YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	SWAMI VIVEKANAND GOVERNMENT COLLEGE GHUMARWIN
• Name of the Head of the institution	RAMKRISHAN
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01978255551
• Mobile no	7018028002
• Registered e-mail	gcghumarwin-hp@nic.in
• Alternate e-mail	principalsvgc@gmail.com
• Address	SWAMI VIVEKANAND GOVERNMENT COLLEGE GHUMARWIN
• City/Town	GHUMARWIN
• State/UT	HIMACHAL PRADESH
• Pin Code	174021
2.Institutional status	
• Affiliated /Constituent	AFFILIATED
• Type of Institution	Co-education
• Location	Rural

• Financial Status	`UGC 2f and 12(B)`
• Name of the Affiliating University	`HIMACHAL PRADESH UNIVERSITY SHIMLA`
• Name of the IQAC Coordinator	`VINOD KUMAR`
• Phone No.	`01978255551`
• Alternate phone No.	`01978255551`
• Mobile	`9418475140`
• IQAC e-mail address	`gcghumarwin-hp@nic.in`
• Alternate Email address	`principalsvgc@gmail.com`
3.Website address (Web link of the AQAR (Previous Academic Year)	https://gcghumarwin.ac.in/wp-content/uploads/2022/01/AQAR-2020-21.pdf
4.Whether Academic Calendar prepared during the year?	`Yes`
• if yes, whether it is uploaded in the Institutional website Web link:	https://gcghumarwin.ac.in/wp-content/uploads/2021/08/college-acticity-calendar-2021-22-FOR-WEBSITE.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
`Cycle 1`	`B`	`2.22`	`2014`	`24/09/2014`	`23/09/2019`
`Cycle 2`	`B`	`2.36`	`2020`	`04/05/2021`	`03/05/2025`

6.Date of Establishment of IQAC	`01/07/2014`

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	RUSA	Central / State Government	2021	10000000
Institutional	SCSP Budget	State Government	2021	9500000
Department of Public Administration	National Seminar on New education Policy	ICSSR	2021	131250

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	03	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

B. Voc. Courses in Retail Management and Hospitality & Tourism have been started with the facility of multiple entry and exit in the college from the academic session 2021 22.

A National level seminar on "New Education Policy-2020" organised by

the college in the month of December 2021 and an International level 1-week workshopon "Nano Material ModelingUsing Quantum Espresso"organised by the department of Physics during the session.

Work on new playground construction is under progress with a fund of approx. Rs. 65 Lacs and Construction work of the New Commerce Block has been Completed.

For all courses online admission process has been adopted from the session 2021-22 and E-library is being made functional with a budget of Rs. 29 Lakhs. Students have been registered on INFLIBNET portal for access of e-resources.

An activity calendar was prepared in the month of August 2021 and more than 70 different activities have been organised by NSS, NCC,Rovers and Rangers, and all clubs and societies of the college.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
It was decided to establish computer lab for commerce and to enhance the computer facilities in the geography lab.	The college has purchased the computers for the Geography lab, Commerce lab, college office, and also for the Chemistry departments out of RUSA 2.0 fund. The Principal of the college has constituted a committee to enhance internet speed and the process of fibre cable installation has been started.
The efforts will be made to provide more e-resources to the stakeholders of the institution.	E-library building work is complete. The proposal for infrastructure worth Rs. 29 lacs related to the e-library has been sent to the Directorate of Higher Education for approval. 2) Registration of students and faculty for access of INFLIBNET portal resources has been done.
The institution will make the necessary correspondence with the concerned authority for the provision of teaching and non-	Correspondence with higher authorities has been made.

teaching staff in the college.	
Starting courses with multiple entry and exit.	B.Voc. in Retail Management and Hospitality & Tourism have been started with the facility of multiple entry and exit in the college from the academic session 2021-22.
Efforts will be made to purchase the required books for the library.	New books as per the demands of different departments have been purchased in the library.
To improve the computer-student ratio efforts will be made to purchase more computers for the students in the IT lab and for the e-library.	New Computers have been purchased.
Efforts will be made to shift the commerce department to the new Commerce Block from the academic session 2021-22.	a) Construction of Commerce Block has been completed and classes have been started in this new building. b) Efforts are being made for speeding up the construction work of Science Block and P.G. Blocks.
Existing basketball ground will be renovated and effort will be made to make one another basketball court in the college.	The proposal for the renovation has been sent to the higher authorities for necessary approval and fund provisions.
The institution will organise intra-college sports events in the institution.	The college organised these events successfully for the academic session 2021-22.
The NCC, NSS, Rovers and Rangers units of the institution will organise a series of activities in the college.	More than 70 activities were organised in the college by different clubs and societies and by NSS, Rovers & Rangers and NCC.
A calendar of such activities will be prepared and all the clubs, societies, units etc will be asked to organise at least two extra -curricular activities in the academic session.	More than 70 activities were organised in the college by different clubs and societies and by NSS, Rovers & Rangers and NCC.

A blood donation camp will be organised in the college.	Held on 27th October 2021 and 28 units of blood were donated by students and staff.
The students will be encouraged to participate in co-curricular and extracurricular activities.	More than 70 activities were organised in the college by different clubs and societies and by NSS, Rovers & Rangers and NCC.
The efforts will be made to provide high-speed internet facilities on campus. The use of renewable energy sources in the campus will be promoted.	High internet speed connections have been established in the institution.
As and when the Covid-19 situation permits the institution will make the effort organise annual prize distribution functions of the previous years in the college.	A joint annual prize distribution function was held for the sessions 2020-21 & 2021-22 on 24th November 2021. And annual prize Distribution Function for session 2021-22 was held in the month of April 2022.

13.Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
College Advisory Committee	31/12/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	02/02/2021

15.Multidisciplinary / interdisciplinary

a) Delineate the vision/plan of the institution to transform itself into a holistic multidisciplinary institution.

Our institution is affiliated with H.P.U. Shimla. It follows the curriculum designed by affiliating university. As the university is

expected to roll out the curriculum with a multidisciplinary approach from the next academic session i.e. 2023-24 we have prepared ourselves to adopt that by:

1. CBCS system with multidisciplinary approach was adopted by H.P.U. Shimla from academic session 2013-14. Though it met a very little success due to lack of prior-preparedness to embrace it. At present, our system is already aware about the challenges to be faced after re-adopting this system, there is no doubt about its successful implementation.

2. In our institution, teachers have been asked to attend Faculty Development Courses/Conferences /Seminars/ Workshops etc related to NEP so that they can update their knowledge about various aspects of NEP. In December 2021, our college organized a National Level Seminar on NEP with the same aim and vision.

3. After adoption of multidisciplinary courses, we need more classrooms and infrastructure. In this regard our institution has already prepared itself by starting the construction of a New Science Block and a New P.G. block. The newly constructed building of the New Commerce Block has already been taken into possession and classes have already been commenced in this block from the current academic session 2022-2023.

4. As more teachers will be required in the institution after the implementation of multidisciplinary programmes, we have already put our demand with the Directorate of Higher Education, Govt. of Himachal Pradesh.

b) Delineate the Institutional approach towards the integration of humanities and science with STEM and provide the detail of programs with combinations.

    As already said that CBCS system was adopted for UG courses in H.P.U. Shimla in 2013, multidisciplinary subject combination choices were provided to the students, though it was successful to a very limited extent. Our institution has already fully prepared itself to adopt and implement the NEP based curricula to be adopted and directed by our affiliating university. At present some courses like Hindi and Sanskrit are also being taught to science students. Mathematics as an elective subject choice is also offered to students of humanities.

c) Does the institution offer flexible and innovative curricula that include credit-based courses and projects in the areas of community engagement and service, environmental education, and value-based towards the attainment of holistic and multidisciplinary education?

