure evaluation, grading system, credits etc.

- Teachers are provided with enough knowledge on usage of audio and visual aids for the teaching to be made more effective as well as attractive.

- The college has a central library with a seating capacity 200 readers. Computers with internet facility have been made available in the library hall.

- Students are motivated to collect information and data from digital sources internet and INFLIBNET.

- Term papers are conducted and the students are familiarized with the pattern of examination and to equip them to manage the given time effectively.

- Debates, Quiz programmes are conducted by department in relevant fields in connection with the curriculum.

- Assignments are given to the students for the proper conduct of the classroom sessions.

1.1.5. How does the institution network interact with the beneficiaries such as industry, research bodies and the university in effective operationalization of the curriculum?

The college faculty interacts with various academic bodies and research bodies during the Board of Studies, Board of Examiners and Textbook meetings. The orientation/workshops on text books and curriculum organized by the University, boost up academic body- faculty interaction. Feedbacks form students and teachers are collected and representation is made in the academic council and required changes are suggested in the curriculum design.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the university? (number of staff members/department represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

As an affiliated college the curriculum prescribed by the H.P. University is followed with regard to the courses that are offered. However, some teachers of the college are members of the Board of Studies and they play a vital role in generating teaching learning material. Feedback on curriculum is obtained time to time. The college has a mechanism to obtain feedback in curriculum aspects from the student and other sources as follows:

a) **Students: -** Feedback from students is obtained by giving them class tests and assignments at regular intervals. The teachers then interact with the students and discuss difficulties being faced by them, how they would like the teacher to approach the subject matter, including the thrust areas which require more attention and how the students can improve their weaknesses.

b) **Parents:**- The feedback from the parents regarding the curriculum is received at the General

House of the Parent-teachers' Association organized at least once in an academic session and through the executive body of the association which meets regularly.

c) **Alumni:** - The college has formed College Old Students' Welfare Committee to establish better interaction with the old students of the college not only about the curricular aspects but also about the general growth and development of the college. The regular meetings of the committee are held to have feedback from its members.

d) **Employers: -** The College is run and managed by the Department of Higher Education, Govt. of Himachal Pradesh. The Director (Higher Education), H.P. or his nominee regularly visits the college for inspection and assessment of its functioning. This not only helps the institution to recognize the areas in which it needs to improve its performance including academic competence, but also accords an opportunity to seek financial and administrative support for the development of the college.

e) **Academic Peers:** - The suggestions for academic growth of the college received from different sources are passed on to the academic and administrative peers by the Principal of the college at regular meetings held at the university or Directorate level. The academic peers then devise methods to improve the working of the college. As a case in point, the entire academic calendar for colleges has been revised to ensure adequate number of effective teaching days in one semester.

1.1.7. Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'Yes', give the details of the process (Needs assessment, design, development, and planning) and the courses for which the curriculum has been developed.

The college does not develop curriculum for any course being offered by it. The syllabi/curriculum of different courses are developed, reviewed and updated at the behest of Department of Higher Education H.P./ H.P. University to make the teaching learning process more fruitful and productive.

- **Periodical Meetings: - The** principal periodically conducts meetings of Heads of all the departments to discuss the program of academic and co-curricular activities. The Principal and the heads of all the departments ensure the implementation of the curriculum in time.
- **Student performance:** - Internal assessment & grades, semester exams, assignments, seminars and other skill based programmes are held.
- **Quality Enhancement of faculty: -** Regular enhancement of teaching and delivery skills along with the theoretical inputs through participation in national and international workshops, seminars, conferences, discussions etc.
- **Achievements of Faculty**: - Professional qualification pertaining to the areas of specialization, paper presentation and publication in reputed journals.

- **Overall Performance of the Institution:** - Participation in various cultural / sports activities, competitions etc.
- **Awareness Programme**: - Health and Hygiene, Computer Awareness, Environmental Issues, Women Empowerment.
- **Social Service to the Community**: - Conducting outreach activities such as blood donation, NSS, NCC activities etc. in order to serve the society and to make students realize their duties as a human being.

1.2. Academic Flexibility

1.2.1. Specifying the goals and adjectives give details of the certificate/diploma/skill development courses etc. Offered by the institution.

Goals:

To up bring the potentials of the rural lot and to equip them with knowledge and skill enabling them to face the challenges of life.

Objectives:

The primary objective of the institution is to enable the students to cope with the demands of the contemporary global scenario through creative and innovative practices. Our objective is to equip the youth with knowledge and skill so that he may face the challenges of his/her life and may prove a good human being in the society he lives. For this purpose, various measures like regular enrichment of the college library, providing better infrastructure and organising various faculty development programmes, have been taken. Various academic and co-curricular activities are also organised in the college to develop leadership skill, team spirit, communication skills and collective responsibility.

1.2.2. Does the institution offer programme that facilitate twinning/dual degree? If 'yes', give details.

As per the statutes of H.P. University, Shimla, there is no provision for pursuing dual/twinning degree programmes simultaneously, and therefore the college does not offer any such programme.

1.2.3. Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to the students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability.

- Choice Based Credit System and range of subject options
- Courses offered in modular form
- Credit transfer and accumulation facility
- Enrichment courses

There are four degree programmes conducted under CBCS introduced from the session 2013-2014. There is also one P.G. programme (M.A.English). Apart from this the other programmes under self-financing scheme are BCA, BBA and PGDCA.

Range of Core /Elective options offered by the University and those opted by the college are as follows:-

Course	*Elective Options*	
	Offered by the university	*Opted by the college*
B.Sc.	i. Physics ii. Chemistry iii. Mathematics iv. Botany v. Zoology	i. Physics ii. Chemistry iii. Mathematics iv. Botany v. Zoology
B.A.	i. English ii. Hindi iii. Sanskrit iv. Economics v. Geography vi. Political Science vii. Public Admin. viii. Sociology ix. History	i. English ii. Hindi iii. Sanskrit iv. Economics v. Geography vi. Political Science vii. Public Admin. viii. Sociology ix. History
B.Com.	B.Com.	B.Com.
M.A.(English)	M.A.(English)	M.A.(English)
BCA	BCA	BCA
BBA	BBA	BBA
PGDCA	PGDCA	PGDCA

1.2.4. Does the institution offer self- financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

The college offers there self-financed programmes BCA, BBA and PGDCA.

Admission:
Admissions to these courses are done on the basis of entrance test conducted by the college.

Curriculum:
As the college is affiliated to H.P. University, the curriculum prescribed by the University is followed for all the courses.

Fee Structure:
The fee structure is designed by the parent university i.e. H.P. University.

Qualification and salary:

Assistant Professor	Qualification	Salary
Mr. Atul Singh	MCA	Rs. 15000/- Fixed
Mr. Vivek Sharma	M.Sc., M.Tech.	Rs. 15000/- Fixed
Mr. Amar Paul Singh	MCA, M.Tech.	Rs. 15000/- Fixed
Mrs. Arti	M.Com., M.Phil	Rs. 15000/- Fixed
Mrs. Anjana	M.Com., M.Phil (NET/SET)	Rs. 17000/- Fixed

1.2.5. Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If yes provide details of such programme and the beneficiaries.

The college conducts additional skill development programmes for the benefit of the students such as the following:

- The Department of English conducts classes for improving communication skills in English.
- Resource persons and experts are invited to deliver lectures on scopes of jobs and also on modern market trends.

1.2.6. Does the university provide for the flexibility of combining the conventional face- to- face and Distance Mode of Education for the students to choose the courses/combination of their choice? It 'yes' how does the institution take advantage of such provision for the benefit of students?

As per the statutes of H.P. Universities there is no provision for combining regular and distance modes of Education.

1.3 CURRICULUM ENRICHMENT

1.3.1. Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

The college aims to give all round formation to all students making them academically excellent and socially committed. The objectives of the curricula offered by H.P. University and the goals of the institution are complementary in nature. The range / scope of the courses in each programme assure that the students achieve academic excellence in the respective discipline. Assignments and other activities are imperative for the successful fulfilment of the programmes and they help the students to develop their personality. The college being affiliated to the University does not have the option of formulating its own curriculum, still the courses offered have their relevance to the institutional goals and objectives. The college aims to inculcate the highest intellectual standards through rigorous academic commitment and discipline. Students are inspired to aspire for higher level of academic achievement by mastering the subject chosen for study. The institution makes efforts for overall development of their personality. The college ensures that the University curriculum is followed in the best of the spirit. The college academic calendar is prepared in every session with the active involvement of all the members of the staff. The Principal ensures that the curriculum framed by the University is supplemented in such a way that it reflects the mission and vision of the institution. Regular feedbacks obtained from the stakeholders, with respect to the quality of the enrichment programmes are mentioned and evaluated by the IQAC and necessary remedial measures are incorporated in the future.

In integrating institutional goals and objectives on par with the university curriculum the academic programs are designed in the form of calendar of events and accordingly it is going to be executed in the following ways:

* Academic plans are prepared.
* Conducting periodical tests.
* Providing well equipped labs and library facilities.
* Conduction of seminars and workshops from resource persons.
* Intimation to the parents about wards' progress and performance.

1.3.2. What are the efforts made by the institution to modify, enrich and organize the curriculum to Experiences of the students and cater to needs of the dynamic employment market?

The efforts made by the institution are as follows:

Modify:

* Feedback obtained is studied and analyzed through discussion by the faculty in the departments of the course/subject concerned. Accordingly, necessary recommendations are communicated through the Principal/faculty of the institute attending the meeting in the affiliating university or through members of Board of Studies for improving the curriculum.

Enrich:

* The college has started career oriented /value courses in various related areas.
* There is a well equipped library with journals/e-journals and business magazines which enable students to update the need of changing market trends.
* Efforts are made to equip laboratories with latest and sophisticated equipments so that the students may have sufficient exposure in handling them.

Organize:

* The academic calendar is prepared by the parent university and the college Principal and faculty.
* Personality development programmes are organized and various seminars and workshops are conducted to face the dynamic employment markets.

1.3.3. Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender climate change, Environmental Education. Human Rights, ICT etc. into the curriculum?

The institution makes several efforts to integrate socially relevant issues into the curriculum with the help of different societies, clubs and cells functioning in the college like Career Guidance Cell, Anti-ragging Cell, Red Ribbon Club, Nature Club, Chemical Society, Subject Society (Sanskrit) N.S.S. and NCC. The College Students Association also plays a vital role in these ventures. A few of the programmes are given below:

a) **Gender Issues:** - Gender specific issues are addressed by the curriculum itself and they are effectively transacted to the students both in the classroom and outside. Women cell takes care of prevention of sexual harassment and other women grievances.

b) **Climate Change**: - Students are made aware of issues like Global warming, air & water pollution, ecology & environment. The Nature Club makes efforts to organize seminars through the active participation of the students.

c) **Environmental Education**: - Environmental Studies subject is taught in the university syllabus. Guest lectures on environment awareness are imparted. The college also organizes such programmes as plantation of trees, making plastic free campus through Nature Club NSS etc.

d) **Human rights: -** Anti-ragging Cell is active in the college campus. Grievances Redressal and Women cell are also functioning.

e) **ICT: -** Introduction to computer fundamentals enables the students to learn the latest technology which can help them to make a better future. Faculties have been provided with computers, printers and internet facility.

1.3.4. What are the various value-added course/enrichment programmes offered to ensure holistic development of students?

a) **Moral and Ethical values**:-The college NSS volunteers regularly visit surrounding areas and villages to promote awareness on various social, moral, ethical principles and ways of life.

b) **Employable and life skills: -** The college realizes the importance of training for students aiming better career options. Therefore, the institution arranges workshops on communication skills and group discussions by the resource persons. Special classes are also conducted to help students to face interview, communication challenges, prepare resumes etc.

c) **Better Career options:** - The students are provided with guidance for higher education, placement etc. by all the faculty members and Career Guidance Cell.

d) Community Orientation: - The college NSS team regularly visits surrounding areas and villages to promote awareness on various social, moral, ethical principles and ways of life.

1.3.5. *Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching curriculum?*

Feedback on curriculum is obtained from the students, parents and other sources. There is a mechanism to obtain feedback on curricular aspects from the students and the parents and other sources as follows:

a) **Students: -** Feedback from students is obtained by giving them class tests and assignments at regular intervals. The teachers then interact with the students and discuss difficulties being faced by them, how they would like the teacher to approach the subject matter, including the thrust areas which require more attention and how the students can improve their weaknesses.

b) **Parents: -** The feedback from the parents regarding the curriculum is received at the General house of the Parent-Teachers' Association organized at least once in an academic session and through the executive body of the association which meets regularly.

c) **Alumni:** - The College has formed College Old Students' Welfare Committee to establish better interaction with the old students of the college not only about the curricular aspects but also about the general growth and development of the institution. The regular meetings of the Committee are held to have feedback from its members.

d) **Employers:**-The College is run and managed by the Department of Higher Education, Govt. of Himachal Pradesh. The Director (Higher Education), H.P. or his nominee regularly visits the college for inspection and assessment of its functioning. This not only helps the institution to recognize the areas in which it needs to improve its performance including academic competence, but also accords an opportunity to seek financial and administrative support for the development of the college.

e) Academic Peers: - The suggestions for academic growth of the college received from different sources are passed on to the academic and administrative peers by the Principal of the college in regular meetings held at the university and Directorate of Higher Education. The academic peers then devise methods to improve the working of the college. As a case in point, the entire academic calendar for colleges has been revised to ensure adequate number of effective teaching days in one semester.

1.3.6. How does the institution monitor and evaluate the quality of its enrichment programmes?

The college organizes a number of enrichment programmes like seminars, workshops, lectures, quizzes. After such activities result analysis, collection of feedback etc are conducted to understand the impact and influence of the programmes.

1.4.1. What are the contributions of the institution in the design and development of the curriculum prepared by the University?

Since our college has no autonomy, we adopt the curriculum prescribed by H.P. University. However, feedback on curriculum from student-teacher interactions, parents' meets, alumni requests and advices from academic peers are recorded. The college caters to rural students and concentrates to improvise the standards of rural students by conducting continuous assessment of academic progression through internal assessments, term papers, presentations, Home assignments, quizzes, workshops on various activities, revisionary classes, backlog classes.

1.4.2. Is there a formal mechanism to obtain feedback from students and stakeholders on curriculum? If 'yes'. How is it communicated to the University and made use internally for curriculum enrichment and introducing changes/ new programmes?

Yes. There is a formal mechanism to obtain feedback from students and stakeholders. The college collects and documents responses on curriculum from the stakeholders. The students express their opinion on curriculum through response sheets. Oral responses are also considered. Alumni and parents also register their views during alumni and PTA meetings, general houses.

1.4.3. How many new programmes/courses were introduced by the institution during the last four 3 years? What was the rationale for introducing new courses/ programmes? Any other relevant information regarding curricular aspects which the college would like to include.

This college is a government college. For introducing new programmes/courses in the institution, permission is sought from H.P. Government. New academic programmes are sanctioned only in tune with the fiscal policies of the government. Five new courses have been started during the last five years B.C.A. and P.G.D.C.A. were started in the academic year 209-10. M.A. English has been started from the academic year 2012 -2013. 30 seats have seen allotted for this course. BBA- a self financed course has also been started in the academic year 2012-2013. Most of the students belong to rural areas and opportunities for higher education are scarce in the area. The college makes proposals for programmes that may equip the students to cope with the latest requirements and may also assure employment.

CRITERION-11
TEACHING LEARNING & EVALUATION

2.1. STUDENT ENROLLMENT AND PROFILE:

2.1.1. How does the college ensure publicity and transparency in the admission process?

The college is taking the following steps for publicity and transparency in the admission process.

1. Publicity

a) Prospectus:-
The college publishes its prospectus –cum-hand book of information for every fresh academic session. In it all kind of information regarding admission rules and process is given. A general notification pertaining to the dates of admission is issued in newspapers by the Education/Department /H.P. University. The college also issues a similar notification in the local newspapers.

b) Institutional Website:-
The institution has a website which provides information about institution details, courses offered and facilities available to student-community. The college maintains formal public contacts through Email ID: - principalsvgc@gmail.com

c) Advertisement in Regional/National Newspapers:-
In regional newspapers the advertisements are published regarding the details of the institution, courses offered and admission process.

d) College magazine:-
The college publishes its annual magazine that reflects the staff and students' creativity.

e) Any other (specify)

The college displays admission dates without / with late fees on the college notice boards.

2. Transparency
The fee structure and the concession details are provided in the college prospectus which is published / updated for every fresh academic year. The fee structure for all courses is designed by the Department of Higher Education or H.P. University.

3. **Process of Admission**

Different admission and scrutiny committees are formed for every academic year. These committees scrutinize and verify the admission forms. Finally the admission is approved by the Principal.

The college follows the policy of the Government of H.P. for the admission of students to various programmes. The admissions are done on the basis of the merit/marks percentage in the qualifying examination. The provisional rank lists are displayed on the notice boards of the college and the students are informed of the dates of admission and other required information. Students are also contacted over phones if required. Complaints if any regarding the ranks assigned are considered and changes are made if required. The process of admission is fully computerized and transparent. Admissions to BCA, BBA and PGDCA under self-financed scheme are done on the basis of the entrance exams conducted by the college.

2.1.2. *Explain in details the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.*

Admissions are done on the basis of the merit/ marks obtained in the qualifying exams. Roaster system is followed while making admissions. The admission procedure is as per the university schedule. Applications for admissions to undergraduate programmes are called for in the month of May. After scrutinizing applications, provisional rank lists of students are displayed on the notice boards. Admission committees conduct counselling and help the students in the admission process. The seats available for admission are set by the State Government and H.P. University.

2.1.3. *Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college of the affiliating university within the city/district.*

Credit Based Choice System (CBCS) under RUSA has been introduced in the college from the academic session 2013-14. Minimum and maximum percentage of marks for admission at entry level is (2013-14) as follows:

Sr. No	Course/Academic year	Minimum	Maximum
B.A.	1. English 2. Pol. Science 3. Geography 4. Economics 5. History 6. Sociology 7. Hindi 8. Music	51.6% 39.20% 48.8% 50.6% 47.4% 39.2% 45.2% 44.75%	90% 80.2% 82.2% 84.2% 80.2% 64% 75.6% 56.00%
B.Sc.	1. Chemistry 2. Physics 3. Mathematics 4. Botany 5. Zoology 6. Computer Application	58.60% 56.40% 53.2% 51.80% 56.60% 57.3%	91% 92.60% 87.4% 89.20% 88.1% 83.2%
M.A. (English)	M.A. (English)	52.69(Index)	77.15(Index)
PGDCA	PGDCA	50.08%	65%

2.1.4. Is there a mechanism in the institution to review the admission process and student profiles annually? If yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

The College assures that all admissions done are as per the norms and regulations of H.P. University and the State Government. Students are admitted to each programme after careful scrutiny of their credentials and qualification and its admission process is undertaken by the admission committees and scrutiny committees which meticulously review the process. All admissions are finally approved by the Principal of the college. The profiles of students undergoing each programme are

collected at the beginning of every academic year and their skills and interests are identified by the faculty members. The students are subsequently motivated to excel in the respective areas and an assessment is done at the end of each academic year to review their achievement and growth.

2.1.5. *Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the national commitment to diversity and inclusion.*

The institution upholds the spirit of the constitution of India. The genuine concern for equality can be seen in the admission process of the college.

a) SC/ST:

Students of SC/ST category are allocated seats as per the state's reservation policy and guidelines. Fee exemption/concession and scholarship benefits are also extended to the students according to rules and regulations of H.P. Government.

b) OBC:

Students of OBC category are allotted seats as per the state's reservation system and guidelines.

c) Women:

More than 60% students in this institution are girls and there is no separate reservation for women as per government rules.

d) Differently abled students:

Seats for differently abled students are reserved as per the state reservation policy.
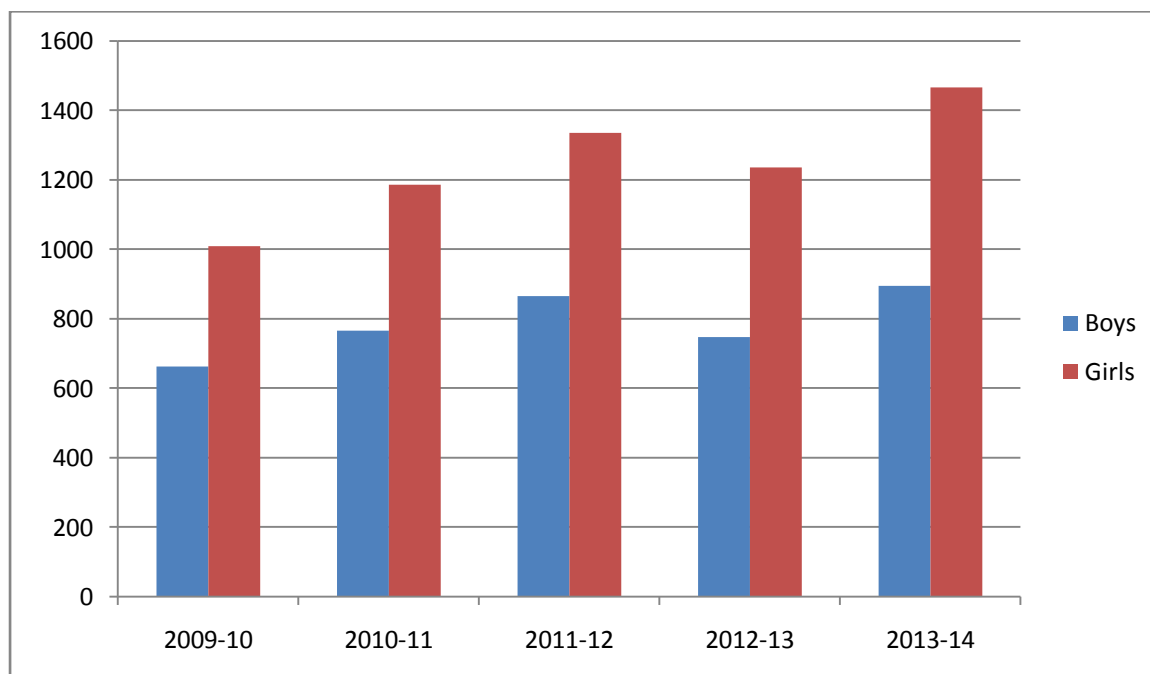
e) Economically weaker sections:

As per the government policy.

f) Sports personnel:

Students belonging to the sports category are admitted after ascertaining the sports talents/ abilities as per the past records of achievements at district/ state/ national levels. Seats are reserved for them as per the government norms.
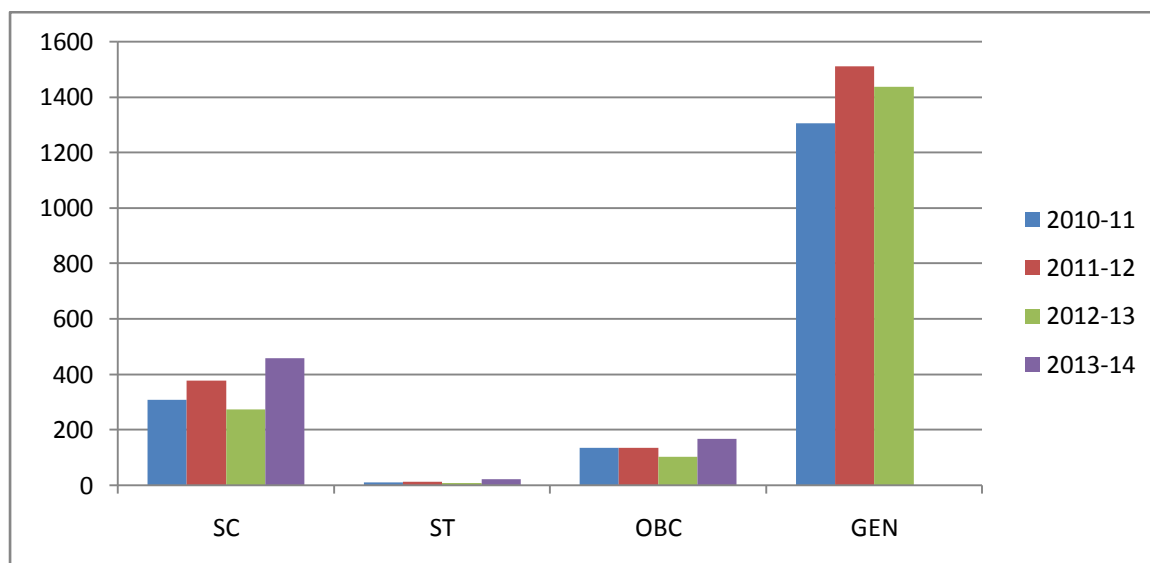
Categories of Students

Boys and Girls

2.1.6. Provide the following details for various programmes offered by the institution during the last four years and comment on the trend. i.e. reasons for increase / decrease and actions initiated for improvement.

PROGRA MMES	NUMBER OF APPLICATIONS RECEIVED				NUMBER OF STUDENTS ADMITTED				DEMAND RATIO			
UG	2010-11	2011-12	2012-13	2013-14	2010-11	2011-12	2012-13	2013-14	2010-11	2011-12	2012-13	2013-14
B.A.	233	419	354		233	419	354		1:1	1:1	1:1	
B.Sc.	283	340	326		283	340	326		1:1	1:1	1:1	
B.Com.	233	294	230		233	294	230		1:1	1:1	1:1	
B.C.A.	65	80	93	41	40	40	40	40	1.6:1	2:1	2.3:1	1.02:1
PG (English)	-	-	57	64	-	-	30	30			1.9:1	2.1:1
B.B.A.	-	-	42	41	-	-	40	40			1.05:1	1.02:1

From the academic year 2013-14 Choice Based Credit System (CBCS) under RUSA has been introduced.

	Subject	Number of Application	Number of student admitted	Demand Ratio
B.A.	English	34	34	1:1
	Political Science	50	50	1:1
	Economics	51	51	1:1
	Hindi	43	43	1:1
	Geography	40	40	1:1
	Sociology	18	18	1:1
	History	37	37	1:1
	Music	03	03	1:1

B.Sc.	Mathematics	103	103	1:1
	Chemistry	118	118	1:1
	Botany	108	108	1:1
	Zoology	58	58	1:1
	Physics	108	108	1:1
	Computer Application	20	20	1:1
B.Com.	B.Com.	120	120	1:1

∗ The overall strength of the college in the academic year 2013-14 has increased with the introduction of CBCS under RUSA.

∗ Admissions to B.A. programmes have fluctuated due to less trend of social sciences and due to turn of the youth towards vocational/ professional courses after 10+2.

2.2. *CATERING TO DIVERSE NEEDS OF STUDENTS.*

2.2.1. How does the institution cater to the needs of differently abled students and ensure adherence to government policies in this regard?

The college has great concern for differently abled students. Besides scholarships, the faculty, library staff and other allied are sensitized to the needs of these students. Necessary arrangements like the assistance & scribes during exams are made available to them.

2.2.2. Does the institution assess the students needs in terms of knowledge and skills before the commencement of the programme? If 'yes'. Give details on the process.

Assessment criteria during admission
* Academics
* Sports

The college conducts orientation programmes just before the commencement of the classes during which teachers make an attempt to ascertain the needs of students. During interactions teachers also ascertain the needs of students. In addition to these, the Principal also interacts with the students to cater to their requirements in case of such a need. Interactions before and after the regular classes are also conducted.

2.2.3. What are the strategies drawn and deployed by the institution to bridge the knowledge gap of the enrolled students to enable them to cope with the programme of their choice? (Bridge/Remedial/Add-on/Enrichment courses, etc.

Bridge Courses:
Bridge courses are conducted for 7 days at the beginning of the semester by every department.

Remedial Courses:
The college conducts remedial classes for the improvement of academically weak students.

Add-On Courses:
The institution organizes workshops, add-on-course in IT.

2.2.4. How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc?

Gender:

* **Anti Ragging and Women Cell:-** The college has an Anti-ragging Cell, Anti-sexual Harassment Cell, Women Cell and Grievances Redressal Committee to prevent ragging and sexual harassment among the students.

* **Environment:** - Nature club has been formed by the students and the teachers to create awareness regarding environmental pollution. NSS volunteers also organise various programmes for creating awareness regarding environmental pollution and for uprooting various evils prevalent in the society. Sapling plantation is also taken by the volunteers in and off the campus. World Environment Day is also observed.

2.2.5. How does the institution identify and respond to special educational/learning needs of advanced learner?

The college offers INFLIBNET facility supported by high speed Broad band internet connectivity which provides sufficient exposure to advanced learners of this college. There is a well-spacious, well stocked and digitalized library which provides texts, journals, E-books. The advanced learners are given extra-assignments and are also encouraged to take part in activities such as quizzes, essay writing competitions. They are encouraged to acquire new and advanced information through books and internet to bring out their full potential. The creative abilities of students are given vent through college magazines and competitions.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc.)?

The college takes attendance of the students every hour and the faculty members discuss the academic performance with the students. The faculty members give moral support to the students who face problems in their academic life. Their academic performance is assessed through various term papers tests and assignments. Special counselling is given to those students who are likely to drop out and are encouraged to complete the programmes. Every possible assistance is provided to the physically challenged students.

2.3.1. How does the college plan and organize the teaching learning and evaluation schedules?

As the college is affiliated to H.P. University and has to adhere to the academic calendar published by the university. The university calendar is supplemented by college academic plans. At the beginning of each academic year faculty meetings are held in all departments and an academic program for the semester is prepared in consultation with the Principal. The departments conduct unit tests, class tests, assignments and other activities depending on the syllabi of the programmes. The departments also carry out internal assessment based on students' performance in class tests, assignments, attendance etc. The final evaluation of students is done according to the university schedule. Theory and practical examinations are conducted by the university and evaluation is carried out. The results of examinations are declared and score cards are issued by the university.

2.3.2. How does IQAC contribute to improve the teaching –learning process?

IQAC has been formed in the college on 16-09-2013. The following are its members.

1. Dr. L.R. Sharma   :   Co-ordinator and member secretary
2. Dr. Kuldeep Singh   :   Member
3. Mr. Rakesh Chandel   :   Member
4. Mr. Satish Chandel   :   Member
5. Dr. Vikram Kapil   :   Member
6. Mr. Vinod   :   Member
7. Mr. Anil Kumar (Librarian) :   Co-opted member
8. Exen P.W.D. Ghumarwin :   External Member
9. Mr. H.D.R. Bhardwaj
   (Retired Principal, College)   :   External Member

The Cell ensures:-
* An effective and efficient internal coordinating and monitoring mechanism.
* Development and application of quality benchmarks for the various academic and administrative activities of the institution.
* Organization of workshops, seminars on quality related themes and promotion of quality circles.

* Documentation of various programs and activities leading to quality improvement.
* Timely, efficient and progressive performance of academic, administrative and financial tasks.

2.3.3. How is learning made more students centric? Give the details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

The college faculty members are sensitive to innovative teaching-learning practices. Majority of the teachers use student-centric practices for teaching-learning. Class room quiz activities, discussion, tests, assignments are part of the teaching-learning dynamics.

2.3.4. How does the institution nurture critical thinking, creativity and scientific temper among the students to transform into lifelong learners and innovator?

The institution motivates students to participate in academic and extracurricular activities to sharpen their critical thinking. Various group discussions, debates, workshops are organized in which students explore new ideas. Various activities: academic and co-academic conducted in the college sharpen the critical thinking, communication skill, division making skill etc. The college provides free Broad band internet accessibility and INFLIBNET facility for improving the creativity of the students.

2.3.5. What are the technologies and facilities available used by the faculty for effective teaching?
The college is using modern teaching aids and tools like computers, internet and LCD projectors. The college encourages faculty to attend the seminars, conferences and workshops.

2.3.6. How are the students and faculty exposed to advanced level of knowledge and skills?

The institution encourages teachers to attend faculty development programmes at the beginning of semester. They are also encouraged to

participate in seminars, workshops, orientation programmes from time to time. Many young teachers are pursuing further studies. The college has well equipped computer labs with internet connectivity and other facilities available such as scanner, printer etc. The library provides INFLIBNET facility, journals, on-line journals, e-books etc.

