

**Career counseling sessions are organized for students to help them to decide better career options. The details are as follows:**

<b>Year</b>	<b>Name of the Activity conducted by the HEI to offer guidance for competitive examinations/ career counseling offered by the institution during the last five years</b>	<b>Number of students placed through campus placement</b>	<b>Link to the relevant document</b>
	<b>Name of the Activity</b>	<b>Number of students attended / participated</b>	
2023-24	Orientation Programme	68	
2023-24	Guest Lecture on "Etiquettes and Manners for Hotel Staff and Front Office Staff Department"	86	
2023-24	Seminar on "Bringing Steps to Become IT Professional"	95	
2023-24	Guest Lecture on "Give wings to your Dreams"	119	
2023-24	Seminar on "Challenges and Opportunities of Entrepreneurs in Emerging Economics"	69	
2023-24	Guest lecture on " Tips for creating travel itineraries that sell"	21	
2023-24	Seminar on "Current Job Opportunities in Artificial Intelligence Technology in India and Abroad"	44	
2023-24	Career counseling guidance by placement cell (07.10.2023)	64	
2023-24	Career counseling guidance by placement cell (11.10.2023)	105	
2023-25	Campus Placement Drive, Bvoc: Retail Management under the aegis of career counselling cell	11	5
2023-24	Placement Bvoc: Hospitality and Tourism (During training)	16	10
2023-24	Campus Placement Drive by M/S Kinvan Private limited, Nalagarh, under the aegis of career counselling cell (06.07.2023)	11	3
2023-24	Career Aspects within the Field of Business Administration	46	
<b>Total</b>		<b>755</b>	<b>18</b>

7/10/2023

The College Career Counseling and guidance cell organised one day work shop in the Conference Hall of the college in which the students of BA 3rd year and M-A Political Science etc were present. The resource person from Nimbus - IAS/HAS and all India Services Academy Chandigarh were present who delivered a very useful and motivational lecture. The resource person apprised the students regarding the preparation of different competitive Exams. All the students participated in this work shop.

The following members were present in this work shop

- 1) SH. Rajeev Kaman Director  
 Resource person from ~~Prof~~  
 Nimbus Academy Chandigarh  
 Prof. Sate Rai - ~~Chairman~~  
 career counseling and guidance cell

Name of Student	class	Roll no	Signature
Viney Kumar	BA 3rd Year	21GE022	Viney
Rohit	BA 3rd year	21EN019	Rohit
Aakash	BA 3rd year	21ED049	Aakash
Harshul Vashisth	BA 3rd year	21EN007	Harshul Vashisth
Gonika Kumari	BA 3rd year	21EN018	Gonika
Bibita	BA 3rd year	21PS032	Bibita
Shivali	B.A 3rd Year	21PS049	Shivali
Aditi Sharma	BA 3rd Year	21GE065	Aditi Sharma
Khushi Chauhan	BA 3rd Year	21GE013	Khushi
Biya Kumari	BA 3rd year	21GE077	Biya
Aditi Thakur	BA 3rd year	21PS036	Aditi
Manisha	BA 3rd year	21PS043	Manisha

11-10-2023

The College career counselling and guidance cell organized one day workshop in the conference hall of the college in which the students of B.Voc. Retail Management and hospitality & tourism were present enthusiastically. The source person from Hoping Minds (Chandigarh) Mr. Harish Chawla who delivered a very useful, and motivational lecture regarding Career Opportunity in Artificial Intelligence and Certified Courses related to A.I.

The following members were present in this workshop.

Name	Designation	Signature	Name	Designation	Signature
Rakesh Kumar	SPT (B.Voc.)		Mannu	Manager-CRC	
Kunal Kashyap	SPT (B.Voc)		Bhushan	Director operations	
Bharti	Guest Fa. A.P. (BBA)		Harish Chawla	VP-growth	
Anand Paul Singh	A.P. (BCA)		Rajiv Kumar	(HRT)	
Rohit Kumar	A.I. (BBA)		Rajeev Kumar	(Chair)	
Ravi Kumar	A.P. (BBA)				
Pooja	A.I. (B.Voc)				

The following students were present in this workshop.

Name of the students	Class	Roll No.	Signature
Kalpna Kumari	B.Voc 2nd year	22HT031	
Tamanna Devi	B.Voc 2nd year	22HT019	
KUSUM Lata	B.Voc 2nd year	22HT005	
Komal	B.Voc 2nd year	22HT022	
Shiya Sharma	B.Voc 3rd year	BVRM011	
Pooja Devi	B.Voc 3rd year	BVRM014	
Anjali Sharma	B.Voc 3rd year	BVRM002	
Kartik Sharma	B.Voc 1st year	23HT014	
Soukav Sankhyan	B.Voc 1st year	23HT015	
Vikrant Bhadwaj	B.Voc 1st year	23HT032	
Uday Kumar	B.Voc 1st year	23HT033	

# Press News 15 Sept. 2023



## Guest Lecture Delivered by Mrs. Goldi Chauhan for Students of Hospitality and Tourism 1st Year, 2nd Year and 3rd year. Topic covered " Personality Development" and " Tips for creating travel Itineraries that sell" . 18 Sept. 2023



Nodal Officer  
SVGC Ghazipur

Principal  
SVGC Ghazipur



**Guest Lecture**  
**On**  
**Give wings to your Dreams**  
**For**  
**Dept. of BCA & PGDCA**  
**SVGC Ghumarwin**  
**Sep 08, 2023**

## अभ्यास और प्रयास से ही सफलता संभव : डॉ. अरुण

संवाद न्यूज एजेंसी



घुमारवीं कॉलेज में विद्यार्थियों को संबोधित करते वक्ता। संवाद

घुमारवीं (विलासपुर)। स्वामी विवेकानंद राजकीय महाविद्यालय घुमारवीं में उच्च शिक्षा संस्थान सोसायटी (एचईआईएस) ने वीवीए और बीसीए के विद्यार्थियों के लिए विशेष व्याख्यान का आयोजन किया गया। समारोह में हिमाचल प्रदेश के निवासी और प्रतिष्ठित अंतरराष्ट्रीय वक्ता एवं प्रेरक डॉ. अरुण भारद्वाज ने वक्ता रिमोस पर्सन शिरकत की।

उन्होंने चॉपिन वनने की कला विषय पर विचार व्यक्त करते हुए विद्यार्थियों को सफलता के पांच सूत्र बताए। उन्होंने कहा कि जीवन में सकारात्मकता के साथ आज ही लक्ष्य निर्धारित कर दृढ़ विश्वास, अभ्यास और प्रयास से अपना लक्ष्य प्राप्त करें। डॉ. भारद्वाज दुनिया के लगभग 350 व्यावसायिक संगठनों को प्रेरित करते हुए एक लाख 50 हजार से अधिक लोगों का मार्गदर्शन कर चुके हैं।

