

Annexure C-2 (2.12.2)

Number of placement drive

Career counseling sessions were organised for students. Also three self employment modules were also organised to benefit the students.



Swami Vivekanand Govt. College Ghumarwin

15 May 2024

The Department of B. Voc Retail Management will have a job placement fair on the campus of Swami Vivekanand Govt. College Ghumarwin on May 22, 2024. All college students are encouraged to join.

- **Company Name:** -Kapson Fashion and Retail Pvt. Ltd.
- **Job Profile:** -Fashion Consultant
- **Venue:** - Commerce Block (New Building)
- **Date:** - 22 May 2024
- **Timing:** - 10 a.m.

Contact for Interview,
College Staff of Retail Management
Dept. of B.VOC


Nodal Officer
SVGG Ghumarwin

Principal
S.V. Govt. College
Ghumarwin, Distt. Ludhiana (H.P.)
Principal

To
The Principal
SVGC Chumarwin
Chumarwin

Approved as per approval
by DHE
Promoter
and 10% Room
15/05/24

subject: → Job placement fair will be organized by
the department of retail management on 22 May 24.

Sir,

I would like to inform you that the Retail
management department will be organizing job
placement on May 22, 2024. A reputable Indian
fashion firm (Kapson Fashion Pvt. Ltd.) is
visiting the college campus to conduct interviews.
The goal of conducting interviews is to place
students in jobs that pay well, in order to
maximize employment opportunities.

We hope that the majority of students participate
and are placed.

Most humbly and respectfully I request you to grant
permission for conducting job placement drive.

Thanking you,

Applicant.

College staff of B.Voc Department

Pooja, Rakhee Kumar

15th May 2024

Placement Drive

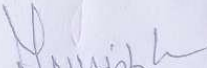
06.07.2023

Today, on dated 06.07.2023 during the placement drive by M/s Kinvan Private Limited, Nalagarh at our college. 03 students, Mr. Sahil Kumar, Mr. Sahil Sharma and Mr. Ashish Ranuat of M.Sc. - Chemistry have been shortlisted among 11 students @ CTC (Cost to the company) Rs. 17000/- per month.


The Campus drive driven by Mr. Munish, GM (HR), Dr Ajai Singh and Mr Nanad Kishore.

The above students will join after their exams in July last week.


With Regards and Thanks

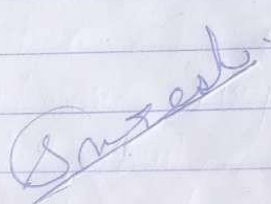

Munish Kumar


(Kinvan Pvt Ltd)
Nalagarh


Dr Ajai Singh

(Kinvan Pvt Ltd)
Nalagarh HP


HOD Chemistry
SVGC Ghumarwin




Principal
S.V. Goyt. Degree College
Ghumarwin, Distt. Bilaspur (H.P.)

क नजर

वी कालेज के तीन छात्रों को नौकरी



।। स्वामी विवेकानंद राजकीय महाविद्यालय घुमारवीं में किण्वन ड कंपनी, नालागढ़ द्वारा प्लेसमेंट ड्राइव का आयोजन किया गया प्रो. राम कृष्ण ने बताया कि इस प्लेसमेंट ड्राइव में महाविद्यालय विभाग की छात्रों में भाग लिया। इस कंपनी ने महाविद्यालय के त्तर रसायन विभाग के तीन छात्रों साहिल, साहिल शर्मा व आर्श का चयन किया गया जो वर्तमान में रसायन विभाग के चौथे से रयनरत हैं। चयनित विद्यार्थी अंतिम सेमेस्टर की परीक्षा के बाद से जुड़ेंगे। इस कंपनी की ओर से मुनीष, डा. अजय व डा. नंद रहे। इस प्लेसमेंट ड्राइव में रसायन विभागाध्यक्ष डा. सूर्यकांत, एवं प्रो. रिपन कुमार समन्वयक के तौर पर उपस्थित रहे।

Student placed During Session 2023-24 (Retail Management)

1	2023-24	Bhavana	Swami Vivekanand Govt College Ghumarwin		10000	
2	2023-24	Akshita Gautam	Swami Vivekanand Govt College Ghumarwin	Octave Mettle Hamirpur	10000	
3	2023-24	Arti	Swami Vivekanand Govt College Ghumarwin	Numero Uno Hamirpur	20000	
4	2023-24	Pooja	Swami Vivekanand Govt College Ghumarwin	Smart Shoping MBF Jaipur	20000	
5	2023-24	Aman	Swami Vivekanand Govt College Ghumarwin	Smart Shoping MBF Moga	20000	

Date: 30-October-2023

Dear Bhawana,

Vikash Garments Store for Octave Brand is delighted to offer you the full-time position of Customer Service Associate with an anticipated start date of 01-November-2023.

