

## Annexure- C-1(1.2.1)

### Curriculum Planning and Implementation: Teaching schedule

Teaching schedule is followed every year as it is being communicate by the University. Time table committee of the college works accordingly and revelation of the same to the staff is the primary step to follow the teaching schedule. There is WhatsApp group of teaching faculty and information/ directions for staff are being communicated time to time through offline as well as online mode by the Principal. Orientation of the new students if required is done within one week after admission. There after classes run and the message of the same is conveyed to new entrants through WhatsApp groups by concerned teaching staff.

The Master's degree admission does follow simultaneously as per declaration of the entrance test results by the University for various subjects. Schedule of the admission is communicated through prospectus which is available online over college website. The admission is purely on the basis of merit in the entrance test so it takes 15 days minimum to complete admission process. The classes thereafter commence and students are intimated through WhatsApp groups regarding the commencement of teaching.

After completion of 2/3 syllabus House examination commence by asking staff to submit question papers for MTT examination. The House examination committee of the college plans each and every step for the smooth conduct of MTT Examination.

### i) Following Teaching Schedule

#### a) Time table of 2023-24

#### B. Sc. Time Table

**Time Table of UG Courses in the Faculty of Science (BSc 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> Year) S.V. GOVT. COLLEGE GHUMARWIN DISTT. BILASPUR (H.P) 2023-24**

in	9.20-10.00	10.00-10.40	10.40-11.20	11.20-12.00	12.00-12.40	12.40-1.20	1.20-2.00	2.00-2.40	2.40-3.20	3.20-4.00
B.Sc. 1 <sup>st</sup> Year		Math (1-6) (314)	Math (Chem) (1-6) (316) Zoo (1-6) (317) Comp.Sc. (1-6) (IT Lab)	Chem (Medical Stream) (1-6) (317) Phy (Chem & Comp Sc.) (1-6) (316)	Math (Phy+Comp. Sci.) (1-6) (314) AECC Eng (Maths) (1-3) (318) Eng (Chem+Zoo) (4-6) (318) EVS (Chem+Zoo) (1-3) (320) EVS (Maths) (1-3) (320)	Phy (Math+Phy) (1-6) (316) AECC Eng (Phy+Bot) (1-3) (319) EVS (Bot + Phy) (4-6) (320)	Chem (Non Medical Stream) (1-6) (317) Bot (1-6) (318)	Practicals (Phy, Chem, Bot, Zoo, Comp. Sci.)		
B.Sc. 2 <sup>nd</sup> Year		Phy (SEC) (1-6) (319) Comp. Sc. (SEC) (IT Lab) Chem (Medical Stream) (1-6) (317) Math (SEC) (1-6) (318)	Math (1-6) (314) Phy (1-6) (315) Chem (SEC) (1-6) (318)	Bot (SEC) (1-6) (121) Zoo (SEC) (1-6) (319) Math (Chem+Phy+Comp Sc) (1-6) (315)	Practicals (Phy, Chem, Bot, Zoo, Comp. Sci.)			Chem (Non Medical Stream) (1-6) (317) Zoo (Chem+Bot +Zoo) (1-6) (314) Comp.Sc. (1-6) (Lab)	Bot (Chem+Zoo-Bot) (1-6) (314) Phy (Chem+Mat h+Comp.Sc) (1-6) (317)	Tutorials
B.Sc. 3 <sup>rd</sup> Year		Practicals (Phy, Chem, Bot, Zoo, Comp. Sci.)			Math (1-6) (319) Phy (1-6) (315) Chem (Medical Stream) (1-6) (317) Comp.Sc. (1-6) (Lab)	Phy (Chem+Math) (1-6) (315)	Math (SEC) (1-6) (319) Math (Phy + Chem) (1-6) (315) Zoo (Bot+Chem+Zoo) (1-6) (316)	Chem (Non Medical Stream) (1-6) (315) Bot (Zoo+Chem+Bot) (1-6) (316)	Phy (SEC) (1-6) (219) Chem (SEC) (1-6) (316) Bot (SEC) (324)	Tutorials

Note: - 1. For B.Sc 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> Year Phy (1-6) denotes the courses PHYS101 (1-3) & PHYS102 (4-6), PHYS201 (1-3) & PHYS202 (4-6) and PHYS301 (1-3) & PHYS302 (4-6) respectively and similarly other subjects.  
2. In case of any difficulty/clash contact Time table Incharge.