प्राचार्य प्रो. राम कृष्ण ने मुख्य वक्ता का स्वागत किया। उन्होंने भविष्य में भी इसी प्रकार की हस्तियों को महाविद्यालय में आमंत्रित करने की आवश्यकता पर जोर दिया। इस अवसर पर सोसायटी के सचिव प्रो. सुरेश शर्मा ने कहा कि शिक्षण संस्थानों में ऐसे महान व्यक्तित्व का उपस्थित होना विद्यार्थियों और प्राध्यापकों को गौरवान्वित करता है। इस अवसर पर प्रो. सीता राम, प्रो. अनिल जम्वाल, डॉ. सूर्यकांत, प्रो. राजीव, प्रो. अमरपाल सिंह, प्रो. शिवका, डॉ. रवि आदि थे।

**Attendance Sheet**

Roll No.	Name	Signature
206BCA	Sybil	Sybil
206BCA12	Amal Kumar	Amal Kumar
206BCA13	Arshad	Arshad
206BCA14	Mouli Shrivastava	Mouli Shrivastava
206BCA15	Sakshi	Sakshi
206BCA16	Anshika Sharma	Anshika Sharma
206BCA17	Arushi	Arushi
206BCA18	Namish Sharma	Namish Sharma
206BCA19	Arushi	Arushi
206BCA20	Arushi	Arushi
206BCA21	Arushi	Arushi
206BCA22	Arushi	Arushi
206BCA23	Arushi	Arushi
206BCA24	Arushi	Arushi
206BCA25	Arushi	Arushi
206BCA26	Arushi	Arushi
206BCA27	Arushi	Arushi
206BCA28	Arushi	Arushi
206BCA29	Arushi	Arushi
206BCA30	Arushi	Arushi
206BCA31	Arushi	Arushi
206BCA32	Arushi	Arushi
206BCA33	Arushi	Arushi
206BCA34	Arushi	Arushi
206BCA35	Arushi	Arushi
206BCA36	Arushi	Arushi
206BCA37	Arushi	Arushi
206BCA38	Arushi	Arushi
206BCA39	Arushi	Arushi
206BCA40	Arushi	Arushi
206BCA41	Arushi	Arushi
206BCA42	Arushi	Arushi
206BCA43	Arushi	Arushi
206BCA44	Arushi	Arushi
206BCA45	Arushi	Arushi
206BCA46	Arushi	Arushi
206BCA47	Arushi	Arushi
206BCA48	Arushi	Arushi
206BCA49	Arushi	Arushi
206BCA50	Arushi	Arushi

**Thank You!**

Report Created by:  
Er. Amar Paul Singh  
Dept. of BCA/PGDCA  
SVGC Ghumarwin

Verified by:  
Dr. Surya Kant  
Co-ordinator BCA/PGDCA

Principal  
Prof. Ram Krishan  
SVGC Ghumarwin



**Seminar Report**

On

**“Challenges & Opportunities of Entrepreneurs in Emerging Economies”**

Dept. of BBA  
SVGC Ghumarwin  
9<sup>th</sup> September, 2023

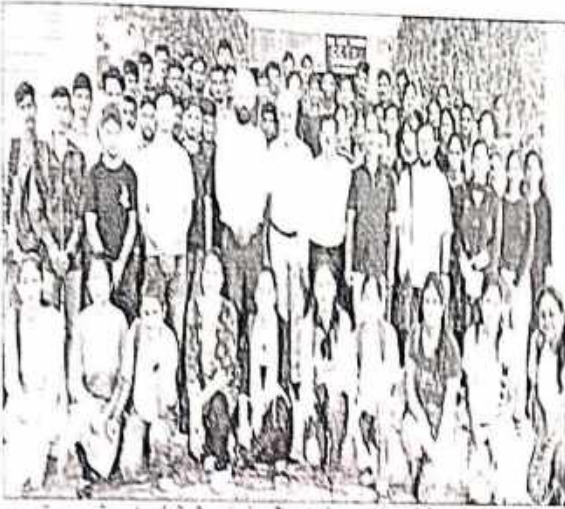


**स्टूडेंट्स टीम वर्क से ही अपने उद्देश्य को पूरा कर सकते हैं : प्रो. गुलशन**

प्रो. गुलशन ने कहा कि स्टूडेंट्स टीम वर्क से ही अपने उद्देश्य को पूरा कर सकते हैं। उन्होंने कहा कि स्टूडेंट्स को अपने उद्देश्य को पूरा करने के लिए टीम वर्क करना चाहिए। उन्होंने कहा कि स्टूडेंट्स को अपने उद्देश्य को पूरा करने के लिए टीम वर्क करना चाहिए। उन्होंने कहा कि स्टूडेंट्स को अपने उद्देश्य को पूरा करने के लिए टीम वर्क करना चाहिए।



प्रो. गुलशन ने कहा कि स्टूडेंट्स को अपने उद्देश्य को पूरा करने के लिए टीम वर्क करना चाहिए। उन्होंने कहा कि स्टूडेंट्स को अपने उद्देश्य को पूरा करने के लिए टीम वर्क करना चाहिए। उन्होंने कहा कि स्टूडेंट्स को अपने उद्देश्य को पूरा करने के लिए टीम वर्क करना चाहिए।



धुमारवीं, धुमारवीं कलेज में बीसीए के विद्यार्थियों के लिए आयोजित तैयारी के लक्ष्य परीक्षाओं के अनेक अवसरों पर राम कृष्ण के साथ अनुभवी शिक्षक हैं।

# जीवन में आदर्शों को अपनाएं विद्यार्थी

धुमारवीं, 26 अगस्त। धुमारवीं: स्वामी विवेकानंद महाविद्यालय धुमारवीं के बीसीए और पीएचडी के विभागों के अंतर्गत बीसीए विभाग के अंतर्गत आयोजित कार्यक्रम में प्रमुख अतिथि और अध्यक्ष के रूप में प्रमुख अतिथि प्रो. राम कृष्ण ने धुमारवीं के छात्रों को जीवन में आदर्शों को अपनाने के लिए प्रेरित किया। समाारोह में प्राचार्य प्रो. राम कृष्ण ने बतौर मुख्य अतिथि शिरकात की। उन्होंने विद्यार्थियों का मार्गदर्शन करते हुए उन्हें टेक्नोलॉजी का सदुपयोग करने और सुसंगत में रहने के लिए प्रेरित किया।

# बीसीए के विद्यार्थियों ने जानी जावा प्रोग्रामिंग

संवाद न्यूज एजेंसी

धुमारवीं (विलासपुर)। स्वामी विवेकानंद राजकीय महाविद्यालय धुमारवीं के बीसीए और पीजीडोसीए विभाग को ओर से बीसीए के विद्यार्थियों के लिए सेमिनार का आयोजन किया गया। सेमिनार का शोर्पक आइंटी पेशेवर बनने के लिए शुरुआती कदम था।