As Customer Service Associate, you will be responsible for Customer Service, Sales Target achievement and Visual Merchandising of your Brand.

You will report directly to Vikash Sharma at Ghumarwin Location.

The starting salary for this position is Rs. 120000 per year. Payment Rs. 10000 is on a monthly basis.

In case of change in job ..bhavna have to give 2 months prior notice to company. In case of termination.. company also have to give 1 month notice to Bhavna.

Please confirm your acceptance of this offer by signing and returning this letter by 01-November-2023.

Sincerely,

For M/s. Vikash Garments Store
V. Sharma
Proprietor

Octave Brand Bus Stop, Dakri Chowk, Shimla – Kangra Road,
Ghumarwin, Distt. Bilaspur, Himachal Pradesh, Pin -174021.

OCTAVE
METAL

For the
Signature
Fingerprint

Sh Jagdish Chand Sharma, Store manager (OWNER)

Mobile No - 9418243806

Candidate Signature Bhawana

Candidate Printed Name Bhawana

Date 01 Nov 2023

Octave Brand Bus Stop, Dakri Chowk, Shimla – Kangra Rd
Himachal Pradesh, Pin - 171001



Date: 07November-2023

Dear Akshita Gautam,

Vikash Garments Store for NUMERO UNO Brand is delighted to offer you the full-time position of Customer Service Associate with an anticipated start date of 09-November-2023.

As Customer Service Associate, you will be responsible for Customer Service, Sales Target achievement and Visual Merchandising of your Brand.

You will report directly to Vikash Sharma at Ghumarwin Location.

The starting salary for this position is Rs. 1,20,000 per year. Payment Rs. 10,000 is on a monthly basis.

Your employment with Vikash Garments Store for NUMERO UNO will be on an at-will basis. In case of change in job.. Akshita Gautam have to give 2 months prior notice to company. In case of termination.. company also have to give 1 month notice to Akshita Gautam.

Please confirm your acceptance of this offer by signing and returning this letter by 09-November-2023.

NUMERA UNO, Bus Stop, Dakri Chowk, Shimla – Kangra Road,
Ghumarwin, Distt. Bilaspur, Himachal Pradesh, Pin -174021.

Sincerely,

Visharma
Sh. Jagdish Chand Sharma, Store manager (OWNER)
Proprietor
Mobile No: - 9877636622

Candidate Signature: Aksita Gautam

Candidate Printed Name: _____

Date: 09/11/2023

NUMERA UNO, Bus Stop, Dakri Chowk, Shimla – Kangra Road,
Ghumarwin, Distt. Bilaspur, Himachal Pradesh, Pin -174021.

Brief Description of Advanced Educational Psychology

"Advanced Educational Psychology" is a book written by S.K. Mangal, a great educationist, philosopher and researcher. This book describes the various theories and principles related to human behavior. It helps the reader to acquire a clear understanding of various schools of psychology. This book focuses on the psychology of growth and development, psychology of intelligence, individual differences, motivation, attention and personality with an emphasis on the individual attitude towards learning. It conveys the clear and balanced clarification of the ideas. A detailed discussion on exceptional children and learning disabled children helps us to know about the specific challenges and remedies to be provided for these children so that they can adjust in the societal environment effectively.