Explain

All UG courses in our institution are Credit Based programmes. Our institution is awaiting the new curriculum adoption by our affiliating university, hopefully, which might include the credits for community engagement and service also. We are also expecting to provide choices for multidisciplinary education by H.P.U. Shimla. Environmental awareness education is already a compulsory part of UG degree programmes under Ability Enhancement Compulsory Courses (AECC). As per norms of NEP we expect H.P.U. to include community engagement and service, environmental education, and value-based education as an integral part of higher education system and we will also follow the same.

d) What is the institutional plan for offering a multidisciplinary flexible curriculum that enables multiple entry and exits at the end of 1st, 2nd and 3rd years of undergraduate education while maintaining the rigor of learning? Explain with examples.

Our institution is capable of following the NEP based curriculum that will be adopted by our affiliating university. As the limit of flexibility in multidisciplinary courses will be determined by the university only, we will adopt it to the maximum possible extent. Multiple entry and exit options already exist for B. Voc. degree courses in Hospitality & Tourism and Retail Management run by our institution. After the successful completion of one year, the students are awarded with certificate in B. Voc., and after two years a Certificate of Diploma in B. Voc. Is awarded. If a student completes three-years of the programme successfully, the UG Degree is conferred to the student. A student can leave the course after completion of one year, or two-year stage and re-join the same course again at any time to continue his/her education. The credits earned in previous span are counted for the completion of the next stage of the course.

e) What are the institutional plans to engage in more multidisciplinary research endeavours to find solutions to society's most pressing issues and challenges?

Though our institution is not currently running any research programme/course, faculty members of the college are regularly motivated to go for multidisciplinary research. After the introduction of the multidisciplinary curriculum by our affiliating university, we will allot multidisciplinary types of projects to our students as an essential part of an award of certificate/diploma or degree certificates.

f) Describe any good practice/s of the institution to promote Multidisciplinary/interdisciplinary approach in view of NEP 2020.

Since at present, no courses of interdisciplinary nature are offered by H.P.U. Shimla, we are also not able to provide any choice to the students. As soon as H.P.U. Shimla will include multidisciplinary courses in its curricula we will do our best to give freedom of choice to take up studies in courses of interdisciplinary nature.

16.Academic bank of credits (ABC):

a) Describe the initiatives taken by the institution to fulfill the requirement of the Academic bank of credits as proposed in NEP 2020.

Our college does not award any academic certificates on its own. All degrees, diplomas, or other certificates are awarded by H.P.U. Shimla. We are waiting for the directions in this regard from H.P.U. Shimla. We will put all efforts to meet the requirements of the Academic Bank of Credits if the affiliated colleges are assigned any task related to it.

b) Whether the institution has registered under the ABC to permit its learners to avail the benefit of multiple entries and exit during the chosen programme? Provide details.

As many points are not clear about the Academic Bank of Credit at present, we have yet not registered for the same. If the university awarding a degree/diploma or certificate will do itself, then we may not need to register. If the affiliated institution where a student is studying is assigned this task, we will definitely register for it. At present, the option for registering on the ABC portal is available only to the university.

c) Describe the efforts of the institution for seamless collaboration, internationalization of education, joint degrees between Indian and foreign institutions, and enabling credit transfer.

We are awaiting guidelines from the affiliating university H.P.U. Shimla and Govt. of Himachal Pradesh in this regard. As soon as the things are made clear, we will take the necessary steps in this regard.

d) How faculties are encouraged to design their own curricular and pedagogical approaches within the approved framework, including textbooks, reading material selections, assignments, assessments

etc.

At present, we don't have freedom for designing our own curricula by the faculty. Though the institution's pedagogy is student-centred, and the pedagogies of the faculties are integrative, constructivist, inquiry-based, collaborative, and reflective. The learning outcomes of the students are assessed using summative and formative exams and assignments. The assignments given to students are aimed to enhance the creativity and thorough learning.

e) Describe any good practice/s of the institution pertaining to the implementation of the Academic bank of credits (ABC) in the institution in view of NEP 2020.

A committee has already been constituted in the college to study all the aspects of the Academic Bank of Credits and also to take necessary steps for registration at the ABC portal if needed. It is also directed to keep itself prepared for the implementation of all decisions of H.P. University Shimla and Govt. of Himachal Pradesh related to NEP and Academic Bank of Credits. If in place of affiliating universities, the affiliated institutions are assigned the task related to the management of the Academic Bank of Credits, we have kept ourselves ready for this situation.

17. Skill development:

a) Describe the efforts made by the institution to strengthen vocational education and soft skills of students in alignment with the National Skills Qualifications Framework.

From the academic session 2021-22, Vocational courses at the UG level in Retail Management and Hospitality & Tourism have been started. Other skill-related professional programmes like BBA/ BCA/PGDCA are also offered by our institution. Also, the students in all other UG programmes need to study four Skill Enhancement Courses (SEC courses) related to their major subjects. The college has planned to offer short-term courses like Tally and Communication Skills with the help of NIELIT or Skill Development Board of Himachal Pradesh from the current or next academic session. Efforts are being made to make this plan a reality as soon as possible.

Skill-based education is imparted by the faculty having long working experience in that industry to strengthen vocational education. Not only classroom education is imparted but several training activities are conducted to teach leadership, entrepreneurship, strategy making, and decision-making power. Communication skills are a very

important part of vocational education. Hence parameters of communication skills are practiced and students get opportunities to use these parameters during their on-job-training also.

b) Provide the details of the programmes offered to promote vocational education and its integration into mainstream education.

The college offers the following vocational and professional courses:

1. B. Voc. Courses: i) Retail Management ii) Hospitality and Tourism
2. Professional Courses: i) BBA ii) BCA iii) PGDCA

All these programmes are valid for employment i.e. wherever the eligibility is graduation in any stream like the traditional mainstream UG courses. For promoting vocational education, the faculty of Vocational Education visits nearby schools from time to time to promote vocational education by giving information about the courses and showing them achievements like the placement of students who graduated in vocational education in various organizations. At the time of admission to the college special emphasis is laid on the advertisement and awareness about these courses.

c) How the institution is providing Value-based education to inculcate positivity amongst the learner that includes the development of humanistic, ethical, Constitutional, and universal human values of truth (Satya), righteous conduct (dharma), peace (shanti), love (prem), nonviolence (ahimsa), scientific temper, citizenship values, and life-skills etc.

Our institution takes keen interest on value-based education. In the subject Sanskrit, courses like ???????????? ????, ???????, ?????????? ????? ?? ?????? ?????????, ????????????, ??????? ?????????? are taught. The college has NCC, NSS, Scouts and Guide wings along with some clubs and societies like Yoga Club, Srijan Club, and Science Society. These wings, clubs, and societies organise programmes related to the above aspects throughout the year which are linked to all human social values. In the academic session, 2021-22 several activities were organised by these wings, clubs, and societies. Also, from time to time, distinguished guests/speakers are invited by the college to deliver talks on all the above aspects for the benefit of students as well as faculty members. Environmental science is compulsorily taught under AECC (Ability Enhancement Compulsory Courses). Each year our students take part in several social activities like cleanliness drives, tree

plantation, awareness about health, blood donation etc.

d) Enlist the institution's efforts to:

i. Design a credit structure to ensure that all students take at least one vocational course before graduating.

At present, except for regular B. Voc. courses, no other stream of courses has incorporated such a scheme of opting for at least one vocational course, except the Skill Enhancement Courses. As soon as the revised curriculum as per NEP-2020 norms is received from the H.P.U, Shimla, we will adopt the practice of mandatory vocational courses, if, incorporated or allowed by the university. Studying four Skill Enhancement Courses is mandatory for obtaining a UG degree in all mainstream courses which is an integral part of HPU curricula, though these SEC courses cover only the theoretical part, not the aspects of practical training. We have a study centre of IGNOU which offers a diploma course in Sericulture.

ii. Engaging the services of Industry veterans and Master Crafts persons to provide vocational skills and overcome gaps vis-à-vis trained faculty provisions.