2.3.7. Details (process and the number of students/ benefitted) on the academic, personal and psycho-social support and guidance services (professional) counseling/mentoring/academic advice) provided to students?

* **Academic:** The students are benefited academically through expert (internal and external) classes. The students are moulded personally by the institution through disciplinary actions such as recording and warning late comers to the college on daily basis, informing parents, confiscating mobile phones, sporting of Identify cards etc.

* **Personal:** Some of the rural students lacking confidence, having inferiority complex are dealt with and confidence is infused. They are made to walk along with the rest of the students to build up zeal.

* **Psycho-social support and guidance service:** The college organizes academic and career counseling under Career Guidance Cell. The college also invites experts for providing psycho-social support and guidance.

* **Career Guidance and Counselling Cell:** A Counselling cell has been established for counselling. The faculty also participates in personal counselling:-
  * To help students to check out academic roadmaps for themselves.
  * To acquaint them with various career options through seminars.
  * To redress problems related to stress, anxiety, examination phobia, peer pressure and adjustment to changed environment.
  * Teachers take interest to mentor students. Students are always free to approach the teachers for any kind of guidance-personal, professional and so on.

2.3.8. Provide details of innovative teaching approaches/methods adopted by the faculty members during the last four years? What are the efforts made by the institution to encourage the faculty members to adopt new and innovative approaches and the impact of such innovative practices on student learning?

The college is well aware of the rapid changes in the field of higher education and research, and the college has been making efforts to keep pace with the innovative teaching-learning practices. The following are a few of the measures adopted:

* Promotion of student-centric learning through interactive classes, assignments, seminars and practical sessions.
* The faculty members effectively utilize the Broad band internet and INFLIBNET facility for data collection, preparation of notes and for enhancing the student participation in learning.
* The students are trained and motivated to make seminar presentations with the help of ICT.
* Movies and documentaries related to the curriculum are exhibited in the classes so that teaching can be made effective and easier.
* Students are motivated to access digital learning materials and e-books for data collection.

2.3.9. How are library resources used to augment the teaching-learning process?

Although there are no separate departmental libraries in the college, there is a well-spacious central library having seating capacity of 200 readers at a time. The college library is registered with N. List Program of INFLIBNET in which more than 55000 e-books have been made accessible to the students and the faculty members. A book-bank scheme for providing text books to the needy students has also been started. The students can access books, newspapers, journals and magazines in the library and if required can photocopy the materials. New editions are added regularly and the library stock is updated with current volumes. Books including text books are issued to the students. Students are motivated to utilize these for their seminars, assignments and exams.

2.3.10. Does the institution face any challenge in completing the curriculum within the planned time frame and calendar? If yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

No. The college does not face any challenge as far as the completion of the curriculum within the planned time framed and calendar is concerned. As soon as a new academic session begins time table is prepared and the faculty members begin to make best efforts for covering the syllabi well in advance and fulfilling the requirements of internal assessments in time. Loss of working days due to any reason is complemented by additional classes / extra hours.

2.3.11. How does the institute monitor and evaluate the quality of teaching learning?

The faculty members collect the feedback of students to better the teaching learning practice. The Principal and the Heads of Departments assure that all the required teaching assignments / works in connection with internal assessments are done in time.
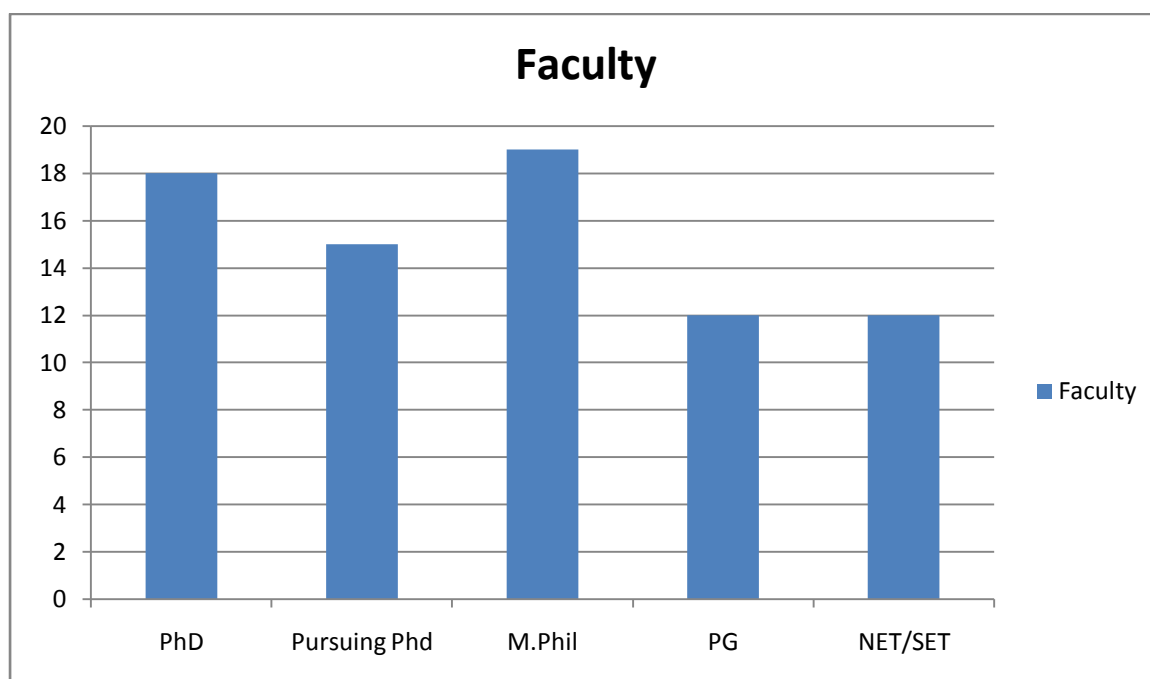Faculty members are also advised to improve teaching strategies based on the result analysis of the concerned papers. The Principal gives directions for completing their assignments in time. The feedback of parents and students are regularly collected through class and PTA meetings.

2.4. Teacher Quality

2.4.1. Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

The recruitment of the teachers serving in the college is made by the Himachal Pradesh Public Service Commission as per the norms of UGC and Government of Himachal Pradesh. A rigorous selection process is followed which includes eligibility screening test and personal interviews. The selected candidates are then given appointments in the colleges by the Department of Higher Education. The college has an adequate number of qualified teachers in different subjects. The shortfall, if any is overcome by appointing teachers through the Parent- teacher Association.

Highest Qualificati on	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent Teachers	---	---	09	00	18	10	37
Ph.D.			04	00	08	05	17
M.Phil.			04	00	06	05	15
PG			01	00	04	00	05
Temporary teachers							
Ph.D.					01	00	01
M.Phil.					00	02	02
PG					01	01	02

Faculty

Faculty of the college

Category	Faculty
PhD	18
Pursuing Phd	15
M.Phil	19
PG	12
NET/SET	12

FACULTY OF THE COLLEGE

2.4.2. *How does the institute cope with the growing demand/scarcity of qualified senior faculty members to teach new programmers/ modern areas (emerging areas) of study being introduced (Biotechnology), IT, bioinformatics etc.)? Provide details on the efforts mode by the institution in this direction and the outcome during the last three years.*

The college encourages the faculty members to attend orientation and refresher courses and other training programmes that would improve their teaching and knowledge. This college does not keep away from the emerging areas or disciplines; instead, the faculty members are encouraged and supported to attain knowledge of new areas through orientation and refresher courses and other training programmes. For example, Informatics, an area which was handled earlier by IT Professionals alone has, now become the forte of teachers of all disciplines in this college. It encourages the faculty members to update their knowledge regularly.

2.4.3. *Provide details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.*

a) Nomination to staff development programmes

Academic Staff Development Programmes	Number of faculty members nominated
Refresher Courses	09
HRD Programmes	---
Orientation Programmes	19
Staff training conducted by the university	03
Staff training conducted by other institutions	24

b) Percentage of faculty members

* Invited as resource persons in workshops/ Seminars /Conferences organized by external professional agencies. 20%

* Participated in external Workshops/Seminars/ Conferences organized by external professional agencies. 80%

* Presented papers in workshops/ Seminars/ Conferences conducted or recognized by professional agencies. 90%

2.4.4. What policies/systems are in place to recharge teacher? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

Teachers are supported to receive research grants from UGC and other academic bodies. Our two teachers have got one minor and one major research projects funded by UGC and Indian Council of Social Science Research (Ministry of Human Resource Development) 18 faculty

members are PhD and 12 faculty members are engaged in doctoral research. Two teachers have submitted their thesis and are awaiting the award. The college facilitates research activities and encourages teachers to attend and present papers in seminars and conferences. Most of our faculty members have published works in reputed journals and some have authored academic books.

2.4.5. Give the number of faculty members who received awards/recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/ achievement of the faculty members.

* 'Jewel of India' was awarded to the Principal of the college by the Indian Solidarity Council.
* IIEM Delhi gave Rashtriya Shiksha Gaurav Gold Medal and Best Educationist award to Mr. Jagdish Lal Principal of the college for his services in the field of education.

2.4.6. Has the institution introduction evaluation of teachers by the students and external peers? If yes, how is the evaluation used for improving the quality of the teaching- learning process?

The college collects feedback directly/indirectly from the students, and the data thus received is reviewed by the faculty members concerned and required alterations in teaching strategies and methods are affected.

2.5. Evaluation Process and Reforms

2.5.1. *How does the institution ensure that the stakeholders of the institution especially students and faculty members are aware of the evaluation processes?*

The evaluation methods are informed to the students well in advance before the university examinations. The previous university examination question papers and model papers are made available to the students. The students are informed of class tests and assignments and their scores. Students are also informed of the scheme of evaluation, updates on curriculum revision, alterations in the question pattern and do's and don'ts during practical examinations. The University provides training programmes on CBCS and teachers are deputed to attend these programmes. Reforms made in the evaluation process by the parent university or implemented in the college and students are informed of them.

2.5.2 *What are the major evaluation reforms of the University that an institution has adopted and what are the reforms initiated by the institution on its own?*

H.P. University has introduced Grading system and Choice Based Credit System for all UG courses from the academic session 2013-2014. The institution has adopted these reforms and followed the system meticulously. The university has also introduced the system of Continuous Evaluation where the faculty members evaluate and assess the students on the basis of their performance throughout the semester. The scores/credits are announced in the class rooms. Objections/ complaints if any are rectified if required before forwarding them to the university.

2.5.3 *How does the institution ensure effective implementation of the evaluation reforms of the University and those initiated by the institution on its own?*

Being an affiliated college, it follows the rules prescribed by the University in connection with the implementation of CBCS

programme. The evaluation reforms are implemented promptly and as part of it the faculty members continuously evaluate the performance of students in each semester. The Principal of the college monitors the conduct of internal assessment in association with the Heads of Departments.

2.5.4 *Provide details on the formative and summative evaluation approaches adopted to measure student achievement. Cite a few examples, which have positively impacted the system.*
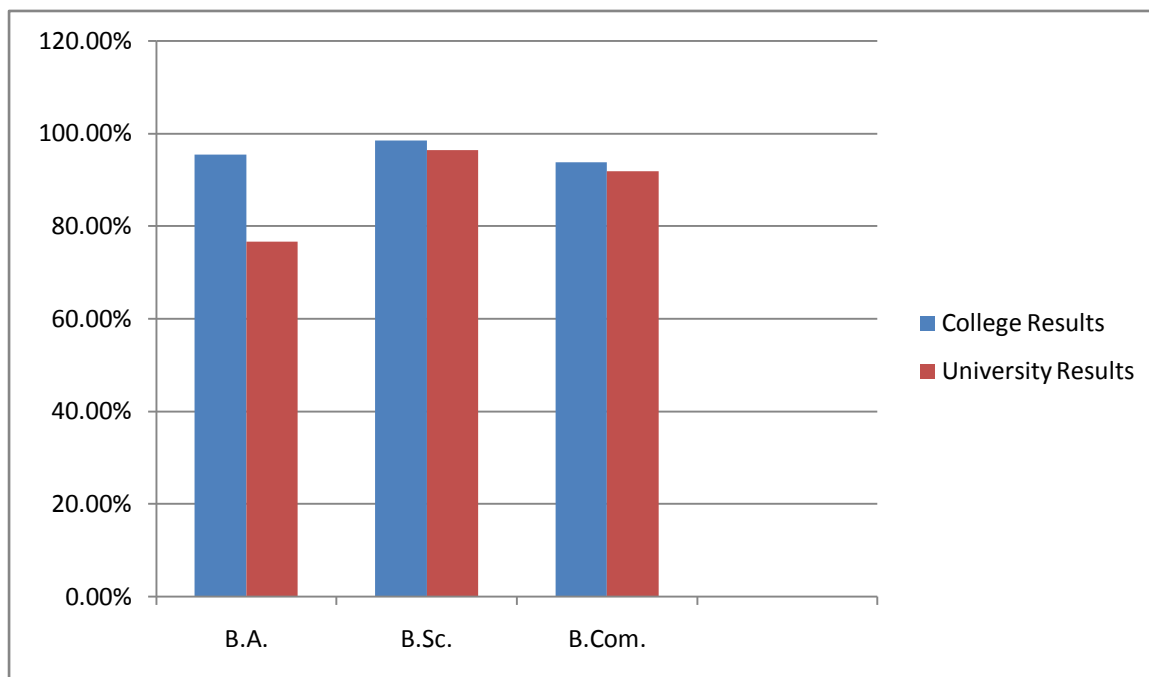
Each Department conducts term papers, quizzes, assignments as part of the formative evaluation of the CBCS programme in the college. As a result of this formative evaluation, the students don't have exam phobia and also gather thorough understanding of the subject. As for the practical examinations, sufficient exposure to the examination is provided by the departments concerned and it is helpful to the students to perform well during the university examinations.

2.5.5 *Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course / programme? Provide an analysis of students' results / achievements (programme / course wise for the last four years) and explain the differences if any and patterns of the achievement across the programmes/ courses offered.*

Regular tests are conducted, almost monthly during the course. The college evaluates the students through two term papers, communication skills in debates/ quizzes, in assignment submission, performance in class tests, in lab performance for practical skills. The report is also analyzed by the Principal of the college. The record of the whole evaluation is transparent. The answer books are shown to the students.

Course wise result analysis of last four years.

| Session	Class	College Result	University	Remarks
2012-2013	B.A.	96.8%	80.35%	One student of B.A. and one of B.Com. secured positions in the merit list.
	B.Sc.	97.44%	97.06%	
	B.Com.	98.57%	96.08%	
2011-2012	B.A.	92.37%	78.99%	Two students of B.A. and one of B.Sc. secured merits in the annual University exams
	B.Sc.	98.15%	96.60%	
	B.Com.	98.11%	97.56%	
2010-2011	B.A.	95.22%	82.13%	One student of B.A. got merit in the annual university exams.
	B.Sc.	100%	94.88%	
	B.Com.	87.23%	87.21%	
2009-2010	B.A.	95.41%	76.66%	----
	B.Sc.	98.41%	96.32%	
	B.Com.	93.75%	91.82%	

Results 2009-10
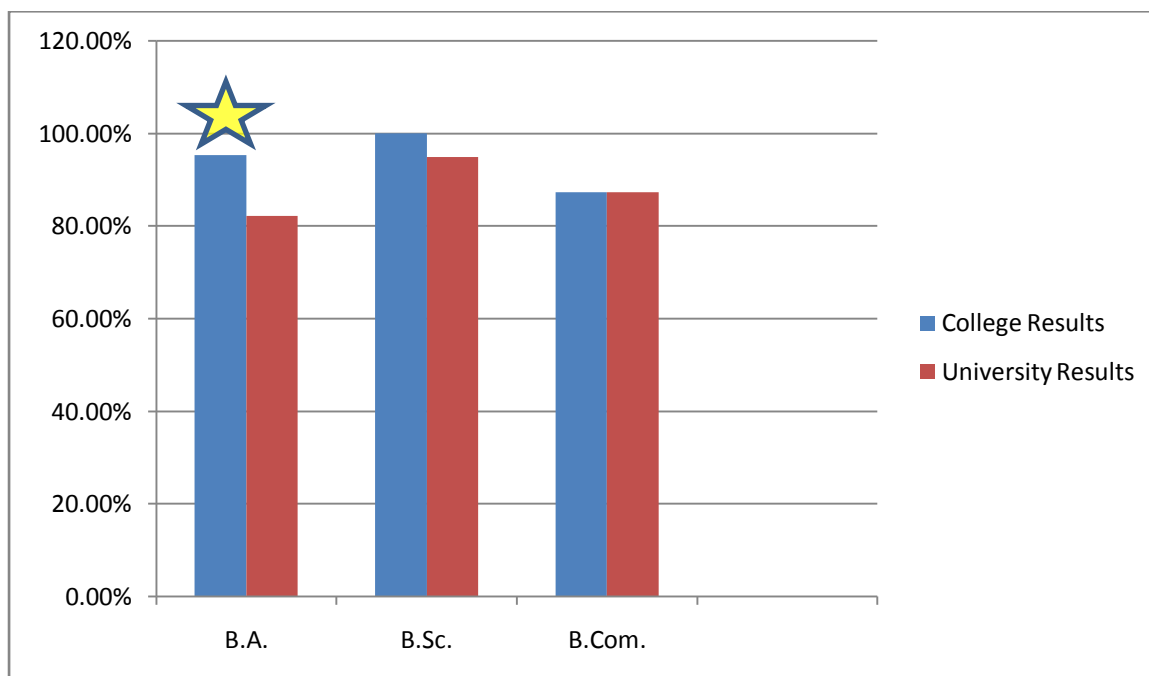
⭐ Merits in University exams

Results 2010-11
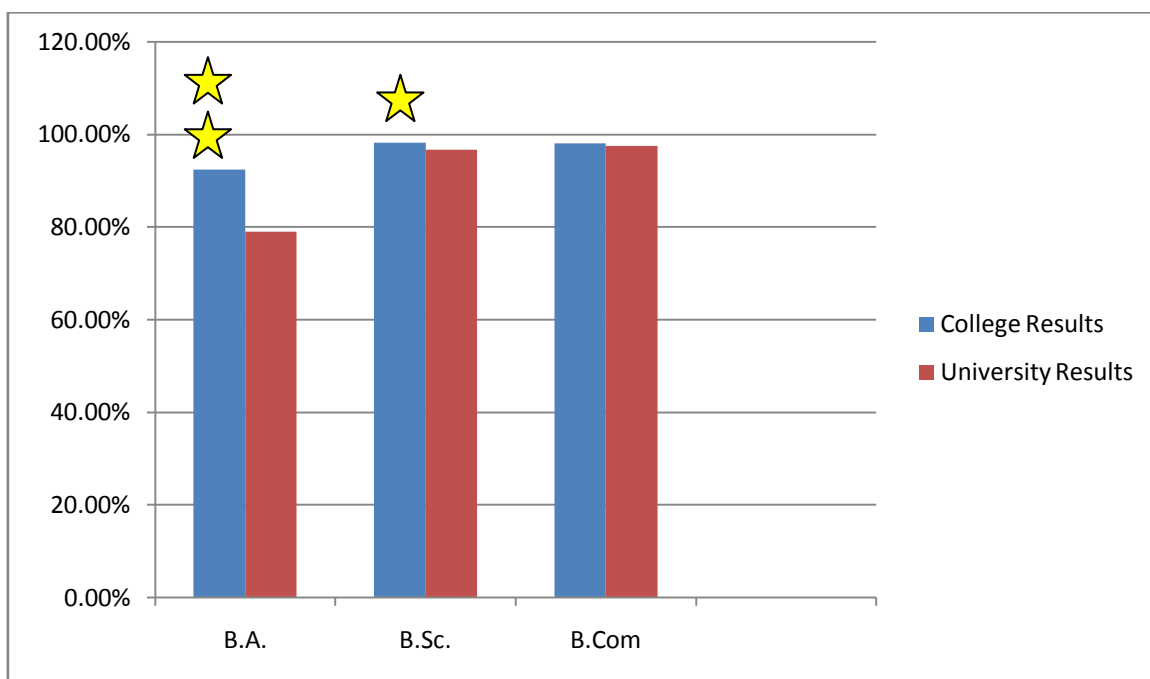
☆ Merits in University exams

Results 2011-12
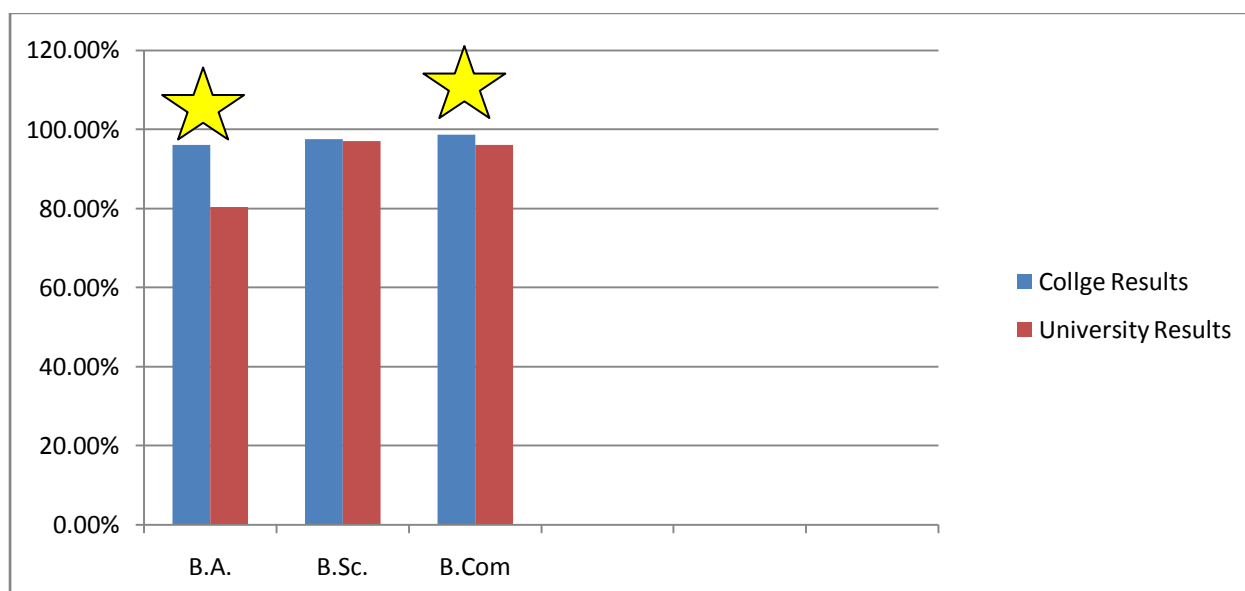
☆ Merits in University exams
Results 2012-2013

2.5.6 Detail on significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightage assigned for the overall development of students (weight age for behavioural aspect, independent learning, communication skills etc.)

The departments conduct internal assessment and provide 20% of the total credits assigned for a course on the basis of attendance, class tests, assignments and seminars. Assignments are given well in advance in each semester and the timely submission is ensured by the departments. Students are informed, well in time, of their scores / attendance to assure transparency and correctness before they are forwarded to the university. The behavioural traits, independent learning and communication skill of students are reflected in their presentations, viva voce, regular attendance and timely submission of assignments. The Heads of Departments hand over attendance and progress certificate of the students to the administrative section in charge of examinations. The internal assessment is made by the faculty members keeping in mind the following aspects of student's performance

* Class attendance
* Class assignments / quizzes etc.
* Score in the term exams.

2.5.7 Does the institution and individual teachers use assessment /evaluation as an indicator for evaluating the students' performance, achievement of learning objectives and planning? If yes provide details on the process and cite a few examples.

Yes. The assignments, class seminars, class tests, quizzes term papers are considered as indicators of student performance. The timely submission of assignments, attendance, scored achieved in the term papers, class tests and seminars are also considered for the award of grades. Grades are minimized for incorrect data presented, late submission of assignments and absence in the class tests.

2.5.8. What are the mechanism for redressal of grievances with reference to evaluation both at the college and University level?

The students have free access to the subject teachers regarding any discrepancy or grievance. The college has formed a Students' Grievance Redressal cell which considers complaints of students regarding the internal grades awarded by the departments. The Cell is constituted from among the senior teachers and heads of the departments. The internal grades are scrutinized by the Cell before forwarding them to the university. The university offers an opportunity to the students to get their answer scripts re-evaluated within a stipulated time.

2.6   Student Performance and Learning Outcomes

2.6.1   Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

'Education for all round development' is the, motto of the college, and to materialize this motto, the college aims to orient the young students towards academic excellence, personality development and social commitment. The curriculum and the syllabi of the academic programmes offered in this college are transacted in such a way that these objectives are realized by the successful completion of the programmes. Self-reliance and skills in communication, coordination, planning, management, academic writing, and presentations are to be acquired by the students through these programmes. These learning outcomes are communicated to the students right from the beginning of the academic programmes during the counselling and orientation sessions.

2.6.2   How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

The institution promotes student-centric learning through assignments, class tests, quizzes, class seminars, and practical sessions, through which the students acquire and develop skill in collecting, processing and presenting relevant data, and also develop skills in communication, co-ordination, planning, management and academic writing. As part of teaching-learning strategy, the institution provides the students with free internet access. INFLIBNET facility in the library helps the students to collect up-to-date information for learning. All the departments have been provided with computers and internet facilities so that up-to-date information may be   provided to the students.

2.6.3 What are the measures / initiatives taken up by the institution to enhance the social and economic relevance (quality jobs, entrepreneurship, innovation and research aptitude) of the courses offered?

The college takes up initiatives for making teaching-learning process socially and economically relevant. The institution, at the time of the admission, provides counselling regarding the choice of options the

students wish to opt. They are guided by the faculty members/committees regarding the future prospects of various options. Guest lecturers also provide them relevant information regarding the future prospects. Students are also encouraged to participate in activities for social and community service. The faculty members believe in imparting quality education and generate new knowledge through research and development activities. The college has started many profession courses such as B.C.A., B.B.A, PGDCA and M.A. English which help in getting employment. Career Guidance Cell is constantly guiding the students regarding various fields they can choose after completing their courses. The college also invites experts for providing comprehensive knowledge regarding the future prospectus. In fact, the college makes sincere efforts to give guidance to the students so that they may cope with the current trends in the job market.

2.6.4 How does the institution collect and analyse data on student learning outcomes and use it for planning and overcoming barriers of learning?

The institution has an organized procedure to collect and analyze data on student learning outcomes by continuous evaluation which comprises of term papers, attendance, and assignments, participation in co-curricular activities, class seminars etc. The periodic evaluation of students helps the improvement of learning process.

2.6.5 How does the institution monitor and ensure the achievement of learning outcome?

The continuous evaluation under CBCS is useful in ensuring the achievement of learning outcomes of students. Grades are given on the basis of the achievement of the required skills and abilities. Besides, the exposure provided to the students through various curricular and co-curricular activities on a regular basis ensures that the learning outcomes are achieved in the course of the programme. The results obtained in the semester examinations, feedbacks from stakeholders- all point toward the achievement of the learning outcome of students.

2.6.6 What are the graduate attributes specified by the college/affiliated university? How does the college ensure the attainment of these by the students?

The institution constantly makes efforts to mould its students and make them good citizens and good scholar in their respective field of study.

They are expected to have a strong understanding of the basics of the discipline undertaken by the time they complete the programme. Self reliance and skills in communication, coordination, planning, management, academic writing, and presentation skills are also expected in the students so that they can undertake any career that demands these skills. All these skills develop the personality and outlook of the students and generate in them a social orientation. All the activities of the departments and the college are designed with this aim in perspective.

2.6.7 *Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.*

The college is considered among top ten government colleges affiliated to H.P. University in respect of results, discipline and values. In the academic year 2011-2012 three students of the college got merit in the university exams and in the academic year 2012-2013 two students got merits in annual university exams. The overall result of the college during the last five year show the commitment of the teachers and hard work of the students.

CRITERION III:

RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research:

3.1.1 Does the institution have recognized research center / s of the affiliating University or any other agency / organization?

The college imparts education to the students of undergraduate classes. It does not have a research centre. The college has started PG (English) from the academic session 2012-2013.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

Yes. The institution has a research committee to monitor and redress the issues of research activities. The committee consists of the Principal of the college and a senior faculty member. The committee encourages the faculty members to enroll in PhD Programmes in their fields of interest. They are also assisted to apply for minor/major research projects. As a result most of the faculty members have enrolled in PhD programme in their fields of interest. At present 18 teachers are PhDs two have submitted their theses for PhD where as 12 others are doing PhD. The college has provided updated library and computers with broadband connection for each department for research activities.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes / projects?

The college is already hosting research projects of faculty members funded by UGC, Ministry of HRD etc. The institution has taken various measures to facilitate smooth progress and implementation of the projects. The details are explained below:

* **Timely availability or release of resources**
  The college has decided to ensure the timely availability of resources for the smooth functioning of projects.

* **Adequate infrastructure and human resources**
  The college provides adequate work space, electricity, broadband internet connection, help from administrative staff and computing facilities to the investigators of the research projects for smooth progress.

* **Time-off, reduced teaching load, special leave etc. to teachers**
  The college with the permission of the state Education Department encourages its teachers to undertake research projects and also to enroll in PhD. They are allowed study leave, if otherwise permissible under rules and are also facilitated the award of research grants to the teachers through the UGC and other agencies.

* **Support in terms of providing technology and information needs**
  All the departments have been provided computers, printers and internet.

* **Facilitate timely auditing and submission of utilization certificate to the funding agencies.**
  The college provides full support for the preparation of utilization certificate and auditing of the research funds. The service of the college administrative staff is extended for the preparation and submission of utilization certificates of projects.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

The college imparts education to the students of under graduate classes so it does not engage in research education.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading research Projects, engaged in individual/ collaborative research activity, etc.

The college does not have any research student however 14 faculty members are pursuing their PhD.

3.1.6 Give details of workshops / training programmes / sensitization programmes conducted / organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

 NIL

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

 N/A

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

The seminars and invited talks are conducted with an aim to invite eminent researchers to the campus. The industry experts, academicians and researchers from reputed institutions interact with the students during their visit to the campus. For example Mr. Arun Bhardwaj, a senior executive in DELL from Bangalore interacted with the students on 21-10-2013.

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

5% of the faculty members have already benefited from leave for their research work.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness / advocating / transfer of relative findings of research of the institution and elsewhere to the students and community. (Lab to land)

 N/A

3.2 Resource Mobilization for Research:

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

The college does not have an exclusive budget head for research activity. Faculty members have to meet the expenditure through financial assistance from external funding agencies, such as UGC or Ministry H.R.D.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

There is no such provision in the institution to provide seed money to the faculty for reserved.

3.2.3 What are the financial provisions made available to support student research projects by students?

The college does not engage in research education to the students.

3.2.4 How do the various departments / units / staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing inter-disciplinary research.

Aligning with the present trend of interdisciplinary approach in Higher Education various departments of the institute interact and undertake interdisciplinary research.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

The available research facilities such as general library, INFLIBNET, Broadband connectivity, software computing facilities, and electronics equipments are used by faculty members. Faculty members avail these facilities for self improvement and research activities.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If yes give details.

No. The institution has not received funding from any beneficiary agency or industry so far.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

Two Minor/Major Research Projects: one funded by UGC and the other by HRD Ministry have been carried out by the two faculty members conducted in the last four years in the college.

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

All the departments have been equipped with desk top computers, uninterrupted power supply and necessary software. High-speed broadband internet connectivity, INFLIBNET facility, printing, copying and scanning facilities and an annually updated general library are available to students and research scholars.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

The institutional strategy is to encourage faculty members to apply for financial assistance from the UGC, government departments and other funding agencies in the form of major and minor research projects in emerging areas which would help to improve the existing knowledge and infrastructure. The college has a plan to incorporate a post graduate block with research laboratories. Proposals have been submitted to upgrade the existing lab facilities.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If yes what are the instruments / facilities created during the last four years.

The college has received assistance for enhancing research facilities only from funding agencies such as UGC and not from any industry or beneficiary agency.

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

The college does not provide research facilities to the students and research scholars outside the campus.

3.3.5 Provide details on the library / information research center or any other facilities available specifically for the researchers.