Brief Description of Methodology of Educational Research

"Methodology of educational research" book is written by Lokesh Koul, a prominent educationist. The book contains an up-to-date account of the methods and techniques suited to the field of education and other allied disciplines and thus provides an understanding of significant research problems that need to be tackled. The book elaborates the quantitative and qualitative data analysis techniques; use of descriptive and inferential statistics; reporting of the results of research along with the characteristics and uses of historical, descriptive, ethnographic and experimental methods. Case studies form an important part of the text. It also provides priority areas of educational research in India in the context of National Education Policy (1986) and its Programme of Action (1992), UGC, DEC-IGNOU (2006), NCERT (2005), and UNESCO initiatives and policies as well as the Surveys of Research in Education (1997 and 2006).

earned

Smart Shopping™

Master franchise for North Bestseller India

Smart Shopping 52-N, GURUDWARA ROAD, MODEL TOWN HISAR - 125005

Pooja
31/05/2024
Moga, PB-142001

Subject: - Appointment for Fashion Consultant - MBF Moga

Dear Pooja,

With reference to your application and subsequent interviews with us, we are pleased to offer you the designation of Fashion Consultant (with 3 months' probation period) at our MBF Moga Store. Your date of joining is 27th May 2024. We are offering you an opportunity where you can fully utilize your skills and You have a lot of scope to grow and create a bright future with our organization.

By completing all documentation that is required for the processing of an offer letter, you will get your offer letter within 7 days post submitting required documents.

List of documents required are as below: -

- Aadhar card
- PAN card
- Academic Documents
- Bank Details
- Passport Size photo
- Experience Certificate
- Resignation Letter (Previous organization)
- Salary proof (Salary Slips & bank Statement)

Kindly process all these documents before 3rd June 2024.

Sincerely,


Authorized Signatory


Human Resource

Employee Signature

Master franchise for North Bestseller India

Smart Shopping 52-N, GURUDWARA ROAD, MODEL TOWN HISAR - 125005

Our Ref: SS/HRM/Off/2024/ Aman
22 June 2024
Mr. Aman

Subject: Offer Letter - "Fashion Consultant"

Dear Aman,

We are all set to become an "Employer of Choice".

Our People Principles of: "Good Condition of Employment", "Good Human Relations", "Equal Opportunities", "Good Communication" and "Continuous Learning" are the pillars which will help us achieve our journey to become an "Employer of Choice".

Our endeavor is to provide great opportunities for our colleagues to build their career with us and contribute significantly to the organization.

To help us build such an organization, we have selected you, based on your application and your performance in the selection process. We would like to offer you the position of Fashion Consultant at our MBF Jaipur Store an Annual CTC of Rs 240,000 /- per annum which comes at 17,000/- rupees in-hand salary per month and 3000/- Rs is cumulate in span of completing tenure of one year which will comes as 36,000/- Rs as bonus to be noted the additional 36,000/- not be credited if you leave our organization due to any circumstances.

Your services can be transferred to any of our office, associate, division of anywhere in India at the sole discretion of the Management.

This offer letter is effective from 27th May 2024. Please confirm your acceptance of the offer by signing the duplicate copy of this letter and returning failing which the offer shall stand withdrawn.

Student placed During Session 2023-24 (Hospitality & Tourism)

Sr. No	Year	Name of the students placed	Program graduated from	Name of the employer with	Par Package	Appointment letter link
1	2023-24	Anshul Sahota	Swami Vivekanand Govt College Ghumarwin	ITC Fottune Jalandhar	14000	
2	2023-24	Alka	Swami Vivekanand Govt College Ghumarwin	Sarouar Portico Jaipur	14000	
3	2023-24	Anshita Dhiman	Swami Vivekanand Govt College Ghumarwin	Clark Inn Manali	13000	
4	2023-24	Riya	Swami Vivekanand Govt College Ghumarwin	Mariton Hotel Jalandhar	13000	
5	2023-24	Priya	Swami Vivekanand Govt College Ghumarwin	Mariton Hotel Jalandhar	13000	
6	2023-24	Arti Devi	Swami Vivekanand Govt College Ghumarwin	Mariton Hotel Jalandhar	13000	
7	2023-24	Anmol	Swami Vivekanand Govt College Ghumarwin	The Place by Park Jewels Hotel Jaipur	13000	
8	2023-24	Sapna Devi	Swami Vivekanand Govt College Ghumarwin	The Place by Park Jewels Hotel Jaipur	13000	
9	2023-24	Shalini Sharma	Swami Vivekanand Govt College Ghumarwin	The Place by Park Jewels Hotel Jaipur	1300	
10	2023-24	Shagun Chauhan	Swami Vivekanand Govt College Ghumarwin	Pride Amber Vilas	15000	

24th April, 2024

Mr. Anshul Sahota
Village Fagog,
Tehsil Jhandutta Baloh,
Bilaspur, Himachal Pradesh, 174029

Dear Mr. Sahota,

LETTER OF INTENT

This is with reference to your application and subsequent interviews with us. We are pleased to offer you the position of Guest Service Associate in the Housekeeping Department of Hotel Fortune Avenue, Jalandhar (Owned by Sirjon Constructions Pvt. Ltd.)