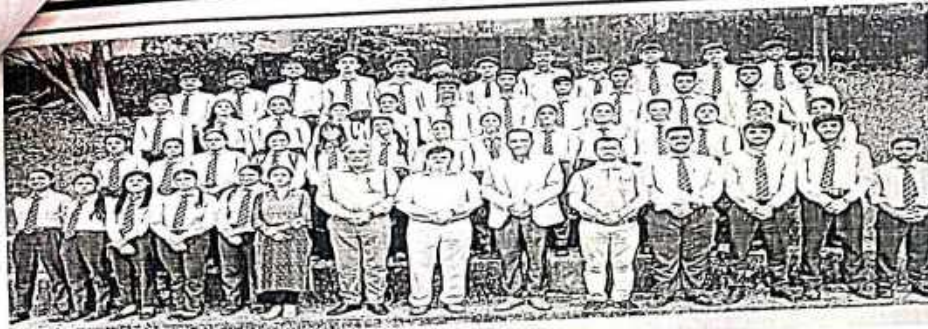
समारोह में मुलेमान खान रिसोर्स पर्सन के रूप में उपस्थित रहे। उन्होंने विद्यार्थियों को यूजर इंटरफेस, फ्रंट एंड, बैक टेक्नोलॉजी, जावा प्रोग्रामिंग और फ्रॉन्टएंडिंग में काम करने की प्रक्रिया प्रिविडकरन रूप में दिखाई। हायर एजुकेशन इंस्टीट्यूट सोसायटी के सचिव प्रो. सुरेश शर्मा ने बताया



सेमिनार में उपस्थित विद्यार्थी, मुख्य अतिथि और अध्यापक। सञ्चार

कि इस तरह के कार्यक्रम से छात्रों के पेशेवर कौशल का विकास किया जा सकता है। उन्होंने छात्रों को अनुशासन में रहने और जीवन में नैतिक मूल्यों का पालन करने और आदर्शों को अपनाने के लिए प्रेरित किया। समाारोह में प्राचार्य प्रो. राम कृष्ण ने बतौर मुख्य अतिथि शिरकात की। उन्होंने विद्यार्थियों का मार्गदर्शन

करते हुए उन्हें टेक्नोलॉजी का सदुपयोग करने और सुसंगत में रहने के लिए प्रेरित किया। समाारोह में बीसीए विभाग के समन्वयक डॉ. सूर्यकांत विशेष तौर पर उपस्थित रहे। इस अवसर पर विभागाध्यक्ष प्रो. अमरपाल सिंह, प्रो. प्रियंका और 95 से अधिक विद्यार्थी उपस्थित रहे।



कार्यक्रम के बाद राष्ट्रीय विम में स्टार्टअप से उभरे।

## छोटे स्टार्टअप को बड़ा रूप दिया जा सकता है : प्रो.गुलशन

संघीय न्यूज/प्रथीप कुमार  
धुमारवीं, 9 दिसंबर। स्वामी विवेकानंद राजकीय महाविद्यालय धुमारवीं ने जोकर के विद्यार्थियों के लिए 'भारती अर्थव्यवस्थाओं में उद्यमियों की चुनौतियाँ एवं अवसर' विषय पर एक अतिथि व्याख्यान का आयोजन किया गया। कार्यक्रम की अध्यक्षता महाविद्यालय प्राचार्य प्रो. रामकुमार ने की। इस अवसर पर प्रो.

गुलशन संधु रिसेर्स पर्सन के रूप में अतिथित रहे।

प्रो. गुलशन उद्यमशीलता, विपणन प्रबंधन, कोशल विकास के राष्ट्रीय स्तर पर प्रसिद्ध गुच्छन बचता है। उन्होंने छात्रों को उद्यमियों के बारे में संवेदीक करते हुए कहा कि उद्यमी उचित प्रबंधन और टीम वर्क के माध्यम से अपने उद्देश्य को प्राप्त कर सकते हैं तथा स्टार्टअप को छोटे स्तर से शुरू करके एक

विशाल स्तर पर विस्तारित किया जा सकता है। उन्होंने छात्रों को उद्यमिता में स्वॉट (एसडब्ल्यूओटी) विश्लेषण और में भी जानकारी दी।

गुलशन बचता भर धन्यवाद करते हुए छात्र एगुकेशन डेस्टिन्ड स्टोपमनी के संचालक प्रो. सुरेश शर्मा ने कहा कि इस प्रकार के व्यक्तिगत को इस सभागार में पाठक कॉलेज प्रशासन गौरवान्वित महसूस कर रहा है। उन्होंने

विद्यार्थियों को कहा कि इस तरह के व्याख्यान व्यवहारिक रूप से विद्यार्थियों के सर्वांगीण विकास के लिए बहुत से सभा कर विस्तारित दिलाया कि भविष्य में भी ऐसे कार्यक्रम को अतिथित किए जाएंगे। इस अवसर में सहायक B.D से अतिथि विद्यार्थियों ने भाग लिया। इसमें बीबीए, समन्वयक प्रो. अनिल जम्वाल, डॉ. रवि कुमार, प्रो. भारती कुमार रूप से अतिथित रहे।

## विद्यार्थियों को दी चुनौतियों और अवसरों की जानकारी

संवाद न्यूज एजेंसी

धुमारवीं (बिलासपुर)। स्वामी विवेकानंद राजकीय महाविद्यालय धुमारवीं में बीबीए के विद्यार्थियों के लिए उभरती अर्थव्यवस्थाओं में उद्यमियों की चुनौतियों और अवसर विषय पर एक अतिथि व्याख्यान का आयोजन किया गया। कार्यक्रम की अध्यक्षता प्राचार्य प्रो. राम कुण्ड ने की।

समारोह में प्रो. गुलशन संधु ने रिसेर्स पर्सन के रूप में शिरकत की। प्रो. गुलशन उद्यमशीलता, विपणन प्रबंधन, कोशल विकास के राष्ट्रीय स्तर पर प्रसिद्ध मुख्य बचता है। उन्होंने विद्यार्थियों से कहा कि उद्यमी उचित प्रबंधन और टीम वर्क के माध्यम से अपने उद्देश्य को प्राप्त कर सकते हैं। स्टार्ट अप को छोटे स्तर से शुरू करके एक विशाल स्तर पर विस्तारित किया जा सकता है।

धुमारवीं कॉलेज में बीबीए के छात्रों के लिए अतिथि व्याख्यान का आयोजन

उन्होंने विद्यार्थियों को उद्यमिता में स्वॉट (एसडब्ल्यूओटी) विश्लेषण के बारे में भी जानकारी दी। उच्च शिक्षा संस्थान सोसायटी के सचिव प्रो. सुरेश शर्मा ने मुख्य बचता का धन्यवाद किया। उन्होंने कहा कि इस प्रकार के व्यक्तिगत को इस सभागार में पाठक कॉलेज प्रशासन गौरवान्वित महसूस कर रहा है।

