

# Minutes of Meetings of Internal Quality Assurance Cell (IQAC)



**Swami Vivekananda Govt College  
Ghumarwin**

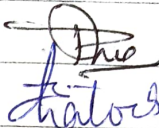
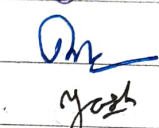
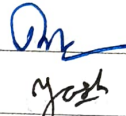



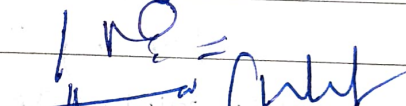
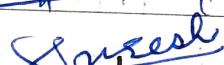

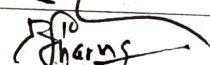

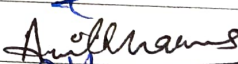
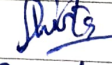


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# IOAC Meeting

28<sup>th</sup> July 2021

A meeting of IOAC of SVGC Ghumarwin was held on 28<sup>th</sup> July 2021, under the Chairmanship of Sh. Ramkrishan Principal of the College. The agenda of the meeting was 'Action Taken Report' AAR. The following members were present in this meeting

S. No.	Name	Signature
1.		
2.	Dinshaw Lal.	
3.	Bovinder Chand	
4.	MAHENDER	
5.	Yash Pal Chopra	
6.	Lawli Rana	
7.	VIKAS CHANDEL	
8.	J.S. Saini	
9.	Dr. Nitham Chandel	
10.	Suresh Sharma	
11.	Dr. M. K. Shukla	
12.	Rajender Kumar	
13.	Dr. Sunita	
14.	Anit Sharma	
15.	Dr. Shristi Sharma	
16.	Dr. Rajni Devi	
17.	Kumari Poonama	

In the first part of the meeting, the Principal of the college took the follow up from the convenor of seven criteria of AAR and asked the committee to complete the relative criteria on or before 2<sup>nd</sup> August 2021, so that the AAR of 3<sup>rd</sup> cycle can be uploaded on the portal at an earliest.

Further, the Principal asked the committee that

the existing committees, constituted for seven criteria will continue for the upcoming AQARs in near future. These committees will suggest and should continue the process so that in future, the AQARs, could be prepared and uploaded well in time.

In the second part of the meeting the IOAC of the college discussed various issues related to college all-round development. Prof. Vinod Sharma, coordinator IOAC, read out the minutes of previous meeting and these minutes were confirmed by the house unanimously. After that the coordinator IOAC presented the Action Taken Report before the House. The ATC of IOAC was as follow:

1. Regarding To Introduce More PG Programs for the benefit of students: With the efforts of the Institution, the MSc in Botany, Chemistry and Zoology had been started from the Academic session 2020-21...
2. Regarding Research facilities and seeking funds: - The Principal of the College encouraged and motivated the staff member for the same in staff meeting and ensured<sup>offered</sup> the house for any cooperation from the Administration sides
3. Introduction of Short-Term Programs: With the efforts of the college and assistance of Higher Authorities, the B.Voc. courses in 'Retail Management' and 'Hospitality and Tourism' with the facility of multiple entry and exit had been started in the college from the Academic session 2021-22.
4. Regarding Long Term Faculty Development Programs: The Principal of the college asked different departments

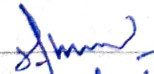
to organise such programs in near future.

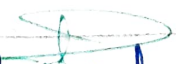
5. Regarding Research Papers in Seminars: The house motivated the faculty members for more participation and Research Paper Presentation in National/International Seminars.
6. Regarding Address by Eminent Resource persons:- The H.C and H.E.I.S of the institution will organize such events as and when possible. The Principal asked the N.C.C and N.S.Wings of the college to organize such events by inviting eminent social workers, resource persons etc., especially from the localities.
7. Regarding Industrial Visits of the Students: The Self Financing Courses and B.Voc. Course will be focused to organize such industrial visits.
8. Regarding the Post of the Professor: The College will make correspondence with higher Authorities in this regard so that the matter could be taken up by the concerned quad quarters.
9. Regarding Provision for Additional Infrastructure:-
- (i) The work of Commerce Block is in final stage.
  - (ii) The institution converted existing five existing rooms into classrooms.
  - (iii) 350 desks, 10 lecture stands and Glassboards had been purchased.
  - (iv) The tendering process for new Science Block had been started.

(V) The institution sent the request to HPPWD for the construction of temporary shed structure.