Convener (Time Table Committee)

Principal

B.A. Time Table

Time Table of UG Courses in the Faculty of Arts (BA 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> Year)  
S.V. GOVT. COLLEGE GHUMARWIN DISTT. BILASPUR (H.P) 2023-24

	9.20-10.00	10.00-10.40	10.40-11.20	11.20-12.00	12.00-12.40	12.40-1.20	1.20-2.00	2.00-2.40	2.40-3.20	3.20-4.00
B.A. 1 <sup>st</sup> Year	Tutorials	Math(1-6)(314) Hist.(1-6) (320) Pol.Sc.(1-6) (324) Hindi(1-6) (326) Pub.Adm(1-6) (323)	AECC Eng A (1-3) Eng B (4-6) (320)	EVS B (1-3) EVS A (4-6) (318) TTM(1-6) (202)	Eco(1-6)(202) Soc(1-6)(316) Edu.(1-6)(325) JMC(1-6)(127)		Compulsory Eng A (1-3) (320) Eng B (4-6)(320) SKT B(1-3)(324) SKT A(4-6)(324)	Geog(1-6) (325) Eng (1-6) (202) SKT(1-6) (323) Music (1-6)(Lab) PhyEd(1-6)(203) EVS C (1-3) (320)	Compulsory Eng C(1-3) (323) SKT C(4-6)(323)	Tutorials
B.A. 2 <sup>nd</sup> Year	Tutorials	SEC Math(1-6) (318) Eco(1-6)(202) Eng(1-6)(203) JMC (1-6)(127)	Eng(1-6)(203) Hist(1-6)(323) Math(1-6)(314) Pol.Sc(1-6)(325) Hindi(1-6)(326)	Geog(1-6) (314) SKT(1-6)(324) Pub.Adm (1-6)(320) Music(1-6) (Lab) PhyEdu.(1-6) (326)	Compulsory Eng A (1-3) (323) Eng B (4-6) (323) SKT B(1-3) (324) SKT A(4-6) (324)	Eco(1-6)(202) Soc(1-6)(314) Edu.(1-6)(324) JMC(1-6)(311) TTM(1-6)(326)	SEC Geog.(1-6)(314) Hindi(1-6)(326) Pol.SC(1-6)(323) Hist.(1-6)(325) Music(1-6)(Lab) Soc.(1-6)(321)	SEC Pub.Adm. (1-6)(311) Compulsory Eng C(1-3) (319) SKT C(4-6)(319)	SEC TTM(1-6)(322) Edu(1-6)(320)	Tutorials
B.A. 3 <sup>rd</sup> Year	Tutorials	Geog(1-6)(325) SKT(1-6)(311) Music (1-6)(Lab) Soc(SEC) (1-6) (321) Eng(1-6)(205)	Eco(1-6)(202) Soc.(1-6)(319) JMC(SEC)(1-6) (127) TTM(1-6)(311) Edu(1-6)(321)	Hist.(1-6)(323) Hindi(1-6) (325)	Pol.Sc(1-6)(326) Math(1-6)(319) Pub. Adm. (1-6)(311)	SEC Geog(1-6)(Lab) Music(1-6)(Lab) Eco(1-6)(318) Pub.Adm.(1-6) (321)	Eng(1-6)(202) JMC(1-6)(311) Math(SEC) (1-6)(319)	SEC Pol.Sc(1-6)(326) Hist.(1-6)(318) Hindi(1-6)(324) Edu.(1-6)(321) Soc.(1-6)(318) TTM(1-6)(322)	Generic JMC(1-6)(325) Eco.(1-6)(311) Edu. (1-6) (326) Geo(1-6)(Lab) Soc.(1-6)(318) Pub.Adm (1-6)(319) Music(1-6)(Lab) PhyEdu.(1-6)(321) Practical (Geog)	Tutorials