The college has a general library updated regularly. INFLIBNET facility has been provided for e-books and e-journals. Six computers with Broad band connections have been made available in the library. The library is fully automated.

3.3.6 What are the collaborative researches facilities developed / created by the research institutes in the college? For ex. Laboratories, library, instruments, computers, new technology etc.

The college does not have a research institute. However, our faculty members have research relations with a number of research institutes.

3.4   Research Publication and Awards:

3.4.1 Highlight the major research achievements of the staff and students in terms of

* Patents obtained and filed process and product:-   NIL

3.4.2 Does the institute publish or partner in publication of research journal(s)? If yes, indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

NO

3.4.3 Give details of publication by the faculty and students:

Department of Chemistry

Dr. Amit Kumar
Research Publications

* Ghanshyam S Chauhan and **Amit Kumar** "A Study in the Uranyl Ions Uptake on Acrylic acid and Acrylamide Copolymeric Hydrogels" *Journal of Applied Polymer Science*, Vol. 110, 3795–3803 (2008).
* "Removal of As(V) from water by pectin based active hydrogels following geochemical approach", Ravi Kumar, **Amit Kumar**, Kalpana Chauhan, Reena Gupta, J.-H. Ahn, Ghanshyam S Chauhan, *Bioresource Technology*, 100, 1474-1477 (2009).
* "Mechanism of salazopyrin release from pectin-based hydrogels: an in vitro study" Ravi Kumar, **Amit Kumar**, Jashbir Singh, Sunil Kumar and Ghanshyam S Chauhan, *Trends In Carbohydrate Research*, Vol.1, No.4 (2009) 21-29.
* "Pectin based hydrogels as colon-specific delivery carrier for mebeverine hydrochloride" Ravi Kumar, **Amit Kumar** and Ghanshyam S Chauhan, *Trends In Carbohydrate Research*, Vol.2, No.3 (2010) 45-51.
* "Extraction and characterization of pectin from apple pomace and its evaluation as lipase (steapsin) inhibitor" **Amit Kumar,** Ghanshyam S. Chauhan, *Carbohydrate Polymers,* 82 (2010) 454–459.

Dr. Atul Gupta

RESEARCH PUBLICATIONS:

∗ Soil adsorption study of Dimethoate to evaluate its leaching potential by spectrophotometry. D.K. Sharma, **Atul Gupta,** Naresh Kumar and Aditi Gupta. *Archives of Environmental Science.* 2013, <u>7</u>, 6-14.

∗ Spectrophotometric method for the determination of Glyphosate in relation to its environmental and toxicological analysis. D.K. Sharma, **Atul Gupta,** Rajinder Kashyap and Naresh Kumar. *Archives of Environmental Science.* 2013, <u>6</u>, 42-49.

∗ Applications of natural polysaccharide-based beads for slow release herbicide formulation. Baljit Singh, D.K. Sharma, Abhishek Dhiman and **Atul Gupta**. *Toxicological and Environmental Chemistry.* 2011, <u>93(4)</u>, 616.

∗ Assessment of environmental toxicity of oxydemeton methyl by differential pulse polarography. Devender Kumar Sharma, **Atul Gupta** and Nisha Sharma. *Archives of Environmental Science.* 2011, <u>5</u>, 106-115.

∗ Polarographic determination of the fungicide thiram in relation to its environmental and toxicological analysis. D.K. Sharma, **Atul Gupta** and Rajinder Kashyap. *Toxicological and Environmental Chemistry.* 2011, <u>93(7)</u>, 1319.

∗ Development and validation of a spectrophotometric method for soil-adsorption study of malathion on three Indian soils. D.K. Sharma, R.K. Sharma, Nisha Sharma and **Atul Gupta**. *Toxicological and Environmental Chemistry.* 2010, <u>92(10)</u>, 1831.

∗ Controlled release of thiram from neem-alginate-clay based delivery systems to manage environmental and health hazards. Baljit Singh, D.K. Sharma, Ramesh Kumar and **Atul Gupta**. *Applied Clay Science*. 2010, <u>47</u>, 384.

∗ Development of a new controlled pesticide delivery system based on neem leaf powder. Baljit Singh, D.K. Sharma,

Ramesh Kumar and **Atul Gupta**. *Journal of Hazardous Materials*. 2010, <u>177</u>, 290.

∗ Controlled release of thiram fungicide from starch-alginate-clay based formulation. Baljit Singh, D.K. Sharma, Ramesh Kumar and **Atul Gupta**. *Applied Clay Science*. 2009, <u>45</u>, 76.

∗ The controlled and sustained release of fungicide from starch and alginate beads. Baljit Singh, D.K. Sharma, **Atul Gupta**. *Journal of Environmental Science and Health, Part B*. 2009, <u>44(2)</u>, 113.

∗ Voltammetric study of copper(I)-thiuram disulphide reaction and its application to the determination of thiuram disulphides. D. K. Sharma, **Atul Gupta**, Rajender Kashyap and R. K. Sharma. *J. Indian Chem. Soc.* 2009, <u>86</u>, 174.

∗ A study towards release dynamics of thiram fungicide from starch-alginate beads to control environmental and health hazards. Baljit Singh, D.K. Sharma, **Atul Gupta**. *Journal of Hazardous Materials*. 2009, <u>161(1)</u>, 208

∗ In vitro release dynamics of thiram fungicide from starch and poly(methacrylic acid) based hydrogels. Baljit Singh, D.K. Sharma, **Atul Gupta**. *Journal of Hazardous Materials*. 2008, <u>154</u>, 278

∗ Voltametric studies of Cu(II)-Dithiocarbamate reactions and a differential pulse polarographic methods for the determination of dithiocarbamates. D.K. Sharma, **Atul Gupta**, Satish Kumar and B.C. Verma. *J. Indian Chem.Soc.,* 2007, <u>84</u>, 20.

∗ A Pulse polarographic method for the analysis of Zinc dithiocarbamates. D.K. Sharma, Satish Kumar, Chetan Chauhan and **Atul Gupta**. *Ind. J. Chem*, 2007, <u>46A</u>, 1121.

∗ A pulse polarographic method for the determination of primary and secondary amines and its application to the analysis of organic isocyanates. D.K. Sharma, Chetan Chauhan, **Atul Gupta** and Nisha Sharma. *J. Indian Chem.Soc.* 2007, <u>84</u>, 1145.

* Controlled Release of Thiram Fungicide from Starch Based Hydrogels. Baljit Singh, D.K. Sharma, **Atul Gupta**. *Journal of Environmental Science and Health, Part B,* 2007, <u>42</u>, 677.

MR. RAM PRAKASH CHAUHAN

Research Publications:

* **Ram Prakash Chauhan**, Gurjaspreet Singh, Sweta Singh, Narmada Bag, Manoj Patra, S. R. Vadera, Anil K. Mishra, Rashi Mathur. "Biotinylated magnetic nanoparticles for pretargeting: synthesis and characterization study" *Cancer Nanotechnology* (2011) 2, 111–120.

* **Ram Prakash Chauhan**, Rashi Mathur, Gurjaspreet Singh, Narmada Bag, Sweta Singh, Hemant Kumar, Manoj Patra, Ankur Kaul and Anil K. Mishra "Evaluation of Folate Conjugated Superparamagnetic Iron Oxide Nanoparticles for Scintigraphic/Magnetic Resonance Imaging" *Journal of Biomedical Nanotechnology* (2013) 9, 323-334.

* **Ram Prakash Chauhan**, Rashi Mathur, Gurjaspreet Singh, Narmada Bag, Sweta Singh, Krishna Chuttani, B. S. Hemanth Kumar, Satyam K. Agrawal, Anil K. Mishra "Evaluation of biotinylated magnetic nanoparticles for tumour imaging" *Journal of Materials Science* (2013) 48, 3913-3925.

Dr. Priyanka

List of Publications

* Shashi B. Kalia, Priyanka Sankhyan, R. Puri, J. Christopher, Thermoanalytical Behaviour of Carbaryl and its Copper(II) and Zinc(II) Complexes, J. Therm. Anal. Calorim., DOI 10,1007/s10973-011-1666-7,
* S. B.Kalia, K.Lumba and P. Sankhyan, Magnetic and Spectral Study on Nickel(II) and Copper(II) Dithiocarbazates Derived from Isoniazid, J. Coord. Chem., 64(7), 1216-1228 (2011).

* S.B. Kalia, Priyanka, S., Transition Element Complexes of Carbaryl and Their Synthesis. Indian patent Application Number 2194/DEL02009
* S. B. KALIA, G. Kaushal, K. Lumba and Priyanka, Thermoanalytical Investigations of 4-Methyl-piperazine-1-carbodithioic acid Ligand and its Iron(III), Cobalt(II), Copper(II) and Zinc(II) Complexes, J. Therm. Anal. Calorim. 91(2), 609-613 (2008).
* S. B. Kalia, Kamakshi Lumba and Priyanka, A Simple Photometric Titeration Method for the Determination of Isoniazid, Proc. Nat. Acad. Sci. India, 77(A),III, 219-221 (2007).

Department of Botany

Mr. Sanjeev Kumar

* National Seminar on Excessive use of pesticides and chemical department of Higher Education & UGC. G.C. Panchkula on 16th Dec. 2009.
* National Seminar on Biodiversity: The essence of life by department of Higher Education Haryana & UGC G.C. Panchkula on 21th Sep. 2010.
* Seminar on Politico-Administrative reforms in Panchayati Raj Institutes held at SVGC Ghumarwin.
* Seminar on quality teacher education –Issue & Challenges" (At Krishna Education centre (Post Graduate College of Education) on 26 May 2013.

Mr. Jeevesh Nadda

Publications:

* Singh DP, Khattar JIS, **Nadda J**, Singh Y, Garg A, et al. (2011) Chlorpyrifos degradation by the cyanobacterium *Synechocystis* sp. strain PUPCCC 64. Environ Sci Pollut Res 18: 1351–1359.

* G. Kaur , J.I.S. Khattar, D.P. Singh, Y. Singh and **J. Nadda** (2009). Microalgae: A source of natural colours. In: J.I.S. Khattar, D.P. Singh and G. Kaur (Eds). Algal Biology and Biotechnology. I. K. International Publishing House Pvt. Ltd. New Delhi. pp 129-150.

Department of Mathematics

Dr. Vikram Singh Kapil

List of Publications

* R.P.Sharma and **V.S.Kapil**, Genric irreducible of the Brauer algebras, contemporary Mathematics (AMS) vol. 456, 2008.(USA)

* R.P.Sharma and **V.S.Kapil**, Irreducibles $\vec{S}_n$-Modules and a Cellular structure of the signed Brauer Algebras, South East Asian Bull. Of Mathematics vol. 35, (2011), 497-522.

* R.P.Sharma and **V.S.Kapil**, Prime Ideals of a ring R with the Brauer diagrams acting on it, recent advances in Continuum Mechanics and algebras (2011), 151-162.

* Participated and presented paper in International Conference in Mathematical Sciences (ICMS-2013), 8-9 March 2013 organized by G.C. Haripur (Manali) H.P.

Dr. Reena

List of Publications: -

* K.D.Singh and Reena Devi."Effect of slip velocity on MHD oscillatory flow through porous medium in a channel".

  International Journal of Physics. Vol. 3(1), 2010, 75-80.

* K.D.Singh and Reena Pathak."An analysis of an oscillatory rotating MHD Poiseuille flow with injection/suction and Hall currents".

  Proceedings of the Indian National Science Academy. Vol. 76(4), 2010, 201-207.

* K.D.Singh and Reena Pathak."Oscillatory free and forced convection flow through a porous medium filled in a rotating vertical channel with slip flow condition and radiation heat".

  Journal of Rajasthan Academy of Physical Sciences. Vol. 9(4), 2010, 355-370.

* K.D.Singh and Reena Pathak."Three-dimensional flows in a porous channel partially filled with porous medium".

  The National Academy of Sciences, India. Vol. 81A, 2011, 303-316.

* Garg, BP, Singh, KD and Pathak, Reena, An analysis of radiative, free-convective and mass transfer flow past an accelerated vertical plate in the presence of transverse magnetic field. J. Rajasthan Acad. Phy. Sci., 10(1), 2011, 1-10.

* K.D. Singh and Reena Pathak."Effect of rotation and Hall current on mixed convection MHD flow through a porous medium filled in a vertical channel in the presence of thermal radiation".

  Indian Journal of Pure and Applied Physics. Vol. 50, 2012. 77-85.

* K.D.Singh and R. Pathak."Heat and Mass transfer effects on an oscillatory MHD convective flow through porous medium in a rotating porous channel with heat radiation. Int. J. Of Applied Mechanics and Engineering". Vol. 17, No. 4, 2012, 1309-1326.

* K.D.Singh and R. Pathak."Effect of slip conditions and Hall current on an oscillatory convective MHD flow in a rotating vertical porous channel with thermal radiation."
  Int. J. Of Appl. Math and Mech., 9(12), 2013, 60-77.

Department of English

Mrs. Seema

* A research paper on "**Violence Against Women in India-A Critical Analysis"** published in Indian Journal of Human Rights and The Law, Vol.–8, Number 1-2, Serial Publication, New Delhi, January-December, 2011.

* A research paper Published on "**Violence Against Women in India-A Critical Analysis"** published in a Book on Violence Against Women in India, Y. Gurappa Naidu, Serial Publication, New Delhi, 2011.

Mr. Subhash Verma:

Publication:

* Published a paper entitled "Kullark: Remembering History" in International Journal of Australian Studies; Vol. 1, 2008.

* An interview of Hannie Rayson, an Australian playwright, entitled "I write Plays, others go to barricades" was published in Indian Jouranl of Australian Studies ; Vol.3, 2008 ISSN2229-7863(17-29).

* Research paper entitled "Negotiating Differences: Problems and Possibilities of Reconciliation in *The Keepers* was published in IJAS, Vol.4, ISSN2229-7863 (109-119).

Department of Economics:

Dr. Rakesh Singh

Book Published

"Industrialization in Himalayan Region: With Special Reference to Himachal Pradesh", Kanishka Publishers, Distributors in association with Institute of Integrated Himalayan Studies, H.P. University, Shimla, 2007.

Project Evaluation

Evaluated a Project Entitled "**Grameen Vikas Andolan**" sponsored by CAPART (Council for Advancement of People's Action and Rural

Technology), Chandigarh, and implemented by NGO namely, Mandi Saksharta Evum Jan Vikas Samiti, Mandi.

Papers Published

> *"Impact of Cooperative Credit on the Agricultural sector of Himachal Pradesh: A Study of the mid-hill zone"*, **Cooperative Perspective**, Volume 42, Number 3, October-December 2007, Pune, India.

* *Agricultural Co-operative Credit: Problems of Recovery – Empirical Evidence from the Mid-Hill Zone Agrarian Economy of Himachal Pradesh*, **"Indian Journal of Economics"** Volume LXXXVIII, Number 351, Part IV, April 2008, University of Allahabad, Allahabad, India.
* "The Present Educational Scenario and Unemployment Problem in Himachal Pradesh" in the **Himalayan Studies Journal**, January to June 2009, Bi-annual, IIHS (UGC Centre of Excellence), H.P. University, Shimla-5
* "Nature and Extent of Rural Unemployment in the Low Hill Zone Agrarian Economy of Himachal Pradesh: A Multi Dimensional Approach" **Himachal Pradesh University Journal,** July 2011.

Department of Physics

Satish Kumar Chandel

* Published a paper on "Chalcogenide glasses in National Journal (Journal of Research in Mathematical Science).

Rohit Sandal

Publications:
1. Phys. Rev. C 83, 054607 (2011)

* S.Kalkal, S.Mandal, N.Madhavan, A. Jhingan, E.Prasad, **R.Sandal**, S.Nath, J.Gehlot, R. Garg, G.Mohanto, M.Saxena, S.Goyal, S. Verma, B.R. Behera, S.Kumar, U.D. Pramanik, A.K. Sinha, R. Singh
* Multinucleon transfer reactions for the ^{28}Si$+^{90, 94}$Zr systems in the region below and near the Coulomb barrier.

2. Phys. Rev. C 81, 044610 (2010)

∗ S.Kalkal, S.Mandal, N.Madhavan, E. Prasad, S.Verma, A. Jhingan, **R. Sandal**, S. Nath, J.Gehlot, B.R.Behera, M.Saxena, S.Goyal, D. Siwal, R. Garg, U.D. Pramanik, S.Kumar, T. Varughee, K.S. Golda, S. Muralithar, A.K. Sinha, R.Singh.

Channel coupling effects on the fusion excitation functions for ^{28}Si+$^{90,\,94}$Zr in sub-and near-barrier regions.

3. Phys. Rev. C 81, 054608(2010)

∗ E.Prasad, K.M. Varier, R.G. Thomas, P.Sugathan, A. Jhingan, N.Madhavan, B.R.S. Babu, **R.Sandal**, S.Kalkal, S.Appannababu, J.Gehlot, K.S.Golda, S. Nath, A.M.Vinod Kumar, B.P.A. Kumar, B.V. John, G. Mohanto.

∗ *Conclusive evidence of quasifission in reaction forming ^{210}Rn compound nucleus.*

4. Phys. Rev. A 834, 208c (2010)

∗ E.Prasad, K.M. Varier, R.G. Thomas, P.Sugathan, A. Jhingan, N.Madhavan, B.R.S. Babu, **R.Sandal**, S. Kailas, B.R. Behera

∗ *Study of fission fragment mass distribution for ^{16}O+^{194}Pt reation.*

5. Phys. Rev C 78, 024609 (2008)

∗ H. Singh, K.S. Golda, S.Pal, Ranjeet, R. Sandal, B.R. Behera, G. Singh, A.Jhingan, R.P.Singh, P.Sugathan, M.B.Chatterjee, S.K.Datta, A.Kumar, G.Viesti.

∗ *Role of nuclear dissipation and entrance channel mass asymmetry in pre-scission neutron multiplicity enhancement in fusion-fission reactions.*

6. Proceedings of the DAE Symp. On Nucl. Phys. 56,420 (2011)

∗ Navneet Kaur, A. Kumar, G. Mukherjee, Amandeep Singh, Varinderjit Singh, Rohit Sandal, Rajbir Kaur, B.R. Behra, K.P. Singh, G.Singh, H.P. Sharma, Suresh Kumar, M.Kumar Raja, P.V.Madhusudhan Rao, S. Muralithar, R.P. Singh.

7. Proceedings of the DAE Symp. On Nucl. Phys. 5510 (2010)

 * Navneet Kaur, A. Kumar, G. Mukherjee, Amandeep Singh, Varinderjit Singh, Rohit Sandal, Rajbir Kaur, B.R. Behra, K.P. Singh, G.Singh, H.P. Sharma, Suresh Kumar.

8. Proceedings of the DAE Symp. On Nucl. Phys. 56,1040 (2011)

 * Jhingan, S.Kalkal, Varinderjit Singh, R. Sandal, B.R. Behera, S.K. Mandal, P.Sugathan.

9. Proceedings of the DAE Symp. On Nucl. Phys. 55,226 (2010)

 * Sunil Kalkal, S. Mandal, A. Jhingan, J.Gehlot, P.Sugathan, Golda K.S., N. Madhavan, Ritika Garg, Savi Goyal, Gayatri Mohanto, S.Verma, Rohit Sandal, B.R. Behera.

Published (International) (2012-2013)

 * Effect of 'N/Z)' in pre-session neutron-multiplicity for ^{16,18,194,198}pt systems.
 Phys. Rev.C 87,014604(2013)

 * Measurements and coupled reaction channels analysis of one and two-proton transfer reactions for the ^{28}Si + ^{90}Zr systems.
 Phys. Rev. C 85,034606 (2012)

 * Effect of fissility in fission time scales for ^{16,18}0+ ^{194,198}pt systems
 AIP Conf. Proc. 1524, pp.167-170

 * Determination of shell correction energies at saddle point using pre-session neutron multiplicities
 Nucl. Phys. A 913,157(2013)

 ## Department of Sanskrit:
Dr. L.R. Sharma
Books:
 * "Prashonotar Vidhi(A Question Bank)" , Modern Publishers, Jallandhar, 2010.
 * "Prayatan-Akanki Sangarah", Anjali Prakashan, Sarkaghat, 1994.
 * "Shankar Bhashya Paditi" Indu Prakashan, Delhi, 1995.

Department of Computer Application
Yash Pal
Publications

* **Yash Pal**, Lalit k. Awasthi, and A. J. Singh, _"Maximize the Lifetime of Object Tracking Sensor Network with Node-to-Node Activation Scheme", in IEEE International Advance Computing Conference (IACC-09), Thapar University, Patiala, pp 1421-1426, March-2009._

* **Yash Pal**, Lalit k. Awasthi, and A. J. Singh, _"Design of Efficient & Power Aware Object Tracking and Routing Protocol for Wireless Sensor Networks"_, in International Journal on Computer Engineering and Information Technology, Vol-5 No.-8 pp 20-28 , May-2009.

* **Yash Pal**, Lalit K. Awasthi, A. J. Singh, _"Energy Efficient Object Tracking Sensor Network"_ accepted as Poster in international Conference on Intelligent Sensor Networks and Information Processing Melbourne, Australia 7-10 December-2009.

* **Yash Pal**, Lalit k. Awasthi, and A. J. Singh, _"Data Aggregation in Object Tracking Sensor Network with Node-to-Node Activation Scheme"_, in International Conference on Global Computing and Communication, (ICOGCAC-09), Hindustan University, Chennai, pp13-18 , December-2009.

* **Yash Pal**, A. J. Singh, and Lalit k. Awasthi, "_QoS in Wireless Sensor Network with Node-to-Node Activation Scheme"_ in International Conference on Data Management, IMT, Ghaziabad, pp 46-59, 11-12 March 2010.

* **Yash Pal**, A. J. Singh, and Lalit k. Awasthi, "_Evaluation of Energy Efficient Protocol for Object Tracking WSN using OMNet++_" in International Journal of Advanced Research in Computer Science (IJARCS) pp 337-343, Volume 1, No. 3, Sep-Oct 2010.

3.4.4 Provide details (if any) of:

* Research awards received by the faculty :-   NIL
* Recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally:-   NIL

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

The college is planning a strategy for establishing institute-industry relations in consultation with the new policy of UGC to introduce Vocational Training Programmes to the students.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

At present, the college is not engaged in consultancy and it does not have any policy to promote it.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

NA

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

The institution provides consultancy in distance education, only as IGNOU study centre.

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

NA

3.6   Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighborhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The college promotes the participation of students and faculty in extension activities through NSS, NCC, Bharat Scouts and guides etc.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

The college extends all possible support to the students to involve in social movements that help them realize their social responsibilities. The social oriental programmes are organised throughout the year by N.S.S. volunteers, staff and rovers and rangers. These include organizing cleanliness drive of the surroundings, water resources etc. construction of pathways, tree plantations and organizing blood donation camps etc. Almost every faculty member has donated blood at one or the other blood donation camps. NSS officer (Associate Professor of the college) has donated blood for seventeen times. Awareness programs about environmental pollution, AIDS, Drug abuse etc are also organized. In a way these activities contribute a lot to mould the students' character.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

The feedback received from alumni, PTA, College Student's Central Association, higher education institutions and the feedback on the different programmes undertaken by the college provide adequate material for the assessment of the quality of the performance of the college.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

The outreach programmes of the college are organized throughout the session. NSS volunteers, faculty members, rovers and rangers actively participate in these programmes and these include tree plantations, organizing blood donation camps, cleanliness drive of the surroundings and water resources etc. Awareness programmes about environmental pollution, AIDS, drug abuse etc. are also organised in surrounding villages. The people of the surrounding area actively participate in these programmes and their suggestions are also taken into consideration while planning such programmes. Such activities not only help to generate awareness about issues of contemporary importance as outlined above, but also record time and space to the people to refocus on such issues and also to reorient themselves afresh forwards their society and culture in general.

3.6.5 How does the institution promote the participation of students and faculty in extension   activities including participation in NSS, NCC, YRC and other National/ International agencies?

The college encourages the faculty and students to participate in extension activities. The faculty members are awarded with grade points for the service they render, which is beneficial for the performance based appraisal for their career based on the 6th Pay Commission guidelines. The students successfully completing the service are awarded with grace marks at the end of their course.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

The college sincerely makes effects to promote social justice. The college NSS volunteers participate in organising pulse polio programmes. Health talks are organised. Women cell has seen formed, complaint box has been made available for grievances. The NSS units train   young learners to serve the society and to curb the social evils.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized   by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

Extension activities carried out by the institute always help in inculcation of academic learning process, values and skills amongst the students. For example by donating blood, students realize their duties towards mankind.

3.6.8   *How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?*

The college maintains good rapport with political and social activists and organisations and assures their involvement in the programmes undertaken by them. The local community greatly appreciates the socially useful activities of the college students. The local representatives including local MLA also take keen interest in developmental activities of the college.

3.6.9   *Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.*

The college has good relationships with other institutions of the locality. The blood donation camps are organized with the help of the District hospital. The NSS units co-ordinate all activities under the norms of the University. The NSS units organise tree plantation and water cleanliness programmes. The local people participate actively in these programmes.

3.6.10   *Give details of awards received by the institution for extension activities and   / contributions to the social   / community development during the last four years.*

NIL

3.7   Collaborations:

3.7.1   *How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborate research, staff exchange, sharing facilities and equipment, research scholarship etc.*
The college has no any collaboration with other laboratories, institutes or industries for research activities.

3.7.2   *Provide details on the MOUs / collaborative arrangements (if any) with institutions of national importance / other universities / industries / Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.*
There are no formal MOUs signed so far.

3.7.3   *Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation / up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library / new technology / placement services etc.*
The college has upgraded its information sources with the introduction of INFLIBNET, e-text, e-journals

3.7.4   *Highlighting the names of eminent scientists / participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.*
NIL

3.7.5   *How many of the linkages / collaborations have actually resulted in formal MOUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and / or facilitated -*
No formal MOUs or agreement has been signed with any other institution so far.

3.7.6   *Detail on the systematic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.*
N/A

Criterion IV: Infrastructure and Learning Resources

4.1   Physical Facilities

4.1.1 What is the policy of the institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

Research and experience have shown that the use of Information and Communication Technology (ICT) enhances the teaching and learning process and contribute to skill formation. The infrastructure of the institution is continuously enhanced with this view.

We have installed
  * High speed broadband connection
  * Computer labs, Physics, Botany, Chemistry, Zoology, Geography labs.
  * General library with internet connectivity and INFLIBNET.

4.1.2   Detail the facilities available for:-

a) *Curricular and co-curricular activities- classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.*

The college has 14 spacious (big) class rooms and 14 small class rooms. The college has well equipped laboratories namely two computer labs with 40 Computers, two Physics labs, two Chemistry labs, two Zoology labs, one Botany lab, one Geography lab. All the departments have computers, printers/scanners and internet connection. The college has computers with the latest configuration and UPS power back up. The college has one copier, as many as 5 copier/scanner printers. The college has a well-spacious, well stocked, fully automated and digitalized central library. The library is computerized with adequate space for different sections and for the faculty and the students. The students and faculty members have an access to INFLIBNET. Proposal for Botanical garden has been sent. The college has a big playground for such games as Basket ball, Volley

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ball, Hand ball, Cricket trial, Hockey trial, Badminton etc. The college has also a gymnasium providing facilities for such games as wrestling, badminton, caroms, table tennis etc. The college has also a spacious raised platform.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (encloses the Master Plan of the Institution/campus and indicate the existing physical infrastructure and the future planned expansions if any).

The institution ensures the optimal utilization of the available infrastructure by effective participatory planning.

* The institution plans curriculum for the students of various combinations so that the available infrastructure may be optimally utilized.
* The institution also houses Indira Gandhi Open University Study centre.
* The infrastructure is used by other government institutions for conducting various competitive examinations
* The infrastructure is also used as counting centre of votes for Assembly as well as Parliamentary elections.

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

The institution provides special facilities for differently abled students as and when such requirements arise.

4.1.5 Give details on the residential facility and various provisions   available within them:
Hostel facility:-
* One girls' hostel having capacity of 91 girl students.
* The college has one Principal residence.
* 10 staff quarters are under constructions.

Recreational facilities, gymnasium etc.

* The college has one gymnasium providing indoor facility for games such as badminton, Caroms, Chess, wrestling etc.
* The college has a Playground with cemented Basket ball poles.
* The college has also an open air auditorium.

Computer facility including access to internet in hostel.

* Computer with internet facility will we provided very soon.

Facility for medical emergencies

* Medical assistance is provided in alliance with the local Govt. Hospital which is only 3 kms away.

Library facility in the hostels

* Planning to provide reading room with journals, news papers, magazine etc.

Internet and Wi-Fi facility

* Broad band internet facility will be provided very soon.

Recreational facility-common room with audio-visual equipments

* TV with DTH connection   is made available.

Available residential facility for the staff and occupancy

* Principal's residence is available.
* Staff quarters are under construction

Constant supply of safe drinking water

* Constant supply of safe drinking water is made available.

Security hostel warden

* Hostel warden has been appointed.
* Watchman is available.

4.1.6 *What are the provisions made available to students and staff in terms of health care on the campus and off the campus?*

Medical services are provided to the students of the college in alliance with the local Govt. Hospital which is just three kms away from the camps. However the college has first aid facility.

4.1.7 *Give details of the common facilities available in the campus - space for special units like IQAC, Grievance Redressal unit, Women's cell, Counseling and Career Guidance, Placement unit, Health care, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium. Etc.*

The institution believes in providing good basic amenities for its stakeholders.

* A career Guidance and counselling Cell is working in the campus (UGC Funded)
* There is a Women Cell to redress grievances of girl students.
* The girl students have a separate common room.
* The college campus has ample space for four wheeler and two wheeler parking.
* Health and fitness centre is available for staff and students.
* The campus has a canteen which provides lunch, tea/coffee and snacks at subsidized rates.
* As many as 6 water coolers/purifiers are in the college for providing clean water.
* Internet browsing services are provided in the library and computer labs.
* First aid kits are available at the sports room, NCC, NSS.
* Ample gender friendly toilet facility is provided for students.
* The student grievance/suggestion box is provided at the main gate.
* Recreational facilities like caroms, table tennis, TV etc are available in the campus
* The college has an open air auditorium and a gymnasium providing facilities for such games as badminton, caroms, chess etc.

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

To make the library more learner-centric and user-friendly, the institution has constituted a Library Advisory Committee. The committee designs activity chart of the library depending on user's needs. The members recommend and monitor the procurement of the e-books, educational CDs, latest books, journals, magazines, newspapers and furniture. Library stock verification is conducted annually.

4.2.2 Provide details of following.

* Total areas of the library (in Sq. Mts.)   :- 2300
* Total seating capacity   :- 200 readers
* *Working hours (on working days, on holidays, before examination days, during examination days, during vacation):-* 10 AM to 5 PM on all government working days including vacation.

Lay out of the Library

Lay out of the library (individual reading carrels area for browsing and relaxed reading, IT zone for accessing e-resources.

* Carpet area of the Library: - 2100 Sq. mtrs.
* A Reading Room with the facility of computers has been established to facilitate students of resources centre for staff and students to surf internet and download material as and when required.
* Reprographic facility: - Zerox machine is in the office .

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

The college library procures of current titles, prints and e-journals and other reading materials on the demand of the students and faculty members. The students and faculty members give the requirement of books etc and the provision of fund is made by the Principal of the college.

Year	2012-2013	2011-2012	2010-11	2009-10
Text Books No.	4500	3500	2800	2100
Ref. Books No.	450	370	210	190
Total Cost	Rs. 184500=00	Rs. 284777-00	Rs. 468702=00	Rs. 70477=00

Journals/ Periodicals (Printed):   i) Journals   =15
                                       ii) Magazines   =27
                                       iii) Newspapers   =19

E-Resources (Non-Printed Journals/ books): 6000+journals and 90000 e-books

4.2.4 *Provide details on the ICT and other tools deployed to provide maximum access to the library collection?*

OPAC

* This facility is available in the library. Users can use catalogue of library.

Electronic Resource management package for e-Journals, e-resources.

