The college has Maintenance Committee that oversees the maintenance of buildings, classrooms and laboratories. In every academic year, different committees are constituted for the repair and maintenance work of the institution The institution has efficient and well defined systems and procedure for maintaining and utilizing physical, academic and support facilities. There is provision of sweepers for cleanliness of campus and sports ground. College beautification committee, eco club, NSS and Swachhata drive are organized for the cleanliness of campus.

The laboratories are maintained by the skilled SLA, JLA and LA of the institution. These labs are updated from time to time by adding new and advanced apparatus as per the requirements. Periodic reporting on requirements of repairs and maintenance are submitted by the HODs after approval from Principal to the Administrative officer.

The college has a well stocked central library. The qualified librarian maintains overall record of the library and the library attendant keeps the record of students' activities within the library. The librarian of the college facilitates the students to open their accounts on INFLIBNET and also educates the students about how to access it.

There is a Girls' hostel in the college which has a capacity to accommodate 91 students. The renovation and repair work of the hostel is undertaken on the recommendations of this committee. The college students have the facilities of indoor and outdoor games.

The institution has 145 computers in four computer laboratories. The students from different UG and PG courses use these computers for accessing e-resources, making their projects, undertaking practical work, filling up of their examinations and scholarship forms etc.

Each department of the college is well equipped with computers, scanners and internet facility to enhance and update their teaching skills.

College is also providing infrastructure to the students in the form of steel benches, cement benches and two large umbrella sheds etc.. Water collected by the rainwater harvesting system is used in washrooms and also for irrigating the college gardens.

There is a canteen facility in the college campus. This canteen is managed by the college canteen committee. The committee regularly visits the canteen to ensure the quality of the products and hygienic conditions of the canteen.

To maintain and upkeep the infrastructure campus facilities and equipments, following activities are taken

- 1) Keeping department wise stock register by concerned laboratory assistant under the observation of administrative officer.
- 2) Prepares report related to the damage/lost material, repair work or additional material installed in the lab.
- Department wise stock verification are processed in every session break so as to keep things ready for the new session is done by concerned coordinators of the department.
- 4) Lab assistants under the supervision of the System administrator maintain the efficiency of the college computers and accessories.
- 5) Regular maintenance of laboratory equipment's and chemicals are done by laboratory attendant of concerned departments.

- 6) Overall development to campus is done by campus discipline and cleanliness committee of the college.
- 7) The maintenance of the reading room and stock verification of library books is done regularly by library staff and places the order if any reviving needed.

LABS/LAB ATTENDED







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STOCK REGISTERS/STOCK VERIFICATIONS