Note: - For B.A 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Years Eco (1-6) denotes the courses ECONA101 (1-3) & ECONA102 (4-6), ECONA201 (1-3) & ECONA202 (4-6) and ECONA301 (1-3) & ECONA302(4-6) respectively, SEC(1-6) denotes SEC - I(1-3)&SEC-II(4-6),GENERIC(1-6) denotes GE-I(1-3)& GE-II(4-6) and similarly other subjects . In case of any difficulty/clash contact Timetable Incharge.

SECTION A : Major ( Pol Sc. + Eco + JMC + TTM ), SECTION B: Major (Hist + Soc + Edu + Pub Adm), SECTION C: All Arts students except sections A & B

Convener (Time Table Committee)

*[Signature]*

Principal

B.Com. Time Table

Time Table of UG Courses in the Faculty of Commerce (B.Com 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> Year) S.V. GOVT. COLLEGE GHUMARWIN DISTT. BILASPUR (H.P) 2023-24

GC GHUMARWIN  
DEPARTMENT OF COMMERCE  
ACADEMIC SESSION 2023-2024

CLASS	10.00-10.40 AM	10.40-11.20 AM	11.20-12.00 PM	12.00-12.40 PM	12.40-1.20 PM	1.20-2.00 PM	2.00-2.40 PM	2.40-3.20 PM
B.COM 1 <sup>st</sup> Year	Financial accounting (1-6) (Lecture Room 218)	Business Law (1-6) (Lecture Room 218)	Business statistics and mathematics / Business organization and management (1-6) (Lecture Room 218)	English compulsory (1-3) (Lecture Room 218) Hindi Compulsory (3-6) (Lecture Room 218)			AEC(Hindi)/SKT/English (1-3) EVS (4-6) (Lecture Room 218)	Tutorials /Mentor Groups
B.COM 2 <sup>nd</sup> Year	Company law / E-commerce (1-6) (Lecture Room 219)	Cost Accounting/ Income tax law and Practices (1-6) (Lecture Room 219)	English-II (4-6) (Lecture Room 219)(1-3) Hindi -II (Lecture Room 219)(4-6)		Computer Applications in Business / Hindi lecture room (218) (3-4)	Corporate Accounting (1-6) (Lecture Room 218)		Tutorials /Mentor Groups
B.COM 3 <sup>rd</sup> Year	Economy of Himachal Pradesh	International Business		Management Accounting/ corporate governance and Auditing (1-6) (Lecture Room 219)	Principles of Marketing / Personal selling and salesmanship (1-6) (Lecture Room 219)	Indian Economy/ Entrepreneurship (Lecture Room 219)		Tutorials /Mentor Groups

Venue: Newly constructed commerce Block (Lecture Room 1 and 2)

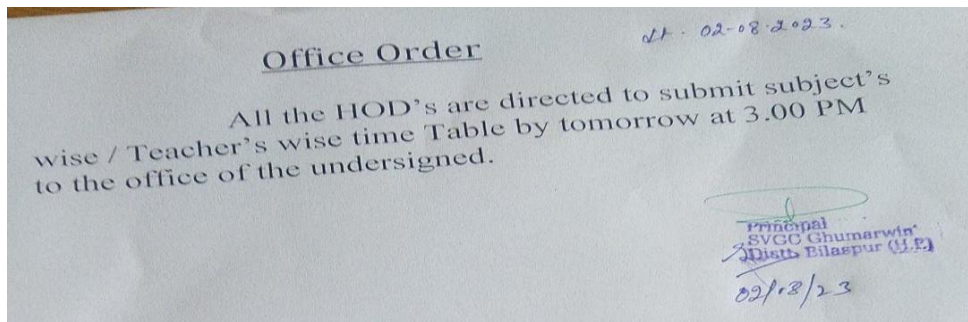
Note: - For B.Com 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Year in case of any difficulty/clash contact Time table Incharge.