At present in BBA/BCA/PGDCA and B. Voc. Courses, the mandatory project work/internship is there for completing the course. The college also conducts talks/lectures of skilled/learned industry persons from time to time for the benefit of these students.

iii. To offer vocational education in ODL/blended/on-campus modular modes to Learners.

 The college at present has no approvals to offer vocational courses in ODL/Blended mode. Vocational courses in normal classroom mode are already running in the college. IGNOU study centre of the college offers courses in ODL mode, so the choice of ODL courses is available to the students.

iv) NSDC association facilitates all this by creating a unified platform to manage learner enrolment (students and workers), skill mapping, and certification.

Currently, this is not available in the college. The college is planning for this type of associations for the benefit of students.

v) Skilling courses are planned to be offered to students through online and/or distance mode.

No proposal at present is there for offering courses through online/distance mode due to insufficient infrastructure and lack of necessary approvals.

e) Describe any good practice/s of the institution pertaining to the Skill development in view of NEP 2020.

The college has been offering vocational (B.Voc.) as well as professional courses (BBA, BCA and PGDCA). Regular industry exposure visits are arranged for the students. Also, students are helped to complete their internships at reputed establishments.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

a) Delineate the strategy and details regarding the integration of the Indian Knowledge System (teaching in Indian Language, and culture, etc,) into the curriculum using both offline and online courses.

Sanskrit as a subject is already being taught in college. The curriculum of the subject of Music (instrumental as well as vocal) includes folk and classical parts. In Sanskrit, some courses are there which are based upon IKS e.g. ???????????? ????, ????-???, ?????????? ????? ?? ?????? ?????????, ?????????????, ??????? ?????????? etc.

b) What are the institution's plans to train its faculties to provide classroom delivery in bilingual mode (English and vernacular)? Provide the details.

The entire faculty of the college is already fully prepared and capable of delivering their course contents in English as well Hindi. In our state Himachal Pradesh, there is no possibility of adopting any other vernacular language for teaching.

 c) Provide the details of the degree courses taught in Indian languages and bilingually in the institution.

In Arts (humanities) and Commerce streams, all courses at present are taught in English as well as in Hindi. In general, in all subjects for a better understanding of lecture content, our teachers adopt the bilingual mode. For science subjects, there is no choice of language at present, if language choice is provided by the university in the future for sciences also, our faculty is fully prepared and capable of delivering course content in Hindi medium in

science subjects also.

d) Describe the efforts of the institution to preserve and promote the following:

i) Indian languages (Sanskrit, Pali, Prakrit and classical, tribal, and endangered, etc.)

Sanskrit is taught as a humanities subject in the college. One course of Sanskrit is compulsorily taught to Science and Commerce students also under AECC (Ability Enhancement Compulsory Courses).

 ii) Indian ancient traditional knowledge

The institution is directly not involved in designing the curriculum. In some of the subjects like Sanskrit some courses like ?????????????, ??????? ?????????? etc are taught. Till recent times in the subject of Economics, a course Kautilya's Arthshastra was also a part of the syllabus. In subjects of music, classical music is a part of the curriculum.

iii) Indian Arts

At present Indian Arts are not a direct part of our curriculum except for music subjects.

 iv) Indian Culture and Traditions.

We are focussing on the preservation of our traditional culture like folk songs, and folk dance through training students in these fields as a part of extracurricular activities.

1. Describe any good practice/s of the institution pertaining to the appropriate integration of the Indian Knowledge System (teaching in Indian Language, and culture, using online courses) in view of NEP 2020.

The major part of subject content/lectures is delivered in Hindi in Humanities at UG as well as PG levels. Sanskrit as a subject is offered as an elective as well as an AECC course at the UG level. All cultural activities and events in the college involve folk songs, folk dances, and related traditional items as an integral part.

During Covid-19 pandemic we successfully managed our classes through online mode. At present we are trying to upgrade our digital

infrastructure as well as online content delivery. For this, we have proposed the creation of five new smart classrooms in the next academic session.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

1. Describe the institutional initiatives to transform its curriculum towards Outcome-based Education (OBE)?

Being an affiliated college of H.P.U Shimla we follow curricula designed by the H.P. University Shimla. At our end, we try our best to achieve the objectives of the curricula designed by the university. We deliver the course contents through the methodologies best suited for a particular programme or course. In our college, several activities are organised according to the objectives of learning outcomes of the course like seminars, workshops, talks by industry people, visits to research labs, field visits to industrial establishments, on job training, internship, or live projects.

2. Explain the efforts made by the institution to capture Outcome-based education in teaching and learning practices.

The teaching methodology of the institution is based upon the predefined programmes. Learning outcomes of the course are tested through internal evaluation processes like tests, assignments, seminars, etc to test the attainment of learning outcomes. Seminars/workshops are organised on the regular basis. Institute puts all efforts to provide thorough subject knowledge, creation of communication skills, inculcating creativity, leadership qualities, and career competence.

3. Describe any good practice/s of the institution pertaining to Outcome-based education (OBE) in view of NEP 2020.

The institute leaves no stone unturned to eliminate the gap between real-world expectations, industry requirements, and curriculum. The students especially in the professional and vocational courses are given industry exposure by the way of mandatory internships and live projects. Lab visits of reputed research institutes like IHBT Palampur, Rajat Biotech, etc are a regular feature of our college to give students an exposure to the latest techniques.

20.Distance education/online education:

a) Delineate the possibilities of offering vocational courses

through ODL mode in the institution.

Our institution has infrastructure for online teaching built during the Covid-19 crisis and already running vocational courses in offline mode though we are capable enough to start vocational courses in online mode whenever affiliating University frames a policy and permits the institution to run courses in ODL mode. The post-Covid institution has been offering courses in offline mode only as per normal norms. The institution is registered as an examination centre for distance learning courses offered by HPU. As already said the institution also runs an IGNOU study centre. ICT tools and resources are regularly being used in the teaching/ learning process by teachers.

b) Describe about the development and use of technological tools for teaching learning activities. Provide the details about the institutional efforts towards blended learning.

Teachers of our college guide students about various online open course options like Swayam courses, and open EDX available and also motivate the students to enrich their academic profile by learning from these platforms. Though there is no such policy that mandates students for completing courses online. Teachers create their own teaching material by using ICT tools and share it with students, and discussion on the topics is made in the classrooms. Students are motivated to share their ideas. Students are motivated to join add-on courses in the subjects of their interest.

c)Describe any good practice/s of the institution pertaining to Distance education/online education in view of NEP 2020.

ICT infrastructure is being strengthened in the institution, smart new classrooms are proposed to be made, and the work on making the e-library facility functional is in progress. Teachers and students are encouraged to learn new skills through online sources especially through MOOCS.

Extended Profile

1.Programme

1.1   480

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1   **3289**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2   **3682**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **972**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **45**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **51**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**480**

File Description	Documents
Data Template	<u>View File</u>

2.Student

2.1 Number of students during the year	**3289**

File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**3682**

File Description	Documents
Data Template	<u>View File</u>

2.3 Number of outgoing/ final year students during the year	**972**

File Description	Documents
Data Template	<u>View File</u>

3.Academic

3.1 Number of full time teachers during the year	**45**

File Description	Documents
Data Template	<u>View File</u>

3.2 Number of sanctioned posts during the year	51

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	46
4.2 Total expenditure excluding salary during the year (INR in lakhs)	275.73
4.3 Total number of computers on campus for academic purposes	139