During our meetings and subsequent discussions, you have agreed to the following:

1. Your remuneration package would be as agreed with you.
2. Your date of joining would be 24th April, 2024. You shall be on probation for a period of 6 Months from the date of joining. Upon satisfactory completion of this period, you shall be absorbed in the permanent service cadre of the company. This offer is subject to:
 - a. Your undergoing successful medical examination from a doctor approved us
 - b. Confirmation of the information as provided by you.
 - c. Positive reference checks.
 - d. Completion of pre joining formalities.

A detailed letter of appointment with terms and conditions will be issued to you in due course by the company.

If the above offer is acceptable, please sign on the duplicate of this letter as acknowledgement thereof.

Yours Sincerely,
For Fortune Avenue
(A Unit of Sirjon Constructions Pvt.Ltd.)


Rohit Verma
General Manager

THE PALACE

Date – 29th March 2024
Jaipur, (Rajasthan)

To

Ms. Alka Devi,
Himachal Pradesh.

Dear Ms. Alka,

On behalf S. Nand Kumar & Co Pvt. Ltd. as owners of The Palace by Park Jewels Hotels & Resort, Jaipur, we are pleased to offer you the position of **Commis -III** in **Culinary Department** as per mutually agreed remuneration, with effect from **01st April, 2024**. However, this offer is subject to satisfactory references from your referees.

Your salary and allowances will be as follows from the date of appointment

- Grade : M1
- Basic Salary : 8,500 /-
- House Rent Allowance : 4,250/-
- Other Allowance : 368/-
- Gross : 13,118/-
- Provident Fund : As applicable under the provisions of the Employee's Provident Funds and Miscellaneous Provisions Act, 1952
- ESI : As applicable under ESI scheme Act, 1948

Your letter of appointment will be issued to you on joining the property

Please report to the Human Resources Department at **09.30 hrs** with the following documents:

- 5 passport-sized photographs
- Photocopy of proof of Date of Birth (Birth certificate / Passport) Photocopy of proof of address (Ration Card, Voters ID)
- Photocopy of any Govt. certified Photo Identification (Passport / PAN Card / Driver's License / Photo Credit Card)
- Photocopies of Educational Qualifications
- Photocopies of letters of previous work experience (if any) Photocopy of last drawn salary slip (if any)
- Photocopy of PAN Card (Compulsory) Original
- Police Clearance Certificate Medical/Fitness Certificate
- Bank Details Cancelled Cheque / Copy of Bank Pass book Photocopy of Aadhar Card (Compulsory)

If the above terms are acceptable to you, as a token of acceptance, please send your confirmation

13th May, 2024

Dear Ms. Anshita Dhiman,

This has reference to your application and subsequent interviews you had with us. We are pleased to offer you a position of *Guest Relations Associate* for Clarks Inn Suites-Acadia At Himalayas on the following terms & Conditions:

APPOINTMENT:

The appointment will take effect from the date of your joining, which should not be later than 15th March, 2024.

COMPENSATION:

The Package shall be as per annexure attached herewith

PROBATION:

1. You will be on Probation for a period of Six months from the Date of Joining. During the period of probation, your service may be terminated by the management without assigning any reason(s) thereof.
2. If found necessary, the probationary period may be extended for a period up to 03 months at the sole discretion of the management or may be dispensed with earlier during the probation or the extended period of probation.
3. On Satisfactory Completion of the probationary period, you will be confirmed & confirmation will be construed to have taken place only when you are notified by us in writing to this effect. Unless Confirmed in Writing, you will be deemed to be a Probationer even after the expiry or either initial or extended period of probation.
4. After confirmation if you wish to leave the services of the company, you are required to give a notice period of One month or One month's salary in lieu of notice. In case you are being terminated, you will be served with one months' notice or One month's salary in lieu of notice.
5. You will be entitled for leaves as per Leave Rules of the Company.