उन्होंने कहा कि इस तरह के व्याख्यान व्यावहारिक रूप से विद्यार्थियों के सर्वांगीण विकास के लिए बहुत आवश्यक है। उन्होंने विश्वास दिलाया कि भविष्य में भी ऐसे कार्यक्रम कॉलेज में आयोजित किए जाएंगे। इस अवसर पर बीबीए समन्वयक प्रो. अनिल जम्वाल, डॉ. रवि कुमार, प्रो. भारती और अन्य उपस्थित रहे।





EST-1994

# Seminar Report On Beginning Steps to Become IT Professional

Dept. of BCA & PGDCA  
SVGC Ghumarwin  
August 26, 2023

Sl. No.	Roll No.	Name	Signature
1	1220150011	Abhinav Kumar	Abhinav Kumar
2	1220150012	Adarsh Kumar	Adarsh Kumar
3	1220150013	Amit Kumar	Amit Kumar
4	1220150014	Anshu Kumar	Anshu Kumar
5	1220150015	Arjun Kumar	Arjun Kumar
6	1220150016	Ashish Kumar	Ashish Kumar
7	1220150017	Ashish Kumar	Ashish Kumar
8	1220150018	Ashish Kumar	Ashish Kumar
9	1220150019	Ashish Kumar	Ashish Kumar
10	1220150020	Ashish Kumar	Ashish Kumar
11	1220150021	Ashish Kumar	Ashish Kumar
12	1220150022	Ashish Kumar	Ashish Kumar
13	1220150023	Ashish Kumar	Ashish Kumar
14	1220150024	Ashish Kumar	Ashish Kumar
15	1220150025	Ashish Kumar	Ashish Kumar
16	1220150026	Ashish Kumar	Ashish Kumar
17	1220150027	Ashish Kumar	Ashish Kumar
18	1220150028	Ashish Kumar	Ashish Kumar
19	1220150029	Ashish Kumar	Ashish Kumar
20	1220150030	Ashish Kumar	Ashish Kumar
21	1220150031	Ashish Kumar	Ashish Kumar
22	1220150032	Ashish Kumar	Ashish Kumar
23	1220150033	Ashish Kumar	Ashish Kumar
24	1220150034	Ashish Kumar	Ashish Kumar
25	1220150035	Ashish Kumar	Ashish Kumar
26	1220150036	Ashish Kumar	Ashish Kumar
27	1220150037	Ashish Kumar	Ashish Kumar
28	1220150038	Ashish Kumar	Ashish Kumar
29	1220150039	Ashish Kumar	Ashish Kumar
30	1220150040	Ashish Kumar	Ashish Kumar
31	1220150041	Ashish Kumar	Ashish Kumar
32	1220150042	Ashish Kumar	Ashish Kumar
33	1220150043	Ashish Kumar	Ashish Kumar
34	1220150044	Ashish Kumar	Ashish Kumar
35	1220150045	Ashish Kumar	Ashish Kumar
36	1220150046	Ashish Kumar	Ashish Kumar
37	1220150047	Ashish Kumar	Ashish Kumar
38	1220150048	Ashish Kumar	Ashish Kumar
39	1220150049	Ashish Kumar	Ashish Kumar
40	1220150050	Ashish Kumar	Ashish Kumar
41	1220150051	Ashish Kumar	Ashish Kumar
42	1220150052	Ashish Kumar	Ashish Kumar
43	1220150053	Ashish Kumar	Ashish Kumar



## जीवन में आदर्शों को अपनाएं विद्यार्थी

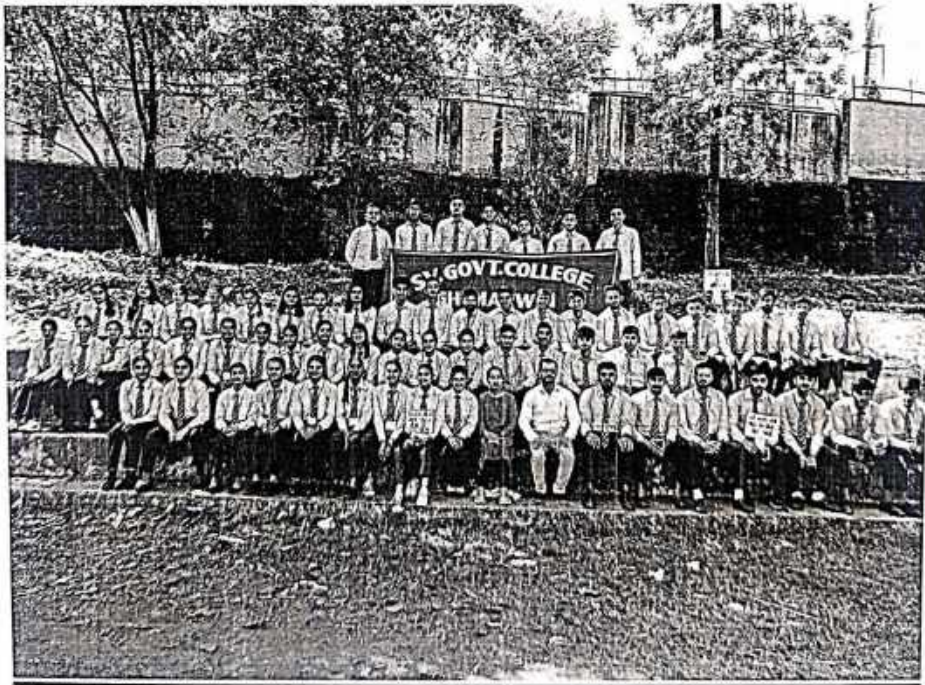
दूरदर्शी विद्यार्थी, अपने जीवन में आदर्शों को अपनाएं। आदर्शों को अपनाकर ही हम अपने जीवन में सफलता प्राप्त कर सकते हैं। आदर्शों को अपनाकर ही हम अपने जीवन में सफलता प्राप्त कर सकते हैं। आदर्शों को अपनाकर ही हम अपने जीवन में सफलता प्राप्त कर सकते हैं।

## बीसीए के विद्यार्थियों ने जानी जावा प्रोग्रामिंग

समाचार न्यूज एजेंसी  
दुधनखरी (मिलानपुर)। स्वामी विवेकानंद स्नातकोत्तर महाविद्यालय दुधनखरी के बीसीए और पीजीसीएम विभाग की ओर से बीसीए के विद्यार्थियों के लिए सीमांचल का अर्थात्वन विद्या सभा, सीमांचल का संस्थापक डॉ.टी.पी. वैशंपतेय चक्रवर्ती के द्वारा सुरुआती कार्यवाही की।  
समाचार में सुरुआत शत्रु विरोधी संस्था के रूप में उद्घोषित रहे। उन्होंने विद्यार्थियों को युवा टेक्नोलॉजी, जवा प्रोग्रामिंग और प्रोसेसिंग में काम करने के अवसर प्रदान करने का उद्देश्य है।  
इस कार्यक्रम में डॉ.टी.पी. वैशंपतेय चक्रवर्ती के अध्यक्ष रहे। सुरुआत में उन्होंने