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution is a day home for more than three thousand rural students studying various UG/PG/Professional/Vocational courses. Two new vocational courses namely B.Voc in retail management and in hospitality & tourism were introduced during the session 2021-22.The college follows the curriculum and the academic calendar prescribed by the affiliating Himachal Pradesh University, Shimla. The time -table for the session is prepared and it is displayed on the notice board and uploaded on the college website. The faculty members work hard to follow the academic calendar and time-table in the best of the spirit. They follow different methods-lecture,seminar,assignment,ICT tools and make use of charts,maps,specimens along with chalk and board for effective delivery of the course content.There is optimum utilization of well-equipped laboratories for curriculum delivery. Midterm examination is conducted to make students familiar with the pattern of annual/end semester examination. Regular assignments, class-tests are given and students are motivated to

participate in sports, cultural and socially important activities. There is a central library with good number of books, sitting capacity, computers with e-learning/journal facilities. The institute is under CCTV surveillance and provides faculty rooms for almost all departments. Faculty members are encouraged to attend workshops, seminars, orientation programmes, and refresher courses.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution prepares its academic calendar keeping in view the academic calendar notified by the affiliating Himachal Pradesh University. The schedule of the admission, PTA general house, mid-term examination, annual/end semester examination, vacations etc. is given in the calendar subject to minor changes. The students are apprised of the academic calendar and is displayed on notice board and uploaded on the college website. The course teachers give assignments, class tests to the students and evaluate them accordingly. The mid-term examination for each course is conducted as per schedule of the academic calendar which follows the same format as that of the annual/end semester examination. The marked scripts are shown to the students, collected back and a proper record is maintained. Quiz, seminars, field surveys, departmental activities, tests for left out cases due to valid reasons are conducted at the departmental level and doubt/queries of the students are resolved. The practical schedule, monthly attendance, marks obtained in class tests and mid-term examinations are displayed on notice boards in the departments. University examination forms are filled as per Himachal Pradesh University schedule. Assignments/class tests/seminars, mid -term examination and attendance are the prime parameters for evaluation of internal assessment.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

32

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Courses like Consumer Protection, Corporate Governance and Auditing, Income Tax, Human Resource Management, Financial Management which are part of the curriculum develop professional ethics among students. The faculty and students are expected to follow the institute's code of ethics which is displayed on the college website. Gender specific issues are addressed by the curriculum itself in some courses of Sociology, Political Science, and History. The college provides two supernumerary seats for 'Single Girl Child'. Gender Champion Club, Women Cell, and Sexual Harassment Grievance Redressal Cell are functioning in the college. Sanitary vending machines have been installed in girls' common room and in the girls' hostel. Girl students are participating in national events (in handball at Bareilly, U.P).Courses such as Upanishad evam Gita, Niti sahitya of the curriculum inculcates human values among students. Various sports activities, NSS, NCC, Rovers and Rangers develop values like discipline, perseverance, equality, team spirit. Environment

Science (Studies) is taught as a mandatory course at the UG level. The college taps solar energy to encourage use of solar power and have a rain harvesting system. Institute facilitates scholarship to meritorious students, reserved categories and economically backward class students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

172

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	https://gcghumarwin.ac.in/wp-content/uploads/2022/12/1.4.2.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://gcghumarwin.ac.in/wp-content/uploads/2022/12/1.4.2.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3289

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1070

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning level of students is decided as per their performance at +2 level that is the first categorization of their learning levels. After admission the learning level of student is assessed on the basis of class test, Quiz, MTT and class interactive sessions and Seminars etc. In the context of slow learners, the slot of tutorial groups is created and they are always encouraged to approach the concerned department. During tutorial classes they are asked about their inabilities to grasp/understand the critical content of syllabus.

The advanced learners are recognized by the concerned teachers through various class activities, formal and informal interaction. They are always encouraged to consult the standard study materials, text books from college library. They are also guided to go through the online study materials such as journals, eBooks etc. The assignments and notes prepared by them are mostly discussed in the class for further improvement. These students are always inspired for active participation for each and every extracurricular activity of the college, subject societies and clubs etc. The merit and the rank holders and academic toppers are

awarded during various college functions. These meritorious students are also nominated as the members and office bearers of college students' central association as per the guidelines of the parent.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3289	**51**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For enhancing learning experiences the faculty members lecture method, interactive method, project method, computer-assisted method, experimental method, participatory learning, and problem solving methods etc. Lecture method is adopted by all teachers which facilitate the teacher to interpret, explain and revise the content to the learners. In experimental learning laboratory sessions are conducted. In Participatory Learning, students participate in different activities such as seminars, group discussions, wallpapers, projects, and skill-based add-on courses.

Mostly BBA, BCA and B.Com students are required to prepare project report on any topic related to their industrial visit. In the humanities and sciences, the students are sent to excursion/ one day trip to any nearby historical/ religious places. The students of BA with Geography have to prepare a project report to complete their degree. It is mandatory for the students of M.Sc. Physics/Chemistry/Botany/Zoology to prepare a project report to complete their PG degree. NSS, NCC and Rovers and Rangers students learn their social responsibilities through social service. During rainy season, plantation drive is organized every year with the

help of forest department. In addition to books, e- learning resources ICT and projector enabled class rooms are also provided to students. The Wi-Fi facility has been installed to support the recent trends of education.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The ICT enabled learning environment of the institution is conducive to developing creative and critical thinking as well as the scientific temper among the students.Teachers are combining ICT tools with traditional and conventional mode of instruction to engage student's future carrier oriented learning. Usually teachers use ICTs in teaching-learning process to support, enhance and optimize the delivery of education. To arouse creativity relevant tools in the form of audio -visual are used. Students are provided with an access of INFLIBNET (Information and Library Network) under the process of e- Library. College library has an access to many journals and publications. Faculty are encouraged to use power-point presentations in their teaching by using LCD's and projectors. Teaching faculty are also equipped by digital library, online search engines, and website to prepare effective presentations. Faculty are using google scholar, you tube, INFLIBNET, e-books, e-journals, and other e-resources like ubntu and Quantam GIS 3.8 software, word worth, LINUX,SIESTA, GFORTRAN, GNUPLOT, Open Office, swayam etc. the faculty of the college is well aware of using online teaching platforms like Google meet, Google classroom, ZOOM, Teach mint if needed.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

`51`

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

`51`

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

`19`

File Description	Documents
Any additional information	[View File](#)
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

186

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Continuous Internal Evaluation (CIE) is an integral part of the student's curriculum. We do follow the assessment procedure as per the norms of Himachal Pradesh University. The institution ensures that the students are conscious of the evaluation process through college prospectus and orientation programme in the beginning of every academic year. Examination Committee of the college conducts the mid- term examinations of each course in each subject as per the question paper style provided by the Board of studies of that subject. Marks of Mid-term examination (15), marks for class Attendance(5) and marks of assignment /seminar(10) together constitute the marks for internal assessment/CCA which are 30. In order to appear in End term examination, students must have attendance 75 and above and must qualify in CIE. Marks for end term examination or annual examinations are 50 for practical subjects and 70 for non-practical subjects. Annual examination is conducted by H P University. House examination, assignments and class tests are part of CIE. e-resources and other lectures techniques are used to support the class room teaching. Comprehensive individual assignments are practiced and students need to present the assignment before submission. Students are encouraged to give Seminars and presentations. Debates, declamations, quiz contests are organized regularly on different occasions to spot out the hidden talent of the students. Teachers ensures the students participation in the classes by healthy discussions regarding topics taught in class and by conducting question – answer and doubt clearing session regularly in class. CCA records are maintained properly.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

For internal assessment process, our college follows the regulations laid down by Himachal Pradesh University in all respect. The Total 30 marks of CCE are divided into three components (i) midterm tests (ii) tutorials; practical; field projects; assignments/seminars/oral presentations and (iii) student's attendance.

MTE having 15 marks is conducted by the House examination committee under the supervision and guidance of the controller of house examination. Question papers of all courses are taken from concerned teachers in sealed envelopes and printed by the house examination committee and kept in safe custody of the Controller of House Examination. In the second step, date sheet is prepared by the committee with the approval of Principal and displayed on the Notice Board. After the completion of examination the answer scripts are collected and deposited to the committee. These answer scripts are issued to the concerned subject teachers and record is maintained in the register. The concerned subject teacher evaluates the scripts and gives these to the students in transparent way. Students are free to check their answer books from the teacher. The scripts are taken back with student's signatures and the awards of the papers are deposited to committee. Student's attendance file, teacher's invigilation duty, answer sheet issue register and stock register etc. are retained by the House examination committee.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has clearly stated learning outcomes of the Programs and Courses to be effectively communicated to the teachers and students.