* E-Resources subscribed by this office are tracked/ managed by INFLIBNET.

Library Website

* The library does not have an independent website. It has been integrated in the website of the college.

In-house/remote access to e-publications

* Besides, INFLIBNET's N-List programme, users can access the free e-publications available on internet.

Library Automation

* Library is being automated. Since all books available in Library are entered on to Soul 2.0 library management software and users have access to *OPAC*. Total number of computer for public access.

Library management

* One librarian and two library attendants are providing their services in the library.

Total number of computers for public access

* Six computers with broad band connection.

Total numbers of printers for public access

* One

Internet band width/speed

* 100 MBPS.

Institutional repository

* A photocopying machine in the office of the principal has been provided for the benefit of the students.

Participation in resource sharing networks/consortia (like INFLIBNET)

* INFLIBNET facility is activated and the students are free to access the database and collect information.

4.2.5   Provide details on the following items:

Average number of walk-ins		350 per day.
Average number of books issued/returned including department		55 per day.
Ratio of library books to students enrolled	Printed Books	4 books per student
	Non-Printed books	400 books per student
Average number of books added during last three years		4500
Average number of log to OPAC		20 per day
Average number of login to e-resources		25 per day
Average number of e-resources downloaded/printed		N/A
Number of information literacy training organized		Nil
Details of "weeding out" of books and other materials		

4.2.6 Give details of the specialized services provided by the library

Manuscripts	Departmental magazines and manuscripts are not available in the library.
Reference	A special section is provided for reference in the library for both students and staff
Reprography	Reprography facility is provided to all students at concessional rate
ILL (Inter Library Loan Service)	Interlibrary loan facility is not offered
(Information deployment and notification)	Facilities available and the specialities offered are detailed and displayed on the notice board of the library. New arrivals are displayed on the arrival rack, and all the books are properly indexed and catalogued. Students and teachers can easily consult the catalogue and access books and periodicals.
Download	Download facility is available in the library
Printing	Students can take prints from the office of the Principal.
Reading list/ bibliography compilation	Author wise/ title wise/ subject wise bibliographic compilations are made available in the library.
In-house /remote access to e-resources	Broad band internet facility ensures direct access. Students and teachers can also access the digital resources available in the library.
User orientation and awareness	Students are supported and assisted to get the information they require from the library.
Assistance in searching databases	All books and periodicals are digitally catalogued and searching is easy. At the beginning of the session students are oriented in the use of library resources and services. Since the books are entered on the SOUL 2.0 and these can be searched easily. Students are assisted in the search of required information from the Data base by the library staff.
INFLIBNET /IUC facilities	INFLIBNET facility is available to the students and teachers. In addition to E-Resources subscribed from INFLIBNET, other digital resources which are free of cost can be accessed by the users

4.2.7 Enumerate on the support provided by the library staff to the students and teachers of the college.

* **For Faculty Members: -** Books are issued as per their needs without any restriction.
* **For Students: -** Books are issued on first come first serve basis.
* **The library staff: -** The library staff is always accessible and ready to assist students and staff in finding books.
* **The supporting staff: -** Available to help the staff as well as the students in the library.
* **Book Bank Scheme: -** Book Bank Scheme has been started to give books to the needy students.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

Special facilities are not available in the library for visually challenged persons.

4.2.9 Does the library get the feedback from its users? If yes, how is it analysed and used for improving the library services. (What strategies are deployed by the library to collect feedback from users? How is the feedback analysed and used for further improvement of the library services?

A feedback register is kept in the library. The library committee meets to discuss grievances and takes measures to improve the library service. The students are also free to access the Principal for suggestions and recommendations of books. The feedback received from the readers is analysed and necessary measures are taken by the Librarian and the Library Committee.

4.3 IT Infrastructure

4.3.1 Give details on the computing facility available (hardware and software) at the institution.

The college has provided computers, printers for all departments. There are two computer labs with latest software's. The college library has six computers for students' access. They can also use the labs for collecting any data or information. The college is planning to provide computing facility in near future.

Number of computers with configuration (Provide actual number with exact configuration of each available system   80
Computer students ratio:- 1:10
LAN Facility: - LAN facility is ensured for all the systems in the college. Wire LAN connection is available.
Number of nodes/computers with internet facility:- 80
Any other: - The institution has Computer faculty.
Number of Computer Systems:- 80
No. of Students using computers:- 400
Configuration :- The computer systems installed in the college include big Brand names such as H.P., HCL.etc.

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

Faculty	All departments are provided with a desktop. A 100 Mbps broad band connection and printer.
Administrative Section	The college Administrative wing has five desktop computers, printers and Broad band connection.
Students	The students are free to access computers in the Library or labs for e-resources or other information.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

In near future the college plans:

* To acquire smart boards for all class rooms.
* To set up a digital language lab for developing communication skill.
* To acquire visualizers for all class rooms to enhance teaching and learning.
* To make a conference room furnished with audience response system to facilitate group discussions, Quiz programmes, debates etc.

4.3.4. Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution (year wise for last four years).

Year	*Total fund utilized in (Rs)*
2012-2013	210885/-
2011-2012	247413/-
2010-2011	239400/-
2009-2010	45000/-

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/learning materials by its staff and students?

To facilitate ICT for teaching and learning

* All departments are provided with desktop computers, printers and internet connection.
* INFLIBNET facility is available.
* Printing, scanning and photo copying facility is provided for students and staff.
* Copier machine for providing teaching materials

4.3.6 Elaborate giving suitable example on how the learning activities and technologies deployed (access to on-line teaching – learning resources, independent learning, ICT enabled classrooms/ learning spaces etc.) by the institution place the student at the centre of teaching –learning process and render the role of a facilitator for the teacher.

The college always places the students at the centre of the teaching learning process. Keeping the students learning at the centre of everything, it is felt that the teachers have to be reoriented from time to time. The faculty members are motivated to undergo training on the computers aided teaching and training. The college also conducts sessions in tune with the orientation courses for the college faculty on the use of computers. The Department of Computer Application also organizes training sessions on the use of internet for learning resources.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

The college has only INFLIBNET accessibility.

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities? (Substantiate your statements by providing details of budget allocated during last four years)?

The college has Lab Technician to attend minor computer hardware repair and software maintenance. The major repairs are done by the hired service technicians.

		Fund Utilized			
		2012-13	2011-12	2010-11	2009-10
a.	Books	184500/-	284777/-	468702/-	70477/-
b.	Building	252354/-	10853950/-	16000000/-	85384/-
c.	Furniture	145348/-	119413/-	261089/-	384222/-
d.	Equipment/Computers	564573/-	744042/-	190902/-	105230/-
e.	Vehicles	NIL	NIL	NIL	NIL
f.	Gardening	35015/-	34012/-	30557/-	29953/-

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

Being a government college, the maintenance and improvement of infrastructure is undertaken with the help of H.P. PWD. The Principal, on the basis of a development plan, forwards proposals with respect to the infrastructural requirements including equipments to the Director, Higher education and also to the funding agencies concerned. The H.P. Govt. allocates and sanctions funds based on assessment of the proposals, student strength, and the nature of the academic programmes offered by the institution. The UGC is also an important source of funds.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

Annual maintenance of the infrastructure is taken care by the college in a systematic manner. Day to day maintenance is carried out by the staff

appointed for cleaning and maintenance. The computers and other lab equipments are maintained and repaired in the college regularly.

4.4.4 *What are the major steps taken for location upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water, etc)?*

Two transformers have been installed in the college campus to check the voltage fluctuations. All laboratories, college office and general library are provided with UPS of sufficient wattage to check voltage fluctuation and power failures.

4.4.5 *Any other relevant information regarding infrastructure and learning resources which the college would like to include.*

* A proposal for the construction of separate library building has been sent.
* A proposal for multipurpose hall cum auditorium has also been submitted.
* A proposal for multipurpose hall (sports) has been forwarded.

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student mentoring and support

5.1.1 Does the Institution publish its updated prospectus / handbook annually? If 'Yes', what is the Information provided to the students through these documents and how does the institution ensure its commitment and accountability?

The college publishes revised and updated Prospectus-cum-Handbook for every academic year, at the time of new admission. It provides necessary information about programme structure, different programmes offered, facilities available in the institution, admission process, and seats available for SC/ST/OBC/PH and other weaker sections of society as per the university regulations. Through this document we intend to convey the required information to the public, ensure social commitment and transparency in the activities of our institution. The annual academic calendar is also provided in the Prospectus to give information about the annual working pattern of the college. Through this document the students can avail information about rules and regulations prevailing in the institution, various courses offered, academic working days, arrangement for co-curricular and extracurricular activities and library rules.

5.1.2 Specify the type, number and amount of Institutional scholarship/ free ship given to the students during the last four years and whether the financial aid was available and disbursed in time?

Different types of scholarships have seen introduced by the central and state governments which are made available to the students on time by the institution. The following are the main scholarships disbursed the students.

* Inspire Scholarship.
* Kalpana Chawala Scholarship.
* Post matric scholarships for those who belong to IRDP SC, ST and OBC categories.

Type of Scholarship	Year	Number of students who received scholarship	Amount (Rs.)
Post matric scholarships for those who belong to IRDP SC, ST and OBC categories.	2012-13	286	464474/-
	2011-12	200	293432/-
	2010-11	180	229188/-
	2009-10	206	280460/-

5.1.3 What percentage of students received financial assistance from State Government, Central Government and other national agencies?

Year	Total number of students	Number of students who received scholarship	%age
2012-13	1984	286	14.41
2011-12	2200	200	9.09
2010-11	1951	180	9.22
2009-10	1672	206	12.32

5.1.4   What are the specific support services/facilities available for –

Students from SC/ST, OBC and economically weaker sections:
1)   Central and state Government scholarships provided to SC/ST and OBC students.
2)   Various merit scholarships are given to economically backward students.

Students with physical disabilities:
1)   The college provides financial assistance to physically challenged students through scholarships.

2) Scribe facility is made available during University examinations.

Overseas students

No overseas students are studying at present.

Students to participate in various competitions/National and international:

The Department of Physical education conducts coaching classes for various events which enable the students to participate in the competitive events conducted at university and inter university level. On all academic working days coaching classes are conducted for Basket ball, volley ball, cricket, Handball, table tennis, weightlifting, wrestling etc on the basis of pre-determined schedule. The Department is furnished with basic infrastructure and acts as an integral part of personality moulding. Students are assisted to participate in the cultural competitions both at university and state level. Various committees are formed to monitor the participation of students in various cultural and fine arts competitions.

Medical assistance to students: health centre, health insurance etc:

A well equipped health and fitness centre is functioning in the college. Department of Physical Education ensures basic health facilities. Other than this, various health awareness programmes are organised by NSS, and NCC units. In case of emergencies, the local Govt. hospital, which is only 3 kms, away is contacted, and its services are made available to the students.

Organizing coaching classes for competitive exams:
Career Guidance Cell conducts programmes which enable students to appear for competitive examinations. The college plans to organize coaching classes for competitive exams from the session 2013-2014.

Skill development (spoken English, computer literacy, etc.)

The Department of English organizes workshops for the development of communication skill. The department has organised a week long workshop for skill development of spoken English from 11-11-2013 to 16-11-2013. Similarly computer awareness programmes are also organised by the Department of Computer Application.

Support for "slow learners"

Slow learners are identified on the basis of the preliminary class tests, assignments and on the basis of their response in the classroom. Each department of the college takes initiative for providing additional coaching classes for slow learners. These are conducted by the departments concerned after regular scheduled working hours.

Exposures of students to other institution of higher learning/ corporate/ business house etc.

Students from our institution are given opportunity to attend and participate in the programmes conducted by other higher education institution. During the session 2013-14 our students participated in various literary competitions held at different colleges of the state.

Publication of student magazines:
 In each academic year the college publishes a student magazine 'Parijat'. The editorial board includes staff editors, student editors. This annual publication provides opportunity to the students to express their creativity and ideas.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

The college encourages and generates new ideas among students towards the small scale business opportunities. Guest talks about legalities, licences required are also organised by such departments as Commerce and B.B.A. Legal awareness is created by delivering lectures on behalf of the advocates deputed by the High Court. The students are regularly advised about the kind of skills they are required to acquire for professional success in future.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, quiz competition, debate and discussions, cultural activities etc.

The college promotes the active participation of the students in various co-curricular activities. The involvement of the faculty members also enriches the participation of students. Various committees, Heads have been made to encourage the participation of students in extracurricular and co-curricular activities.

Sports & Games:
H.P. University, to which this college is affiliated, prepares sports calendar for every academic session and the Department of Physical Education makes policies and strategies to promote participation of students in games. The Department of Physical Education has its own infrastructure such as gymnasium, outdoor courts /pitches and other facilities for various games such as Basketball, Handball, Volleyball, Badminton, Hockey and Wrestling etc. By utilizing these facilities, students ensure their participations at university and state level.

Arts and clubs:
The Department of Music prepares students for participation in various inter-college cultural events. The active participation of other departments in enriching the participation of students is also ensured.

Debate, Quiz, Discussion:
Students are motivated and prepared for participation in inter-college Debate, Declamation contests, Quiz etc. The college provides TA and DA to the participants during practice and actual matches. Nutritious diet is also provided. For papering students for participation in sports and cultural activities the services of special coaches and Directors (in plays etc.) are also taken.

5.1.7 *Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR-NET, UGC-NET, SLET, ATE /CAT/GRE/TOFEL/GMAT/Central/State services, Defense, Civil services, etc.*

As the college has only just started a Post Graduate programme, training for such examination is not conducted in the classrooms. However, students are oriented towards such examinations through interaction and tutorial discussions. Books and other reading materials for all these competitive examinations and quality jobs are provided to the students for their reference in the library. It deserves special mention that many students who completed their education from our college have qualified NET, SET and other competitive examinations and are serving in various institutions of the state. Four of our faculty members are former students of our college.

5.1.8 *What type of counseling services are made available to the students (academic, personal, career, psycho-social etc)*

Career Counselling and Guidance Cell is functioning in the college. Students are provided regular counseling about the future courses of study and competitive exams available for them. They are also helped to acquire admission/ application forms and preparation support thereof. The institution has also a Women Cell which provides counselling to the female students regarding issues related to women in general. There is also a Grievance Redressal Cell and it ensures that all students of the college are provided a congenial atmosphere for their academic and personal growth.

5.1.9 *Does the institution have a structured mechanism for career guidance and placement of its students? If "yes", detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during camps interviews by different employers (list the employers and the programmes)*

Yes. The college has a Career Guidance Cell which provides regular counseling about the future courses of study and competitive exams available for them. They are also helped to acquire admission / application forms and preparation support thereof.
The students at the time of the admission are helped by the faculty present there in choosing right stream. The faculty members acquaint them of the scope and nature of the various subjects that form the

syllabus. The students are not pressurized in choosing the subjects. They are given right kind of counselling which helps them in shaping their career. The activity report of Career Guidance Cell is appended below.

Career Guidance Cell

Activities of last two years

2012-2013

* A self-financed Personality Development Programme was started under the Pilot Project of H.P. Govt. Department of Higher Education.
* Purchased a Printer, Desktop computer and visualizer for the proper functioning of the Cell.
* Subscribed to a number of standard magazines and newspapers to help the students to current affairs and to prepare for competitive exams.
* A Job-Fair was organized by ICFE-Ghumarwin (Institute of Computer And Finance Executive) from 29-08-2012 to 01-09-2012.
* Career orientation classes were organized regularly.
* Faculties of the various institutions, NGO's were invited to give information to the students regarding career scopes in MBA, MCA and in factories through lectures and six power point presentations during the session.
* Chairman (Retired) of the H.P. Public Service Commission Mr. Dev Raj Sharma delivered a lecture on the topic "How to face an Interview".

2011-2012

* A lecture was delivered by Deputy Commandant (Retired) Sh. Shiv Ram Sharma on the topic 'Career in Para-military forces' on December 03,2012.
* Four-day workshop on 'Sudh Hindi Lekhan' was organized by Dr. L.R.Sharma.
* A workshop was organized by Dr.L.R. Sharma on 'Group Discussion: Its Techniques and Demonstration' on 08-11-2011.

* Retired Chairman H.P. Public Service Commission delivered a lecture on 'H.P. Service Commission and Interview Techniques' on 29-08-2012.
* Four-Day workshop on 'How to write correct English was organized by the Department of English.
* One day entrepreneurship awareness workshop for final year students of the college was organized by HIMCON on behalf of National Science and Technology Entrepreneurship Development Board of DST. Govt. of India on 22-02-2012.
* Various Advertisements/ News clippings related to employment / jobs were displayed on the notice board.

5.1.10 Does the institution have a Students Grievance Redressal Cell? If yes, list (if any) the grievances reported and redressed during the last four years.

The institution has a Grievance Redressal Cell. Its function is to ensure that all students in the college are provided a congenial atmosphere here for their academic and personal growth. No major grievances have been reported during the last four years.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

An Anti –sexual Harassment Cell is functioning in the college. This cell works for prevention/action against sexual harassment of female students. This cell works according to the regulations of the state government in this regard. No case of sexual harassment has been reported during the past four years.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

An Anti-ragging Cell is working in the college. The Principal, the Deputy Superintendant of Police, senior faculty members are its members. The Cell functions regularly and no ragging case has been reported so far as most of the students are politically and socially enlightened.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

Students' Welfare Committee is functioning is the college which provides financial assistance to the needy students. The following welfare schemes are made available to the students.

i. **Scholarships:**
 Details of scholarships are displayed on the notice board of the college. Teachers guide the students to be the beneficiaries of their various welfare schemes. The mode of disbursement of scholarships is through Payee's Account Cheque to avoid any misuse or fraud.

ii. **Counseling Service:**
Counseling is provided to the students regarding career. In addition to this, lectures concerning career/ planning are also managed. Companies are also invited for placement.

iii. **Health services:**
Blood donation campus are organized periodically. In case of need and emergency, students are taken to nearby hospital. First aid facility is available in the college.

iv. **Grievance Redressal cell:**
The Cell actively interacts with the students to help them sort out their grievances. The Women Cell sensitizes the students to develop a healthy relationship with the opposite gender. The college provides hostel facilities for female students.

v. **Subsidized Canteen:**
The college canteen provides hygienic wholesome food and snacks to the students at subsidized rates.

vi. **Water coolers/ purifiers**:
 As many as 6 water cooler/purifiers have been installed to provide clean water to the students.

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?
The college has a registered Alumni Committee. It actively engages in the developmental projects of the college. It actively supports our efforts for raising funds for the developmental projects of the college. Representatives of the alumni are invited to programmes / functions conducted in the college.

5.2. *Student Progression*

5.2.1 *Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.*
The details of student progression to higher education and employment is represented below:

Data for progress of students to advanced level courses is not available.

5.2.2 *Provide details of the program wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish program-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.*

Batch		Students Admitted	Passed out	%age
2010-13	B.A.	463	182	39%
	B.Sc.	283	38	13%
	B.Com.	233	69	29%
2009-12	B.A.	443	230	51.09%
	B.Sc.	224	53	23.66%
	B.Com.	137	52	37.95%
2008-11	B.A.	429	219	51.04%
	B.Sc.	214	40	18.69%
	B.Com.	108	41	37.96%
2007-10	B.A.	397	187	47.10%
	B.Sc.	191	71	37.17%
	B.Com.	45	30	66.66%

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

Career Guidance Cell is effectively functioning in the college and acts as a centre for identifying job opportunities and higher education facilities. Students are informed of the higher education institutions and application procedures. Notifications of admission to premier institutions are displayed on the notice board and students are encouraged to apply for admission.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

Remedial Coaching Classes for SC/ST/OBC and Minorities (UGC Funded) have been instrumental in considerably reducing the dropout rate of our students and in raising their academic performance. Different Departments conduct extra classes for those students who are weak and are at risk of failure.

5.3   Student Participation and Activities

5.3.1   List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

To facilitate and chisel the over-all personality of promising sports enthusiasts, the college makes endeavours ceaselessly by providing infrastructural facilities, basic amenities to its deserving students. The college has a wide range of sports, games, cultural and extracurricular activities made available to the students. The college students participate in inter-college, university level competitions. Our college has a spacious playground for outdoor games such as Handball, Volleyball, Basketball, Kho-Kho etc. The college has a well-equipped gymnasium for indoor games such as Caroms, Badminton, Table Tennis, Wrestling etc. The college will host H.P. U. Inter college Basketball Championship from 16-12-2013 to 19-12-2013.

Sports activities of the last four years

2012-2013

The college participated almost in all inter-college events which were organised by the parent university. The college chess team participated for first time, reached semi final in Inter College Championship held at Govt. College Chowari (Distt. Chamba). Two students of this college participated in North Zone Inter University Basket Ball Championship held at CSJM University Kanpur. One student participated in North Zone Inter University Hockey Championship held at Punjab University Chandigarh. Two male students and two female students of this college participated in North Zone Inter University Handball Championship at C.C.S. University Meerut. One student participated in North Zone Inter University Basket Ball Championship held at DCR University Murthal (Haryana) and one student participated in Inter University Kho-Kho Championship (North zone) held at GND University Amritsar (Punjab). The college also organised successfully H.P. University Inter College Basket Ball Championship in October. 2012.

2011-2012

During this session College Handball Team(Men), and Basket ball Team

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(Women) got second position in H.P. University Inter-College Championships. Our two students were included in the H.P. University Handball team. Our Kho-Kho team reached semi-final in Inter-College Kho-Kho Championship. Mr. Rajeev Singh won silver medal in 60 kg. weight category in Inter-College Wrestling Championship. As many as 11 students participated in different events in Inter-University Championship (North Zone)

2010-2011

During the year 2010-11, the college students participated in H.P.U. Inter College Badminton, Cross Country Wrestling, Basket Ball, Handball, Boxing, Cricket, Kabaddi, Athletics and Hockey Championships held at different colleges of the state. Mr Rajeev Singh got gold medal in 60 kg. weight where as Mr. Viney Kumar got silver medal in 55 kg. weight category in H.P.U. Inter College Wrestling Championship. The Kho-Kho team got first position in open Kho-Kho Championship held at Dharamshala. As many as 6 players of the college participated in various Inter University Championships (North zone).The college also hosted H.P.U. Inter-College Basket Ball Championship (girls) from 14-09-2010 to 17-09-2010.

2009-10

The college participated almost in all Inter-College Championships organized by H.P. University at different colleges. Mr. Harvinder Singh and Mr. Yogesh Kumar got gold medals in their respective weight categories. Mr. Sushil Kumar got Bronze medal. In Inter-District Handball Championship, our team got first position. As many as 9 students participated in Inter University Championships (North zone).

5.3.2 *Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.*

Various cultural and extracurricular activities like folk dance, classical singing, group singing, Quiz, skit, Mime and other literary items are offered to the students. The college students participate in these competitions which are organised by H.P. University Shimla. In every session, Youth Festivals are organized by the university and our students

actively participate in these activities. The calendar of these activities is notified every year by the H.P. University, Shimla.

Cultural and other extracurricular activities

Cultural activities of the last four years

2012-13

Various competitions such as Debate, Elocution, Clay Modeling, Collage, Poster Making, Spot Painting, Rangoli were held. H.P. University Youth festival Group II was held at Govt. College Kullu and our college participated in this event. In Group III of H.P. Youth festival held at Govt. College Dharamshala from October 08 to October 10,2012, our college cultural team got 'Commended Position'. The college also organised a function on 31st January, 2012, Shaheed Divas to commemorate the teachings of Mahatma Gandhi. Hon'ble Chief Parliamentary Secretary (Forest) Sh. Rajesh Dharmani was the Chief Guest and he gave away the prizes to the participants.

2011-2012

Our college hosted H.P. University Youth festival Group III held from November 03, 2011 to November 05, 2011. 48 colleges participated in the festival. The opening ceremony of the festival was performed by Dr. O.P. Sharma, Director of Higher Education, H.P. and at the closing ceremony, Mr Ishwar Dass Dhiman, Hon'ble Education Minister, Himachal Pradesh was the Chief Guest. The folk dance of our college got 'Highly Commended Position'. The 'Talent Hunt'-a cultural programme was also organised. Our college team also participated in H.P. Youth Festival Group IV held at Govt. College Mandi from Nov. 09, 2011 to Nov. 13, 2011.

2010-2011

Our college students participated in H.P. University Youth festival, Group I held at Govt. College Sujanpur and our students got prize in debate. In Youth festival Group III, held at R.K.M.V. Shimla, our students got 'Commended Position' in Pahari Song. Our Dance team also participated in H.P. Youth festival Group III held at Govt. College Dhaliara. Our participation in Group IV of the Youth Festival held at Govt. College Kullu was also remained 'Highly Commended'.

2009-2010

Talent Hunt Programme was organized by the college students. Competitions in such events as Debate, Clay Modeling, Poetic Recitation, Collage, Poster Making, Spot Painting, Rangoli, Quiz, Folk Song, Group Song were held. College students participated in Group III of H.P. University Youth festival held at Govt. College Kotshera (Shimla) on 22nd and 23rd of October 2009 and got 'Commended Position'. In folk singing our college student Miss. Poonam Kumari got 'Highly Commended' position' in Group II of H.P. Youth festival held at Govt. College Solan. In group IV of H.P. Youth Festival held at Govt. College Mandi, our college team also got 'Commended Position'. The college cultural team also got first position in Non-Youth Cultural and Sports Competition held at Bilaspur. At Non-Youth Cultural and Sports Competition held at Mandi our college team got third position in Folk Dance.

NSS Activities of the last four years

2012-2013

* Two-day Orientation Programme was organized to the newly enrolled volunteers to acquaint the aims, objects and importance of N.S.S.
* 'Kalari' village was adopted for the session 2012-13 and the villagers were educated about cleanliness, nutrition, preservation of natural resources, water harvesting and reduction of electric power consumption by using CFL etc.
* The following days were celebrated/observed.
  a) Sadbhavna Divas   20 August. 2012
  b) Van Mahotsav   25 August. 2012
  c) NSS day   24 September of 2012
  d) Education Day   11 November. 2012
* On First December 2012 a rally on AIDS was organized to educate the public regarding causes, consequences and remedies of AIDS.
* Competitions such as Quiz, poster making, paper reading, slogan writing contest were held.
* N.S.S. volunteers collected Rs. 9100/- and donated to Sh. Surinder Kumar of village Nakhlera P.O. Dahad Teh.

Jhandutta who was under treatment at PGI Chandigarh because of the failure of his both kidneys

2011-2012

* Two –day Orientation Programme was organized to orient the newly enrolled volunteers regarding motto, aim and importance of N.S.S.
* 'Seu' village was adopted for the session 2011-2012 and the villagers were educated about cleanliness, nutrition, health, water harvesting etc.
* Communal Harmony Week was celebrated from 18th Nov. to 24 Nov. 2011.
* Resource persons were invited and NSS volunteers interacted with them.
* Two N.S.S. Volunteers Mr. Atul Chandel and Miss. Jagtamba Sharma attended National Camp held at Manglore. Mr. Atul Chandel headed H.P. University unit.
* The N.S.S. Volunteers visited Bhakhra Dam.

2010-11

* Two-day Orientation programme was held for new volunteers and they were acquainted with the objectives and motto of N.S.S.
* 'Patta' village was adopted. The 'Food Habit Survey' of the village was prepared by the volunteers. Special cleanliness drive was also accomplished.
* N.S.S. volunteers collected Rs. 6585/- for Leh cloud-burst victims.
* Van Mahotsav was organized on August 20, 2010.
* H.P. state Health Department Bilaspur organized on 16th and 17th February. 2011 a programme and five Ribbon Peer volunteers participated in it.

2009-10

* 241 volunteers got enrolled for the session 2009-10. 'Two-day Orientation' was conducted for the new volunteers.

* On September 04, 2009 tree saplings were planted.
* Blood donation camp was organized by the N.S.S. volunteers.
* 10-day Special Camp was organized at Govt. Middle School Kalari.
* On Feb. 10, 2010, Dr. Prabhaharan, Chairman Students for Harmony, Indian Chapter has organized a Harmony Assembly.
* Such days as National Education Day, World AIDS Day, were celebrated.

NCC (National Cadet Corps) Activities of the last four years

2012-2013

53 students were enrolled as NCC cadets for the session 2012-2013. 18 cadets attended 10-day Annual Training Camp held at Subathu, Distt. Solan w.e.f. 01-08-2012 to 10-08-2012. Six cadets attended Combined Annual Training Camp held at Solan from 10-10-2012 to 19-10-2012. Two cadets also attended 8-day NCC camp at Ganahati(Shimla) from 20-01-2013 to 27-01-2013. In 2012-13 26 cadets got NCC 'BEE' certificate and 10 cadets got NCC 'CEE' certificate.

2011-2012

100 students were enrolled **as N.C.C. cadets for the session 2011-12. 73 were boys and 27 were girls**. 81 cadets attended 10-day CAT camp at Kunihar, Distt. Solan w.e.f. 11-07-2011 to 21-07-2011. 12 cadets were selected for Pre TCC held at Yamuna Nagar. Two cadets attended All India TS camp in New Delhi from November 01, 2011 to November 15,2011.Two cadets were selected for Pre DCATC-1 held at Dalhousie from September 19,2011 to September 28,2011. One cadet was selected for pre DCATC II held at Yol Cantt from October 30,2011 to November 08,2011 and he also **attended Republic Day Parade 2012 in New Delhi.**

2010-2011

In the academic session 2010-11, 100 boys got enrolled as N.C.C. cadets. 65 cadets were boys and 35 were girls. One cadet participated in Republic Day Parade 2011. Two Cadets participated in North Zone Thal Sena Camp held at Jallandhar. 21 Cadets participated in National camp

in Kerala. 18 Cadets passed 'BEE' certificate and one cadet passed 'CEE' certificate in this session.

2009-2010

One unit of the National Cadet Corps (Infantry Wing) was established in the college during the session 2009-2010. 13 boys and 12 girls were enrolled as NCC cadets for the session 2009-2010-Two NCC cadets (girls) attended Pre R.D. Parade at Alhilaal. One cadet participated in CAT camp held at Mandi from 05-01-2010 to 14-01-2010. Eleven Boys and 7 girls of our college got 'BEE' certificate.

Rovers and Rangers (Bharat Scouts and Guide

Major activities of the last four years

2012-13

22 rovers and 22 rangers were enrolled during this session. Two rovers and two rangers of our college attended water sports camp at Pong Dam (Kangra). Nine rovers of our college attended state level Nipun Camp at Tara Devi, Shimla. 24 rovers and rangers attended state level Praveen Camp held at Tara Devi (Shimla).

2011-2012

Sixteen rovers and 16 rangers were enrolled. During this session eight rovers attended a two-day Praveen Camp held at Shahltalai (Bilaspur) Eight rovers and eight rangers attended Nipun Camp held at Hamirpur. Apart from this, rovers and rangers of our college also participated in the state level programme 'Sangam' held at Govt. College Dharamshala from January 04, 2012 to January 08, 2012.

2010-2011

34 boys and 39 girls were enrolled as rovers and rangers. 5 rovers and rangers attended Water Sports Training Camp held at Pong Dam Kangra from 13-07-2010 to 26-07-2010. 12 rovers and rangers attended state level 'Praveen' Camp held at Hamirpur and 04 rovers and rangers attended Rajya Purshkar Testing camp at Shahltalai (Bilaspur) 12 rovers participated in World Girl-Guiding Camp organized at Ghumarwin.

Total enrolled rovers and rangers for the academic session 2009-2010 were 25. Eleven rovers attended seven-day state level Rovers Nipun Training Camp organized at Junga (Shimla). Four rovers and three rangers attended Flag Day Celebration Function held at Sundernagar. Five rovers and rangers attended Five-day Rovers' and Rangers' Meet at Nahan in Sirmour.

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

The Principal and teachers collect feedback directly and indirectly from the students. Periodical meetings are held with the College Students' Association and their opinions are collected. PTA meetings are also held to have feedback of the institution. Suggestions are analyzed and measures are taken for improvement. For instance on October 12, 2013 a meeting of PTA executives was held at 11:00 AM and thereafter a meeting of the College Students Association was also held and various issues related to the students were discussed.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

The college encourages its students to express their creativity in the college magazine 'Parijat'. The students are encouraged to express their talents through articles, painting etc. The college magazine provides a platform for students to express themselves. The teachers motivate the student editors as well as other students to bring about the creative genius in them.