संस्थान में उपस्थित विद्यार्थी, मुख्य अतिथि और अध्यक्षका श्रेणी  
कि इस तरह के कार्यक्रमों से छात्रों के विशेष क्षेत्रों का विकास किया जा सकता है। उन्होंने छात्रों को अनुभव करने में मदद और सीखने में सहायता करने का आग्रह किया। समाचार में छात्रों को सारांश में बताया गया कि जावा प्रोग्रामिंग को जानने के लिए पठित करें। उन्होंने विद्यार्थियों को सलाह दी



## उपभोक्ता अधिकारों पर जागरूकता रैली



लोगों को जागरूक करने हेतु विद्यार्थी

बड़ेका खुश/प्रदीप कुमार पुमारवी, स्वामी शिवकानंद राजकीय महाविद्यालय पुमारवी में बीबीए विभाग द्वारा उपभोक्ता अधिकारों पर जागरूकता के संघर्ष में रैली का आयोजन किया गया। इस रैली में छात्रों ने उपभोक्ता अधिकारों और जिम्मेदारियों के बारे में उपभोक्ताओं को जागरूक किया। इस आयोजन का प्रमुख उद्देश्य उपभोक्ताओं को उनके अधिकारों के बारे में शिक्षित करना था। उपभोक्ताओं को उपभोक्ता संरक्षण अधिनियम के बारे में जागरूक किया जाय छात्रों ने उन्हें जिम्मेदार उपभोक्ता बनाने के लिए प्रोत्साहित किया। रैली में जाली उत्पादों की पहचान, उत्पादों का दर्जा करने और सुविधा खरीदारी के बारे में बात की गई। छात्रों ने मेनर, चार्ट, स्लोमन बोट आदि का उपयोग किया। इस रैली में महाविद्यालय के प्राचार्य प्रो. रामकृष्ण, प्रो. प्रीतम लाल, एडवर्डआइएस विभाग के सचिव डॉ. सुरेश शर्मा, विभाग के समन्वयक प्रो. अनिल जम्वाल, डॉ. अश्वि कुमार, प्रो. भारतीय मूठवा रूप से उपस्थित रहे। रैली का आयोजन महाविद्यालय के लेकर नसकाल स्थल तक किया गया था।

## रैली निकालकर बताए उपभोक्ता के अधिकार



रैली निकालते पुमारवी कलेज के बीबीए विभाग के छात्र © जलरूप

पुमारवी : स्वामी शिवकानंद राजकीय महाविद्यालय पुमारवी में बीबीए विभाग की ओर से उपभोक्ता अधिकारों के प्रति जागरूक करने के लिए नसकाल तक रैली निकाली गई। विद्यार्थियों ने रैली के माध्यम से लोगों को उपभोक्ता संरक्षण अधिनियम, उपभोक्ता अधिकार, जिम्मेदारियों व कानूनी दंडों के विभिन्न पहलुओं के बारे में

जागरूक किया। इसके अलावा नकली उत्पादों की पहचान, शिवायत दर्ज करने व खरीदारी के बारे में भी बताया। रैली में प्राचार्य प्रो. रामकृष्ण, प्रो. प्रीतम लाल, एडवर्डआइएस विभाग के सचिव डॉ. सुरेश शर्मा, विभाग के समन्वयक प्रो. अनिल जम्वाल, डॉ. रवि कुमार व प्रो. भारती भी उपस्थित रहे। (एस)



**Seminar Report**  
**On**  
**“Current Job Opportunities**  
**in Artificial Intelligence**  
**Technology in India and**  
**Abroad”**

**Dept. of BBA**  
**SVGC Ghumarwin**  
**11<sup>th</sup> October, 2023**



# Attendance Sheet

11-10-2023

The College Career Counselling and guidance cell organized one day workshop in the Conference hall of the college in which the students of B.A. Voc. Labour Management and Hospitality & Tourism were present enthusiastically. The resource person from Hopping Minds (Chandigarh) Ms. Manish Chawla who delivered a very useful and interactive lecture regarding Career Opportunity in Artificial Intelligence and Certified Counsel related to it.

The following member were present in this workshop.

Name	Designation	Signature	Name	Designation
Ratish Kumar	SPT (B.Voc)	[Signature]	Manish Chawla	Resource Person
Kumar Manoj	SPT (B.Voc)	[Signature]		
Chanti	Guest for A.P. (B.Voc)	[Signature]		
Anoop Singh	A.P. (B.Voc)	[Signature]		
Rohit Kumar	A.P. (B.Voc)	[Signature]		
Ravi Kumar	A.P. (B.Voc)	[Signature]		

The following students were present in this workshop.

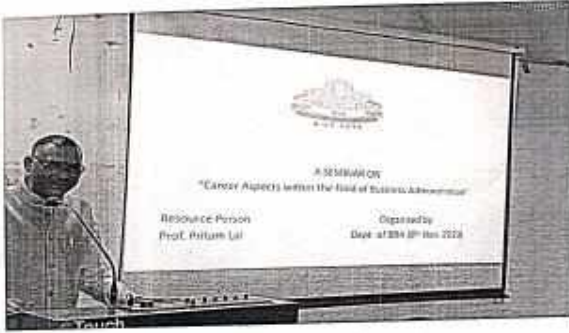
Name of the students	Class	Roll No.	Signature
Kajra Kumari	B.Voc 1st year	23HT031	[Signature]
Tomara Jini	B.Voc 1st year	23HT011	[Signature]
KUSUM Lata	B.Voc 2nd year	22HT025	[Signature]
Komal	B.Voc 2nd year	20HT022	[Signature]
Shruti Sharma	B.Voc 3rd year	21HT011	[Signature]
Pooja Jais	B.Voc 1st year	23HT014	[Signature]
Prachi Sharma	B.Voc 1st year	23HT022	[Signature]
Manik Sharma	B.Voc 2nd year	23HT014	[Signature]
Sourav Sachdevan	B.Voc 1st year	23HT015	[Signature]
Vishal Khanna	B.Voc 1st year	23HT022	[Signature]
Ujjay Kumar	B.Voc 1st year	23HT033	[Signature]
Aradhya	B.Voc 1st year	23HT029	[Signature]
Nitesh	B.Voc 1st year	23HT020	[Signature]
Utsav	B.Voc 1st year	23HT043	[Signature]
Sonali	B.Voc 1st year	23HT011	[Signature]
Harshita Sharma	B.Voc 1st year	23HT023	[Signature]
Amal Kumar	B.Voc 1st year	23HT021	[Signature]
Harshita	B.Voc 1st year	23HT027	[Signature]
Arushi Sharma	B.Voc 1st year	23HT026	[Signature]
Shivani Sharma	B.Voc 1st year	23HT021	[Signature]
Sandhya	B.Voc 1st year	23HT024	[Signature]
Kandhan	B.Voc 1st year	23HT025	[Signature]
Anuj	B.Voc 1st year	23HT026	[Signature]
Sajesh	B.Voc 1st year	23HT027	[Signature]
Pooja	B.Voc 1st year	23HT028	[Signature]
Shruti	B.Voc 1st year	23HT029	[Signature]
Aradhya	B.Voc 1st year	23HT030	[Signature]