All academic departments are supplied hard copy of the well laid Learning Outcomes for their ready reference. The importance of learning outcomes is communicated to the teachers in IQAC meetings and emphasis is made on attaining them effectively through proper mechanism. The faculty specific program outcome is as following:

PO of UG and PG in Humanities These programs are expected to inculcate specific qualities such as human values, concern related to social issues, Critical and Analytical temperament, aesthetic and literary sense among students.

PO of UG and PG in Commerce Students who have taken admission to either of these programs are expected to concentrate upon Commercial sense, managerial and Entrepreneurial skill etc.

PO of UG in Science Program of B.Sc. imbibes analytical, experimental and systematic study and observation aptitude in the students which help them to understand and explain different day-to-day phenomenal happenings in and around individual in scientific way.

PO of Vocational/Technical/Professional Courses Govt. College Ghumarwin also runs various Vocational, Technical and Professional courses to enhance the employability of the students after their graduation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://gcghumarwin.ac.in/wp-content/uploads/2022/12/261_221227_093627.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Assessment of COs, POs and PSOs is a core academic activity and highly essential to assess the learning ability of the student. There are mainly two types of evaluation of attainment of POs and Cos, are indirect and direct methods of evaluations.

Indirect Assessment: involves the qualitative method of obtaining the reflections of the stakeholders on the achievement of the program outcomes, through feedback mechanism. These methods provide clues about what could be assessed directly easy to administer particularly useful for ascertaining values and beliefs. Secondly, Various intra/inter faculty interaction sessions, in the form of case-studies, group discussions, debates, regular lab practical's, declamation by the College.

Direct Assessment: the college has adopted a robust evaluation system set by the affiliated University. Adopted evaluation Mechanism is a continuous evaluation that consists of Cumulative Internal Examination and Term End Examination (TEE). Internal Examination comprises of Midterm test (MTT) is held at the midterm weighting 30 % and Class assignments, practical Viva, Project work, internship credits and viva marks are also considered to be direct assessment done internally by the teaching faculty. Whereas External/ Term End Examination is held end of the term and weighting 70 % to the final evaluation criterion.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

653

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://gcghumarwin.ac.in/wp-content/uploads/2022/12/Annual-Report-College-ghumarwin.pdf

2.7 - Student Satisfaction Survey	

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://gcghumarwin.ac.in/wp-content/uploads/2022/11/SSS-2021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge. The institute has created an ecosystem for Research and Innovation to develop desirable human resource, taking initiative for creation & dissemination of knowledge.

The College has created an Institutional Innovation Council (IIC) for promoting innovation & entrepreneurship activities. The formation of IIC is as per the guidelines of MHRD & AICTE. Students are encouraged to present their innovative working project models & products.

The college Institutional Innovation Council (IIC) organized following activities:

1. Seminar on Start-Up and Its Legal Steps on dated 03-09-2021 in which 48 students from the Department of BCA & BBA participated.
2. Field Visit to Kehloor Bio Science and Research Centre Ghumarwin (Incubation Centre) on dated 08-09-2021 in which 56 participants from the Department of BCA & BBA participated.
3. Workshop on Business Model Canvas on dated 09-09-2021 in which 44 students from the Department of BCA & BBA participated.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute encourages faculty, students, and staff to regularly interact with the local community for their overall development through a variety of activities.

Programs with themes like cleanliness, the environment and tree planting, gender sensitization, traffic rule awareness, the empowerment of girls and women, a variety of awareness programmes are workshops are organised.

Continuous voluntary activities by students to maintain cleanliness in and around the campus, create awareness about the role of clean environment in human health and contribute to the National Swachh Bharat Abhiyan .Blood Donation and Health Checkup camps have been organized.

The activities conducted lead imbibing the values of social responsibility such as help people in need and distress, promote cleanliness in all span of life and common places and acquire social values and a deep interest in environmental related issues.

Learning outcomes of the activity:

Enlarge the knowledge of societal issues, problems and to search solution by getting involved with local communities. Build up relation and tie up with organizations/NGO to carry forward humanitarian work in future to develop skill and aptitude for problem solving. The skills developed include social skills communication skills, management skills, leadership skills, analytic skills, perceptual skills etc.

File Description	Documents
Paste link for additional information	https://gcghumarwin.ac.in/wp-content/uploads/2022/12/3.4.1_compressed.pdf
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

576

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The campus of Swami Vivekanand Govt. College has 35 well furnished class rooms, 10 smart class rooms, 15 laboratories and one Seminar Hall. The main building has ground plus two floors. College has established a media centre. The institution also provides the facility of Girls Common Room. IGNOU centre also located in the ground floor. The institution also provides the facility of girls' hostel. The campus has one playground and health centre. The building has an off grid solar power plant of 15kWh. Each floor of the campus building has well furnished sanitation facilities for boys and girls and also has sufficient numbers of water coolers. Spacious seminar halls with access to internet, projector, and podium to organise various student related activities. College has started newly constructed e- Library and Commerce Block along with Computer Lab. New job-oriented courses has been started in the college under self-finance scheme run by HEIS. At present the college has started new courses i.e., B. Voc (RM & HM). Eight Post graduate courses has been started. College also provided the canteen facility to the students .The College has well stocked library with reading section. The library has INFLIBNET technology to access e-books and e-journals.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://gcghumarwin.ac.in/wp-content/uploads/2022/12/4.1.1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has one ground sufficient for conducting various activities. Students are even sent to other colleges for intercollegiate competitions like HPU interuniversity Youth Festivals We got some clubs/ Committees to enhance the hidden talent. There is a shed for boxing ring for the students to practice. There is one squad stand iron, one cycling machine & weightlifting platform. Two courts for Badminton, Table Tennis rooms, Chess Rooms, Carom Rooms. Badminton turf Taraflex of amount Rs 2,90000 also installed during the year 2021-22. Playground is also available for outdoor games kho-kho, handball, cricket, kabaddi, volleyball, basketball. Coaches are also available for the coaching in Boxing and Table Tennis in the college. There is one under construction playground in which the Directorate of Himachal Pradesh sanctioned Rs. 50000/- and HEIS provided Rs. 10 Lakhs to complete it. There is one gymnasium hall in the college campus.There is one Yoga Centre available in the college for the various activities related to yoga such as meditation, Yogasan, Pranayam etc. A seven days camp on "Common Yoga Protocol" has been organised during the year in which 55 students participated.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://gcghumarwin.ac.in/wp-content/uploads/2022/12/4.1.2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

275.73

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated since 2013. The college library is automated using Integrated Library Management System (ILMS) SOUL 2.0 Software. SOUL has size module i.e. Acquisition, Cataloguing, Circulation, OPAC, Serial Controls, and Administration. Our Library is using only two modules i.e. cataloguing and OPAC. The OPAC module is one of the major attractions of the SOUL. It has simple and advanced search facility with minimum information for each items including Author, title, Corporate Body, Subject, Class number, Accession number, Publisher etc. Students and teachers are allowed to use library resources and get necessary references. The college Library is equipped with INFLIBNET Technology which provides the students a chance to access e-books and e-journal through internet. Students can avail the INFLIBNET facility. There are five computers available in college library for the students

which are connected through LAN and have broadband accessibility. Students are registered with INFLIBNET and provided with user name and password to access the online contents. Students and teacher can get access to study material just like encyclopaedia of Britannia, Americana, cultural heritage of India, visual, knowledge, cultural encyclopaedia, oxford English dictionary, hindi vishwakosh, biographies of great scientist, philosopher, freedom fighter and historian.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