10. Regarding Playground facilities: - The institution has received the fund of Rs. 65 lakh (approx) for the development of playground near the Commerce block, and the process for awarding tender was in final stage.
11. Regarding College Website updation and Online Admission; The institution had upgraded / updated the college website and Online Admission process adopted.
12. Regarding Enhancing the digital facilities in the College: The institution purchased the computers for Geography & Commerce labs and for office and Chemistry department, out of RUSA 2.0 fund. Further, the Principal of the college constituted a committee to enhance the internet speed and process of fibre cable installation started.
13. Regarding Additional Girls Hostel Proposal: - The institution prepared and sent this proposal to UGC for the necessary approval and fund provision.

The meeting ended with the vote of thanks to the chair.

  
(Vinod Sharma)  
Coordinator, ~~RUSA~~ IOAC  
SVGC Chhunarwah

  
Principal  
SVGC Chhunarwah

## Meeting 7th August 2021

A meeting of IOAC and members of different committees was held on 7th August 2021 under the chairmanship of Prof. Ramkrishan, Principal SVGC Ahimamw. The Agenda of the meeting was AORR Submission. Following staff members were present in this meeting.

Sl. No.	Name	Signature
1.	P. L. Janowoo	
2.	Postam Lal.	
3.	Bovinder Chand	
4.	Dr. Surya Kant	
5.	Amit Sharma	
6.	Rajender Kumar	
7.	VIKAS CHAND	
8.	Jaswant Singh Saini	
9.	Mahender Kumar	
10.	P. L. Sharma (Seitell)	
11.	Ranjit Singh	
12.	Renu Devi	
13.	KUMARI Poonama	
14.	Shiste Sharma	
15.	Dr. Rajni Devi	
16.	Dr. R. K. Shukla	
17.	Suresh Sharma	
18.	Dr. Nitam Chandel	

1. It was decided unanimously to prepare and submit the AORR for 2020-21 before 31<sup>st</sup> December 2021.
2. All the concerned committees were asked to complete the process well in time so that the timely uploading of the AORR could be completed.

The house chalked out the following one year plan for the academic session 2021-22. The plan for abroad development (as approved) of the institution is as follow: -

A. Regarding Effective Teaching-Learning Process:-

- i) To establish computer lab for Commerce and to enhance the computer facilities in the Geography lab, the efforts will be made.
- ii) The efforts will be made to provide more e-resources to the stakeholders of the institution.
- iii) The institution will make the necessary correspondence with the concerned authorities for the provisions of teaching and non-teaching staff in the college.
- iv) Students' centric teaching methods will be encouraged and students from different departments will be encouraged for active participation in such activities.
- v) The efforts will be made to purchase required books for the library.
- vi) The institution will make arrangements for extra and remedial classes for the weaker students.

B. Enhancement of Infrastructure in the Institution:-

- i) To improve the student-Computer ratio, the efforts will be made to purchase more computers for the students, for IT laboratory and for e-library.
- ii) The efforts will be made to shift the commerce departments in the new additional block from the academic session 2021-22.

C. Plan Regarding Sports Facilities:-

- i) The efforts will be made for the development of new Playground with 400m eight lane track, in the College.

- ii). Existing basketball ground will be renovated and efforts will be made to make one another basketball court in the college.
- iii). The Institution will organise intra-college sports event in the institution.

D. Regarding Promotion of Co-curricular and Extra-curricular Activities:-

- i). The NSS, NCC, Rover and Rangers Units of the institution will organise a series of activities in the college.
- ii) A calendar of such activities will be framed and all the clubs, societies, units etc. will be asked to organise atleast two activities in next academic session.
- iii). Blood donation Camp will be organised in the college.
- iv). The students will be encouraged to participate in co-curricular and extra-curricular activities.

E. Miscellaneous:-

- i) The institute will make efforts to improve the NAAC grade in the next reaccreditation cycles.
- ii). The institute will make efforts to strengthen the Career Counseling and Placement Cell and atleast one Campus placement/orjgar mela will be organized in the institution during academic session 2021-22.
- iii). The efforts will be made to provide high speed internet facilities in the Campus.
- iv) The use of renewable energy resources in the institution will be promoted.
- v) The efforts will be made for the cleanliness and beautification of the Campus.
- vi) As and when COVID-19 situation allow,



The institution will make the effort to organise  
'Annual Prize Distribution Function in the college.'