**Seminar Report On**  
**“Career Aspects within the Field of**  
**Business Administration”**

Dept. of BBA  
SVGC Ghumarwin  
8<sup>th</sup> November, 2023

**Some Glimpses of Programme**



**शुमारखी महाविद्यालय में विद्यार्थियों ने जाना व्यवसाय प्रशासन**

शुमारखी, 8 मई (बैंगल): शुमारखी विश्व कानून, राजकीय महाविद्यालय शुमारखी में श्री. पी.ए. के विद्यार्थियों के लिए अर्थशास्त्र, आर्थिक विज्ञान, एम.ए. और एम.बी.ए. के विषयों पर एक प्रशिक्षण कार्यक्रम का आयोजन किया गया। इस कार्यक्रम में विद्यार्थियों के रूप में प्रो. प्रदीप साहू, अर्थशास्त्र के विभागीय प्रमुख, शामिल हुए।

प्रो. साहू ने कहा कि व्यवसाय प्रशासन एक महत्वपूर्ण क्षेत्र है जो अर्थशास्त्र और अर्थशास्त्र के बीच एक गहरी संबंधितता है। उन्होंने कहा कि व्यवसाय प्रशासन के माध्यम से, विद्यार्थी अपने व्यवसाय को सफल बनाने में मदद कर सकते हैं।

प्रो. साहू ने कहा कि व्यवसाय प्रशासन एक महत्वपूर्ण क्षेत्र है जो अर्थशास्त्र और अर्थशास्त्र के बीच एक गहरी संबंधितता है। उन्होंने कहा कि व्यवसाय प्रशासन के माध्यम से, विद्यार्थी अपने व्यवसाय को सफल बनाने में मदद कर सकते हैं।



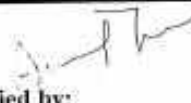
### Attendance Sheet

Roll No.	Sem.	Name	Sign
52000001	2nd	Swati	Swati
52000002	2nd	Priya Sharma	Priya Sharma
52000003	2nd	Sania Khatri	Sania
52000004	2nd	Shubh Sharma	Shubh Sharma
52000005	2nd	Manika	Manika
52000006	5th	Pooja	Pooja
52000007	5th	Kanchan Khandel	Kanchan
52000008	5th	Madhu	Madhu
52000009	5th	Pooja Sharma	Pooja
52000010	5th	Chirag Saini	Chirag
52000011	5th	Anil Sharma	Anil
52000012	5th	Shubham Singh	Shubham
52000013	5th	Aditya Sharma	Aditya
52000014	5th	Rishabh	Rishabh
52000015	5th	Namika Sharma	Namika
52000016	5th	Pooja	Pooja
52000017	5th	Pooja	Pooja
52000018	5th	Aditya Sharma	Aditya
52000019	5th	Chirag Saini	Chirag
52000020	5th	Anil Sharma	Anil
52000021	5th	Shubham Singh	Shubham
52000022	5th	Aditya Sharma	Aditya
52000023	5th	Rishabh	Rishabh
52000024	5th	Namika Sharma	Namika
52000025	5th	Pooja	Pooja
52000026	5th	Pooja	Pooja
52000027	5th	Aditya Sharma	Aditya
52000028	5th	Chirag Saini	Chirag
52000029	5th	Anil Sharma	Anil
52000030	5th	Shubham Singh	Shubham
52000031	5th	Aditya Sharma	Aditya
52000032	5th	Rishabh	Rishabh
52000033	5th	Namika Sharma	Namika
52000034	5th	Pooja	Pooja
52000035	5th	Pooja	Pooja
52000036	5th	Aditya Sharma	Aditya
52000037	5th	Chirag Saini	Chirag
52000038	5th	Anil Sharma	Anil
52000039	5th	Shubham Singh	Shubham
52000040	5th	Aditya Sharma	Aditya
52000041	5th	Rishabh	Rishabh
52000042	5th	Namika Sharma	Namika
52000043	5th	Pooja	Pooja
52000044	5th	Pooja	Pooja
52000045	5th	Aditya Sharma	Aditya
52000046	5th	Chirag Saini	Chirag
52000047	5th	Anil Sharma	Anil
52000048	5th	Shubham Singh	Shubham
52000049	5th	Aditya Sharma	Aditya
52000050	5th	Rishabh	Rishabh
52000051	5th	Namika Sharma	Namika
52000052	5th	Pooja	Pooja
52000053	5th	Pooja	Pooja
52000054	5th	Aditya Sharma	Aditya
52000055	5th	Chirag Saini	Chirag
52000056	5th	Anil Sharma	Anil
52000057	5th	Shubham Singh	Shubham
52000058	5th	Aditya Sharma	Aditya
52000059	5th	Rishabh	Rishabh
52000060	5th	Namika Sharma	Namika
52000061	5th	Pooja	Pooja
52000062	5th	Pooja	Pooja
52000063	5th	Aditya Sharma	Aditya
52000064	5th	Chirag Saini	Chirag
52000065	5th	Anil Sharma	Anil
52000066	5th	Shubham Singh	Shubham
52000067	5th	Aditya Sharma	Aditya
52000068	5th	Rishabh	Rishabh
52000069	5th	Namika Sharma	Namika
52000070	5th	Pooja	Pooja
52000071	5th	Pooja	Pooja
52000072	5th	Aditya Sharma	Aditya
52000073	5th	Chirag Saini	Chirag
52000074	5th	Anil Sharma	Anil
52000075	5th	Shubham Singh	Shubham
52000076	5th	Aditya Sharma	Aditya
52000077	5th	Rishabh	Rishabh
52000078	5th	Namika Sharma	Namika
52000079	5th	Pooja	Pooja
52000080	5th	Pooja	Pooja
52000081	5th	Aditya Sharma	Aditya
52000082	5th	Chirag Saini	Chirag
52000083	5th	Anil Sharma	Anil
52000084	5th	Shubham Singh	Shubham
52000085	5th	Aditya Sharma	Aditya
52000086	5th	Rishabh	Rishabh
52000087	5th	Namika Sharma	Namika
52000088	5th	Pooja	Pooja
52000089	5th	Pooja	Pooja
52000090	5th	Aditya Sharma	Aditya
52000091	5th	Chirag Saini	Chirag
52000092	5th	Anil Sharma	Anil
52000093	5th	Shubham Singh	Shubham
52000094	5th	Aditya Sharma	Aditya
52000095	5th	Rishabh	Rishabh
52000096	5th	Namika Sharma	Namika
52000097	5th	Pooja	Pooja
52000098	5th	Pooja	Pooja
52000099	5th	Aditya Sharma	Aditya
52000100	5th	Chirag Saini	Chirag

Report Created by:  
Dr. Ravi Kumar & Prof. Bharti  
Dept. of BBA

Verified by:  
Prof. Anil Jamwal  
Co-ordinator BBA Dept.