9.68

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

37

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute has adequate computing facilities. IT Infrastructure & IT enabled services in the campus. It provides computing and networking services such as desktops, broadband connectivity, Wi-Fi based internet to all classrooms. There are four computer labs in the college to facilitate students of various streams. There is one language lab with 20 computers.IT-Lab has 20 computers with broadband connection, BCA & PGDCA have 42 computers, one projector and one interactive white board with one leased line connection of > 50 Mbps speed. 21 computers and 1 printer are in the Department of Commerce's newly built laboratory. Department of Geography has also its GIS lab. The campus is connected with the broadband with 19 nodes. Library is also provided with computer Broadband connection. It also has 7 computers for students to access e-journal, e-books or any online contents related to their syllabus-wastes are identified by the respective departments and certified by the Condemnation Committee; and renewed later under exchange schemes. Adequate greenery has been created around all the departments and in the campuses to reduce the level of CO2 emitted by the machines. The institution has purchased 14 computers for the Geography lab, and 1 Orell iTalk Max software for language lab.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gcghumarwin.ac.in/wp-content/uploads/2022/12/4.3.1-FINAL-2022.pdf

4.3.2 - Number of Computers

189

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

68.86

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has efficient and well defined systems and procedure for maintaining and utilising physical, academic and support facilities. There is provision of sweepers for cleanliness of campus and sports ground. College beautification committee, eco

club, NSS and Swachhata drive are organized for the cleanliness of campus. There is a Girls' hostel in the college which has a capacity to accommodate 91 students. The laboratories are maintained by the skilled SLA, JLA and LA of the institution. These labs are updated from time to time. The college has a well stocked central library. The qualified librarian maintains overall record of the library and the library attendant keeps the record of students. The librarian of the college facilitates the students to open their accounts on INFLIBNET. The college students have the facilities of indoor and outdoor games. The institution has 145 computers in four computer laboratories. The students from different UG and PG courses use these computers for accessing e-resources, undertaking practical work, examinations and scholarship forms etc. College is also providing infrastructure to the students in the form of steel benches, cement benches and two large umbrella sheds. Water collected by the rainwater harvesting system is used in washrooms. There is a canteen facility in the college campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://gcghumarwin.ac.in/wp-content/uploads/2022/12/4.4.2-link-final.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

407

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

7

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**C. 2 of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

237

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

91

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

4

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

203

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college CSCA is constituted on merit basis and in accordance with the rules of the Himachal Pradesh University Shimla. The president of CSCA is nominated for a number of college committees, including College Advisory/CSCA Advisory committee, Hostel Advisory committee, Campus Development & Beautification committee, College Building Fund committee, Library Affairs committee, Anti Drug and Task Force/Anti Eve-Teasing committee, Girls Grievance Redressal Cell, etc. As a result, CSCA collaborates with the college administration on a variety of institutional development projects. The members encourage the students to take part in CSCA activities. Many clubs/cells at the institution, including the Ek Bharat Shreshtha Bharat (EBSB) Club, Women Cell, Sahityik Club, and Gender Champion Club, nominate students to serve as leaders and members and to actively participate in all of the events that these clubs/cells host. By bringing together the CSCA and college students, several programmes and events like the Swachhta Drive, NSS, NCC, Rovers and Rangers, ECO Club, Red Ribbon club activities, etc. were successfully organized during 2021-22.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

15

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The institution has a registered and functional association for its alumni named as, 'Old College Students Welfare Committee Ghumarwin 2011 (OSWC)'. It is registered under Himachal Pradesh Society Act 2006 (25 of 2006); with registration Number 28/2011 dated 27.09.2011.Since its registration, this association is working for the welfare of institution and students through non-financial means. For better communication with the members, the association has connected by social media like face book. One whatsapp group is also created for all the alumni and one separate group for OSWC executive member in order to communicate with all executive members. Annual meeting and other activities are conducted by the committee. Association has been its important role in academic development, infrastructer development and welfare of the college and student. Apart from this, the members

of the association also take membership in other committees formed for the betterment of the college. The members of the association also participate in the Higher Education Society and contribute significantly to the finances of the college. Through the Higher Education Society, the members of the association are also contributing in the developmental work done in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

SVGC is proving to be a key factor for the economic and social transformation of the region. The college is committed for the holistic development of its students by making them academically excellent, professionally skilled, mentally strong and socially responsible citizens.

Mission

1.To manifest the perfection by imparting a quality and character-building education.

2.To enable students to face the challenges of life and meet the needs of society.

3.To harmonize the traditional values as well as embracing new values to keep pace with the progress of Science and Technology.

4.To foster the values of healthy competition, mutual cooperation and social responsibility, students are motivated to participate in different co-curricular activities.

5.The institution is committed to provide an environment, conducive to innovation and team spirit.

6.The institution is dedicated to the cause of learning by imparting education that inculcates a sense of responsibility among the students.

Principal tries to maintain an open and interactive environment. All stakeholders actively participate/express their views for effective decision making & policy formulation. Two-way communication is adopted between the students and staff. The Staff-Council is an important platform for formal interaction between the Principal and the teachers. Principal convene regular meeting with Staff-council and various committees' members for planning/executing various tasks/activities

File Description	Documents
Paste link for additional information	https://gcghumarwin.ac.in/wp-content/uploads/2022/12/6.1.1-staff-meetings.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has a practice of participative management. College involves faculty, staff-members, students, PTA and alumni in decision making process. Principal is the administrative and academic head, followed by faculty members and ministerial staff. College affairs are managed through various cells and committees. Each committee is composed of convener/coordinator and five to ten faculty members, one or two ministerial staff member. In some committees, members of CSCA, alumni, technical members or external members are also included. These committees work according to rules and regulations of State Government and follow all Codal formalities to complete the assigned works.

The case study:

The grant of Rs.2 Crore under Infrastructure Grants to Colleges of

RUSA (2.0) scheme has been approved in 2020. The college framed board of Governors of RUSA 2.0 under the chairmanship of Sh. Santosh Bhardwaj (Redt. SE Electricity board) and BOG also consist of college Principal & senior faculty members for the transparent utilization of the fund. A Programme Monitoring Unit (PMU) has also been established. College has received the amount i.e. Rs.1 Crore in 2021 under the above-mentioned scheme. Committee is framed for proper utilization of this amount in construction of additional accommodation; purchase of computers; gadgets and books.

File Description	Documents
Paste link for additional information	https://gcghumarwin.ac.in/wp-content/uploads/2022/12/6.1.2-Bog-meeting.pdf
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

IQAC decided to start vocational courses in the institution as per plan to diversify courses offered. In current academic session, the institution started B.Voc course with a faculty of 5 and 3 supporting staff. Thirty-six students enrolled for this program. Two labs were established. This course will provide vocational training to the students along with 3-year degree in retail management/Hospitality & Tourism. Industrial training is a part of course curriculum which will enhance employability of students. The course also offers exit option after 1 year of course with certificate and after 2 years with a diploma. The mission of the college has been to focus on providing quality education to students. The institution always makes efforts for the comprehensive development of these students with special focus on academic excellence. Personality development and social orientation are the guiding principles of the college for achieving the desired quality. Sincere efforts are always made to maintain the academic merit.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File]()
Paste link for additional information	https://gcghumarwin.ac.in/wp-content/uploads/2022/12/6.2.1-B-VOC.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution functions under Department of Higher Education, Govt. of HP. The principal, who is appointed by the State Government, administers the institution. To ensure efficient functioning of the institution, various committees have been formed. Heads of departments, conveners of committees, Bursar, Warden, Librarian, members of teaching and non-teaching staff, and other technical staff report to the Principal and carry out all the activities of the college under his guidance. The institute regularly updates its website with necessary information regarding government programmes, changes in college rules and regulations etc. The democratic and participative type of functioning is adopted by the college for each academic session.

The Principal of the college attends the meetings convened by the Higher Authorities including DHE, State RUSA Project Director, HPU Shimla and UGC to propose and execute various plans which are useful to ensure the quality at the college level. The faculty members and administrative staff are recruited by state government. Promotional procedure of the faculty members is as per R & P rules of the State Government.