PLACE OF POSITION:

6. Your place of posting will be at Clarks Inn Suites-Acadia At Himalayas, Manali but the management may transfer you to any other unit / section / department and / or its subsidiaries and associates in any part of the country where the company has an office / branch / unit / works or may have at any time depending upon the exigencies of work and at the sole discretion of the management. Upon transfer you will be under the administrative control of the organization to which you are transferred and the service conditions at that organization will be applicable to you.

Clarks Inn Suites, Manali
Acadia at Himalayas
Village: Jagatsukh Manali,
Himachal Pradesh - 175143

A unit of
Acadia at Himalayas
+91 9810375602
www.threclarkshotels.com
18002627707

13th April 2024

Ms. Riva
Vr. Bhadlet, Gumberwah
Bhaskar, Himachal Pradesh

Subject: Letter of Intent

Dear Ms. Riva,

We are pleased to offer you appointment as 'Assistant Steward' at our hotel, Mariton Pvt. Ltd. The following terms and conditions of employment will be applicable to you.

Date of Joining
Your date of joining will be 13th April 2024

Place of Posting
You will be posted at our hotel 'Mariton'

Duties & Responsibilities
You are required at all times to observe and carry out faithfully and diligently the duties and responsibilities assigned to you by your superiors of the Company.

Work Discipline
You are required to maintain a high standard of work discipline and good order in the Company at all times.

Working Hours
The timings are determined by the Management and will be intimated to you from time to time.

Salary & Letter of Appointment
Salary as discussed with you.

Perks As per company rules.

A detailed letter of appointment will be issued to you at the time of joining.

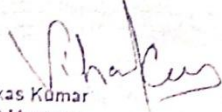
Probation & Confirmation
You will be on probation initially for a period of six months, after which you may be issued confirmation letter by the management based on your performance solely at the discretion of management. During the period of probation, the management shall have the right to terminate your services by giving one month written notice or notice day in lieu of the notice without assigning any reasons. Similarly, if you wish to leave the services of the company during probation period, you shall do so upon giving one month written notice. All disputes shall be subject to the jurisdiction of District Court, Jalandhar, Punjab only.

If the foregoing terms and conditions are agreeable to you, please confirm by signing on the duplicate copy and return it to us as soon as possible.

We take this opportunity to welcoming you at Hotel Mariton.

Best Wishes,

For Mariton Hoteliers Pvt. Ltd.


Vikas Kumar
HR Manager

ACCEPTANCE

Signature
Date

G.T. Road, Jalandhar, Opposite Hyundai Showroom,
Near Cantt. Railway Station (Pb.) 144005 India
☎ 0181-5070000

13th April 2024

Ms. Priya
Vill. Bhadret, Ghumarwin
Bilaspur, Himachal Pradesh

Subject: Letter of Intent

Dear Ms. Priya

We are pleased to offer you appointment as 'Assistant Steward' at our hotel 'Mariton' (A Unit of Mariton Hoteliers Pvt Ltd). The following terms and conditions of employment will be applicable to you.

Date of Joining

Your date of joining will be 13th April 2024

Place of Posting

You will be posted at our hotel 'Mariton'

Duties & Responsibilities

You are required at all times, to observe and carry out faithfully and diligently the duties and responsibilities that are assigned to you by your superiors of the Company.

Work Discipline

You are required to maintain a high standard of work discipline and good order in the Company at all times.

Working Hours

The timings are determined by the Management and will be intimated to you from time to time.

Salary & Letter of Appointment

Salary as discussed with you.

Perks As per company rules

A detailed letter of appointment will be issued to you at the time of joining.

Probation & Confirmation

You will be on probation initially for a period of six months, after which you may be issued confirmation letter by the management based on your performance solely at the discretion of management. During the period of probation, the management shall have the right to terminate your services by giving one month written notice or notice pay instead of the notice without assigning any reasons. Similarly, if you wish to leave the services of the company during probation period, you shall do so upon giving one month written notice. All disputes shall be subject to the jurisdiction of District Court, Jalandhar, Punjab only.

If the foregoing terms and conditions are agreeable to you, please confirm by signing on the duplicate copy and return it to us as soon as possible.

We take this opportunity to welcoming you at Hotel Mariton.

Best Wishes,

For Mariton Hoteliers Pvt. Ltd.

