

ADMISSION PROCEDURE

1. Application form, available in the college office/College website must be complete in all respects along with the following documents:
 - a) Character certificate form the institution last attended or issued by Gram Panchayat Pardhan or by some H.P. gazetted class-I officer in case of an applicant seeking admission to the first year of any course or an applicant from any other College/ University seeking admission in the second or third year of any course.
 - b) Attested copy of detailed marks of the previous examination passed. In case of non-receipt of this certificate the candidate may attach a certificate issued by the Head of the institution last attended.
 - c) Attested copy of Matriculation Examination /Date of Birth Certificate.
 - d) Two passport size photographs of the candidate and one passport size photograph of either father or mother.
2. A candidate seeking admission to the 1st year of any course, must appear before the concerned admission committee with his/her parent/guardian.
3. A candidate seeking admission to any class should appear before the concerned admission committee, thereafter, before the scrutiny committee and finally before the Principal.
4. After the approval of the Principal the candidate must deposit fees within the days fixed for fee deposit.. In case he/she does not deposit his/her dues, his/her admission shall stand cancelled.
5. Candidates seeking admission to the first year of any course B.A/ B.Sc /B.Com will also fill up their H.P.U. Enrolment form and will enclose copies of matric and 10+2 certificates.
6. At the time of appearing before his/her admission committee, the applicant should submit his/her application form, complete in all respects with other documents in the sequence given below.
 - i) Admission Form
 - ii) Attested copies of all required certificates (Matric, +2, previous class passed and Character Certificate)
 - iii) Undertaking by Parent/Guardian.
 - iv) Copy of Aadhaar Card.
 - v) P.T.A. Enrollment Form,
 - vi) Library Enrollment Form
 - vii) House Exam. Result Card.
 - viii) Card regarding Annual Meeting of the Parent-Teachers' Association.