The staff in Higher Education Institute Society (HEIS) is appointed by the management committee under which self-financing courses are being run.

File Description	Documents
Paste link for additional information	https://gcghumarwin.ac.in/wp-content/uploads/2022/12/6.2.2committees.pdf
Link to Organogram of the institution webpage	https://gcghumarwin.ac.in/wp-content/uploads/2022/12/6.2.2-organogram.pdf
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- **Medical reimbursement of medical expenses incurred including indoor medical treatment as per rates approved by Govt. of Himachal Pradesh.**
- **Medical leave is given to employees as per the norms.**
- **There is also a provision of maternity/paternity leave.**
- **Faculty appointments prior to 2004 are eligible for pension benefits on retirement. Faculty after 2004 is covered under New Pension Scheme.**
- **GPF, gratuity and leave encashment are availed by retiring faculty as per H P govt. norms.**
- **The department of education also provides opportunities for academic progression by providing study leave.**
- **GPF loans are sanctioned as per rules of Govt. of Himachal Pradesh.**

- **LTC is availed as per rules of Govt. of Himachal Pradesh**
- **Residential Quarters are provided on campus for teaching and non-teaching staff. House Rent Allowance is given to those who don't get government accommodation.**
- **Duty leave upto 14 days per year is given to the faculty members for attending seminars/conferences /OP/RC.**
- **All the employees are covered under GIS.**

TA/DA is given to the employees whenever they travel on official duty.

File Description	Documents
Paste link for additional information	https://gcghumarwin.ac.in/wp-content/uploads/2022/12/6.3.1-WELFARE.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

24

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal of teachers of the college is on the basis of API based PBAS of UGC Regulations 2009 as adopted by Department of Higher Education, Govt. of Himachal Pradesh. Indicators like teaching, evaluation, results, co-curricular activities,

extension, professional development, research and academic contribution . are taken into consideration. The Principal also obtains feedback from the students and stakeholders on education quality in the college. . Work and conduct certificates are issued to the contract employees by the Principal. The services of teaching faculty in HEIS and non- teaching staff are renewed on the basis of evaluation of their work and conduct by the committee headed by the Principal.

The APIs/ACRs are submitted to the higher authorities with the comments of the Principal. On the basis of evaluation of APIs/ ACRs by the Departmental Promotion Committee (DPC), the higher scales and promotions are awarded to the faculty members under Career Advancement Scheme.

Besides this, the annual performance appraisal of non-teaching staff i.e., superintendent, senior assistant, library staff and laboratory staff is also done through ACRs on the performa provided by the Department of Higher Education based on their various performances.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Government college utilizes funds after performing codal formalities as per the Financial Rules and Regulations of Himachal Pradesh Government. The college conducts both internal & external audits as per the guidelines of State Government.The Principal of the college ensures the proper division and utilization of all funds in judicious manners. Committees viz. Advisory committees and purchase committees are also active for maintaining proper utilization of these funds. This college has appointed a bursar in order to look after the financial transactions. Furthermore, utilization of PTA funds, approval of PTA executive is obtained and the PTA secretary maintains the entire records pertaining to the utilization of said funds.The funds generated through the self financing courses, are utilized only after obtaining the approval

from HEIS management committee.

The external audit of all the government funds is carried out by the auditors from the office of accountant General of govt of Himachal Pradesh, whereas the audit of PTA and HEIS carried out by the local registered chartered accountant, wherein the Audit of HEIS and PTA funds was done on 31 March, 2022 whereas the audit of government funds was done in the month of march , 2021.

File Description	Documents
Paste link for additional information	https://gcghumarwin.ac.in/wp-content/uploads/2022/12/6.4.1-AUDIT.pdf
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

This college strictly adheres to the rules for the mobilization of its funds as well as optimal utilization of its resources in accordance with rules of the State Government. The accounts department of this college prepares an annual budget estimate in consultation with the Principal, and submits it to the Director of Higher Education to include in the departmental budget. For programmes such as RUSA, separate budget estimates/proposals are prepared in consultation with the executing agencies viz PWD, HIMUDA, HIMURJA & JAL SAKTI VIBHAG of the Government of Himachal Pradesh. Only after obtaining the Detailed Project

Reports/Estimates from these agencies, they are submitted to the Director Of Higher Education for the administrative approval.

This college has received an amount of Rupees One Crore under RUSA 2.0 which is utilized for the developmental works of the institution as per the norms (50%+25%+25%). The said amount has been utilized after completing all the codal formalities by various committees of this college. All the executing agencies being government agencies, follow the government rules,in the case of private agencies,the institute follows all codal formalities. All the purchases are done through the GeM portal in order to maintain transparency.

File Description	Documents
Paste link for additional information	https://gcghumarwin.ac.in/wp-content/uploads/2022/12/6.4.3-BILLS.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Swami Vivekanand Government College Ghumarwin, keeping in view of its Vision and Mission, IQAC conducts regular meetings in connection with the improvement of teaching and working of the institution. During the session, 2021-2022, three meetings were held. On 28th July 2021, the agenda of the meeting was ATR and AQR, on 7th August, 2021, the agenda of the meeting was to prepare one year plan for the session 2021-22, on 8th march 2022, the agenda of meeting was ATR, preparation of AQAR of the academic session 2021-22 and future plans to the institutions. In the meetings of IQAC, the proposals to construct the Commerce block and to start vocational courses in the college were discussed and finalized for execution. To execute the planning, correspondence with the higher and concerned authorities were made to get the funds and to engage the staff for new courses. Various quality initiatives for improving the teaching-learning process have been taken by the college i.e., Organization of seminars, workshops, faculty enrichment programmes and training for faculty as well as students. The college has made strong initiatives to strengthen the library and ICT facility to the students.The books of different subjects have been purchased as recommended by the teachers for the library. Besides this, ICT facilities have been

boosted by increasing the number of smart class rooms and making campus Wi-Fi enabled.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through. IQAC reviews teaching learning process, infrastructure at regular intervals, conducts meetings to discuss related issues and took decisions to improve academic status and infrastructural set up to benefit the students during the academic year. Two major decisions taken and implemented are being described as follows.

1. **Enhancing Digital infrastructure to provide digital facilities to the students for teaching learning. Regarding this, the decision was taken in the meeting of IQAC held on 28th July 2021. The agenda of digital facilities to the students was also put in one year plan for the session 2021 22. The one-year plan was prepared in the meeting of IQAC, which was held on 7th August 2021. To increase the internet speed in the college campus the process of fibre cable installation was started. In this connection, correspondence was made with local BSNL office. After completing all codal formalities, 12 FTTH broadband connections were installed in various Departments of the college. After the installation of these connections, students are immensely benefitted for the academic purposes.**
2. **B. Voc. Degree Courses in two sectors (Retail Management and Hospitality & Tourism), which were successfully started during the academic session 2021-22.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	[View File]
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File]

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Safety and security:

a . Strict implementation of anti-ragging, anti-smoking, and mobile free campus.

b . Awareness campaigns on women safety and gender sensitivity through street plays, rallies, and camps by NSS and NCC student volunteers.

c . Separate hostels for women with dedicated wardens.

d . Extensive surveillance network with 24*7 monitored control rooms.

e. The institute is the preferred destination of parents for education of their female wards as evidenced by the stakeholder feedback.

Counselling:

a . Grievance redressal committees for staff students.

b. Class and proctorial committees are available for counselling of both males and females students.

c. Formal and informal avenues for counselling male and female students and staff for academic and other issues/problems.

d. Entrance exam counselling and orientation programmes for teachers and students.

Common rooms:

A . In most of the departments, common rooms have been allocated for men and women, which also facilitate meetings and discussions.

Other measures:

Other measures of gender sensitization include-

Curriculum and course work

Co-curricular activities

Enrolment of 68% women students and 49% women staff.