ACCEPTANCE

Vikas Kumar
HR Manager

Signature
Date

G.T. Road, Jalandhar, Opposite Hyundai Showroom
Near Cantt. Railway Station (Pb.) 144005 India
☎ 0181-5070000

13th April 2024

Ms. Arti Devi
Vill. Kasaru, Ghumarwa,
Bilaspur, Himachal Pradesh

Subject: Letter of Intent

Dear Ms. Arti

We are pleased to offer you appointment as 'Assistant Steward' at our hotel 'Mariton' (Mariton Hoteliers Pvt Ltd). The following terms and conditions of employment will be applicable to you.

Date of Joining

Your date of joining will be 13th April 2024

Place of Posting

You will be posted at our hotel 'Mariton'

Duties & Responsibilities

You are required at all times, to receive and carry out faithfully and diligently the duties and responsibilities that are assigned to you by your superiors of the Company.

Work Discipline

You are required to maintain a high standard of work discipline and good order in the Company at all times.

Working Hours

The timings are determined by the Management and will be intimated to you from time to time.

Salary & Letter of Appointment

Salary as discussed with you.

Perks

As per company rules.

A detailed letter of appointment will be issued to you at the time of joining.

Probation & Confirmation

You will be on probation initially for a period of six months, after which you may be issued confirmation letter by the management based on your performance solely at the discretion of management. During the period of probation, the management shall have the right to terminate your services by giving one month written notice or notice pay in lieu of the notice without assigning any reasons. Similarly, if you wish to leave the services of the company during probation period, you shall do so upon giving one month written notice. All disputes shall be subject to the jurisdiction of District Court Jalandhar, Punjab only.

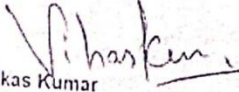
If the foregoing terms and conditions are agreeable to you, please confirm by signing on the duplicate copy and return it to us as soon as possible.

We take this opportunity to welcoming you at Hotel Mariton.

Best Wishes,

For Mariton Hoteliers Pvt. Ltd.

ACCEPTANCE


Vikas Kumar
HR Manager

Signature
Date

G.T. Road, Jalandhar, Opposite Hyundai Showroom,
Near Cantt. Railway Station (Pb.) 144005 India
☎ 0181-5070000

Date – 29th March 2024
Jaipur, (Rajasthan)

To

Mr. Anmol Sharma,
Himachal Pradesh.

Dear Mr. Anmol,

On behalf S Nand Kumar & Co. Pvt Ltd as owners of The Palace by Park Jewels Hotels & Resort, Jaipur, we are pleased to offer you the position of **Commis -III in Culinary Department** as per mutually agreed remuneration, with effect from **01st April, 2024**. However, this offer is subject to satisfactory references from your referees.

Your salary and allowances will be as follows from the date of appointment

- **Grade** : M1
- **Basic Salary** : 8,500 /-
- **House Rent Allowance** : 4,250/-
- **Other Allowance** : 368/-
- **Gross** : 13,118/-
- **Provident Fund** : As applicable under the provisions of the Employee's Provident Funds and Miscellaneous Provisions Act, 1952
- **ESI** : As applicable under ESI scheme Act, 1948

Your letter of appointment will be issued to you on joining the property.

Please report to the Human Resources Department at **09.30 hrs** with the following documents:

- 5 passport-sized photographs
- Photocopy of proof of Date of Birth (Birth certificate / Passport) Photocopy of proof of address (Ration Card, Voters ID)
- Photocopy of any Govt. certified Photo Identification (Passport / PAN Card / Driver's License / Photo Credit Card)
- Photocopies of Educational Qualifications
- Photocopies of letters of previous work experience (if any) Photocopy of last drawn salary slip (if any)
- Photocopy of PAN Card (Compulsory) Original
- Police Clearance Certificate Medical/Fitness Certificate
- Bank Details : Cancelled Cheque / Copy of Bank Pass book Photocopy of Aadhar Card (Compulsory)

If the above terms are acceptable to you, as a token of acceptance, please send your confirmation

Date – 29th March 2024
Jaipur, (Rajasthan)

To

Ms. Sapna Devi,
Himachal Pradesh.

Dear Ms. Sapna,

On behalf S. Nand Kumar & Co. Pvt. Ltd. as owners of The Palace by Park Jewels Hotels & Resort, Jaipur, we are pleased to offer you the position of **Associate in F&B(Service) Department** as per mutually agreed remuneration, with effect from **01st April, 2024**. However, this offer is subject to satisfactory references from your referees.