  
Principal-cum-Director  
Prof. Ramkrishan

## **Annexure C-2 (2.12.2)**

### **Number of placement drive**

Career counseling sessions were organised for students. Also three self employment modules were also organised to benefit the students.




**Swami Vivekanand Govt. College Ghumarwin**  
09 May 2024


The Department of B. Voc Retail Management will have a job placement fair on the campus of Swami Vivekanand Govt. College Ghumarwin on May 22, 2024. All college students are encouraged to join.

- **Company Name:** -Kapson Fashion and Retail Pvt. Ltd.
- **Job Profile:** -Fashion Consultant
- **Venue:** - Commerce Block (New Building)
- **Date:** - 22 May 2024
- **Timing:** - 10 a.m.

**Contact for Interview,**  
College Staff of Retail Management  
Dept. of B.V.R.



Nodal Officer  
swvcg:Ghumarwin



Principal  
Swami Vivekanand Govt. College Ghumarwin (B.V.R.)

To  
The Principal  
SVGC Chumarwin  
Chumarwin

Approved as per approval  
DHE  
15/05/24

subject: → Job placement fair will be organized by  
the department of retail management on 22 May 24.

Sir,

I would like to inform you that the Retail  
management department will be organizing job  
placement on May 22, 2024. A reputable Indian  
fashion firm (Kapson Fashion Pvt. Ltd.) is  
visiting the college campus to conduct interviews.  
The goal of conducting interviews is to place  
students in jobs that pay well, in order to  
maximize employment opportunities.

We hope that the majority of students participate  
and are placed.  
Most humbly and respectfully I request you to grant  
permission for conducting job placement drive.

Thanking you,

Applicant

College Staff of B.Voc Department

Pooja, Raksh Kumar

15<sup>th</sup> May 2024

06.07.2023

Today, on dated 06.07.2023 during the placement drive by M/s Kinvaan Private Limited, Nalagam at our college, 03 students, Mr. Sahil Kumar, Mr. Sahil Sharma and Mr. Ashish Bansal of M.Sc. - Chemistry have been shortlisted among 11 students @ CTC (Cost to the company) Rs. 17000/- per month.

The Campus drive driven by Mr. Munish, GM (HR), Dr. Ajai Singh and Mr. Nanad Kishore.

The above students will join after their exams in July last week.


With Regards and Thanks

  
Munish Kumar


(Kinvaan Pvt Ltd)  
Nalagam

  
Dr. Ajai Singh

(Kinvaan Pvt Ltd)  
Nalagam HP

  
HOD Chemistry  
SYGC Ghumarwin



  
Principal  
S.V. Goyal Degree College  
Ghumarwin, Distt. Bilaspur (H.P.)

## क नजर

### वी कालेज के तीन छात्रों को नौकरी



। स्वामी विवेकानंद राजकीय महाविद्यालय घुमारवीं में किण्वन ड कंपनी, नालागढ़ द्वारा प्लेसमेंट ड्राइव का आयोजन किया गया प्रो. राम कृष्ण ने बताया कि इस प्लेसमेंट ड्राइव में महाविद्यालय विभाग की छात्रों में भाग लिया। इस कंपनी ने महाविद्यालय के तार रसायन विभाग के तीन छात्रों साहिल, साहिल शर्मा व आर्श (का) चयन किया गया जो वर्तमान में रसायन विभाग के चौथे से एयररत है। चयनित विद्यार्थी अंतिम सेमेस्टर की परीक्षा के बाद से जुड़ेंगे। इस कंपनी की ओर से मुनीष, डॉ. अजय व डा. नंद रहे। इस प्लेसमेंट ड्राइव में रसायन विभागाध्यक्ष डा. सूर्यकांत, एव प्रो. रिपन कुमार समन्वयक के तौर पर उपस्थित रहे।

Student placed During Session 2023-24 (Retail Management)

1	2023-24	Bhavana	Swami Vivekanand Govt College Ghumanwin		10000	
2	2023-24	Akshita Gautam	Swami Vivekanand Govt College Ghumanwin	Octave Mettle Hamirpur	10000	
3	2023-24	Arti	Swami Vivekanand Govt College Ghumanwin	Numero Uno Hamirpur	20000	
4	2023-24	Pooja	Swami Vivekanand Govt College Ghumanwin	Smart Shoping MBF Jalper	20000	
5	2023-24	Aman	Swami Vivekanand Govt College Ghumanwin	Smart Shoping MBF Moga	20000	

Date: 30-October-2023

Dear Bhawana,

Vikash Garments Store for Octave Brand is delighted to offer you the full-time position of Customer Service Associate with an anticipated start date of 01-November-2023.

As Customer Service Associate, you will be responsible for Customer Service, Sales Target achievement and Visual Merchandising of your Brand.

You will report directly to Vikash Sharma at Ghumarwin Location.

The starting salary for this position is Rs. 120000 per year. Payment Rs. 10000 is on a monthly basis.

In case of change in job ..bhavna have to give 2 months prior notice to company. In case of termination.. company also have to give 1 month notice to Bhavna.

Please confirm your acceptance of this offer by signing and returning this letter by 01-November-2023.

Sincerely,

For M/s. Vikash Garments Store  
Vikash Sharma  
Proprietor

Octave Brand Bus Stop, Dakri Chowk, Shimla – Kangra Road,  
Ghumarwin, Distt. Bilaspur, Himachal Pradesh, Pin -174021.

OCTA  
METAL

For the

*Jagdish*  
Signature

Sh. Jagdish Chand Sharma, Store manager (OWNER)

Mobile No - 9418243806

Candidate Signature *Bhawana*

Candidate Printed Name Bhawana

Date 01 Nov 2023

Octave Brand Bus Stop, Dakri Chowk, Shimla – Kangra Rd  
Himachal Pradesh, Pin - 171001



Date: 07November-2023

Dear Akshita Gautam,

Vikash Garments Store for NUMERO UNO Brand is delighted to offer you the full-time position of Customer Service Associate with an anticipated start date of 09-November-2023.

As Customer Service Associate, you will be responsible for Customer Service, Sales Target achievement and Visual Merchandising of your Brand.