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

The college has a Students' Central Association. Elections for the association are held every year. Notification for elections is issued by the Registrar and is approved by the Vice-Chancellor of the University. Office Bearers: President, Vice President Gen Secretary and Joint Secretary and class representatives from all the classes are elected

directly by the students. Apart from this members from sports, cultural, NSS, NCC, college magazines and academic field are also nominated by the Principal. Elections are conducted as per the guidelines of Lyngdoh Committee. The major functions of the CSCA are to ensure the maintenance of proper academic atmosphere and orderliness amongst the students, to co-ordinate and integrate the activities of various committees/ societies/ labs in the college and to help in the organization of academic/ cultural and sports activities in the college.

5.3.6 *Give details of various academic and administrative bodies that have student representatives on them.*

The college students participate in the management of the college through the CSCA. Students are also nominated as members of different clubs and societies. They also work as student editors of different sections of the college magazine. Apart from this, the Office Bearers serve as members of many committees such as Campus Development Committee etc.

5.3.7 *How does the institution network and collaborate with the Alumni and former faculty of the Institution.*

The college has a registered Alumni Committee. Regular meetings of Alumni Committee are convened and the former students participate in the various developmental activities of the college. Their suggestions for the development of the institution are incorporated by the college authorities. The former faculty members of the college are also invited to the various functions /programmes and their suggestions also contribute a lot in the development of the college.

CRITERION VI:

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1   Institutional Vision and Leadership

6.1.1   State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

Vision, mission and objectives of an institution are a source of purpose, strength and conviction. They are the key factors for driving the spirit of an institution. Vision, mission and objectives of the college are displayed on the college website and also stated in the college Prospectus, college magazines and on the notice board.

Vision

Swami Vivekanand Govt. College Ghumarwin is proving to be a key factor for the economic and social transformation of the region. The college aims to give all round formation to its students making them academically excellent and socially committed and to give stress on all round development of their personality. The college believes in promoting academic/professional knowledge/skill both in creation and dissemination by producing graduates and post graduates well equipped with knowledge and skill and continuously improving learning environment while maintaining high ethical and multicultural standards.

Mission

As Swami Vivekanand has said that education is 'the manifestation of the perfection already in man'. So our mission is to help the students to manifest their knowledge and to remove the obstacles that come in their way so that they may achieve their full human potential, may gain academic excellence, all round development of their personality and contribute to the great good of the community and the nation. In order to accomplish this end the college endeavors to help its students to become conscious of purpose which may give meaning and value to their lives so that they may be able to have positive and fulfilling roles in nation-

building. The college endeavors to enrich and empower its learners through value-based quality education. Stress is given on harmonising the traditional values with the new values brought through the progress of science and technology. Besides, the classroom teaching which is coupled with the possible applications and uses of academic knowledge vis-a-vis the issue of social and personal importance, students are also motivated to participate in different co-curricular activities including sports, cultural and socially important activities like the NSS/NCC activities to foster the values of healthy competition, mutual cooperation and social responsibility. Through constant innovations, consistent quality enhancement and persistent value addition, the college strives to fulfil the vision and mission.

Objectives

* To reach the rural lot and up bring their potentials by providing them better opportunities.
* To achieve academic excellence through creative and innovative teaching.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The college is managed by the Department of Higher Education under the state Government. The department regularly updates its website with necessary information regarding government's programmes for ensuring quality in higher education and plan of actions that individual institution/ college has to implement. The Principal collects necessary information directly from the Department and organizes activities as per the requirements and implements them effectively at the institutional level. The Department of Education plans to keep the momentum in all the activities of learning and creation of result oriented programmes which will bring excellence and quality in teaching-learning process in the state. The Principal of the college attends the meetings convened by the Director of Higher Education and proposes various plans that will be useful for ensuring quality at the college level. The college applies for additional assistance from Directorate of Higher Education and the staff members work hard for the successful implementation of various policies and programmes of the government.

The faculty members are keen to work in tune with requirements and take active participation in undertaking and implementing various quality improvement plans and programmes. Numerous quality improvement programmes are undertaken by the faculty members as additional duty. Some of such result oriented programmes are listed below:

For staff:-

Orientation programmes in computer training for the faculty in
* Use of internet
* Access to learning materials
* Referring eBooks
* Preparation of slides for power point presentations
* Creation of email IDs and
* Web designing

For students:-

* Introduction program immediately after the admission of freshers.
* Orientation towards higher education and the CBCS Programme.
* Familiarization programmes conducted for effective use of the class rooms, labs and other resources.
* Encouragement to participate in developmental activities of the college.
* Awareness programmes about the internal evaluation systems of the CBCS programme.

6.1.3 *What is the involvement of the leadership in ensuring:*

The policy statements and action plans for fulfillment of the stated mission

The college functions with a view to achieve the spirit of its mission, i.e., to provide quality education and opportunities for the all-round development of the students. The Principal convenes meetings to update the faculty members on the policies and programmes of the government and the Department of Higher Education. The Principal with the faculty members formulates action plans for the implementation of these policies and programmes and ensures that the college has required know how for the implementation of these policies and programmes. Facilities like

Broad band connectivity, sophisticated labs, sufficient number of printers, scanners, copiers, a well designed website, annually updated general library are a few of the physical facilities for obtaining the mission of the institution. In addition to these, the college assures clean environment, lush green compound and hosts a Health and Fitness Centre with outdoor and indoor sports facilities. NCC helps to develop leadership qualities among the students. It strengthens the inner potential and emotional quotient of the student folk and organizes co-curricular and social activities and helps to develop a sense of service and sacrifice among the students. The democratically elected College Students Association also has its share in developing the skill in coordination and synergistic interactions among the students of this college. The various committees, cells, societies operating in the college also join hands to fulfill the mission of the institution. There is an Internal Quality Assurance Cell (IQAC) in the college for the implementation of the quality policy and plans, which are conceived and designed by the Principal and the faculty of the college. The IQAC has senior most members of the college. There are two external members also.

6.1.4   *What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?*

The Principal of the college collects feedback on the programmes of the college from different stake holders through periodic meetings. The conveners of the different committees and heads of the Departments submit appraisal reports to the Principal. The action plans of the current year serve as indicators for the analysis. The Principal with the help of the staff reviews the reports and initiates action. In addition, feedback from students is obtained through representatives of the College Association, students' suggestion box and Student Grievance Cell. The Heads of the Departments keep regular contact with the students and other stakeholders and their suggestions are noted and utilized for the implementation and improvement of the policies and plans.

6.1.5   *Give details of the academic leadership provided to the faculty by the top management?*

The college is run and managed by the Department of Education, Govt. of Himachal Pradesh. The Director (Higher Education, H.P.) or his nominee regularly visits the college for inspection and assessment of its functioning. This not only helps the institution to recognise the areas in which it needs to improve its performance, including not only academic competence, but also accords an opportunity to seek financial and administrative support for the development of the institution.

6.1.6 How does the college groom leadership at various levels?

The Principal is the head of the college and he exercises effective leadership by taking into consideration different points of view. The inner strengths are well utilized for the institutional development by creating a sense of belongingness. The college has **19** major Departments viz. English, Economics, Geography, Pol. Science, Mathematics, Public Administration, Sociology, History, Physical Education, Hindi, Sanskrit, Music, Physics, Chemistry, Zoology, Botany, Computer Applications, B.B.A., Commerce led by the Heads of the Departments concerned. The department level activities are co-ordinated by the respective department Heads according to the directions and instructions of the Principal. Further, separate faculty members are entrusted with the association duty to organize the activities of different students' organisations like NCC, NSS, College Association, Clubs and Sports etc. The faculty members, who are in charge of these organizations, lead the activities. The decisions are analyzed and discussed at various levels. The proper implementation of the institutional policies and programmes is achieved through mutual understanding and appreciation.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

The college administration is decentralized to ensure the quality of educational provisions. Every member of the administrative staff is given charge of specific section. The Superintendent supervises and coordinates the functioning of the accounts section, establishment section, purchases, students' affairs and is accountable to the Head of the institution. The responsibilities of taking appropriate steps to ensure qualitative teaching and preparing the students to face the challenges of the modern world lie with the Heads of the departments. They also manage their departmental

work with the cooperation and assistance of their staff members and maintain departmental activity registers and other documents. Committees comprising teachers from different Departments coordinate and conduct various activities and events in the college. The administration is decentralized for all academic activities. This paves way for the sharing of duties and responsibilities, binding all stakeholders in a positive interaction and building good human relations.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

Yes. The college promotes a culture of participative management, in which faculty members, staff and students at all levels are encouraged to contribute their ideas and view points on institutional objectives, goals, and other decisions that may directly affect them. The college has an Advisory Committee of senior teachers. The committee regularly meets and discusses issues pertaining to the effective management of academic as well as administrative matters. The college PTA consisting of parents and faculty members pay attention to the managerial affairs when required. The College has a Development committee headed by the Principal, selected staff members, student representative, etc. The Committee plays an important role in infrastructural development of the college. The College understands the importance of a strong relationship among the faculty members, staff and students, and the stakeholders. The innovative ideas, opinions and suggestions from the faculty members, staff and students are appreciated and incorporated in the decision making process. The institution believes in and assures perfect communication among all stakeholders.

6.2   Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

The college is a rural college and students from rural background come to study here. Our quality policy is to continuously strive for the comprehensive development of the faculty members and student community of all caste, creeds and colors with special focus on academic excellence. Personality development and social orientation are guiding principles of the college for achieving the desired quality. Academic merit is given priority in admissions even though reservation is maintained as per rules. Continuous appraisal of the performance of the students, teachers and administrative staff is done regularly. The quality policy is reviewed through the feedback of all stakeholders.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

The college works with a focus on the continuous improvement of the physical and academic ambience and infrastructure of the college both qualitatively and quantitatively. The college proposes to start more post graduate courses and degree programmes. Keeping this in view, we have been requesting the government for sanction of more courses, and we have succeeded in getting permission to start M.A. English and B.B.A. from the academic year 2012-13. We also propose to develop our infrastructure to the international standards by the next five years. We also wish to harvest solar energy for the functioning of the college. The following are the key plans of the institution for the next five years.

* To start more postgraduate and degree programmes
* To get a separate P.G. Block and Research Centre.
* To develop the infrastructure to the international standards.
* To harvest solar energy for the functioning of the college
* To start the construction of the auditorium and the library block.
* To get sanctioned a multipurpose hall (Sports).
* To have a Conference Hall with all facilities.

6.2.3 Describe the internal organizational structure and decision making processes.

The Principal is the head of the institution. All the faculty members, Library staff, Office staff work under his guidance. The following committees are constituted for the smooth functioning of the college.

1) **Advisory Committee:**
   The advisory committee in headed by the convener and it is having senior faculty members as its members.

2) **Prospectus Committee:**
   This committee publishes and updates the college prospectus for every new academic system.

3) **Library Committee:**
   This committee monitors the functioning of the library. This committee suggests for facilities to be provided or new books to be made available.

4) **Fee Concession/ Scholarships, Financial Aid Committee:**
   This Committee is in charge of all kinds of scholarships, fee-concession and financial aid-provided to the poor-needy, mentoring students.

5) **Campus Beautification Cum-Cleanliness Committee:**
   This committee gives suggestions for campus beatification and cleanliness.

6) **College Magazine Committee:**
   This Committee is headed by the Chief Editor and all the staff editors and student-editors are its members. It invites articles etc. from college students for college magazine 'Parijat'.

7) **C.S.C.A. Advisory Committee:**
   The College also has a C.S.C.A. Advisory Committee. Students' related issues are discussed at the meetings of this committee. This committee is headed by the senior most teacher.

8) **House Examination Committee:**
   This committee co-ordinates among the different faculties for conducting house exams/term papers. This committee also gets question paper printed on time.

9) **College Time Table Committee:**
   The College Time Table Committee prepares time table.

10) **Committee for Cultural Activities:**
    All cultural activities are organized and participation is ensured by this committee.

11) UGC Committee:
   UGC Committee is responsible for all issues related to the UGC.

12) Sports Committee:
   Sports committee is headed by the Head of the Department of physical education and all sports activities are organized under his leadership.

13) Nature club:
   Nature club makes efforts to keep the college campus green and beautiful.

14) First Aid Committee: The college has a First Aid Committee. In case of emergency first aid is provided.

15) Anti Ragging Cell:
   Ragging cases if any are dealt with by the Cell.

16) Committee for Tours and excursions:
   Various educational tours, picnics etc are organized under the supervision of this Committee.

17) Red Ribbon Club:
   Red Ribbon Club is also functioning in the college to awaken students and to organize debates, quiz, declaration content etc about AIDS.

18) Internal Quality Assurance Cell:
   Internal Quality Assurance Cell has been formed to enhance the internal academic quality of the institution.

19) Admission Committees:
   At the beginning of every academic session various admission committees are formed for admissions to various courses. These also include scrutiny committee.

20) Career Guidance Cell:
   Students are provided career counseling to help them to choose their profession/ field of study by this Cell. They are also helped to acquire admission/application forms and preparation thereof.

21) Examination Committee:
   The college has an Examination Committee which prepares date sheets of term papers and conducts exams and analyzes the results.

22) Grievance Redressal Cell:
   A Grievance Redressal Cell is functioning in the college. It ensures that all students in the college are provided a congenial atmosphere for their academic and personal growth.

23) Anti Sexual Harassment Cell:
This Cell works for prevention/ action against sexual harassment of women students. The Cell works according to the regulations of the state government in this regard.

24) College Development Committee:
This committee is constituted as per the orders of the Government. It is in charge of monitoring the progress of the institution and mobilizing resources for its development. Composition of College Development Committee is as follows:-

* Chairman: Principal
* Member secretary
* P.T.A. President
* College S.C.A. President
* Executive Engineer (PWD)
* Local Panchayat President
* Senior most faculty member of the college

6.2.4. Give a broad description of the quality improvement strategies of the institution for each of the following

Teaching & Learning

The college has a number of technology assisted quality improvement strategies. The College library is well stocked with books, e-books, e-journals, magazines. Modern teaching methods using broadband connection, INFLIBNET. LCD projectors, computers are increasingly being used. The college provides opportunity to the teachers to attend orientation and refresher courses to make improvements in teaching. The faculty members encourage students to acquire knowledge from divergent sources. Study tours, excursions, group discussions, quizzes, workshops, and academic seminars. CDs, debates and seminars are conducted by all departments. Academic progress of students is assessed periodically and meetings are convened to overcome learning difficulties.

Research & Development

The college encourages and motivates its faculty to take up research projects. They are also motivated to pursue their further studies 18 faculty members are PhD and as many as 12 teachers are doing their PhD. Two teachers have submitted their theses for the award of PhD.

Community Engagement

The college manages many programmes for the local community and also engages them for better social set up. The two units of NSS, NCC etc. contribute a lot in this direction. Programmes like blood donation camps, various awareness camps are organized in the surrounding areas. N.S.S. Programmes Officers maintain a record of blood donors and help in providing blood to the blood bank and to the needy as and when required.In addition to the regular activities of NSS, NCC etc, the college students are helped to develop qualities of personal and community life through other extra-curricular activities pertaining to theatre, folk culture (folk dance/ songs etc) debates and group discussions which primarily focus on issues of social and contemporary importance.

6.2.5 *How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?*
The Principal collects feedback directly and indirectly from students, teachers and stakeholders in the college. Consolidated reports are prepared by the Principal and forwarded to the Department of Higher Education or Director of Higher Education from time to time.

6.2.6 *How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?*
The Management (Directorate of Higher Education) plays an important role in motivating the faculty for academic progress and efficiency. The faculty members are encouraged to participate and organize seminars, workshops, conferences and to engage in research works. Faculty members are given periodic training like orientation and refresher courses to improve their performance. They are also given extra benefits for securing PhD/M. Phil degrees. Most of our faculty members are either PhD or engaged in doctoral researches and project works.

6.2.7 *Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.*
The major issues discussed during the last meeting were introductions of CBSC, infrastructure development including multipurpose hall (sports) automation of library, boundary wall and to obtain NAAC Accreditation for the college etc. The CBCS has been introduced and other plans have been sent for government approval. An amount of Rs. 20 lakhs has

beenreceived for college campus fencing. The automation process of the library is complete. NAAC Accreditation process is in progress.

6.2.8   *Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?*

The affiliating university i.e. H.P. University does not make a provision for according the status of autonomy to its any affiliated institution.

6.2.9   *How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?*

There is a Grievance Redressal Cell for Employees. The Cell includes the Principal and three nominated members of teaching staff and two of non-teaching staff. Grievance, if any, is discussed by the Cell and remedies are sought.

6.2.10 *During the last four years, had there been any instances of court cases filed by and against the institute ? Provide details on the issues and decisions of the courts on these?*

No court case has been filed against the college during the last four years.

6.2.11 *Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?*

The Principal and teachers collect feedback directly and indirectly from the students. Periodical meetings are held with the College Students' Association and their opinions are collected. P.T.A. meetings are also held to have feedback of the institution. Suggestions are analyzed and measures are taken for improvement. For instance on October 12,2013 a meeting of P.T.A. executives was held at 11:00 A.M. and thereafter the meeting of College Students' Association was held and various issues were discussed.

6.3   Faculty Empowerment Strategies

6.3.1   What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

The faculty members are given periodic training to update their technical know-how on recent developments in academic areas. The college provides facility to all the faculty members to attend refresher and orientation courses.

They are relieved to attend National/International seminars with proper work arrangement. The college takes initiatives to support all departments with proper funding to conduct national seminars, workshops etc. All faculty members are motivated to apply for Minor/Major projects funded by UGC and other funding agencies and to pursue research works individually. The Department of Computer Applications also organizes training programmes for all teaching and non-teaching staff.

6.3.2   What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

Provisions are made by the state government / H.P. University for providing training to the teachers of the state. The teachers of the college are also sent to attend these job trainings and Orientation courses, refresher course, university level training programmes etc. and duty leave is provided to them. Government provides incentives to faculty members on the basis of their nature of work, qualification and designation. NCERT, Solan also arranges training programmes for the faculty members.

6.3.3   Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

The institution makes good use of the self appraisal method and comprehensive assessment by students to assess the performance of the faculty and staff. The feedback is communicated to the teachers and staff so that they may make necessary improvements in their performance.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

The Principal of the college convenes meetings of HOD's of all departments and informs them of their performance or the feedback received and motivates them to improve their performance. The Principal also intimates the faculty members by way of circulars and notices.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

Staff Quarters are being constructed. House rent allowance is provided. The Department of Education of the state gives monitory and career advancement benefits to those with higher qualifications such as M.Phil. and PhD as per the UGC norms. The Department also provides opportunities to improve qualifications. There are also government schemes which provide loans for buying or constructing houses etc.

6.3.6 What are the measures taken by the institution for attracting and retaining eminent faculty?

10 staff quarters are being constructed for the faculty. The departments have been provided with computers, printers and internet facility for self improvement and for pursuing their further study or research work.

6.4 *Financial Management and Resource mobilization.*

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

Various committees have been constituted for proper utilization of funds. The Principal monitors the proper division and utilization of fund. The Principal and the office Superintendent make sure that the remittances are made in time. For the utilization of PTA fund, approval of PTA executive committee is pre-requisite and the PTA. Secretary keeps necessary records related to the utilization. It is ensured by the Principal that the fund is utilized only for the developmental activities of the college and the welfare of the students.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

All the accounts of the college are regularly audited. There were no major audit objections.

6.4.3. What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

The entire funding for the functioning of the college is done by the state Government. The tuition fees and other funds collected at the time of admission is an important source of institutional receipts, and it is remitted in the government treasury account. The college collects PTA fund as an additional source of internal revenue for carrying out the activities of the college. Sports fund is collected from the students for sports activities and providing sports facilities for students. The college also receives UGC grant.

6.4.4. Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

The institution is managed by the H.P. Government. All the recurring expenditures are borne by the Government. The UGC extends financial support for various academic developmental activities. The college has received Rs. 450,000 as a special grant for the session 2013-2014 from UGC.

6.5 *Internal Quality Assurance System (IQAS)*

6.5.1 *Internal Quality Assurance Cell (IQAC)*

Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

Yes, IQAC has been formed in the college on 16-09-2013. The following were its members.

1. Dr. L.R. Sharma	:	Co-ordinator and member secretary
2. Dr. Kuldeep Singh	:	Member
3. Mr. Rakesh Chandel	:	Member
4. Mr. Satish Chandel	:	Member
5. Dr. Vikram Kapil	:	Member
6. Mr. Vinod	:	Member
7. Mr. Anil Kumar (Librarian)	:	Co-opted member
8. Exen P.W.D. Ghumarwin	:	External Member
9. Mr. H.D.R. Bhardwaj (Retired Principal, College	:	External Member

The Cell ensures:-

* An effective and efficient internal coordinating and monitoring mechanism.
* Development and application of qualify benchmarks for the various academic and administrative activities of the institution.
* Organization of workshops, seminars on quality related themes and promotion of quality circles.
* Documentation of various programs and activities leading to quality improvement.
* Timely, efficient and progressive performance of academic, administrative and financial tasks.

6.5.2 *Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.*

Yes. The academic and administrative activities of the college are based on the directives of Directorate of Higher Education and H.P. University.

6.5.3 *Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.*

The IQAC was formed on 16.09.2013 and the institution has not provided yet any training for its staff for effective implementation of the quality assurance procedures. However faculty members regularly update their knowledge/skill by attending training programmes which are organised by the state government or by the H.P. University.

6.5.4 *Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?*

The academic audit is undertaken through students' feedback on the program structure and quality of teaching.

6.5.5 *How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?*

The college is in the first cycle of accreditation process, and our quality assurance mechanisms are not so far aligned with the requirements of external agencies.

6.5.6 *What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?*

At present, the teaching learning process is reviewed through student feedback and result analysis. The results are discussed measures and are taken to improve the quality of teaching learning process such as special/ extra classes.

6.5.7 *How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?*

The prospectus of the college and the college calendar communicate the policies and practices of the college to the internal and external stakeholders. PTA, Alumni and CSCA meetings are also convened.

CRITERIA VII:

INNOVATIONS AND BEST PRACTICES

7.1   Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

The college is eco friendly. This college is located at village Kalari, three kilometers to the west-north of Ghumarwin town. College campus gives a picturesque look. The environment is quite clean and pollution free. The college has a gardener (Mali) who makes his best effort to keep the campus green. Trees are planted in and around the college campus by N.S.S. volunteers. Nature club, N.C.C. etc. also contribute a lot to keep the college campus green.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

The college campus is totally eco-friendly and for this the Head of the institution (Principal) and the whole staff, N.S.S. volunteers and the students are committed. It is because of this that the campus can claim to be the polythene/free zone. Besides, the institution has taken several other steps/initiatives to make the campus eco friendly.

* *Energy conservation*

The college class rooms are ventilated and well-lighted and they do not require light during the day times. The college uses CFLS and energy saver devices in the class rooms, offices and hostel. This helps a lot in conservation of energy. The college has made arrangements for the parking of the vehicles of the staff and students in the college ground in a separate place. The dead leaves and the waste papers are not allowed to put on fire. The leaves are buried in the soil and the papers are disposed off. All this helps in keeping the campus clean.

* *Use of renewable energy*

The college plans to submit a proposal for solar energy panels in the campus.

∗ *Water harvesting*

The college is provided with water supply scheme from the nearby rivulet about one k.m. away from the college. The college has a constructed storage water tank to save wastage of water. The college is planning to harvest the rain water and make its proper use

∗ *Efforts for Carbon neutrality*

The college, at its own level has taken up certain preventive measure to check the emission of carbon dioxide. Some of them are plantation of trees, parking of the vehicles of the staff/students in a separate part of the college ground and limited use of refrigerators, air-conditioners and other carbon emitting equipments etc.

∗ *Plantation*

Principal, staff and students of the college take keen interest in plantation drives and special programmes such as vanmahotsav are organised. N.S.S. volunteers take care of the saplings planted in the college campus.

∗ *Hazardous waste management*

The college does not generate any hazardous waste at all.

∗ *e-waste management*

The college has only started to feel the issue of e-waste, and currently we manage the issue by arranging the distributors themselves to take back our irreparable electronic commodities to be recycled or processed professionally.

7.2   Innovations

7.2.1   *Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.*

The college has had tremendous developments and has introduced a number of innovations in infrastructure, teaching and learning, administration, student support and progression. They are mentioned below:-

* INFLIBNET facility was established.

* The college started intranet facility for speedy transfer of data and files

* The girls' was hostel constructed.

* Computer labs were established.

* Campus has been beautified with garden and plants.

* Various governments' scholarships are provided.

* Subsidized printing and copying facility made available.

* CBCS (Credit Based Choice System) was introduced.

* Remedial classes for the students SC/ST/OBC poor and financial weak students were conducted.

* Admission process has been computerized

* Office administration has been automated

* Career Guidance Cell was established.

* Departments have started to apply for UGC funding for academic programmes like seminars and workshops.

* General library has been automated and updated.

* Book Bank scheme has been started in the library.

* Students are provided with travel allowance

* Study centre of Indira Gandhi National Open University has been started in the campus.

* Higher education enrolment is promoted through seminars and classes

* Various tours / excursions are organized.

* Health and Fitness Centre has been established.
* Purified drinking water facility is provided.
* Girl's common room has been made available.
* Canteen facility is provided.
* The campus is under CCTV surveillance.
* Digital display board has been installed.
* Teachers' residences are under construction.
* 50 bighas more of land has been acquired for developing infrastructural facilities.

7.3   *Best Practices*

7.3.1   Elaborate on any two best practices which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

BEST PRACTICES -1

1. Title of the Practice

Continuous efforts for infrastructural up gradation for academic excellence.

2. Goal

Today, higher education institutions should have international standards and they must be able to equip the learners to face the challenges of the modern world. Education should develop the knowledge level of students and also make them employable. The college makes sincere efforts to provide students with exposure to the tremendous changes round the world in terms of technology, knowledge management and socio-ecological consciousness. The goal is to make students aware of the technological developments in the academia and to equip the students to use the same tools to achieve academic excellence and employability in terms of skills and knowledge.

3. The Context

Swami Vivekanand Govt. College Ghumarwin is a rural and a fast growing college established in 1994. As many as 19 subjects are being taught at UG level and one at P.G. level. The college believes in shapingits young learners through many extra-curricular activities. The main motto is to produce young learners who are academically excellent and socially committed. Special attention is given towards the all round development of the personality so that they may become responsible citizens and serve the humanity in a better way.

4. The Practice

The faculty members, students, PTA, alumni and all local representatives work together to upgrade the infrastructure of the college with a view to improve academic excellence and employability of the students. The college started functioning in 1994 in a primary school

premises at village Kalari. When the ACC Barmana started the construction of the magnificent building, it was shifted to the town in a rented building. In 1998 the college was shifted to the present building. Today the college provides the following facilities.

* INFLIBNET Facility is available.

* Various government scholarships are provided.

* All departments have desktop computers, printers, and broad band.

* We have two air-conditioned computer Labs with 20 computers in each and labs for science students with sufficient modern equipments.

* The college has two NSS units and NCC Wing.

* Our general library is regularly updated and now has around 9000 books and a number of journals and e-journals and e-books. The college library is fully automated.

* The college has a Health and Fitness Centre and spacious play ground for sports.

* Our administrative section is completely automated with networking and intranet.

* The college has a well designed website which provides information to the researchers and the public.

* Provision of purified drinking water has been made.

* The college has a fully furnished girls' Hostel, Principal's residence, an Open air auditorium and a gymnasium.

* A digital display board has been installed for displaying notices.

* The whole campus is under CCTV surveillance.

5. *Evidence of Success*

Infrastructural up gradation has ensured academic excellence and employability of our students in the recent years. The following are a few of the instances:

* Swami Vivekanand Govt. College Ghumarwin has secured its place among the top ten colleges of the state. Today this college is known for its results, well-disciplined students, and for teaching-learning environment.

* The college has produced a large number of academic professionals like teachers from college level to school level. Some of our former students are serving this college as faculty members.

* Higher education turnover has improved tremendously in the recent years.

* The enrollment of the students has increased.

* Excellent results as every year two or three merits in university exams are being got by the college students.

6. *Problems Encountered and Resources Required*

The college faces a few problems which are:

* Scarcity of funds for maintenance of the building and also for new construction and for the development of newly acquired land of about 50 bighas.

* The college needs more posts sanctioned of faculty members as the number of students is rising with every new academic session.

The facilities should be accessible to the students so that their academic excellence as well as employability are enhanced.

7. **Contact Details**

Name of the Principal	:	Sh. Jagdigh Lal
Name of the Institution	:	Swami Vivekanand Government College Ghumarwin
City	:	Ghumarwin
Pin Code	:	174021
Accredited Status	:	Applying for accreditation.
Work Phone	:	01978-255551
Fax	:	01978-255551
Website	:	www.gcghumarwin.org.in
E-mail	:	principalsvgc@gmail.com
Mobile	:	09459986724

BEST PRACTICE II

1. **Title of the practice**

   NCC and NSS activities to boost the students to serve the community as well as nation.

2. **Goal**

   The main objective of the college is to nurture its students into a respectable citizen through a well designed curriculum and value oriented lectures. The students are given opportunity to develop their mental ability by performing in their exams as well as by participating in extracurricular activities such as NSS, NCC etc. The college is committed to produce well mannered human beings so that they may contribute for the development of society or for the welfare of mankind.

3. **The Context**

   Swami Vivekanand Govt. College is a fast growing educational institution established in 1994. It is committed to shape its young learners through many extracurricular activities such as NCC, NSS and Bharat Scouts and Guides. Throughout the session regular activities are organized and the students register their active participation in them.

4. **The Practices**

   All the faculty members of the college mark their active involvement in these activities. Different activities such as awareness programmes, day celebrations, cleanness drives are organized by the college. The NCC activities of the college develop patriotism among its cadets by organizing and participating in the activities organized in the campus or in other college. The NSS units of the college, on the other hand, provide training to the students to serve the society and also help in curving the social evils. Various programmes are organized in the college and nearby villages. Local community also cooperate with the NSS volunteers to aware the people. Debates, quizzes, symposia are organized to develop a social consciousness in the students.

5. **Evidence of Success**

The following are the instances of success:

* More and more students are enrolling themselves in NSS /NCC/Bharat Scouts and Guides Activities.

* Students are realizing their duties towards the society they live in. they show this by collecting and making contributions to the CM's or PM's Relief funds.

* Our NSS volunteers have attended national camps and have also headed H.P. University unit.

* NCC cadets have participated in National Camps and R.D. Parade.