Your salary and allowances will be as follows from the date of appointment

- **Grade** : M1
- **Basic Salary** : 8,500 /-
- **House Rent Allowance** : 4,250/-
- **Other Allowance** : 368/-
- **Gross** : 13,118/-
- **Provident Fund** : As applicable under the provisions of the Employee's Provident Funds and Miscellaneous Provisions Act, 1952
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- Photocopies of Educational Qualifications
- Photocopies of letters of previous work experience (if any) Photocopy of last drawn salary slip (if any)
- Photocopy of PAN Card (Compulsory) Original
- Police Clearance Certificate Medical/Fitness Certificate
- Bank Details : Cancelled Cheque / Copy of Bank Pass book Photocopy of Aadhar Card (Compulsory)

If the above terms are acceptable to you, as a token of acceptance, please send your confirmation.

THE PALACE

Date - 29th March 2024
Jaipur, (Rajasthan)

To

Ms. Shalini Sharma,
Himachal Pradesh

Dear Ms. Shalini,

On behalf of Nand Kumar & Co. Pvt. Ltd. as owners of The Palace by Park Jewels Hotels & Resort, Jaipur, we are pleased to offer you the position of **Commis - III** in **Culinary Department** as per mutually agreed remuneration, with effect from **01st April, 2024**. However, this offer is subject to satisfactory references from your referees.

Your salary and allowances will be as follows from the date of appointment:

• Grade	M1
• Basic Salary	₹ 8,500/-
• House Rent Allowance	₹ 4,250/-
• Other Allowance	₹ 366/-
• Gross	₹ 13,116/-
• Provident Fund	As applicable under the provisions of the Employee's Provident Funds and Miscellaneous Provisions Act, 1952
• ESI	As applicable under ESI scheme Act, 1948

Your letter of appointment will be issued to you on joining the property.

Please report to the Human Resources Department at **09:30 hrs** with the following documents:

- 5 passport sized photographs
- Photocopy of proof of Date of Birth (Birth certificate / Passport/ Photocopy of proof of address (Ration Card / Voters ID))
- Photocopy of any Govt. certified Photo Identification (Passport / PAN Card / Driver's License / Photo Credit Card)
- Photocopies of Educational Qualifications
- Photocopies of letters of previous work experience (if any) / Photocopy of last drawn salary slip (if any)
- Photocopy of PAN Card (Compulsory) / Original
- Police Clearance Certificate / Medical Fitness Certificate
- Bank Details / Cancelled Cheque / Copy of Bank Passbook / Photocopy of Aadhar Card (Compulsory)

If the above terms are acceptable to you, as a token of acceptance, please send your confirmation.

THE PALACE

Date – 29th March 2024
Jaipur, (Rajasthan)

To

Ms. Shagun Chauhan,
Himachal Pradesh.

Dear Ms. Shagun,

On behalf S. Nand Kumar & Co Pvt Ltd as owners of The Palace by Park Jewels Hotels & Resort, Jaipur, we are pleased to offer you the position of HR Associate in Human Resources Department as per mutually agreed remuneration, with effect from 01st April, 2024. However, this offer is subject to satisfactory references from your referees.

Your salary and allowances will be as follows from the date of appointment

- Grade : M1
- Basic Salary : 8,500 /-
- House Rent Allowance : 4,250/-
- Other Allowance : 368/-
- Gross : 13,118/-
- Provident Fund : As applicable under the provisions of the Employee's Provident Funds and Miscellaneous Provisions Act, 1952
- ESI : As applicable under ESI scheme Act. 1948

Your letter of appointment will be issued to you on joining the property

Please report to the Human Resources Department at 09.30 hrs with the following documents:

- 5 passport-sized photographs
- Photocopy of proof of Date of Birth (Birth certificate / Passport) Photocopy of proof of address (Ration Card, Voters ID)
- Photocopy of any Govt. certified Photo Identification (Passport / PAN Card / Driver's License / Photo Credit Card)
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- Photocopies of letters of previous work experience (if any) Photocopy of last drawn salary slip (if any)
- Photocopy of PAN Card (Compulsory) Original
- Police Clearance Certificate Medical/Fitness Certificate
- Bank Details : Cancelled Cheque / Copy of Bank Pass book Photocopy of Aadhar Card (Compulsory)

If the above terms are acceptable to you, as a token of acceptance, please send your confirmation.