Other initiatives:

Additional initiatives ensure Active participation of students in co-curricular activities including sports as it is a compulsory core course in all UG programmes and also at intra-faculty, inter-faculty and inter-university levels.

File Description	Documents
Annual gender sensitization action plan	https://gcghumarwin.ac.in/wp-content/uploads/2022/12/7.1.1gender.jpeg-1.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://gcghumarwin.ac.in/wp-content/uploads/2022/12/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our institution follows the policy of maintaining the campus Eco -friendly. The biodegradable and non biodegradable waste is collected in separate dustbins kept at different places of college campus. A Vermicompost pit has been constructed in the college campus for the decomposition of biodegradable waste in to vermicompost which is used as manure for the plants of campus garden. Recycling items like old newspapers, torn books and other waste papers are given to paper scrap dealer. Our institution does not produce any effluents which violates the environment ethics. The Waste water is sent to soak pits for its proper management. Plastic bags have been already banned in the state by Himachal Pradesh Government and the ban is also properly enforced within the college campus. Biological waste from life sciences laboratories is decomposed through Vermicompost unit. Reuse is the most eco-friendly and cost effective method for e-waste disposal. The college maintains its entire computer peripherals, old computer system in safe store within the campus. Defective

computer items are repaired/upgraded by replacing their parts.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other

diversities (within 200 words).

Institution provides an inclusive environment for everyone with
tolerance and harmony towards cultural, regional, linguistic
communal, socio-economic, and other diversities. Different
cultural and sports activities are organized throughout the year
to promote harmony towards each other.

Different commemorative days like 'Yoga Day', 'Women's Day', 'AIDS
Day', 'Science Day', 'World Tourism Day', 'International Disaster
Reduction Day', 'Talent Hunt Competitions'. are celebrated in the
college. Such programmes help in establishing positive interaction
among students of different racial and cultural background.' NSS
Day' is celebrated in the college to let the students realize
importance and need of service. To make the environment congenial
for students and female staff various redressal cell has been
constituted in the institute which deal with the grievance without
considering anyone's racial and cultural background.

There are established code of ethics for students and separate
code of ethics for teachers and other employees which must be
followed by each one of them irrespective of their cultural,
regional, socio-economic, linguistic, and other diversities.
Students are frequently sensitized about their duties,
responsibilities, and code ethics by different means like
lectures, and virtual workshops.

'Road safety club' of the college initiate many awareness drives
for the students about the road safety measures.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Swami Vivekanand college takes pride in the fact that apart from
preparing a sound academic foundation of the students, the
institute constantly works to make the wards of this college
mature individuals and better citizens. In this field, various
activities and programmes are organized in the college to

inculcate feeling of oneness, to initiate and motivate the students to adopt practices that promote the unity in diversity of our motherland.

National day:

The college celebrates 15 august, Independence Day with great enthusiasm, to spread the message of Nation first.

The department of political science celebrates the constitution day and Human right's day on annual basis.

Voter's awareness week was also celebrated in the college to make the students aware as voters.

Various departments of the college have organized number of activities to make them aware about their duties and responsibilities towards society and nation.

The students have participated in the following activities:

1. Blood donation camp
2. Poster making, slogan writing
3. Rangoli, on the spot painting, collage making
4. Debate and declamation
5. Cleanliness drives
6. Tree plantation drives

A special lecture on the duties and responsibilities of teachers was organized in the college.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://gcghumarwin.ac.in/wp-content/uploads/2022/12/7.1.9final-1.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website	A. All of the above

There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Swach bharat abhiyan:

Swach bharat abhiyan was celebrated by the volunteers of the s.v.g.c. Ghumarwin from 9th to 15th August 2021. The students were sensitized about cleanliness through various activities like cleanliness drive and plastic collection.

Teacher's day (5th September) :

Teacher's day is celebrated to acknowledge the contribution of the teachers in building the foundation of the nation, the challenges and hardships and special role of teachers in our lives. Students of different departments organize various activities and events and felicitate the teachers.

Hindi divas:

14th September is celebrated as Hindi divas to let the students understand the beauty of the language and to make them aware that language is a medium of conversation and not intelligence.

NSS Day:

To make the society a better place to live, it is really important that we should help each other at the time of need. Different activities were organized on this occasion to make the students aware about their social responsibilities.

International Disaster Reduction Day:

Natural disaster cannot be averted but we can prepare ourselves to fight against these disasters with maturity. For this IDRD was celebrated in the college on 12th October 2021.Where a mock drill was organized for the students to make them aware and prudent to deal with the situation of natural disasters like earthquake and fire.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best practices: 1

Environment Consciousness:

The lush green campus of the college, its well ventilated building tells the tale of the institutes environment consciousness. Solar power panel has been established in the college which lights the ground floor of the college building. Rain water harvesting tank provide water to water the plants and the toilets of the college, the waste leaves of the college becomes manure in the vermicompost pit. Single use plastic has been banned in the college campus. Students are educated not to litter wrappers but dispose it off in the dustbin to switch off the fans and lights when not in use. Wards of the college are also advised to bring their steel bottles instead of plastic bottles. Tree plantation drives are initiated in the college by the cadets of NSS and rovers, rangers and different clubs.

Best practice: 2

Multifaceted development:

Swami Vivekanand college committed for multifaceted development of the students. Students of the college are engaged in different co-curricular activities and sports to enhance their skills and talent. Students involvement in different activities magnify their skills in teamwork, creativity, innovation, patience, improvisation and help to break the barriers of culture, caste, creed, religion, region socio-economic and other diversities. Throughout the year, different faculties and clubs of the college organize numerous activities to engage the students for their all-round development.

File Description	Documents
Best practices in the Institutional website	https://gcghumarwin.ac.in/wp-content/uploads/2022/12/7.2bestpractice.pdf
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Philanthropy

- **Charity is the essence of human life. It gives supreme satisfaction it is the head of the hour that we understand that helping is the way of life to make the society a better place to live. The college has established a group named swami Vivekanand self -help group to help the needy.**
- **The teachers of the college came forward to help a patient suffering from serious kidney ailment they staff arranged Twelve thousand seven hundred. Sixty rupees to help the patient. The staff has also helped number of students to pay their fees.**
- **A cancer patient named Kartik, fell short of funds for his treatment. The boy and his family was helped by the staff members with 7850/- rupees.**
- **Childern of migrant labour and orphan kids were also helped by the swami Vivekanand self-help group with 7000 rupees.**
- **Blood donation is considered highest human service. A**

   motivational lecture was organized in the college sponsored by health and family welfare department where the students were motivated to donate blood. Blood donation camps are frequently organized in the college, which spread the message of "humanity".

- A book bank has been established for the students belonging to weak financial background.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

A) Infrastructure:

1) Upgradation of IT labs

2) Shifting of Commerce department to the New Commerce Block. Commerce Lab will be made functional.

3) A pucca/concrete pathway for New Commerce Block will be constructed

B) New Courses: New Skill Development Courses

C) Organising Seminars/workshops/conferences

D) Sports:

1) Repair work of Indoor stadium and basketball ground

2) Fast-moving up the construction process of the new playground.

E) Extra-curricular Activities:

1) New music instruments will be purchased.

2) Near the stage a "green room" will be constructed.

3) NCC, NSS, Rovers Rangers, and all the clubs and societies will keep on organising different activities for awareness or celebration of different special days.

F) Feedback from Students: Feedback from the students will be taken from time to time.

G) New Facilities like for the WIFI e-library, Inflibnet membership to students and smart class rooms

H) Proposal for Creation of Additional Teaching and Non-teaching Posts

I)Green Energy Initiative: An additional solar plant will be installed.

J) Water sprinklers will be installed in the lawns and the garden.

K) Efforts will be made to speed up the construction work of New Science and PG Blocks.

L) Matter of inclusion of the college under the Utkrisht-Mahavidyalaya scheme of the Government of Himachal Pradesh will be taken up with the higher authorities on a priority basis.