6. Problems Encountered   **:**   NIL

7. **Contact Details**

Name of the Principal	:	Sh. Jagdigh Lal
Name of the Institution	:	Swami Vivekanand Government College Ghumarwin
City	:	Ghumarwin
Pin Code	:	174021
Accredited Status	:	Applying for accreditation.
Work Phone	:	01978-255551
Fax	:	01978-255551
Website	:	www.gcghumarwin.org.in
E-mail	:	principalsvgc@gmail.com
Mobile	:	09459986724

EVALUATIVE REPORT OF THE DEPARTMENTS

Department of English

1. *Name of the department:* English
2. *Year of Establishment:* 1994
3. *Names of Programmes / Courses offered* *(UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)* –UG and PG
4. *Names of Interdisciplinary courses and the departments/units involved:* Compulsory English, Functional English, Communicative English.
5. *Annual/ semester/choice based credit system (programme wise):*
   Annual system: B.A. II and B.A. III
   Semester System: B.A. I and M.A. English
6. *Participation of the department in the courses offered by other department*: The department offers common course in English to all other departments in the college.
7. *Courses in collaboration with other universities, industries, foreign institutions, etc.*
   The department of English does not offer courses in collaboration with other universities, but it offers classes to the students of Indira Gandhi National Open University.
8. *Details of courses/programmes discontinued (if any) with reasons :* NIL
9. *Number of Teaching posts :*

Name of the post	Sanctioned	Filled
Professor	---	---
Associate Professor	02	02
Assistant Professor	04	04

10. *Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./ Ph.D. /M.Phil. etc.)*

Name	Qualification	Designation	Specilization	No. of Years of Experience	No. of Ph.D. guided
Dr. Kuldeep Singh Thakur	M.A, M.Phil, Phd	Associate Professor	Literature	20	Nil
Mr. T.R. Singh	M.A, M.Phil.	Associate Professor	Literature	20	Nil
Mr. Subhash Verma	M.A, M.Phil (Doing Ph.D.)	Assistant Professor	Literature	4	Nil
Mrs. Seema	M.A, M.Phil (Doing Ph.D.)	Assistant Professor	Literature	4	Nil
Mr. Anit Kumar	M.A, (NET/Doing Ph.D.)	Assistant Professor	Literature	4	Nil
Mr. Dev Kant Sharma	M.A, M.Phil (NET/Doing Ph.D.)	Assistant Professor	Literature	4	Nil

11. *List of senior visiting faculty:*
    * Prof. Girija Sharma, Deptt. Of English Himachal Pradesh University Shimla.
    * Dr. Roshan Lal Sharma, Dean of languages, Central University Dharamshala

12. *Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: Nil.*
13. *Student -Teacher Ratio (programme wise):*
    B.A. 105.66:1
    M.A. 15:1
14. *Number of academic support staff (technical) and administrative staff; sanctioned and filled:* NIL
15. *Qualifications of teaching faculty with DSc/ D.Litt/ PhD/ Mphil/ PG:*
    One faculty member is PhD, one is M.Phil. and four others are doing doctoral research.
16. *Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:* NIL
17. *Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:* NIL
18. *Research Centre /facility recognized by the University:* The department is not a research Centre.
19. *Publications:*

    a) Publication per faculty: 05
        * Number of papers published in peer reviewed journals (national / international) by faculty and students- NIL
        * Number of publications listed in International Database (For e.g: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Directory, EBSCO host, etc.)- 0
        * Monograph – 0
        * Chapter in Books- Books Edited- 0
        * Books with ISBN/ISSN numbers with details of publishers
20. *Areas of consultancy and income generated:* N/A
21. *Faculty as members in:* NIL
    a) National committees:
    b) International Committees:
    c) Editorial Boards:
22. *Student projects :* NIL

23. *Awards/ Recognitions received by faculty and student*:   NIL
24. *List of eminent academicians and scientists/ visitors to the department:*
25. *Seminars/ Conferences/Workshops organized & the source of funding:*
    NIL
26. *Student profile programme/course wise:*

Name of the Course/programme	Applications received	Selected	Enrolled *M	*F	Pass percentage
2010-11 B.A 1st year	463	463	145	318	60%
2011-12 B.A 1st year	419	419	151	268	Doing
2012-13 B.A 1st year	354	354	106	248	Doing
2013-14 B.A 1st Sem	34	34	14	20	Doing
2013-14M.A. 1st Sem	67	30	03	27	Doing

*M=Male F=Female

27. *Diversity of Students*

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
2010 to 2013	100	0	0

28. *How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc?*
    The department offers only degree programmes and the students are not eligible to qualify these tests during their period of study in this institution.

29. *Student progression Not available*

Name	2012-13	2010-11	2009-10
UG to PG			
B.Ed			
Other Courses	Data not available		
Employed • Campus selection • Other than campus recruitment			

30. *Details of Infrastructural facilities*

    Library

   a) **Central Library**.
   b) **Internet facilities for staff and students:**
      Internet facility is provided to the students in the central library. The department also has a computer, printer and broad band connection facility.
   c) **Class rooms with ICT facility** :   NIL

31. *Number of students receiving financial assistance from college, university, government or other agencies*
    As per government norms.
32. *Details on student enrichment programmes (special lectures / workshops / seminar) with external experts*

   * In September 2010 Kerry Glastonbury, a young poet and Jane Sheadbolt, a choreographer from Melbourne University, visited the college and conducted a workshop on how to write on 'How to Write Good Poetry'.
   * In Nov. 2011 Prof. Ken Harper, Director, Drama School, Melbourne University, and Kirsty Murray, a novelist from Australia conducted a workshop for M.A. English students on 'Creative Writing'.

33. *Teaching methods adopted to improve student learning*
The following are the methods adopted by the faculty in teaching.
* Lecture method
* Exhibition of movies related to the works assigned for study.
* Debates, quiz programmes, group discussion
* Point outs and hand outs are distributed
* Daily 4 to 5 mints are kept for revising what was discussed the previous day and questions from students are encouraged in the class.
* The students are encouraged to visit library.
* Special classes and extra time is devoted for slow learners or completing the syllabus.
* Group discussion is encouraged
* Students are motivated to discuss their problems related to their subjects with the teachers when they are free.

34. *Participation in Institutional Social Responsibility (ISR) and Extension activities.*

* The students of the department are actively involved in different Cells and NCC, NSS, activities. and contribute to the extension activities undertaken by the institution.
* Students participate in Quiz contests, tree plantation drive cleanliness drive etc.

35. *SWOC analysis of the department and future plans*

Strength:
* Highly qualified, competent and dedicated staff.
* Excellent University results.
* Admissions in higher institutions of learning.
* Students' support services.
* Improvement classes are conducted.
* Spoken English classes are held.

Weaknesses:
* Lack of proper ICT based infrastructure.
* New syllabus under RUSA does not suit for the students belonging to the rural areas as they find it too difficult to follow it.
* Lack of research programmes
* Decreases number of students because of introduction of technical or professional courses.

Opportunities

* Ample opportunities in competitive exams, academic writing, publishing, advertising and so on.
* Exposure of students.
* Opportunity for development of students' personality.

Challenges

* Decreasing number of students in BA English because of Choice Based Credit System as most of the students are from rural areas. Their mother tongue is Hindi and so they feel difficulty to follow the syllabus.
* Students are from rural areas so it becomes more difficult to make them avail of the opportunities.
* Preference of professional courses after 12th over courses in Arts by students.

Department of Hindi

1. *Name of the department:* Hindi
2. *Year of Establishment:*   1994
3. *Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) –UG*
4. *Names of Interdisciplinary courses and the departments/units involved:* Compulsory Hindi.
5. *Annual/ semester/choice based credit system (programme wise):*
    Annual system: B.A. II and B.A. III
    Semester System: B.A. I
6. *Participation of the department in the courses offered by other department* : The department offers common course in Hindi to all other departments in the college.
7. *Courses in collaboration with other universities, industries, foreign institutions, etc.*
    The department of Hindi does not offer courses in collaboration with other universities, but it offers classes to the students of Indira Gandhi National Open University.
8. *Details of courses/programmes discontinued (if any) with reasons :* NIL
9. *Number of Teaching posts :*

Name of the post	Sanctioned	Filled
Professor	--------------	---------------
Associate Professor	------------	---------
Assistant Professor	02	02

10. *Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./ Ph.D. /M.Phil. etc.)*

Name	Qualification	Designation	Specilization	No. of Years of Experience	No. of Ph.D. guided
Mrs. Anju Kumari	M.A., M.Phil.	Assistant Professor	Katha Sahitya	13	NIL
Dr. Shyam Lal	M.A., M.Phil.,Ph.D.	Assistant Professor	Katha Sahitya	14	NIL

11. *Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:* NIL
12. *List of senior visiting faculty:* NIL
13. *Student -Teacher Ratio (programme wise):* 162:1
14. *Number of academic support staff (technical) and administrative staff; sanctioned and filled:* NIL
15. *Qualifications of teaching faculty with DSc/ D.Litt/ PhD/ Mphil/ PG:* One faculty member is PhD and other is M.Phil.
16. *Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:* One
17. *Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:* One Research Project (funded by Indian Council of Social Science, Research, New Delhi) is being carried out
18. *Research Centre /facility recognized by the University:* The department is not a research Centre.
19. *Publications:*
    a) Publication per faculty:
    * Number of papers published in peer reviewed journals (national / international) by faculty and students- NIL
    * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Directory, EBSCO host, etc.)- 0
    * Monograph – 0
    * Chapter in Books- Books Edited- 0
    * Books with ISBN/ISSN numbers with details of publishers

20. *Areas of consultancy and income generated:* N/A
21. *Student projects :* NIL
22. *Faculty as members in:* NIL

    a) National committees:
    b) International Committees:
    c) Editorial Boards:
23. *Awards/ Recognitions received by faculty and student*: NIL
24. *List of eminent academicians and scientists/ visitors to the department:* Nil
25. *Seminars/ Conferences/Workshops organized & the source of funding:* NIL

26. *Student profile programme/course wise:*

Name of the Course/programme	Applications received	Selected	Enrolled *M	*F	Pass percentage
2010-11 B.A 1st year	202	202	-----	-----	97%
2011-12 B.A 1st year	120	120	-----	----	Doing
2012-13 B.A 1st year	135	135	-----	-----	Doing
2013-14 B.A 1st Sem	43	43	12	31	Doing

*M=Male F=Female

27. *Diversity of Students*

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
2010 to 2013	100	0	0

28. *How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ?*

The department offers only degree programmes and the students are not eligible to qualify these tests during their period of study in this institution.

29. *Student progression*

Name	2012-13	2011-	2010-11	2009-10
UG to PG				
B.Ed				
Other Courses	Data not available			
Employed • Campus selection • Other than campus recruitment				

30. *Details of Infrastructural facilities*
    Library
    a) ***Central Library***.
    b) **Internet facilities for staff and students: -** Internet facility is provided to the students in the central library. The department also has a computer, printer and broad band connection facility.
    c) **Class rooms with ICT facility** : NIL
31. *Number of students receiving financial assistance from college, university, government or other agencies*
    As per government norms.

32. *Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:* NIL
33. *Teaching methods adopted to improve student learning*
    The following are the methods adopted by the faculty in teaching.
    * Lecture method
    * Debates, quiz programmes, group discussion
    * Students are encouraged to write poetry/articles
    * After completion of each chapter, tests are given to the students

34. *Participation in Institutional Social Responsibility (ISR) and Extension activities*
    * Students' participation in NSS, NCC activities and in environment related programmes.

35. *SWOC analysis of the department and future plans*

Strength:
    * Dedicated staff.
    * Outstanding results.
Weaknesses:
    * Lack of proper ICT based infrastructure.
    * Lack of permanent staff.

Opportunities:
    * There are various opportunities in the field of Hindi—schools, colleges, banking, media – newspapers, television, radio, translators in various fields.

Challenges:
    * Less number of students because of their preference of professional courses after 12th over courses in Arts by students.

Department of Sanskrit

1. *Name of the department:* Sanskrit
2. *Year of Establishment:* 1994
3. *Names of Programmes / Courses offered(UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) –UG*
4. *Names of Interdisciplinary courses and the departments/units involved:* Compulsory Sanskrit,
5. *Annual/ semester/choice based credit system (programme wise):*
   Annual system: B.A. II and B.A. III
   Semester System: B.A. I
6. *Participation of the department in the courses offered by other department*:
   The department offers common course in Sanskrit to other departments such as science and commerce in the college.
7. *Courses in collaboration with other universities, industries, foreign institutions, etc.*
   The department of Sanskrit does not offer courses in collaboration with other universities, but it offers classes to the students of Indira Gandhi National Open University.
8. *Details of courses/programmes discontinued (if any) with reasons :* NIL
9. *Number of Teaching posts :*

Name of the post	Sanctioned	Filled
Professor	---	---
Associate Professor	01	01
Assistant Professor	---	01(Temporary)

10. *Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./ Ph.D./M.Phil. etc.)*

Name	Qualification	Designation	Specilization	No. of Years of Experience	No. of Ph.D. guided
Dr. L.R. Sharma	M.A, M.Phil, PhD	Associate Professor	Philosophy & Literature	26	Nil
Miss. Reena Devi	M.A.	Assistant Professor	------	2	Nil

11. *Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:* 25 %
12. *List of senior visiting faculty:* NIL
13. *Student -Teacher Ratio (programme wise):*74:1
14. *Number of academic support staff (technical) and administrative staff; sanctioned and filled:* NIL
15. *Qualifications of teaching faculty with DSc/ D.Litt/ PhD/ Mphil/ PG:*
One faculty member is PhD and the other is PG.
16. *Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:* NIL
17. *Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:* NIL
18. *Research Centre /facility recognized by the University:* The department is not a research Centre.
19. *Publications:*

   a) Publication per faculty: 03
   * Number of papers published in peer reviewed journals (national / international) by faculty and students- NIL
   * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Directory, EBSCO host, etc.)- 0
   * Monograph – 0
   * Chapter in Books- Books Edited- 0
   * Books with ISBN/ISSN numbers with details of publishers

20. *Areas of consultancy and income generated:* N/A
21. *Student projects :* NIL
22. *Faculty as members in:*
    a) National committees:
    * Sanskrit Academic, Himachal Pradesh
    * Zila Sanskritik Parishad
    * Akhil Bhartia Sahitya Distt. Co-ordinator
    * Lekhak Sangh Bilaspur
    b) International Committees:
    c) Editorial Boards:

23. *Awards/ Recognitions received by faculty and student*:   NIL
24. *List of eminent academicians and scientists/ visitors to the department:* Nil
25. *Seminars/ Conferences/Workshops organized & the source of funding:*   NIL
26. *Student profile programme/course wise:*

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
2010-11 B.A 1ˢᵗ year	78	78	---	---	100%
2011-12 B.A 1ˢᵗ year	31	31	---	---	Doing
2012-13 B.A 1ˢᵗ year	61	61	----	----	Doing
2013-14 B.A 1ˢᵗ Sem	-----	-----	-----	-----	------

M=Male F=Female

27. *Diversity of Students*

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
2010 to 2013	100	0	0

28. *How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ?*
The department offers only degree programmes and the students are not eligible to qualify these tests during their period of study in this institution.

29. *Student progression*

Name	2012-13	2011-12	2010-11	2009-10
UG to PG				
B.Ed		Data not available		
Other Courses				
Employed • Campus selection • Other than campus recruitment				

30. *Details of Infrastructural facilities*

Library
a) **Central Library***.*
b) **Internet facilities for staff and students: -** Internet facility is provided to the students in the central library. The department also has a computer, printer and broad band connection facility.
c) **Class rooms with ICT facility** : NIL

31. *Number of students receiving financial assistance from college, university, government or other agencies*
As per government norms.

32. *Details on student enrichment programmes (special lectures / workshops / seminar) with external experts.*

33. *Teaching methods adopted to improve student learning*
The following are the methods adopted by the faculty in teaching.
* Lecture method
* Debates, quiz programmes, group discussion
* Point outs and hand outs are distributed
* Daily 4 to 5 mints are kept for revising what was discussed the previous day and questions from students are encouraged in the class.
* The students are encouraged to visit library.
* Special classes and extra time is devoted for slow learners or completing the syllabus.
* Group discussion is encouraged

34. *Participation in Institutional Social Responsibility (ISR) and Extension activities*

* The students of the department are actively involved in different cells and NCC, NSS, activities. and contribute to the extension activities undertaken by the institution.
* Students participate in Quiz contests, tree plantation drive cleanliness drive etc.

35. *SWOC analysis of the department and future plans*

Strength:
* Brilliant results.
* Well stocked library(Central Library).

* Highly qualified, highly dedicated, motivating faculty.

Weaknesses:

* Less number of students because of introduction of professional and technical courses.
* Mushrooming of professional institutes.

Opportunities:

* Ample scope in translation.

Challenges:

* Mushrooming of professional institutes.

Department of Commerce

1. *Name of the department:* Commerce
2. *Year of Establishment:* 1998
3. *Names of Programmes / Courses offered* *(UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) –UG*
4. *Names of Interdisciplinary courses and the departments/units involved:* B.Com., B.B.A., Economics, Mathematics.
5. *Annual/ semester/choice based credit system (programme wise):* Annual system: B.Com. II and B.Com. III
   Semester System: B.Com. I
6. *Participation of the department in the courses offered by other department* : NIL
7. *Courses in collaboration with other universities, industries, foreign institutions, etc.*
   The department of Commerce does not offer courses in collaboration with other universities.
8. *Details of courses/programmes discontinued (if any) with reasons :* NIL
9. *Number of Teaching posts :*

Name of the post	Sanctioned	Filled
Professor	---	---
Associate Professor	00	00
Assistant Professor	03	03

10. *Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./ Ph.D./M.Phil. etc.)*

Name	Qualification	Designation	Specilization	No. of Years of Experience	No. of Ph.D. guided
Dr. Dinesh Sharma	M.Com., M.Phil, Phd	Assistant Professor	Marketing	08	Nil
Mr. B.S. Jaswal	M.Com., M.Phil	Assistant Professor	HRM	04	Nil
Mr. Suresh Kumar Sharma	M.Com., M.Phil	Assistant Professor	HRM	11	Nil

11. *Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:* 22%
12. *List of senior visiting faculty:* NIL
13. *Student -Teacher Ratio (programme wise):*1:184.3
14. *Number of academic support staff (technical) and administrative staff; sanctioned and filled:* NIL
15. *Qualifications of teaching faculty with DSc/ D.Litt/ PhD/ Mphil/ PG:*
       One faculty member is PhD and two members are M.Phil.
16. *Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:* NIL
17. *Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:* NIL
18. *Research Centre /facility recognized by the University:* The department is not a research Centre.
19. *Publications:*

   a) Publication per faculty:
       * Number of papers published in peer reviewed journals (national / international) by faculty and students- NIL
       * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Directory, EBSCO host, etc.)- 0
       * Monograph – 0
       * Chapter in Books- Books Edited- 0
       * Books with ISBN/ISSN numbers with details of publishers
20. *Areas of consultancy and income generated:* N/A
21. *Student projects :* NIL
22. *Faculty as members in:* NIL
   a) National committees:
   b) International Committees:
   c) Editorial Boards:
23. *Awards/ Recognitions received by faculty and student*: NIL
24. *List of eminent academicians and scientists/ visitors to the department:*

25. *Seminars/ Conferences/Workshops organized & the source of funding:* NIL

26. *Student profile programme/course wise:*

Name of the Course/programme	Applications received	Selected	Enrolled *M	*F	Pass percentage
2010-11 B.Com. 1st year	233	233	151	82	99%
2011-12 B.Com. 1st year	294	294	184	110	Doing
2012-13 B.Com. 1st year	230	230	134	96	Doing
2013-14 B.Com.1st Sem	120	120	63	57	Doing

*M=Male F=Female

27. *Diversity of Students*

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
2010 to 2013	100	0	0

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc?

The department offers only degree programmes and the students are not eligible to qualify these tests during their period of study in this institution.

29. *Student progression Not available*

Name	2012-13	2010-11	2009-10
UG to PG			
B.Ed			
Other Courses		Data not available	
Employed • Campus selection • Other than campus recruitment			

30. *Details of Infrastructural facilities*
    Library
    a) **Central Library**.
    b) **Internet facilities for staff and students: -** Internet facility is provided to the students in the central library. The department also has a computer, printer and broad band connection facility.
    c) **Class rooms with ICT facility** : NIL

31. *Number of students receiving financial assistance from college, university, government or other agencies*
    As per government norms.

32. *Details on student enrichment programmes (special lectures / workshops / seminar) with external experts*

33. *Teaching methods adopted to improve student learning*
    The following are the methods adopted by the faculty in teaching.

    * Lecture method
    * Debates, quiz programmes, group discussion
    * Point outs and hand outs are distributed
    * Daily 4 to 5 mints are kept for revising what was discussed the previous day and questions from students are encouraged in the class.
    * The students are encouraged to visit library.
    * Special classes and extra time is devoted for slow learners or completing the syllabus.

34. *Participation in Institutional Social Responsibility (ISR) and Extension activities*

    Participation in awareness programmes like Save Water, Drug Addiction and environment related programmes.

35. *SWOC analysis of the department and future plans*

    Strength:-

    * Highly qualified, competent and dedicated staff.
    * Admissions in higher institutions of learning.
    * Good strength of the students.

Weaknesses:
* Lack of proper ICT based infrastructure.
* Lack of research programmes.
* Shortage of faculty members.

Opportunities:
* The increasing interest of students in the Commerce stream.
* Rising awareness among rural people to educate their children.
* The improvement in technology giving birth to new opportunities.

Challenges: NIL

Department of Economics

1. *Name of the department:* Economics
2. *Year of Establishment:* 1994
3. *Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)* –UG
4. *Names of Interdisciplinary courses and the departments/units involved:*
5. *Annual/ semester/choice based credit system (programme wise):*
   Annual system: B.A. II and B.A. III
   Semester System: B.A. I
6. *Participation of the department in the courses offered by other department* : Commerce
7. *Courses in collaboration with other universities, industries, foreign institutions, etc.*
   The Department of Economics does not offer courses in collaboration with other universities, but it offers classes to the students of Indira Gandhi National Open University.
8. *Details of courses/programmes discontinued (if any) with reasons :* NIL

9. *Number of Teaching posts :*

Name of the post	Sanctioned	Filled
Professor	---	---
Associate Professor	---	---
Assistant Professor	02	02

10. *Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./ Ph.D./M.Phil. etc.)*

Name	Qualification	Designation	Specilization	No. of Years of Experience	No. of Ph.D. guided
Mr. Vinod Kumar	M.A. B.ed.	Assistant Professor	--------	11	Nil
Dr. Rakesh Singh	M.A., M.Phil., Ph.D.	Assistant Professor	Micro Economics	04	Nil

11. *List of senior visiting faculty:* NIL

12. *Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:* NIL

13. *Student -Teacher Ratio (programme wise):*
    B.A. 1:105

14. *Number of academic support staff (technical) and administrative staff; sanctioned and filled:* NIL

15. *Qualifications of teaching faculty with DSc/ D.Litt/ PhD/ Mphil/ PG:*
    One faculty member is PhD and the other is PG.

16. *Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:* NIL

17. *Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:*NIL

18. *Research Centre /facility recognized by the University:*
    The department is not a research Centre.

19. *Publications:*

    a) Publication per faculty: 04
       * Number of papers published in peer reviewed journals (national / international) by faculty and students- NIL
       * Number of publications listed in International Database (For e.g: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Directory, EBSCO host, etc.)- 0
       * Monograph – 0
       * Chapter in Books- Books Edited- 0
       * Books with ISBN/ISSN numbers with details of publishers

20. *Areas of consultancy and income generated:* N/A

21. *Faculty as members in:* NIL
    a) National committees:
    b) International Committees:
    c) Editorial Boards:

22. *Student projects :* NIL
23. *Awards/ Recognitions received by faculty and student*: NIL
24. *List of eminent academicians and scientists/ visitors to the department:* NIL
25. *Seminars/ Conferences/Workshops organized & the source of funding:* NIL
26. *Student profile programme/course wise:*

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
2010-11 B.A 1st year	44	44	----	----	96%
2011-12 B.A 1st year	73	73	--	---	Doing
2012-13 B.A 1st year	46	46	---	---	Doing
2013-14 B.A 1st Sem	51	51	18	33	Doing

*M=Male F=Female

27. *Diversity of Students*

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
2010 to 2013	100	0	0

28. *How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ?*

The department offers only degree programmes and the students are not eligible to qualify these tests during their period of study in this institution.

29. *Student progression Not available*

Name	2012-13	2010-11	2009-10
UG to PG			
B.Ed	Data not available		
Other Courses			
Employed • Campus selection • Other than campus recruitment			

30. *Details of Infrastructural facilities*

   Library

   a) ***Central Library***.
   b) **Internet facilities for staff and students: -** Internet facility is provided to the students in the central library. The department also has a computer, printer and broad band connection facility.
   c) **Class rooms with ICT facility** : NIL

31. *Number of students receiving financial assistance from college, university, government or other agencies*
   As per government norms.

32. *Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:* NIL

33. *Teaching methods adopted to improve student learning*
   The following are the methods adopted by the faculty in teaching.
   * Lecture method
   * Debates, quiz programmes, group discussion
   * Point outs and hand outs are distributed
   * Daily 4 to 5 mints are kept for revising what was discussed the previous day and questions from students are encouraged in the class.
   * The students are encouraged to visit library.
   * Students are motivated to discuss their problems related to their subjects with the teachers when they are free.
   * Regular test and Quizzes are held in the class.

34. *Participation in Institutional Social Responsibility (ISR) and Extension activities*

* The students of the department are actively involved in different cells and NCC, NSS, activities. and contribute to the extension activities undertaken by the institution.
* Students participate in Quiz contests, tree plantation drive cleanliness drive etc.

35. *SWOC analysis of the department and future plans*

Strength:
* Highly qualified, competent and dedicated staff.
* Excellent University result.
* Students' support services.
  * Improvement classes are conducted.
  * Spoken English classes are held.

Weaknesses:
* Lack of proper ICT based infrastructure.
* Lack of research programmes.

Opportunities:
* Ample opportunities in competitive exams.
* The improvement in technology giving birth to new opportunities.

Challenges:
* Students are from rural areas so it becomes more difficult to make them avail of the opportunities.
* Preference of professional courses after 12th over courses in Arts by students.

Department of History

1. *Name of the department:* History
2. *Year of Establishment:* 1994
3. *Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) –UG*
4. *Names of Interdisciplinary courses and the departments/units involved:*
5. *Annual/ semester/choice based credit system (programme wise):*
   Annual system: B.A. II and B.A. III
   Semester System: B.A. I
6. *Participation of the department in the courses offered by other department* : NIL
7. *Courses in collaboration with other universities, industries, foreign institutions, etc.*
   The Department of History does not offer courses in collaboration with other universities, but it offers classes to the students of Indira Gandhi National Open University.
8. *Details of courses/programmes discontinued (if any) with reasons :* NIL
9. *Number of Teaching posts :*

Name of the post	Sanctioned	Filled
Professor	--------------	--------------
Associate Professor	01	01
Assistant Professor	-----	-----

10. *Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./ Ph.D./M.Phil. etc.)*

Name	Qualification	Designation	Specilization	No. of Years of Experience	No. of Ph.D. guided
Mr. P.L.Janewoo	M.A., M.Phil.	Associate Professor	Modern Indian History	18	NIl

11. *List of senior visiting faculty:* NIL

12. *Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:* NIL

13. *Student -Teacher Ratio (programme wise):*
    B.A. 1:356

14. *Number of academic support staff (technical) and administrative staff; sanctioned and filled:* NIL

15. *Qualifications of teaching faculty with DSc/ D.Litt/ PhD/ Mphil/ PG:*
    One on the only faculty member is M.Phil.

16. *Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:* NIL

17. *Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:* NIL

18. *Research Centre /facility recognized by the University:*
    The department is not a research Centre.

19. *Publications:*

    a) Publication per faculty:
    - ∗ Number of papers published in peer reviewed journals (national / international) by faculty and students- NIL
    - ∗ Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Directory, EBSCO host, etc.)- 0
    - ∗ Monograph – 0
    - ∗ Chapter in Books- Books Edited- 0
    - ∗ Books with ISBN/ISSN numbers with details of publishers

20. *Areas of consultancy and income generated:* N/A

21. *Faculty as members in:* NIL
    a) National committees:
    b) International Committees:
    c) Editorial Boards:

22. *Student projects :* NIL

23. *Awards/ Recognitions received by faculty and student*:
NIL

24. *List of eminent academicians and scientists/ visitors to the department:*
NIL

25. *Seminars/ Conferences/Workshops organized & the source of funding:*
NIL

26. *Student profile programme/course wise:*

Name of the Course/programme	Applications received	Selected	Enrolled *M	*F	Pass percentage
2010-11 B.A 1st year	228	228	---	---	87%
2011-12 B.A 1st year	146	146	---	---	Doing
2012-13 B.A 1st year	130	130	----	---	Doing
2013-14 B.A 1st Sem	37	37	13	24	Doing

M=Male F=Female

27. *Diversity of Students*

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
2010 to 2013	100	0	0

28. *How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ?*
The department offers only degree programmes and the students are not eligible to qualify these tests during their period of study in this institution.

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29. *Student progression Not available*

Name	2012-13	2011-12	2010-11	2009-10
UG to PG				
B.Ed				
Other Courses	Data not available			
Employed • Campus selection • Other than campus recruitment				

30. *Details of Infrastructural facilities*

   Library

   a) **Central Library***.*
   b) **Internet facilities for staff and students: -** Internet facility is provided to the students in the central library. The department also has a computer, printer and broad band connection facility.
   c) **Class rooms with ICT facility** : NIL

31. *Number of students receiving financial assistance from college, university, government or other agencies*

   As per government norms.

32. *Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:* NIL
33. *Teaching methods adopted to improve student learning*
   The following are the methods adopted by the faculty in teaching.
   * Lecture method
   * Debates, quiz programmes, group discussion
   * Daily 4 to 5 mints are kept for revising what was discussed the previous day and questions from students are encouraged in the class.
   * The students are encouraged to visit library.
   * Students are motivated to discuss their problems related to their subjects with the teachers when they are free.

34. *Participation in Institutional Social Responsibility (ISR) and Extension activities*

   * The students of the department are actively involved in different cells and NCC, NSS, activities. and contribute to the extension activities undertaken by the institution.

35. *SWOC analysis of the department and future plans*

Strength:
   * Dedicated and highly qualified staff.
   * Excellent University results.
   * Appreciable number of students.

Weaknesses:
   * Lack of research programmes.
   * Shortage of faculty.
   * Downtrend of social sciences subjects.

Opportunities:
   * Ample opportunities in competitive exams.

Challenges:
   * Preference of professional courses after 12th over courses in Arts by students.

Department of Music

1. *Name of the department:* Music
2. *Year of Establishment:* 1994
3. *Names of Programmes / Courses offered* (UG, PG, M.Phil., Ph.D., *Integrated Masters; Integrated Ph.D., etc.)* –UG
4. *Names of Interdisciplinary courses and the departments/units involved:* Music(Hobby)
5. *Annual/ semester/choice based credit system (programme wise):*
   Annual system: B.A. II and B.A. III
   Semester System: B.A. I
6. *Participation of the department in the courses offered by other department* : NIL
7. *Courses in collaboration with other universities, industries, foreign institutions, etc.*
   The Department of Music does not offer courses in collaboration with other universities.
8. *Details of courses/programmes discontinued (if any) with reasons :* NIL
9. *Number of Teaching posts :*

Name of the post	Sanctioned	Filled
Professor	--------------	--------------
Associate Professor	------	-----
Assistant Professor	02	02

10. *Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./ Ph.D./M.Phil. etc.)*

Name	Qualification	Designation	Specilization	No. of Years of Experience	No. of Ph.D. guided
Dr. Kashmir Singh	M.A. M.Phil.,(NET) Ph.D.	Assistant Professor	Classical Vocal	08	Nil
Dr. Anjali Sharma	M.A. Ph.D.	Assistant Professor	Music-I	11	NIL

11. *List of senior visiting faculty:* NIL

12. *Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:* NIL

13. *Student -Teacher Ratio (programme wise):*
    B.A. 1:20.5

14. *Number of academic support staff (technical) and administrative staff; sanctioned and filled:* NIL

15. *Qualifications of teaching faculty with DSc/ D.Litt/ PhD/ Mphil/ PG:*
    One faculty member is M.Phil.

16. *Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:* NIL

17. *Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:* NIL

18. *Research Centre /facility recognized by the University:* The department is not a research Centre.

19. *Publications:*
    a) Publication per faculty:
    * Number of papers published in peer reviewed journals (national / international) by faculty and students- NIL
    * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Directory, EBSCO host, etc.)- 0
    * Monograph – 0
    * Chapter in Books- Books Edited- 0
    * Books with ISBN/ISSN numbers with details of publishers

20. *Areas of consultancy and income generated:* N/A

21. *Faculty as members in:* NIL
    a) National committees:
    b) International Committees:
    c) Editorial Boards:

22. *Student projects :* NIL

23. *Awards/ Recognitions received by faculty and student*: NIL

24. *List of eminent academicians and scientists/ visitors to the department:* NIL

25. *Seminars/ Conferences/Workshops organized & the source of funding:*
NIL

26. *Student profile programme/course wise:*

Name of the Course/programme	Applications received	Selected	Enrolled *M	*F	Pass percentage
2010-11 B.A 1st year	07	07	03	04	100%
2011-12 B.A 1st year	01	01	---	01	Doing
2012-13 B.A 1st year	14	14	04	10	Doing
2013-14 B.A 1st Sem	03	03	02	01	Doing

*M=Male F=Female
27. *Diversity of Students*

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
2010 to 2013	100	0	0

28. *How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ?*
The department offers only degree programmes and the students are not eligible to qualify these tests during their period of study in this institution.