Convener Time Table Committee

*[Signature]*

Principal

b) Teacher wise time table notice:



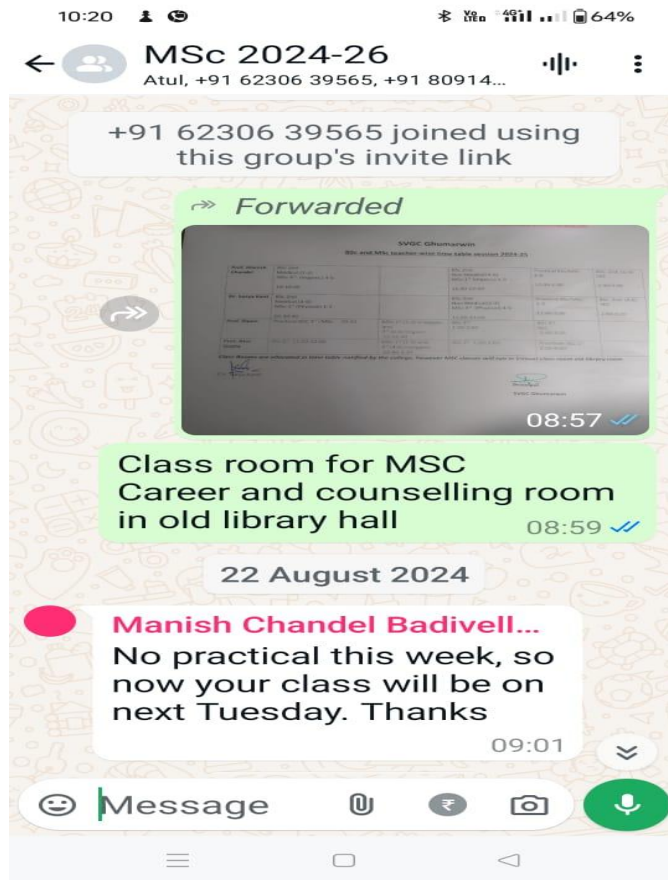
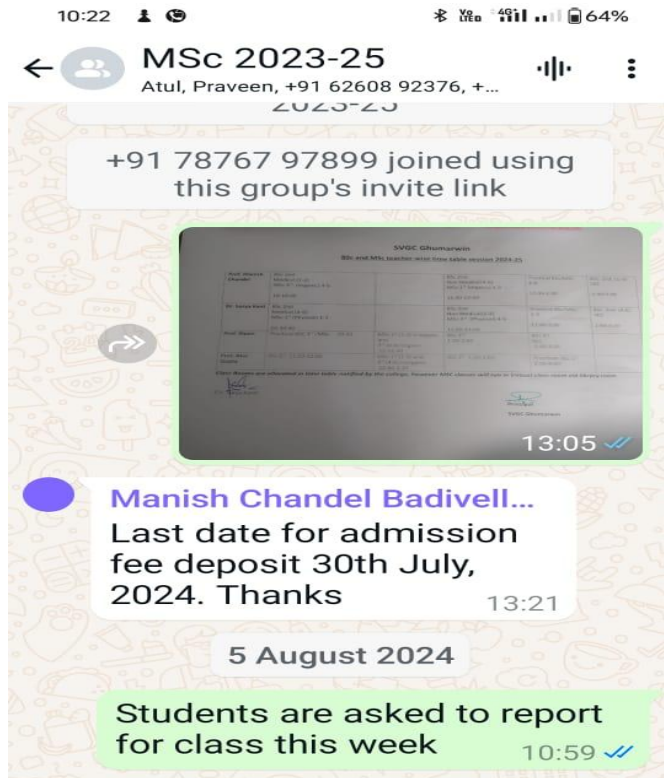
**C) Information of teaching schedule through prospectus:**