~~of~~  
(Vinod Kumar)  
Coordinator - IOPC  
SVGC Ghumman



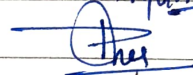



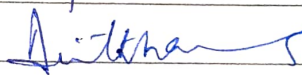
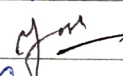







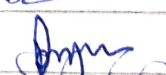



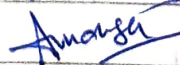
~~Principal~~  
SVGC Ghumman

# IQAC Meeting

2022

A meeting of IQAC and conveners & members of different committees was held under the chairmanship of Prof. Ramkrishan, Principal S.V.G.C. Ghumanwin. The agenda of meeting was "Action Taken Report", Preparations for AQAR of Academic Session 2021-22 and also to discuss the future plans for the institution.

Following members attended the meeting:

Sl No	Name	Signatures
1	T. R. Singh	
2	P. L. Jaiswar	
3	Pratim Lal	
4	Singh Kaur	
5	Dr. Amit Kumar	
6	Dr. Jyoti Babhi Sharma	
7	Anil Sharma	
8	Yash Pal Chopra	
9	Dr. D. S. Saini	
10	Makender	
11	Lawli Rana	
12	Manorma	
13	Aysha Devi	
14	Neelam Sharma	
15	Shikha Sharma	
16	Anyna Kumari	
17	Reena Sharma	
18	Kumari Poonam	
19	Dr. Reeta Kumari	
20	Sachin Mousa	

21	Arneesh Kumar	<u>Arneesh</u>
22	Dr. Navleen Bhardwaj	<u>Dr. Navleen</u>
23	Pawan Kumar	<u>Pawan</u>
24.	Parveen Sankhyan	<u>Parveen</u>
25:	Dr. Mohinder Singh	<u>Dr. Mohinder</u>
26	Dr. Parveen Kaur	<u>Dr. Parveen</u>
27	Bachan Singh	<u>Bachan</u>
28	Suresh Sharma	<u>Suresh</u>
29	Rajender Kumar	<u>Rajender</u>

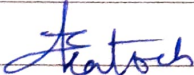
The following points were discussed in the meeting:


- 1) All the members present in the meeting were informed about the submission of previous years AQARs of academic sessions 2018-19, 2019-20 and 2020-21. Principal of the college asked all the conveners of the different criteria of AQAR preparation for the session 2021-22 to keep themselves ready for data and information collection for the current academic session the submission date for which is awaited from NAAC.
- 2) Principal encouraged all faculty members to plan and organize workshops, seminars and conferences in their concerned subjects or multidisciplinary fields.
- 3) Necessary correspondence with higher authorities will be made to create new posts of teaching and non teaching staff as per the requirements of current student strength and new courses.

- 4) The construction work of e-library block will be expedited so that facility of e-library is made accessible to the students as soon as possible.
- 5) The students and staff will be provided the access to INFLIRNET facilities as soon as possible.
- 6) New playground of the college is under construction and efforts will be made to get it completed as soon as possible.
- 7) The computers purchased for the Commerce lab will be installed as soon as possible.
- 8) GIS laboratory of Geography Department will be upgraded with 14 new computers.
- 9) Construction work of Science Block will be started.
- 10) Efforts will be made to fast-track the construction of Commerce Block which is under progress at present.
- 11) A Botanical Garden will be established in the college campus.
- 12) An <sup>additional</sup> water cooler will be installed in the campus for cool and clean water for the students.
- 13) Renovation work of the toilets outside the main building will be undertaken.
- 14) Department of Physics has planned a workshop on "Nano Materials Modelling using Quantum Espresso" which will be conducted in April or May 2022.
- 15) As per the resolutions of IQAC meeting

held on 07-08-2021 following targets have been achieved:

- (i) As per the demand and requirements from different departments new books have been purchased in the library.
- (ii) An activity calendar was prepared in the month of August 2021 and more than 70 different activities have been carried out by NSS, NCC, Rovers & Rangers, all clubs and societies of the college.
- (iii) Intra college sports competitions were held in college campus in the month of October 2021.
- (iv) A blood donation camp was held on 27-10-2021, in which 28 units of blood was donated by volunteers.
- (v) A joint Annual Prize Distribution Function was held on 24-11-2021 for the sessions 2019-20 and 2020-21 which could not be held earlier due to Covid-19 pandemic related restrictions.

  
Boovinder Chand

  
Principal  
S. V. Govt. Degree College  
Ghumarwin,  
Distt. Bilaspur (H.P.)