29. *Student progression Not available*

Name	2012-13	2011-12	2010-11	2009-10
UG to PG				
B.Ed				
Other Courses	Data not available			
Employed • Campus selection • Other than campus recruitment				

30. *Details of Infrastructural facilities*

    Library

    a) *Central Library.*
    b) *Internet facilities for staff and students:* - Internet facility is provided to the students in the central library. The department also has a computer, printer and broad band connection facility.
    c) *Class rooms with ICT facility* : NIL

31. *Number of students receiving financial assistance from college, university, government or other agencies*
    As per government norms.

32. *Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:* NIL

33. *Teaching methods adopted to improve student learning*
    The following are the methods adopted by the faculty in teaching.
        ∗ Lecture method
        ∗ Demonstration method is used in classes.
        ∗ The Department is using modern technique along with traditional methods of teaching.
        ∗ Audio-visual medium is used in bringing awareness among students about current trends.

34. *Participation in Institutional Social Responsibility (ISR) and Extension activities*

        ∗ The students of the department are actively involved in different cells and NCC, NSS, activities. and contribute to the extension activities undertaken by the institution.
        ∗ Students actively participate in blood donation camp and environment related programmes to create awareness for environment friendly society.

35. *SWOC analysis of the department and future plans*

Strength:

* Well qualified and highly talented faculty.

Weaknesses:

* Less number of students because of craze for pop and jazz music among new generation.

Opportunities:

* Various opportunities in national and international musical groups, television radio etc.

Challenges:

* Preference of professional courses after 12th over courses in Arts by students.
* Mushrooming of Technical courses
* Craze for pop and jazz music among new generation.

Department of Geography

1. *Name of the department:* Geography
2. *Year of Establishment:* 1994
3. *Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)* –UG
4. *Names of Interdisciplinary courses and the departments/units involved:*NIL
5. *Annual/ semester/choice based credit system (programme wise):*
    Annual system: B.A. II and B.A. III
    Semester System: B.A. I
6. *Participation of the department in the courses offered by other department* : NIL
7. *Courses in collaboration with other universities, industries, foreign institutions, etc.*
    The Department of Geography does not offer courses in collaboration with other universities.
8. *Details of courses/programmes discontinued (if any) with reasons :* NIL
9. *Number of Teaching posts :*

Name of the post	Sanctioned	Filled
Professor	---	---
Associate Professor	01	01
Assistant Professor	01	---

10. *Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./ Ph.D./M.Phil. etc.)*

Name	Qualification	Designation	Specilization	No. of Years of Experience	No. of Ph.D. guided
Mr. Bachan Singh	M.A., UGC NET	Associate Professor		15	NIl

11. *List of senior visiting faculty:* NIL
12. *Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:* NIL
13. *Student -Teacher Ratio (programme wise):*
    B.A. 1:180
14. *Number of academic support staff (technical) and administrative staff; sanctioned and filled:* One
15. *Qualifications of teaching faculty with DSc/ D.Litt/ PhD/ Mphil/ PG:*
    One on the only faculty member is PG (NET).
16. *Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:* NIL
17. *Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received :*NIL
18. *Research Centre /facility recognized by the University:* The department is not a research Centre.
19. *Publications:*

    a) Publication per faculty:
    * Number of papers published in peer reviewed journals (national / international) by faculty and students- NIL
    * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Directory, EBSCO host, etc.)- 0
    * Monograph – 0
    * Chapter in Books- Books Edited- 0
    * Books with ISBN/ISSN numbers with details of publishers

20. *Areas of consultancy and income generated:* N/A
21. *Faculty as members in:* NIL
    a) National committees:
    b) International Committees:
    c) Editorial Boards:
22. *Student projects :* NIL
23. *Awards/ Recognitions received by faculty and student*: NIL

24. *List of eminent academicians and scientists/ visitors to the department:*
    NIL
25. *Seminars/ Conferences/Workshops organized & the source of funding:*
    NIL
26. *Student profile programme/course wise:*

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
2010-11 B.A 1st year	88	88	----	----	100%
2011-12 B.A 1st year	91	91	22	69	Doing
2012-13 B.A 1st year	76	76	---	---	Doing
2013-14 B.A 1st Sem	40	40	15	25	Doing

*M=Male F=Female

27. *Diversity of Students*

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
2010 to 2013	100	0	0

28. *How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ?*

    The department offers only degree programmes and the students are not eligible to qualify these tests during their period of study in this institution.

29. *Student progression Not available*

Name	2012-13	2011-12	2010-11	2009-10
UG to PG				
B.Ed				
Other Courses		Data not available		
Employed • Campus selection • Other than campus recruitment				

30. *Details of Infrastructural facilities*
    Library

    a) *Central Library:*
    b) *Internet facilities for staff and students***: -** Internet facility is provided to the students in the central library. The department also has a computer, printer and broad band connection facility.
    c) *Class rooms with ICT facility :* NIL

31. *Number of students receiving financial assistance from college, university, government or other agencies*
    As per government norms.

32. *Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:* NIL

33. *Teaching methods adopted to improve student learning*
    The following are the methods adopted by the faculty in teaching.
    * Lecture method
    * Demonstration method is used in classes.
    * Daily 4 to 5 mints are kept for revising what was discussed the previous day and questions from students are encouraged in the class.
    * The students are encouraged to visit library.
    * Students are motivated to discuss their problems related to their subjects with the teachers when they are free.

34. *Participation in Institutional Social Responsibility (ISR) and Extension activities*
    * The students of the department are actively involved in different cells and NCC, NSS, activities. and contribute to the extension activities undertaken by the institution.

35. *SWOC analysis of the department and future plans*
    Strength:
    * Dedicated and well experienced staff.
    * Excellent University results.
    * Faculty with innovative and creative bent of mind.
    Weaknesses:
    * Lack of research programmes.
    * Shortage of faculty.

Department of Political Science

1. *Name of the department:* Political Science
2. *Year of Establishment:* 1994
3. *Names of Programmes / Courses offered* *(UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)* –UG
4. *Names of Interdisciplinary courses and the departments/units involved:* NIL
5. *Annual/ semester/choice based credit system (programme wise):*
    Annual system: B.A. II and B.A. III
    Semester System: B.A. I
6. *Participation of the department in the courses offered by other department* : NIL
7. *Courses in collaboration with other universities, industries, foreign institutions, etc.*

The department of Political Science does not offer courses in collaboration with other universities, but it offers classes to the students of Indira Gandhi National Open University.

8. *Details of courses/programmes discontinued (if any) with reasons :* NIL
9. *Number of Teaching posts :*

Name of the post	Sanctioned	Filled
Professor	---	---
Associate Professor	00	00
Assistant Professor	01	01+1 (Part time)

10. *Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./ Ph.D./M.Phil. etc.)*

Name	Qualification	Designation	Specilization	No. of Years of Experience	No. of Ph.D. guided
Mrs. Sahlini Kumari	M.A. M.Phil.	Assistant Professor	-------	11	Nil
Mr. Karam Jit	M.A. NET	Assistant Professor	--------	01	Nil

11. *Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:* 42%

12. *List of senior visiting faculty:* NIL

13. *Student -Teacher Ratio (programme wise):*1:200

14. *Number of academic support staff (technical) and administrative staff; sanctioned and filled:* NIL

15. *Qualifications of teaching faculty with DSc/ D.Litt/ PhD/ Mphil/ PG:* One faculty member is PhD and four others are doing doctoral research.

16. *Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:* NIL

17. *Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:* NIL

18. *Research Centre /facility recognized by the University:* The department is not a research Centre.

19. *Publications:*
    a) Publication per faculty:
       * Number of papers published in peer reviewed journals (national / international) by faculty and students- NIL
       * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Directory, EBSCO host, etc.)- 0
       * Monograph – 0
       * Chapter in Books- Books Edited- 0
       * Books with ISBN/ISSN numbers with details of publishers

20. *Areas of consultancy and income generated:* N/A

21. *Student projects :* NIL

22. *Faculty as members in:* NIL
    a) National committees:
    b) International Committees:
    c) Editorial Boards:

23. *Awards/ Recognitions received by faculty and student*: NIL

24. *List of eminent academicians and scientists/ visitors to the department:*

25. *Seminars/ Conferences/Workshops organized & the source of funding:* NIL

26. *Student profile programme/course wise:*

Name of the Course/programme	Applications received	Selected	Enrolled *M	*F	Pass percentage
2010-11 B.A 1ˢᵗ year	172	172	---	---	97%
2011-12 B.A 1ˢᵗ year	147	147	---	----	Doing
2012-13 B.A 1ˢᵗ year	179	179	----	----	Doing
2013-14 B.A 1ˢᵗ Sem	50	50	17	33	Doing

*M=Male F=Female

27. *Diversity of Students*

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
2010 to 2013	100	0	0

28. *How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ?*
The department offers only degree programmes and the students are not eligible to qualify these tests during their period of study in this institution.

29. *Student progression Not available*

Name	2012-13	2011-12	2010-11	2009-10
UG to PG				
B.Ed		Data not available		
Other Courses				
Employed • Campus selection • Other than campus recruitment				

30. *Details of Infrastructural facilities*
   Library
   a) *Central Library.*
   b) *Internet facilities for staff and students:* - Internet facility is provided to the students in the central library. The department also has a computer, printer and broad band connection facility.
   c) *Class rooms with ICT facility :* NIL

31. *Number of students receiving financial assistance from college, university, government or other agencies*
   As per government norms.

32. *Details on student enrichment programmes (special lectures / workshops / seminar) with external experts*

33. *Teaching methods adopted to improve student learning*
   The following are the methods adopted by the faculty in teaching.
   * Lecture method
   * Debates, quiz programmes, group discussion
   * Assignments.

34. *Participation in Institutional Social Responsibility (ISR) and Extension activities*
   * Participation in awareness programmes like Save Water, Drug Addiction and environment related programmes.

35. *SWOC analysis of the department and future plans*

Strength:
   * Excellent results.
   * Admissions in higher institutions of learning.
   * Good strength of the students.

Weaknesses:
   * Lack of research programmes.
   * No permanent faculty.

Opportunities:
   * Rising awareness among rural people to educate their children.
   * Opportunities in various competitions.

Department of Sociology

1. *Name of the department:* Sociology
2. *Year of Establishment:* 1994
3. *Names of Programmes / Courses offered* *(UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) –UG*
4. *Names of Interdisciplinary courses and the departments/units involved:*
5. *Annual/ semester/choice based credit system (programme wise):*
   Annual system: B.A. II and B.A. III
   Semester System: B.A. I
6. *Participation of the department in the courses offered by other department* : NIL
7. *Courses in collaboration with other universities, industries, foreign institutions, etc.*
   The Department of Sociology does not offer courses in collaboration with other universities, but it offers classes to the students of Indira Gandhi National Open University.
8. *Details of courses/programmes discontinued (if any) with reasons :* NIL
9. **Number of Teaching posts :**

Name of the post	Sanctioned	Filled
Professor	---	---
Associate Professor	---	---
Assistant Professor	01	01

10. *Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./ Ph.D./M.Phil. etc.)*

Name	Qualification	Designation	Specilization	No. of Years of Experience	No. of Ph.D. guided
Dr. Raj Kumari	M.A., Ph.D.	Assistant Professor	--------	12	*NIl*

11. *List of senior visiting faculty:* NIL
12. *Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:* NIL
13. *Student -Teacher Ratio (programme wise):*
    B.A. 200:1
14. *Number of academic support staff (technical) and administrative staff; sanctioned and filled:* NIL
15. *Qualifications of teaching faculty with DSc/ D.Litt/ PhD/ Mphil/ PG:*
    One and the only faculty member is Ph.D.
16. *Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:* NIL
17. *Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:* NIL
18. *Research Centre /facility recognized by the University:* The department is not a research Centre.
19. *Publications:*

    a) *Publication per faculty:*
       * Number of papers published in peer reviewed journals (national / international) by faculty and students- NIL
       * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Directory, EBSCO host, etc.)- 0
       * Monograph – 0
       * Chapter in Books- Books Edited- 0
       * Books with ISBN/ISSN numbers with details of publishers

20. *Areas of consultancy and income generated:* N/A

21. *Faculty as members in:* NIL
    a) *National committees:*
    b) *International Committees:*
    c) *Editorial Boards:*
22. *Student projects :* NIL

23. *Awards/ Recognitions received by faculty and student*: NIL

24. *List of eminent academicians and scientists/ visitors to the department:* NIL

25. *Seminars/ Conferences/Workshops organized & the source of funding:* NIL

26. *Student profile programme/course wise:*

Name of the Course/programme	Applications received	Selected	Enrolled *M	*F	Pass percentage
2010-11 B.A 1st year	44	44	---	---	100%
2011-12 B.A 1st year	22	22	---	---	Doing
2012-13 B.A 1st year	28	28	---	---	Doing
2013-14 B.A 1st Sem	18	18	10	08	Doing

*M=Male F=Female

27. *Diversity of Students*

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
2010 to 2013	100	0	0

28. *How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?*
The department offers only degree programmes and the students are not eligible to qualify these tests during their period of study in this institution.

29. *Student progression Not available*

Name	2012-13	2011-12	2010-11	2009-10
UG to PG				
B.Ed				
Other Courses	Data not available			
Employed • Campus selection • Other than campus recruitment				

30. *Details of Infrastructural facilities*
     Library
     a) *Central Library:*
     b) *Internet facilities for staff and students:* **-** Internet facility is provided to the students in the central library. The department also has a computer, printer and broad band connection facility.
     c) *Class rooms with ICT facility* : NIL

31. *Number of students receiving financial assistance from college, university, government or other agencies*
     As per government norms.

32. *Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:* NIL

33. *Teaching methods adopted to improve student learning*
     The following are the methods adopted by the faculty in teaching.
     * Lecture method
     * Debates, quiz programmes, group discussion
     * Daily 4 to 5 mints are kept for revising what was discussed the previous day and questions from students are encouraged in the class.
     * The students are encouraged to visit library.
     * Students are motivated to discuss their problems related to their subjects with the teachers when they are free.

34. *Participation in Institutional Social Responsibility (ISR) and Extension activities*
     * The students of the department are actively involved in different cells and NCC, NSS, activities. and contribute to the extension activities undertaken by the institution.

35. *SWOC analysis of the department and future plans*
     Strength:
     * Dedicated and highly qualified staff.
     Weaknesses:
     * Lack of research programmes.
     * Downtrend of social science subjects.
     Opportunities:
     * Ample opportunities in competitive exams.

     Challenges:
     * Preference of professional courses after 12th over courses in Arts by students.

Department of Mathematics

1. *Name of the department:* Mathematics
2. *Year of Establishment:* 1994
3. *Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) –UG*
4. *Names of Interdisciplinary courses and the departments/units involved:* BCA,Commerce, BBA, B.A,
5. *Annual/ semester/choice based credit system (programme wise):*
   Annual system: B.A. /B.Sc. II, B.A. /B.Sc. III, BCA
   Semester System: B.A. /B.Sc. /B.Com. I / BBA
6. *Participation of the department in the courses offered by other department*: The department offers common course in Mathematics to all other departments in the college.
7. *Courses in collaboration with other universities, industries, foreign institutions, etc.*
   The department of Mathematics does not offer courses in collaboration with other universities, but it offers classes to the students of Indira Gandhi National Open University.
8. *Details of courses/programmes discontinued (if any) with reasons :* NIL
9. *Number of Teaching posts :*

Name of the post	Sanctioned	Filled
Professor	--------------	--------------
Associate Professor	------	-----
Assistant Professor	03	03

10. *Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./ Ph.D./M.Phil. etc.)*

Name	Qualification	Designation	Specilization	No. of Years of Experience	No. of Ph.D. guided
Dr. Vikram Singh Kapil	M.Sc., Ph.D., UGC NET	Assistant Professor	Algebra	13	Nil
Dr. Sudershna	M.Sc., Ph.D.,	Assistant Professor	Mathematics (Applied)	08	Nil
Dr. Reena	M.Sc., M.Phil Ph.D.	Assistant Professor	Mathematics (Applied)	05	Nil

11. *List of senior visiting faculty: NIL*

12. *Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:* NIL

13. *Student -Teacher Ratio (programme wise):*
    B.A. /B.Sc. 170.66:1
    BCA   40:1
    BBA   40:1

14. *Number of academic support staff (technical) and administrative staff; sanctioned and filled:* NIL

15. *Qualifications of teaching faculty with DSc/ D.Litt/ PhD/ Mphil/ PG:*
    All the faculty members are PhD.

16. *Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:* NIL

17. *Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:* NIL

18. *Research Centre /facility recognized by the University:* The department is not a research Centre.

19. *Publications:*
    a) *Publication per faculty:* 12
       * Number of papers published in peer reviewed journals (national / international) by faculty and students- NIL
       * Number of publications listed in International Database (For E.g. Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Directory, EBSCO host, etc.)- 0
       * Monograph – 0
       * Chapter in Books- Books Edited- 0
       * Books with ISBN/ISSN numbers with details of publishers

20. *Areas of consultancy and income generated:* N/A

21. *Faculty as members in:* NIL
    B) *National committees:*
    B) *International Committees:*
    C) *Editorial Boards:*

22. *Student projects :* NIL

23. *Awards/ Recognitions received by faculty and student*:
    NIL

24. *List of eminent academicians and scientists/ visitors to the department:*
25. *Seminars/ Conferences/Workshops organized & the source of funding:*
    NIL

26. *Student profile programme/course wise:*

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
2010-11 B.A/B.Sc. 1st year	188	188	81	107	93%
2010-11 B.Com. 1st year	233	233	151	52	99%
2011-12 B.A/B.Sc. 1st year	222	222	78	144	Doing
2012-13 B.A/B.Sc. 1st year	211	211	98	113	Doing
2013-14 B.A /B.Sc.1st Sem	104	104	55	49	Doing

*M=Male F=Female
27. *Diversity of Students*

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
2010 to 2013	100	0	0

28. *How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?*

    The department offers only degree programmes and the students are not eligible to qualify these tests during their period of study in this institution.

29. *Student progression Not available*

Name	2012-13	2011-12	2010-11	2009-10
UG to PG				
B.Ed				
Other Courses	Data not available			
Employed • Campus selection • Other than campus recruitment				

30. *Details of Infrastructural facilities*
    Library
    a) *Central Library.*
    b) *Internet facilities for staff and students:* **-** Internet facility is provided to the students in the central library. The department also has a computer, printer and broad band connection facility.
    c) *Class rooms with ICT facility* : NIL

31. *Number of students receiving financial assistance from college, university, government or other agencies*

    As per government norms.

32. *Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:* NIL

33. *Teaching methods adopted to improve student learning*
    The following are the methods adopted by the faculty in teaching.
    * Lecture method
    * Debates, quiz programmes, group discussion
    * Daily 4 to 5 mints are kept for revising what was discussed the previous day and questions from students are encouraged in the class.
    * The students are encouraged to visit library.
    * Special classes and extra time is devoted for slow learners or completing the syllabus.
    * Group discussion is encouraged
    * Students are motivated to discuss their problems related to their subjects with the teachers when they are free.

34. *Participation in Institutional Social Responsibility (ISR) and Extension activities*

    * The students of the department are actively involved in different cells and NCC, NSS, activities. and contribute to the extension activities undertaken by the institution.
    * Students participate in Quiz contests, tree plantation drive cleanliness drive etc.

35.   *SWOC analysis of the department and future plans*

Strength:
* Highly qualified, competent and dedicated staff.
* Excellent University results.
* Admissions in higher institutions of learning.
* Improvement classes are conducted.

Weaknesses:
* Lack of proper ICT based infrastructure.
* Lack of research programmes.
* Decreasing number of students because of introduction of technical/ professional courses.

Opportunities:-
* Ample opportunities in competitive exams, teaching in schools, colleges etc.

Challenges:
* Decreasing interest in the subject.
* Students are from rural areas so it becomes more difficult to make them avail of the opportunities.
* Preference of professional courses after 12th over courses.

Department of Chemistry

1. *Name of the department:* Chemistry
2. *Year of Establishment:* 1998
3. *Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)* –UG
4. *Names of Interdisciplinary courses and the departments/units involved:* NIL
5. *Annual/ semester/choice based credit system (programme wise):*
   Annual system: B.Sc. II and B.Sc. III,
   Semester System: B.Sc. I
6. *Participation of the department in the courses offered by other department* :NIL.
7. *Courses in collaboration with other universities, industries, foreign institutions, etc.*
   The department of Chemistry does not offer courses in collaboration with other universities, but it offers classes to the students of Indira Gandhi National Open University.
8. *Details of courses/programmes discontinued (if any) with reasons :* NIL
9. *Number of Teaching posts :*

Name of the post	Sanctioned	Filled
Professor	---	--------------
Associate Professor	------	-----
Assistant Professor	04	04

10. *Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./ Ph.D./M.Phil. etc.)*

Name	Qualification	Designation	Specilization	No. of Years of Experience	No. of Ph.D. guided
Dr. Atul Gupta	M.Sc., (CSIR-JRF, NET, SET, GATE) Ph.D.	Assistant Professor	Inorganic	03	Nil
Dr. Priyanka Sankhyan	M.Sc., M.Phil, Ph.D. B.Ed.	Assistant Professor	Inorganic	03	Nil
Mr. Ram Prakash Chauhan	M.Sc., (CSIR-JRF, NET, GATE)(Ph.D.thesis Submitted to Punjab University Chandigarh in Aug. 2013.	Assistant Professor	Organic	03	Nil
Dr. Amit Kumar	M.Sc., M.Phil., Ph.D. (UGC-NET)	Assistant Professor	Organic	03	NIL

11. *List of senior visiting faculty:*

12. *Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:* NIL

13. *Student -Teacher Ratio (programme wise):*
    B.Sc. 173.25:1

14. *Number of academic support staff (technical) and administrative staff; sanctioned and filled:* One

15. *Qualifications of teaching faculty with DSc/ D.Litt/ PhD/ Mphil/ PG:*
    Three faculty member are PhD and one has submitted Ph.D. thesis to the Punjab University in Aug. 2013.

16. *Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:* NIL

17. *Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:* NIL

18. *Research Centre /facility recognized by the University:* The department is not a research Centre.

19. *Publications:*
    a) *Publication per faculty:* 30
    * Number of papers published in peer reviewed journals (national / international) by faculty and students- NIL
    * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Directory, EBSCO host, etc.)- 0
    * Monograph – 0
    * Chapter in Books- Books Edited- 0
    * Books with ISBN/ISSN numbers with details of publishers

20. *Areas of consultancy and income generated:* N/A

21. *Faculty as members in:* NIL
    a) *National committees:*
    b) *International Committees:*
    c) *Editorial Boards:*

22. *Student projects :* NIL

23. *Awards/ Recognitions received by faculty and student*: NIL

24. *List of eminent academicians and scientists/ visitors to the department:*

25. *Seminars/ Conferences/Workshops organized & the source of funding:* NIL

26. *Student profile programme/course wise:*

Name of the Course/programme	Applications received	Selected	Enrolled *M	*F	Pass percentage
2010-11 B.Sc. 1st year	248	248	95	153	97%
2011-12 B.Sc. 1st year	346	346	130	216	Doing
2012-13 B.Sc. 1st year	277	277	95	182	Doing
2013-14 B.Sc.1st Sem	118	118	51	66	Doing

*M=Male F=Female

27. *Diversity of Students*

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
2010 to 2013	100	0	0

28. *How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ?*

The department offers only degree programmes and the students are not eligible to qualify these tests during their period of study in this institution.

29. *Student progression Not available*

Name	2012-13	2011-12	2010-11	2009-10
UG to PG				
B.Ed		Data not available		
Other Courses				
Employed • Campus selection • Other than campus recruitment				

30. *Details of Infrastructural facilities*
    Library
    a) *Central Library.*
    b) *Internet facilities for staff and students:* **-** Internet facility is provided to the students in the central library. The department also has a computer, printer and broad band connection facility.
    c) *The Department has two well equipped labs.*
31. *Number of students receiving financial assistance from college, university, government or other agencies*
    As per government norms.
32. *Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:* NIL
33. *Teaching methods adopted to improve student learning*
    The following are the methods adopted by the faculty in teaching.
    * Lecture method
    * Demonstration
    * Assignments
    * Practical
    * Daily 4 to 5 mints are kept for revising what was discussed the previous day and questions from students are encouraged in the class.
    * The students are encouraged to visit library.
    * Special classes and extra time is devoted for slow learners or completing the syllabus.
    * Students are motivated to discuss their problems related to their subjects with the teachers when they are free.

34. *Participation in Institutional Social Responsibility (ISR) and Extension activities*

    * The students of the department are actively involved in different cells and NCC, NSS, activities. and contribute to the extension activities undertaken by the institution.
    * Participated in awareness programmes related to environment.

35. *SWOC analysis of the department and future plans*

Strength:
   ∗ Highly qualified, competent and dedicated staff.
   ∗ Excellent University results.
   ∗ Admissions in higher institutions of learning.
   ∗ High student strength.

Weaknesses:-
   ∗ Lack of research programmes..

Opportunities:-
   ∗ Ample opportunities in competitive exams, industries, teaching in schools, colleges etc.

Challenges: - NIL

Department of Physics

1. *Name of the department:* Physics
2. *Year of Establishment:* 1998
3. *Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)* –UG
4. *Names of Interdisciplinary courses and the departments/units involved:* NIL
5. *Annual/ semester/choice based credit system (programme wise):*
   Annual system: B.Sc. II and B.Sc. III,
   Semester System: B.Sc. I
6. *Participation of the department in the courses offered by other department* :NIL.
7. *Courses in collaboration with other universities, industries, foreign institutions, etc.*

   The department of Physics does not offer courses in collaboration with other universities, but it offers classes to the students of Indira Gandhi National Open University.
8. *Details of courses/programmes discontinued (if any) with reasons :* NIL
9. *Number of Teaching posts :*

Name of the post	Sanctioned	Filled
Professor	---	---
Associate Professor	01	01
Assistant Professor	02	02

10. *Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./ Ph.D./M.Phil. etc.)*

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. guided
Mr. Satish Chandel	M.Sc., M.Phil, B.Ed	Associate Professor	Condensed Matter Physics	13	Nil
Mr. Avneesh Kumar	M.Sc., NET	Assistant Professor	Solid State Physics	10	Nil
Dr. Rohit Sandal	M.Sc. B.Ed., Ph.D. NET	Assistant Professor	Nuclear Physics	03	Nil

11. *List of senior visiting faculty:*

12. *Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:* NIL

13. *Student -Teacher Ratio (programme wise):*
B.Sc. 167:1

14. *Number of academic support staff (technical) and administrative staff; sanctioned and filled:* One

15. *Qualifications of teaching faculty with DSc/ D.Litt/ PhD/ Mphil/ PG:*
One faculty member is Ph.D. one M.Phil. and one PG (UGC NET).

16. *Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:* NIL

17. *Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:* NIL

18. *Research Centre /facility recognized by the University:* The department is not a research Centre.

19. *Publications:*
a) *Publication per faculty:* 10
   * Number of papers published in peer reviewed journals (national / international) by faculty and students- NIL
   * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Directory, EBSCO host, etc.)- 0
   * Monograph – 0
   * Chapter in Books- Books Edited- 0
   * Books with ISBN/ISSN numbers with details of publishers

20. *Areas of consultancy and income generated:* N/A

21. *Faculty as members in:* NIL
a) *National committees:*
b) *International Committees:*
c) *Editorial Boards:*

22. *Student projects :* NIL

23. *Awards/ Recognitions received by faculty and student*:
Dr. Rohil Sandal was given best poster award in International conference (ICTNP-2012) held at Chitkara University Solan.

24. *List of eminent academicians and scientists/ visitors to the department:*

25. *Seminars/ Conferences/Workshops organized & the source of funding:*
   NIL
26. *Student profile programme/course wise:*

Name of the Course/programme	Applications received	Selected	Enrolled *M	*F	Pass percentage
2010-11 B.Sc. 1st year	173	173	73	100	97%
2011-12 B.Sc. 1st year	111	111	20	91	Doing
2012-13 B.Sc. 1st year	165	165	74	91	Doing
2013-14 B.Sc.1st Sem	104	104	76	28	Doing

*M=Male F=Female

27. *Diversity of Students*

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
2010 to 2013	100	0	0

28. *How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?*
   The department offers only degree programmes and the students are not eligible to qualify these tests during their period of study in this institution.
29. *Student progression Not available*

Name	2012-13	2011-12	2010-11	2009-10
UG to PG				
B.Ed				
Other Courses		Data not available		
Employed • Campus selection • Other than campus recruitment				

30. *Details of Infrastructural facilities*
    Library
    a) *Central Library.*
    b) *Internet facilities for staff and students:* - Internet facility is provided to the students in the central library. The department also has a computer, printer and broad band connection facility.
    c) *The Department has two well equipped labs.*
31. *Number of students receiving financial assistance from college, university, government or other agencies*
    As per government norms.
32. *Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:* NIL
33. *Teaching methods adopted to improve student learning*
    The following are the methods adopted by the faculty in teaching.
      * Lecture method
      * Demonstration
      * Assignments
      * Practical
      * Daily 4 to 5 mints are kept for revising what was discussed the previous day and questions from students are encouraged in the class.
      * The students are encouraged to visit library.
      * Special classes and extra time is devoted for slow learners or completing the syllabus.
      * Students are motivated to discuss their problems related to their subjects with the teachers when they are free.

34. *Participation in Institutional Social Responsibility (ISR) and Extension activities*

      * The students of the department are actively involved in different cells and NCC, NSS, activities. and contribute to the extension activities undertaken by the institution.
      * Participated in awareness programmes related to environment.

35. *SWOC analysis of the department and future plans*

Strength:
   * Highly qualified, competent and dedicated staff.
   * Admissions in higher institutions of learning.

Weaknesses:
   * Lack of research programmes.

Opportunities:
   * Ample opportunities in competitive exams, industries, teaching in schools, colleges etc.

Challenges: NIL

Department of Botany

1. *Name of the department:* Botany
2. *Year of Establishment:* 1998
3. *Names of Programmes / Courses offered* *(UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)* –UG
4. *Names of Interdisciplinary courses and the departments/units involved:* NIL
5. *Annual/ semester/choice based credit system (programme wise):*
   Annual system: B.Sc. II and B.Sc. III,
   Semester System: B.Sc. I
6. *Participation of the department in the courses offered by other department*: NIL.
7. *Courses in collaboration with other universities, industries, foreign institutions, etc.*
   The department of Botany does not offer courses in collaboration with other universities, but it offers classes to the students of Indira Gandhi National Open University.
8. *Details of courses/programmes discontinued (if any) with reasons :* NIL
9. *Number of Teaching posts :*

Name of the post	Sanctioned	Filled
Professor	---	---
Associate Professor	---	---
Assistant Professor	03	03

10. *Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./ Ph.D./M.Phil. etc.)*

Name	Qualification	Designation	Specilization	No. of Years of Experience	No. of Ph.D. guided
Mr. Sanjeev Kumar	M.Sc., M.Phil (Botany), NET	Assistant Professor	--------	07	Nil
Miss. Deepali Ashok	M.Sc., M.Phil, Pursuing Ph.D., ICMR (BOTANY)	Assistant Professor	--------	03	Nil
Mr. Jeevesh Nadda	M.Sc., M.Phil (Botany), SET Pursuing Ph. D.	Assistant Professor	-----------	03	Nil

11. *List of senior visiting faculty:*
12. *Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:* NIL
13. *Student -Teacher Ratio (programme wise):*
    B.Sc. 105.33:1
14. *Number of academic support staff (technical) and administrative staff; sanctioned and filled:* One
15. *Qualifications of teaching faculty with DSc/ D.Litt/ PhD/ Mphil/ PG:*
    All the three faculty members are M.Phil. Two of these are pursuing their Ph.D.
16. *Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:* NIL
17. *Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:* NIL
18. *Research Centre /facility recognized by the University:* The department is not a research Centre.
19. *Publications:*
    a) Publication per faculty: 06
    * Number of papers published in peer reviewed journals (national / international) by faculty and students- NIL
    * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Directory, EBSCO host, etc.)- 0
    * Monograph – 0
    * Chapter in Books- Books Edited- 0
    * Books with ISBN/ISSN numbers with details of publishers
20. *Areas of consultancy and income generated:* N/A
21. *Faculty as members in:* NIL
    a) National committees:
    b) International Committees:
    c) Editorial Boards:
22. *Student projects :* NIL
23. *Awards/ Recognitions received by faculty and student*:
    Dr. Rohil Sandal was given best poster award in International conference (ICTNP-2012) held at Chitkara University Solan.
24. *List of eminent academicians and scientists/ visitors to the department:*
25. *Seminars/ Conferences/Workshops organized & the source of funding:* NIL

26. *Student profile programme/course wise:*

Name of the Course/programme	Applications received	Selected	Enrolled *M	*F	Pass percentage
2010-11 B.Sc. 1st year	75	75	22	53	100%
2011-12 B.Sc. 1st year	111	111	20	91	Doing
2012-13 B.Sc. 1st year	112	112	21	91	Doing
2013-14 B.Sc.1st Sem	108	108	12	96	Doing

*M=Male F=Female

27. *Diversity of Students*

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
2010 to 2013	100	0	0

28. *How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?*
The department offers only degree programmes and the students are not eligible to qualify these tests during their period of study in this institution.

