

(Action Taken Report of IQAC)

Minutes of the Meeting held on 15-07-2020	Action Taken Report
1. The college should introduce more PG programs for the benefit of students of nearby rural area.	The M.Sc. in Chemistry, Botany & Zoology started from the session 2020-21.
2. Research facilities to be developed by seeking funding from leading sponsoring bodies of the country.	The teaching members encouraged to participate in these activities.
3. Short term programs to be introduced to cater the needs of surrounding areas.	With the efforts of the college administration B.Voc. Courses with multiple exit and entry, are being started from the academic session 2021-22.
4. At least two long term faculty development programs and one National Conference to be organized annually.	The staff members were asked to organize these activities.
5. Teachers to be encouraged to present their research papers in National and International conferences.	The teaching members encouraged to participate in these activities
6. More Number of Eminent persons from various fields should be invited to address the students and staff.	The IIC of the institution and HEIS will organize such events as and when it will be possible. The Principal of the college asked the NCC & NSS wings of the college to organize such events by inviting the distinguished social workers, resource persons etc., especially from the localities.
7. More industrial visits to be organized for exposing the students to work place realities.	The self financing courses and B.Voc. courses will go for such visits in near future.
8. Government must consider sanctioning the post of one full Professor for each PG Programme.	The correspondence with the Govt. of Himachal Pradesh will be made as soon as possible in this regard
<p>9. The number of programs in the college had been increased during last years, and this number might be increased in near future. Therefore there is an urgent need of classrooms in the college. In this connection, the IQAC gave following suggestions:</p> <p>i. The work of Commerce block should be completed at an earliest.</p> <p>ii. Some rooms in the existing building should be converted into classrooms.</p> <p>iii. At least 250-300 desks, 10 lecture stands and 10 writing boards might be purchased</p>	<p>i. The work of completion is in final stage.</p> <p>ii. The institution converted five existing rooms into classrooms.</p> <p>iii. These items have been purchased out of RUSA 2.0 fund.</p>



<p>for newly created/existing classrooms.</p> <p>iv. The committee also suggested to take necessary steps to accelerate the construction work of the newly sanctioned Science Block.</p> <p>v. The IQAC suggested to construct a temporary structure of the classrooms for smooth running of classes in the college.</p>	<p>iv. The institution is making correspondence with the executing agency and came to know that very soon the tender will be floated.</p> <p>v. The institution has written to the concerned office for the estimates.</p>
<p>10. Since the institution is lacking the full fledged playground facilities, therefore the efforts will be made to develop the playground besides the under construction commerce block. The concerned committee should be acknowledged with this so that this work could be completed at an earliest.</p>	<p>The institution has been received the fund for this purpose and the process for awarding the tender is in final stage.</p>
<p>11. The IQAC unanimously decided to make the admission process fully online w.e.f. the next academic session. Further, the Cell suggested to make the college website as dynamic website and there should be organized a workshop for the staff of the institution on functioning of online admission process and college website.</p>	<p>The institution has upgraded the college website and online admission process has been initiated. The IQAC also organized one day workshop for the staff members regarding college Website and online admission process.</p>
<p>12. For enhancing the digital facilities in the institution, more digital equipments should be installed in the college so that online teaching facilities should also be enhanced.</p>	<p>The institution has purchased Computers for geography & Commerce labs, for office and for chemistry department, for the welfare of the students out of RUSA 2.0 fund. Further, the Principal of the college has constituted a committee to enhance the internet speed and process for fibre cable installation has been initiated.</p>
<p>13. Proposal for one additional Girls' Hostel in the college.</p>	<p>The institution has prepared the proposal and sent it to the UGC for approval.</p>



Principal

SVGC Ghumarwin