**PROSPECTUS 2023-24**

**ACTIVITIES, ACADEMIC SESSION 2023-24**

- 1. Admission Schedule:-**
  - a) Submission of Admission/Registration form (1st Year) 30-06-2023 to 08-07-2023
  - b) Display of Merit List 08-07-2023
  - c) Fee Deposit 10-07-2023 to 12-07-2023
  - d) Display of 2nd merit list 12-07-2023
  - f) Fee Deposit 13-07-2023 to 14-07-2023
  - g) Roll on Admission (2nd Year & 3rd Year) 30-06-2023 to
  - h) Orientation of 1st year students 15-07-2023 to 17-07-2023
2.
  - a) Regular teaching of I, II Year & III Year Starts w.e.f. 18-07-2023
  - b) Mid Term Examination .....
3. Last date of applications for N.S.S, Rovers & Rangers & NCC enrolment 15-08-2023
4. Competitions of various Subject Societies .....
5. C.S.C.A. Elections August 2023- dates to be notified by H.P.U
6. C.S.C.A. Oath-taking Ceremony After CSCA Elections
7. P.T.A. General House (Election) will be decided later on
8. Last date for applications for various scholarships/fee concession As per Govt. Schedule
9. Payment of College Fees At the time of admission
11. Annual Examination I, II and III year 01-04-2024 to 23-05-2024
12. Filling up of H.P.U. Examination Forms (As per University schedule)
13. Diwali Break 11-11-2023 to 15-11-2023 ( 5 days)
14. Winter Break 01-01-2024 to 04-02-2024
15. Summer Vacation 05-06-2023 to 29-06-2023
16. Annual Function 3rd week of March, 2024

**C) Communication through WhatsApp group**



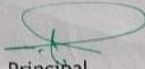
## D) Mid-term related documents

OFFICE ORDER  
HOUSE EXAM 2023

The following staff members are hereby put on MTT/House Exam Duty December 2023.

1. House Exam Conduct Committee:	1. Prof. Bachan Singh (Controller of Exam)	
	2. Dr. Vikram Kapil (Deputy Controller)	
	3. Prof. Anil Kumar (Member)	
	4. Prof. Pooja Devi (Member)	
2. Centre Number -1	1. Dr. Suresh Sharma	Centre Supdt. <i>Suresh</i>
	2. Mrs. Anu Sharma	Clerk
	3. Mrs. Raj Kumari	Attendance
	4. Miss Kanchan Sharma,	Attendance
	6. Mrs. Santosh Devi	Peon
	7. Mrs. Sarita Devi	Peon
	8. Mrs. Veena Devi	Peon
	9. Mr. Nand Lal	Sweeper
3. Centre Number -2	1. Prof. Sita Ram	Centre Supdt. <i>Am</i>
	3. Mrs. Mamta Devi	Clerk
	4. Mr. Om Prakash	Attendance
	5. Mrs. Promila Devi	Attendance
	6. Mrs. Meera Devi	Peon
	7. Mrs. Sodhan Devi	Peon
	8. Mrs. Shiv Dei	Peon
	9. Mrs. Nisha Devi	Sweeper
4. Centre Number -3	1. Prof. Neelam Sharma,	Centre Supdt. <i>not</i>
	3. Mr. Jyoti Prasad,	clerk
	4. Mr. Sunil Kumar,	Attendance
	5. Miss Anju B. Voc.,	Attendance
	6. Smt. Jamna Devi,	Peon
	7. Smt. Maya Devi,	Peon
	8. Mr. Nitin Kumar	Sweeper

*ediv*  
Coordinator House Committee

  
Principal  
Govt. College Ghumarwin  
Distt. Bilaspur (HP)



**Office Order**  
**Duty Chart for Mid Term Exam BA/BSC/BCOM Dec. 2023**

The following staff members are hereby put on MTE duty on the dates and session (Time) mentioned against their names. No exchange of duty is allowed without prior permission of the undersigned.