29. *Student progression Not available*

Name	2012-13	2011-12	2010-11	2009-10
UG to PG				
B.Ed				
Other Courses	Data not available			
Employed • Campus selection • Other than campus recruitment				

30. *Details of Infrastructural facilities*
   Library
      a) Central Library.

b) *Internet facilities for staff and students:* Internet facility is provided to the students in the central library. The department also has a computer, printer and broad band connection facility.

c) *The Department has one well equipped lab.*

31. *Number of students receiving financial assistance from college, university, government or other agencies*
As per government norms.

32. *Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:* NIL

33. *Teaching methods adopted to improve student learning*
The following are the methods adopted by the faculty in teaching.

* Lecture method
* Demonstration
* Assignments
* Practical
* Daily 4 to 5 mints are kept for revising what was discussed the previous day and questions from students are encouraged in the class.
* The students are encouraged to visit library.
* Special classes and extra time is devoted for slow learners or completing the syllabus.
* Students are motivated to discuss their problems related to their subjects with the teachers when they are free.

34. *Participation in Institutional Social Responsibility (ISR) and Extension activities*

* The students of the department are actively involved in different cells and NCC, NSS, activities and contribute to the extension activities undertaken by the institution.
* Participated in awareness programmes related to environment.

35. *SWOC analysis of the department and future plans*

Strength:
* Highly qualified, competent and dedicated staff.
* Admissions in higher institutions of learning.

Weaknesses: NIL

Opportunities:
* Ample opportunities in, pharmaceutical/ Ayur Vedic industries, agriculture teaching in schools, colleges etc.

Challenges: NIL

Department of Zoology

1. *Name of the department:* Zoology
2. *Year of Establishment:* 1998
3. *Names of Programmes / Courses offered* (UG, PG, M.Phil., Ph.D., *Integrated Masters; Integrated Ph.D., etc.)* –UG
4. *Names of Interdisciplinary courses and the departments/units involved:* NIL
5. *Annual/ semester/choice based credit system (programme wise):*
   Annual system: B.Sc. II and B.Sc. III,
   Semester System: B.Sc. I
6. *Participation of the department in the courses offered by other department*: NIL.
7. *Courses in collaboration with other universities, industries, foreign institutions, etc.*
   The department of Zoology does not offer courses in collaboration with other universities, but it offers classes to the students of Indira Gandhi National Open University.
8. *Details of courses/programmes discontinued (if any) with reasons :* NIL
9. *Number of Teaching posts :*

Name of the post	Sanctioned	Filled
Professor	---	---
Associate Professor	01	01
Assistant Professor	01	01

10. *Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./ Ph.D./M.Phil. etc.)*

Name	*Qualification*	*Designation*	*Specilization*	*No. of Years of Experience*	*No. of Ph.D. guided*
Mr. Rakesh Chandel	M.Sc., M.Phil. (Zoology)	Associate Professor	--------		Nil
Mrs.Vandana Sharma	M.Sc., M.Phil. (Zoology)	Assistant Professor	--------		Nil

11. *List of senior visiting faculty:*
12. *Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:*   NIL
13. *Student -Teacher Ratio (programme wise):*
    B.Sc. 153:1
14. *Number of academic support staff (technical) and administrative staff; sanctioned and filled:* Two
15. *Qualifications of teaching faculty with DSc/ D.Litt/ PhD/ Mphil/ PG:*
    Both the faculty members are M.Phil.(Zoology)
16. *Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:* NIL
17. *Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:* NIL
18. *Research Centre /facility recognized by the University:* The department is not a research Centre.
19. *Publications:*
    a) Publication per faculty:
      * Number of papers published in peer reviewed journals (national / international) by faculty and students- NIL
      * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Directory, EBSCO host, etc.)- 0
      * Monograph – 0
      * Chapter in Books- Books Edited- 0
      * Books with ISBN/ISSN numbers with details of publishers

20. *Areas of consultancy and income generated:* N/A
21. *Faculty as members in:* NIL
    a) National committees:
    b) International Committees:
    c) Editorial Boards:
22. *Student projects :*   NIL
23. *Awards/ Recognitions received by faculty and student*: NIL
24. *List of eminent academicians and scientists/ visitors to the department:*
25. *Seminars/ Conferences/Workshops organized & the source of funding:* NIL

26. *Student profile programme/course wise:*

Name of the Course/programme	Applications received	Selected	Enrolled *M	*F	Pass percentage
2010-11 B.Sc. 1st year	75	75	22	53	100%
2011-12 B.Sc. 1st year	111	111	20	91	Doing
2012-13 B.Sc. 1st year	112	112	21	91	Doing
2013-14 B.Sc.1st Sem	108	108	12	96	Doing

*M=Male F=Female

27. *Diversity of Students*

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
2010 to 2013	100	0	0

28. *How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?*

The department offers only degree programmes and the students are not eligible to qualify these tests during their period of study in this institution.

29. *Student progression Not available*

Name	2012-13	2011-12	2010-11	2009-10
UG to PG				
B.Ed				
Other Courses	Data not available			
Employed • Campus selection • Other than campus recruitment				

30. *Details of Infrastructural facilities*
    Library
   a) *Central Library.*
   b) *Internet facilities for staff and students:* - Internet facility is provided to the students in the central library. The department also has a computer, printer and broad band connection facility.
   c) *The Department has one well equipped lab.*

31. *Number of students receiving financial assistance from college, university, government or other agencies*
    As per government norms.

32. *Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:* NIL

33. *Teaching methods adopted to improve student learning*
    The following are the methods adopted by the faculty in teaching.
    * Lecture method
    * Demonstration
    * Assignments
    * Practical
    * Daily 4 to 5 mints are kept for revising what was discussed the previous day and questions from students are encouraged in the class.
    * Students are motivated to discuss their problems related to their subjects with the teachers when they are free.

34. *Participation in Institutional Social Responsibility (ISR) and Extension activities*

    * Participation of the students in NSS, NCC activities.

35. *SWOC analysis of the department and future plans*

    Strength:
    * Highly qualified, competent and dedicated staff.
    * Two well equipped labs.

    Weaknesses:
    * Shortage of teachers.

    Opportunities:
    * Ample opportunities in, pharmaceutical/ Ayur Vedic industries, agriculture teaching in schools, colleges etc.

    Challenges: NIL

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Department of Computer Application

1. *Name of the department:* Computer Application
2. *Year of Establishment:* 2009
3. *Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)* –UG
4. *Names of Interdisciplinary courses and the departments/units involved:* NIL
5. *Annual/ semester/choice based credit system (programme wise):* Semester System: B.Sc. I
6. *Participation of the department in the courses offered by other department*: NIL.
7. *Courses in collaboration with other universities, industries, foreign institutions, etc.*

   The department of Computer Application does not offer courses in collaboration with other universities, but it offers classes to the students of Indira Gandhi National Open University.
8. *Details of courses/programmes discontinued (if any) with reasons :* NIL
9. *Number of Teaching posts :*

Name of the post	Sanctioned	Filled
Professor	---	---
Associate Professor	---	---
Assistant Professor	01	01

10. *Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./ Ph.D./M.Phil. etc.)*

Name	Qualification	Designation	Specilization	No. of Years of Experience	No. of Ph.D. guided
Dr. Yash Pal Chopra	MCA, M.Phil., Ph.D.	Assistant Professor	Computer Science	12	Nil

11. *List of senior visiting faculty:*
12. *Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:* NIL

13. *Student -Teacher Ratio (programme wise):*
    B.Sc. 20:1
14. *Number of academic support staff (technical) and administrative staff; sanctioned and filled:* NIL
15. *Qualifications of teaching faculty with DSc/ D.Litt/ PhD/ Mphil/ PG:*
    One and the only faculty member is Ph.D.
16. *Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:* NIL
17. *Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:* NIL
18. *Research Centre /facility recognized by the University:* The department is not a research Centre.
19. *Publications:*
    a) *Publication per faculty:* 06
        ∗ Number of papers published in peer reviewed journals (national / international) by faculty and students- NIL
        ∗ Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Directory, EBSCO host, etc.)- 0
        ∗ Monograph – 0
        ∗ Chapter in Books- Books Edited- 0
        ∗ Books with ISBN/ISSN numbers with details of publishers

20. *Areas of consultancy and income generated:* N/A
21. *Faculty as members in:* NIL
    a) *National committees:*
    b) *International Committees:*
    c) *Editorial Boards:*
22. *Student projects :* NIL
23. *Awards/ Recognitions received by faculty and student*: NIL
24. *List of eminent academicians and scientists/ visitors to the department:*
    Mr. Arun Bhardwaj Senior Executive Dell Company Banglore.
25. *Seminars/ Conferences/Workshops organized & the source of funding:*
    NIL

26. *Student profile programme/course wise:*

Name of the Course/programme	Applications received	Selected	Enrolled *M	*F	Pass percentage
2010-11 B.Sc. 1st year	-------	-------	------	------	-----
2011-12 B.Sc. 1st year	------	------	------	------	-------
2012-13 B.Sc. 1st year	------	------	-----	-----	--------
2013-14 B.Sc.1st Sem	20	20	12	08	Doing

*M=Male F=Female

27. *Diversity of Students*

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
2010 to 2013	100	0	0

28. *How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?*

The department offers only degree programmes and the students are not eligible to qualify these tests during their period of study in this institution.

29. *Student progression Not available*

Name	2012-13	2011-12	2010-11	2009-10
UG to PG				
B.Ed				
Other Courses	Data not available.			
Employed • Campus selection • Other than campus recruitment				

30. *Details of Infrastructural facilities*
     Library
   a) *Central Library.*
   b) *Internet facilities for staff and students:* **-** Internet facility is provided to the students in the central library. The department also has a computer, printer and broad band connection facility.
   c) *The Department has One well equipped computer lab with latest softwares.*

31. *Number of students receiving financial assistance from college, university, government or other agencies*
     As per government norms.

32. *Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:* NIL

33. *Teaching methods adopted to improve student learning*
     The following are the methods adopted by the faculty in teaching.
     * Lecture method
     * Demonstration
     * Assignments
     * Practical

34. *Participation in Institutional Social Responsibility (ISR) and Extension activities*

     * The students of the department are actively involved in different cells and NCC, NSS, activities and contribute to the extension activities undertaken by the institution.
     * Participated in awareness programmes related to environment.

35. *SWOC analysis of the department and future plans*

   Strength:
     * Highly qualified, competent and dedicated staff.

   Weaknesses: NIL

   Opportunities:-
     * Ample opportunities in IT(Information Technology) sector

   Challenges: - NIL

Department of Public Administration

1. *Name of the department:* Public Administration
2. *Year of Establishment:*   1994
3. *Names of Programmes / Courses offered   (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) –UG*
4. *Names of Interdisciplinary courses and the departments/units involved:* NIL
5. *Annual/ semester/choice based credit system (programme wise):*
    Annual system: B.A. II and B.A. III
    Semester System: B.A. I
6. *Participation of the department in the courses offered by other department* : NIL
7. *Courses in collaboration with other universities, industries, foreign institutions, etc.*
    The Department of Public Administration does not offer courses in collaboration with any other institution.
8.   *Details of courses/programmes discontinued (if any) with reasons :* NIL
9. *Number of Teaching posts :*

Name of the post	Sanctioned	Filled
Professor	--------------	--------------
Associate Professor	01	01
Assistant Professor	---	-----

10. *Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./ Ph.D./M.Phil. etc.)*

Name	Qualification	Designation	Specilization	No. of Years of Experience	No. of Ph.D. guided
Dr. Nittam Chandel	M.A., M. Phil., Ph.D., MBA	Associate Professor	Bureaucracy at Local Govt.	14	*NIl*

11. *List of senior visiting faculty:*
    * Dr. Mokta, Department of Public Administration, H.P. University Shimla.
    * Dr. R.P. Chopra principal Govt. College Dharamshala.

12. *Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:* NIL
13. *Student -Teacher Ratio (programme wise):*
    B.A. 38:1
14. *Number of academic support staff (technical) and administrative staff; sanctioned and filled:* NIL
15. *Qualifications of teaching faculty with DSc/ D.Litt/ PhD/ Mphil/ PG:*
    One and the only faculty member is Ph.D.
16. *Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:* NIL
17. *Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:* ONE funded by UGC.
18. *Research Centre /facility recognized by the University:* The department is not a research Centre.
19. *Publications:*

    a) *Publication per faculty:*
    * Number of papers published in peer reviewed journals (national / international) by faculty and students- NIL
    * Number of publications listed in International Database (For E.g. Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Directory, EBSCO host, etc.)- 0
    * Monograph – 0
    * Chapter in Books- Books Edited- 0
    * Books with ISBN/ISSN numbers with details of publishers

20. *Areas of consultancy and income generated:* N/A
21. *Faculty as members in:* NIL
    B) National committees:
    B) International Committees:
    C) Editorial Boards:
22. *Student projects :* NIL
23. *Awards/ Recognitions received by faculty and student*: NIL
24. *List of eminent academicians and scientists/ visitors to the department:* NIL

25. *Seminars/ Conferences/Workshops organized & the source of funding:*
   NIL
26. *Student profile programme/course wise:*

Name of the Course/programme	Applications received	Selected	Enrolled *M	*F	Pass percentage
2010-11 B.A 1st year	46	46	---	---	100%
2011-12 B.A 1st year	10	10	---	----	Doing
2012-13 B.A 1st year	26	26	---	---	Doing
2013-14 B.A 1st Sem	--	--	---	---	Doing

   *M=Male F=Female
27. *Diversity of Students*

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
2010 to 2013	100	0	0

28. *How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?*
   The department offers only degree programmes and the students are not eligible to qualify these tests during their period of study in this institution.

29. *Student progression Not available*

Name	2012-13	2011-12	2010-11	2009-10
UG to PG				
B.Ed		Data not available		
Other Courses				
Employed • Campus selection • Other than campus recruitment				

30. *Details of Infrastructural facilities*
    Library
    a) *Central Library.*
    b) *Internet facilities for staff and students:* **-** Internet facility is provided to the students in the central library. The department also has a computer, printer and broad band connection facility.
    c) *Class rooms with ICT facility* : NIL
31. *Number of students receiving financial assistance from college, university, government or other agencies*
    As per government norms.
32. *Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:* NIL
33. *Teaching methods adopted to improve student learning*
    The following are the methods adopted by the faculty in teaching.
    * Lecture method
    * Debates, quiz programmes, group discussion
    * Daily 4 to 5 mints are kept for revising what was discussed the previous day and questions from students are encouraged in the class.
    * The students are encouraged to visit library.
    * Students are motivated to discuss their problems related to their subjects with the teachers when they are free.
34. *Participation in Institutional Social Responsibility (ISR) and Extension activities*

    * The students of the department are actively involved in different cells and NCC, NSS, activities. and contribute to the extension activities undertaken by the institution.

35. *SWOC analysis of the department and future plans*
    Strength:
    * Dedicated and highly qualified staff.
    Weaknesses:
    * Lack of research programmes.
    * Downtrend of social sciences subjects.
    Opportunities:
    * Ample opportunities in competitive exams.
    Challenges:
    * Preference of professional courses after 12th over courses in Arts by students.

Department of Physical Education

1.   *Name of the department:* Physical Education
2.   *Year of Establishment:*   1994
3.   *Names of Programmes / Courses offered   (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) –UG*
4.   *Names of Interdisciplinary courses and the departments/units involved:*
5.   *Annual/ semester/choice based credit system (programme wise):* NIL
6.   *Participation of the department in the courses offered by other department* : NIL
7.   *Courses in collaboration with other universities, industries, foreign institutions, etc.*

The Department of Physical Education does not offer courses in collaboration with other universities.

8.   *Details of courses/programmes discontinued (if any) with reasons :* NIL
9.   *Number of Teaching posts :*

Name of the post	Sanctioned	Filled
Professor	---	---
Associate Professor	01	01
Assistant Professor	---	---

10. *Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./ Ph.D./M.Phil. etc.)*

Name	Qualification	Designation	Specilization	No. of Years of Experience	No. of Ph.D. guided
Dr. Parveen Ranaut	M.P.Ed., M.Phil., Ph.D.	Associate Professor	Basket ball, Hand ball		*NIl*

11. *List of senior visiting faculty:*
  * Prof. Ramesh Chauhan Director sports H.P. University Shimla
  * Mr. Shyam Kaundal Distt. Sports officer Bilaspur H.P.

12. *Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:* NIL
13. *Student -Teacher Ratio (programme wise):*NIL
14. *Number of academic support staff (technical) and administrative staff; sanctioned and filled:* NIL
15. *Qualifications of teaching faculty with DSc/ D.Litt/ PhD/ Mphil/ PG:* One and the only faculty member is Ph.D.
16. *Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:* NIL
17. *Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:* NIL
18. *Research Centre /facility recognized by the University:* The department is not a research Centre.
19. *Publications:*
    a) *Publication per faculty:*
        * Number of papers published in peer reviewed journals (national / international) by faculty and students- NIL
        * Number of publications listed in International Database (For E.g. Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Directory, EBSCO host, etc.)- 0
        * Monograph – 0
        * Chapter in Books- Books Edited- 0
        * Books with ISBN/ISSN numbers with details of publishers
20. *Areas of consultancy and income generated:* N/A
21. *Faculty as members in:* NIL
    B) National committees:
    B) International Committees:
    C) Editorial Boards:
22. *Student projects :* NIL
23. *Awards/ Recognitions received by faculty and student*: NIL
24. *List of eminent academicians and scientists/ visitors to the department:* NIL
25. *Seminars/ Conferences/Workshops organized & the source of funding:* NIL

26. *Student profile programme/course wise:*

Name of the Course/programme	Applications received	Selected	Enrolled *M	*F	Pass percentage
2010-11 B.A 1st year					
2011-12 B.A 1st year					
2012-13 B.A 1st year					
2013-14 B.A 1st Sem					

*M=Male F=Female

27. *Diversity of Students*

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
2010 to 2013	0	0	0

28. *How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?*
The department offers only degree programmes and the students are not eligible to qualify these tests during their period of study in this institution.

29. *Student progression Not available*

Name	2012-13	2011-12	2010-11	2009-10
UG to PG				
B.Ed		NIL		
Other Courses				
Employed • Campus selection • Other than campus recruitment				

30. *Details of Infrastructural facilities*
Library
 a) *Central Library.*
 b) *Internet facilities for staff and students:* **-** Internet facility is provided to the students in the central library. The department also has a computer, printer and broad band connection facility.
 c) *Class rooms with ICT facility* : NIL

31. *Number of students receiving financial assistance from college, university, government or other agencies*
As per government norms.
32. *Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:* NIL
33. *Teaching methods adopted to improve student learning:* NIL
34. *Participation in Institutional Social Responsibility (ISR) and Extension activities:* NIL

SELF- FINANCING COURSES
Department of Computer Application

1. *Name of the department: Computer Application*
2. *Year of Establishment: 2009*
3. *Names of Programmes / Courses offered   (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) –UG and PG Diploma*
4. *Names of Interdisciplinary courses and the departments/units involved:* NIL
5. *Annual/ semester/choice based credit system (programme wise):*
   Semester System: PGDCA
   Annual System : BCA
6. *Participation of the department in the courses offered by other department* :NIL.
7. *Courses in collaboration with other universities, industries, foreign institutions, etc.*
   The department of Computer Application does not offer courses in collaboration with other university.
8. *Details of courses/programmes discontinued (if any) with reasons :* NIL
9. *Number of Teaching posts :*

Name of the post	Sanctioned	Filled
Professor	--------------	--------------
Associate Professor	----	----
Assistant Professor	03	03

10. *Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./ Ph.D./M.Phil. etc.)*

Name	Qualification	Designation	Specilization	No. of Years of Experience	No. of Ph.D. guided
Mr. Atul Singh	MCA	Assistant Professor	.NET	03	----
Mr. Vivek Sharma	M.Sc., M.Tech.	Assistant Professor	Software	02	-----
Mr. Amar Paul Singh	MCA, M.Tech.	Assistant Professor	Data Mining	3 Months	-----

11. *List of senior visiting faculty:* NIL
12. *Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:* NIL
13. *Student -Teacher Ratio (programme wise):*
    B.C.A. 40 :1
14. *Number of academic support staff (technical) and administrative staff; sanctioned and filled:* One
15. *Qualifications of teaching faculty with DSc/ D.Litt/ PhD/ Mphil/ PG:*
16. *Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:* NIL
17. *Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:* NIL
18. *Research Centre /facility recognized by the University:* The department is not a research Centre.
19. *Publications:*
    a) *Publication per faculty:*
       * Number of papers published in peer reviewed journals (national / international) by faculty and students- NIL
       * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Directory, EBSCO host, etc.)- 0
       * Monograph – 0
       * Chapter in Books- Books Edited- 0
       * Books with ISBN/ISSN numbers with details of publishers

20. *Areas of consultancy and income generated:* N/A
21. *Faculty as members in:* NIL
    a) *National committees:*
    b) *International Committees:*
    c) *Editorial Boards:*
22. *Student projects :* NIL
23. *Awards/ Recognitions received by faculty and student*: NIL
24. *List of eminent academicians and scientists/ visitors to the department:*
25. *Seminars/ Conferences/Workshops organized & the source of funding:* NIL

26.   *Student profile programme/course wise:*

Name of the Course/programme	Applications received	Selected	Enrolled *M	*F	Pass percentage
2010-11 B.C.A. 1st year	-------	40	------	------	-----
2011-12 B.C.A. 1st year	------	40	------	------	-------
2012-13 B.C.A. 1st year	------	40	-----	-----	--------
2013-14 B.C.A.1st Sem	-----	40			
2010-11 P.G.D.C.A.	20	20			
2011-12 P.G.D.C.A.	20	20			
2012-13 P.G.D.C.A.	20	09			
2013-14 P.G.D.C.A.	20	18	03	15	Doing

*M=Male F=Female

27.   *Diversity of Students*

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
2010 to 2013	100	0	0

28.   *How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?*

The department offers only degree programmes and the students are not eligible to qualify these tests during their period of study in this institution.

29. *Student progression Not available*

Name	2012-13	2011-12	2010-11	2009-10
UG to PG				
B.Ed	Data not available			
Other Courses				

Employed
   • Campus selection
   • Other than campus recruitment				

30. *Details of Infrastructural facilities*
    Library
   a) *Central Library.*
   b) *Internet facilities for staff and students:* **-** Internet facility is provided to the students in the central library. The department also has a computer, printer and broad band connection facility.
   c) The Department has one well equipped computer lab with latest softwares.

31. *Number of students receiving financial assistance from college, university, government or other agencies*
    As per government norms.

32. *Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:* NIL

33. *Teaching methods adopted to improve student learning*
    The following are the methods adopted by the faculty in teaching.
   * Lecture method
   * Demonstration
   * Assignments
   * Practical

34. *Participation in Institutional Social Responsibility (ISR) and Extension activities*

   * The students of the department are actively involved in different cells and NCC, NSS, activities. and contribute to the extension activities undertaken by the institution.
   * Participated in awareness programmes related to environment.

35. *SWOC analysis of the department and future plans*

Strength:
        ∗ Highly qualified, competent and dedicated staff.

Weaknesses: NIL

Opportunities:
        ∗ Ample opportunities in IT(Information Technology) sector

Challenges: NIL

Department of Business Administration

1.   Name of the department: Business Administration
2.   Year of Establishment: 2012
3.   Names of Programmes / Courses offered   (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) –UG and PG Diploma
4.   Names of Interdisciplinary courses and the departments/units involved: NIL
5.   Annual/ semester/choice based credit system (programme wise): Semester System: BBA
6.   Participation of the department in the courses offered by other department : NIL.
7.   Courses in collaboration with other universities, industries, foreign institutions, etc.
    The department of Business Administration does not offer courses in collaboration with other universities.
8.   Details of courses/ programmes discontinued (if any) with reasons : NIL
9.   Number of Teaching posts :

Name of the post	Sanctioned	Filled
Professor	---	---
Associate Professor	---	---
Assistant Professor	02	02

10.   Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./ Ph.D./M.Phil. etc.)

Name	Qualification	Designation	Specilization	No. of Years of Experience	No. of Ph.D. guided
Mrs. Anjana	M.Com., M.Phil. NET	Assistant Professor	----	02	----
Mrs. Arti	M.Com., M.Phil.	Assistant Professor	Financial Accounting	05	----

11.   List of senior visiting faculty: NIL
12.   Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: NIL
13.   Student -Teacher Ratio (programme wise): B.C.A.   40 :1

14. *Number of academic support staff (technical) and administrative staff; sanctioned and filled:* NIL
15. *Qualifications of teaching faculty with DSc/ D.Litt/ PhD/ Mphil/ PG:*
16. *Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:* NIL
17. *Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:* NIL
18. *Research Centre /facility recognized by the University: The department is not a research Centre.*
19. *Publications:*
    a) *Publication per faculty:*
       * Number of papers published in peer reviewed journals (national / international) by faculty and students- NIL
       * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Directory, EBSCO host, etc.)- 0
       * Monograph – 0
       * Chapter in Books- Books Edited- 0
       * Books with ISBN/ISSN numbers with details of publishers
20. *Areas of consultancy and income generated:* N/A
21. *Faculty as members in:* NIL
    a) *National committees:*
    b) *International Committees:*
    c) *Editorial Boards:*
22. *Student projects :* NIL
23. *Awards/ Recognitions received by faculty and student*: NIL
24. *List of eminent academicians and scientists/ visitors to the department:*
25. *Seminars/ Conferences/Workshops organized & the source of funding:* NIL
26. *Student profile programme/course wise:*

Name of the Course/programme	Applications received	Selected	Enrolled		Pass percentage
			M	*F*	
2012-13 B.B.A. 1st Sem	40	40	------	------	Doing
2013-14 B.B.A. 1st year	40	40	------	------	Doing

M=Male F=Female

27. *Diversity of Students*

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
2010 to 2013	100	0	0

28. *How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?*
The department offers only degree programmes and the students are not eligible to qualify these tests during their period of study in this institution.

29. *Student progression Not available*

Name	2012-13	2011-12	2010-11	2009-10
UG to PG				
B.Ed		Data not avail.		
Other Courses				
Employed • Campus selection • Other than campus recruitment				

30. *Details of Infrastructural facilities*
    Library
    a)   *Central Library.*
    b)   *Internet facilities for staff and students:* **-** Internet facility is provided to the students in the central library. The department also has a computer, printer and broad band connection facility.

31. *Number of students receiving financial assistance from college, university, government or other agencies*
As per government norms.

32. *Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:* NIL

33. *Teaching methods adopted to improve student learning*

The following are the methods adopted by the faculty in teaching.

* Lecture method
* Demonstration
* Assignments

34. *Participation in Institutional Social Responsibility (ISR) and Extension activities*

* The students of the department are actively involved in different cells and NCC, NSS, activities. and contribute to the extension activities undertaken by the institution.
* Participated in awareness programmes related to environment.

UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110002.

No.F.8-52/98 (CPP-I)   February, 1999.

The Asstt. Registrar (Academic),
Himachal Pradesh University,   28 FEB 1999
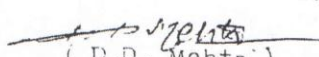Shimla-171 005.

Sub:- List of Colleges prepared under Section-2(f) of the UGC
      Act, 1956-Inclusion of New Colleges.

Sir,

        I am directed to refer to your letter No. 3-1/83-HPU
(Acad)-2108 dated 3-11-1998 on the above subject and to say
that the name of the following college has been included in
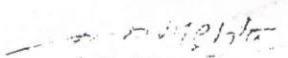the above list under Government colleges teaching upto
Bachelor's Degree:-

Name of the College	Year of Estt.	Remarks
Govt. Degree College, Ghumarwin Distt. Bilaspur (H.P). (Sh. S.K. Anand)	1994	The College is not eligible to receive central assistance in terms of the rules framed under Section-12-B of the U.G.C. Act, 1956.

                                    Yours faithfully,

                                    (D.D. Mehta)
                                    Under Secretary

Copy forwarded to:-

1.   The Principal, Govt. Degree College, Ghumarwin,
        Distt. Bilaspur, Himachal Pradesh.
2.   The Secretary, Govt. of India, Ministry of Human Resource
        Development, Deptt. of Education, T-14 Section, New Delhi.
3.   Joint Secretary, UGC Northern Regional Office, Nehru
        Vikas Minar, Nehru Parivahan Complex, Ghaziabad (U.P.)
4.   All Sections, UGC.
5.   Section Officer, (FD-III Section) UGC, New Delhi.
6.   D.T.P. Cell, UGC.
7.   Guard file.

                                    (D.D. Mehta)
                                    Under Secretary

विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली-110 002

UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

F.8-279/2005 (CPP-I)

Speed Post

July, 2008

0 4 AUG 2008

The Registrar,
Himachal Pradesh University,
Shimla (H.P).

Sub:- Declaring a College fit to receive Central assistance under Section 12-B of UGC Act, 1956- Swami Vivekanand Governemnt College, Ghumarwin, District Bilaspur (H.P).

Sir,

I am directed to refer to the letter No. EDN-SVGCG(UGC)-2008-227 dated 09.07.2008 on the above subject and to say that on the basis of information\documents now received from the College "**Swami Vivekanand Governemnt College, Ghumarwin, District Bilaspur (H.P)**" already included under Section 2 (f) of the UGC Act, 1956 under the head "Government Colleges teaching upto Bachelor's Degree", is now declared fit to receive Central/UGC assistance in terms of Rules framed under Section 12 (B) of the UGC Act, 1956.

Yours faithfully,

(P.K. Sharma)
o/c Under Secretary

Copy forwarded to:-

1. The Principal, Swami Vivekanand Governemnt College, Ghumarwin, District Bilaspur (H.P).
2. The Secretary, Government of India, Ministry of Human Resource Development, Department of Higher Education, Shastri Bhavan, New Delhi-110 001.
3. The Joint Secretary, UGC, Northern Regional College Bureau, 35, Ferozshah Road, New Delhi.
4. Publication Officer, (UGC-Website), New Delhi
5. Section Officer (F.D.-III Section) U.G.C., New Delhi.
6. All Sections, U.G.C, New Delhi.
7. Guard file.

o/c **(Mrs. Sunita Gulati)**
Section Officer
30/7/2008

Entry has been made at p57 Sr-No.40

Certificate of Compliance

This is to certify that Swami Vivekanand Govt. College Ghumarwin Distt. Bilaspur Himachal Pradesh fulfills all norms.

1. Stipulated by the affiliating University - H.P. University Shimla -171005 and
2. Regulatory Body - H.P. Government and
3. The affiliation and recognition is valid as on date.

Date: 12-12-2013
Place: Ghumarwin

(Jagdish Lal)
Principal/ Head of the Institution

Declaration by the Head of the Institution

I certify that the data included in this Self -Appraisal Report (SAR) are true to the best of my knowledge. This SAR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer Team will validate the information provided in this SAR during the peer team visit.

Place: Ghumarwin

Date: 12-12-2013

Signature of the Head of the Institution