		Session 10.30am to 11.30am	Session 12.30pm to 1.30pm	Session 2.30pm-3.30pm	Signature
1	Dr. Mahender Kumar	14,18,19	12,13,15,16,20,23,27	11,14,19,21	<i>Mh</i>
2	Prof. Rakesh Chandel	14,18,19	12,13,15,16,20,23,27	11,14,19,21	
3	Mr. Anil Jamwal	14,18,19	12,13,15,16,19,20,23,27	11,14,21	<i>Anil</i>
4	Mr. Surya Kant	14,18	12,13,15,16,19,20,23,27	11,14,18,21	<i>Surya</i>
5	Dr. P C Gautam	14,18,19	12,13,15,16,19,20,23,27	11,14,18,21	<i>P C</i>
6	Mr. Avneesh Sharma	14,18	11,12,13,15,19,16,20,27	14,18,21,22	<i>Avneesh</i>
7	Dr. Jeevesh Nadda	14,16,18,20	11,12,13,18,21	14,18,22,26	<i>Jeevesh</i>
8	Mr. Shakti Singh	13,14,16,18,20	12,15,19,21	14,18,22,26	<i>Shakti</i>
9	Dr. Atul Gupta	13,14,15,16,18,20	11,12,19,21	14,18,22,26	<i>Atul</i>
10	Dr. Basu Dev	12,13,14,15,16,18,20	11,19,21,22	14,18,26	<i>Basu</i>
11	Mr. Ripan Thakur	12,13,14,15,16,18,20	11,19,21,22	14,18,26	<i>Ripan</i>
12	Mr. Vivek Kumar	12,13,14,15,16,18,20	11,21,22	14,18,26	<i>Vivek</i>
13	Dr. Anjna Kumari	12,13,14,15,16,18,19,20	11,21,22,26	14,18	<i>Anjna</i>
14	Dr. Ripon K. Sharma	12,13,14,15,16,19,20	11,21,22,26	14,16,18	<i>Ripon</i>
15	Mr. Ramesh Chand	12,13,14,15,16,19,20	11,21,22,26	14,16,18	<i>Ramesh</i>
16	Ms. Manorma Devi	12,13,14,15,16,19,20	11,14,22,26	13,16,18	<i>Manorma</i>
17	Mr. Rajeev Sharma	12,13,15,16,19,20,21	11,14,22,26	13,16,18	<i>Rajeev</i>
18	Ms. Reeta Kumari	12,13,15,16,19,20,21	11,14,22,26	13,16,18	<i>Reeta</i>
19	Dr. Hansa Devi	11,12,13,15,16,19,20,21,22	14	13,16,18,23	<i>Hansa</i>
20	Ms. Reena Sharma	11,12,13,15,19,20,21,22	14,19	13,15,16,23	<i>Reena</i>
21	Ms. Jyoti Barwal	11,13,15,19,20,21,22	14,18	11,15,16,23,27	<i>Jyoti</i>
22	Dr. Shista Sharma	11,13,15,19,20,21,22	14,18	11,13,15,16,23,27	<i>Shista</i>
23	Dr. Rakesh Sharma	11,15,19,21,22	14,18	11,12,13,15,16,19,23,27	<i>Rakesh</i>
24	Mr. Arun Kumar	11,14,15,19,22	18	11,12,13,15,16,19,20,23,27	<i>Arun</i>
25	Mr. Lalit Sharma	11,14,15,19,22	18,23	11,12,13,15,16,19,20,27	<i>Lalit</i>
26	Dr. Manish Kumar	11,14,15,19,22	16,18,23	11,12,13,15,19,20,27	<i>Manish</i>
27	Mr. Rakesh Kumar	11,14,15,19,22	16,18,23	11,12,13,15,19,20,27	<i>Rakesh</i>
28	Dr. Chanchal Sharma	11,14,15,19,22	13,15,16,18,23	11,12,19,20,27	<i>Chanchal</i>
29	Dr. Parveen Kumar	11,14,15,19	12,13,15,16,18,23	11,19,20,21,27	<i>Parveen</i>
30	Ms. Kavita Devi	11,14,15,19	12,13,15,16,18,23	11,19,20,21,27	<i>Kavita</i>
31	Dr. Lipika Sharma	11,14,18,19	12,13,15,16,20,23	11,14,19,21,27	<i>Lipika</i>

*S/MS*  
Convener Mid Term Exam  
Committee

*Principal*