You will report directly to Vikash Sharma at Ghumarwin Location.

The starting salary for this position is Rs. 1,20,000 per year. Payment Rs. 10,000 is on a monthly basis.

Your employment with Vikash Garments Store for NUMERO UNO will be on an at-will basis. In case of change in job, Akshita Gautam has to give 2 months prior notice to company. In case of termination, company also has to give 1 month notice to Akshita Gautam.

Please confirm your acceptance of this offer by signing and returning this letter by 09-November-2023.

NUMERA UNO, Bus Stop, Dakri Chowk, Shimla – Kangra Road,  
Ghumarwin, Dist. Bilaspur, Himachal Pradesh, Pin -174021.



Sincerely,

*(Signature)*  
Sh. Jagdish Chand Sharma, Store manager (OWNER)  
For Mrs. Vikash Garments Store  
Proprietor

Mobile No: - 9877636622

Candidate Signature: Abhisita Gaurav

Candidate Printed Name: \_\_\_\_\_

Date: 09/11/2023

NUMERA UNO, Bus Stop, Dakri Chowk, Shimla – Kangra Road,  
Ghumarwin, Dist. Bilaspur, Himachal Pradesh, Pin -174021.

### Brief Description of Advanced Educational Psychology

"Advanced Educational Psychology" is a book, written by S.K. Mangal. A great educationist, philosopher and psychologist. This book describes the various theories and principles related to human behavior. It helps the reader to access various school of psychology. This book focuses on the psychology of growth and development, psychology of individual difference, motivation, attention and personality with an emphasis on the individual attitude towards learning. It covers the clear and balanced clarification of the ideas. A detailed discussion on exceptional children and learning disabled children helps us to know about the specific challenges and remedies to be provided for these children so that they can adjust in the societal environment effectively.

### Brief Description of Methodology of Educational Research

"Methodology of educational research" book is written by Lokesh Koul, a prominent educationist. The book contains an up-to-date account of the methods and techniques suited to the field of education and other allied disciplines and thus provides an understanding of significant research problems that need to be tackled. The book elaborates the quantitative and qualitative data analysis techniques; use of descriptive and inferential statistics; reporting of the results of research along with the characteristics and uses of historical, descriptive, ethnographic and experimental methods. Case studies form an important part of the text. It also provides priority areas of educational research in India in the context of National Education Policy (1986) and its Programme of Action (1992), UGC, DEC-IGNOU (2006), NCERT (2005), and UNESCO initiatives and policies as well as the Surveys of Research in Education (1997 and 2006).

earned

# Smart Shopping™

## Master franchise for North Bestseller India

Smart Shopping 52-N, GURUDWARA ROAD, MODEL TOWN HISAR - 125005

Pooja  
31/05/2024  
Moga, PB-142001

**Subject: - Appointment for Fashion Consultant - MBF Moga**

Dear Pooja,

With reference to your application and subsequent interviews with us, we are pleased to offer you the designation of Fashion Consultant (with 3 months' probation period) at our MBF Moga Store. Your date of joining is 27th May 2024. We are offering you an opportunity where you can fully utilize your skills and You have a lot of scope to grow and create a bright future with our organization.

By completing all documentation that is required for the processing of an offer letter, you will get your offer letter within 7 days post submitting required documents.

List of documents required are as below: -

- Aadhar card
- PAN card
- Academic Documents
- Bank Details
- Passport Size photo
- Experience Certificate
- Resignation Letter (Previous organization)
- Salary proof (Salary Slips & bank Statement)

Kindly process all these documents before 3rd June 2024.

Sincerely,

  
Authorized Signatory

  
Human Resource

Employee Signature

## Master franchise for North Bestseller India

Smart Shopping 52-N, GURUDWARA ROAD, MODEL TOWN HISAR - 125005

Our Ref: SS/HRM/Off/2024/ Aman

22 June 2024

Mr. Aman

Subject: Offer Letter - " Fashion Consultant"

Dear Aman,

We are all set to become an "Employer of Choice".

Our People Principles of: "Good Condition of Employment", "Good Human Relations", "Equal Opportunities", "Good Communication" and "Continuous Learning" are the pillars which will help us achieve our journey to become an "Employer of Choice".

Our endeavor is to provide great opportunities for our colleagues to build their career with us and contribute significantly to the organization.

To help us build such an organization, we have selected you, based on your application and your performance in the selection process. We would like to offer you the position of Fashion Consultant at our MBF Jaipur Store on Annual CTC of Rs 240,000 /- per annum which comes at 17,000/- rupees in-hand salary per month and 3000/- Rs is cumulate in span of completing tenure of one year which will comes as 36,000/- Rs as bonus to be noted the additional 36,000/- not be credited if you leave our organization due to any circumstances.

Your services can be transferred to any of our office, associate, division of anywhere in India at the sole discretion of the Management.

This offer letter is effective from 27th May 2024. Please confirm your acceptance of the offer by signing the duplicate copy of this letter and returning failing which the offer shall stand withdrawn.

Student placed During Session 2023-24 (Hospitality & Tourism)

Sr. No	Year	Name of the students placed	Program graduated from	Name of the employer with	Par Package	Appointment letter link
1	2023-24	Anshul Sahota	Swami Vivekanand Govt College Ghumarwin	ITC Fottune Jalandhar	14000	
2	2023-24	Alka	Swami Vivekanand Govt College Ghumarwin	Sarouar Portico Jaipur	14000	
3	2023-24	Anshita Dhiman	Swami Vivekanand Govt College Ghumarwin	Clark Inn Manali	13000	
4	2023-24	Riya	Swami Vivekanand Govt College Ghumarwin	Mariton Hotel Jalandhar	13000	
5	2023-24	Priya	Swami Vivekanand Govt College Ghumarwin	Mariton Hotel Jalandhar	13000	
6	2023-24	Arti Devi	Swami Vivekanand Govt College Ghumarwin	Mariton Hotel Jalandhar	13000	
7	2023-24	Anmol	Swami Vivekanand Govt College Ghumarwin	The Place by Park Jewels Hotel Jaipur	13000	
8	2023-24	Sapna Devi	Swami Vivekanand Govt College Ghumarwin	The Place by Park Jewels Hotel Jaipur	13000	
9	2023-24	Shalini Sharma	Swami Vivekanand Govt College Ghumarwin	The Place by Park Jewels Hotel Jaipur	1300	
10	2023-24	Shagun Chauhan	Swami Vivekanand Govt College Ghumarwin	Pride Amber Vilas	15000	

24<sup>th</sup> April, 2024

Mr. Anshul Sahota  
Village Fagga,  
Tehsil Jhandutta Baloh,  
Bilaspur, Himachal Pradesh, 174029

Dear Mr. Sahota,

**LETTER OF INTENT**

This is with reference to your application and subsequent interviews with us. We are pleased to offer you the position of Guest Service Associate in the Housekeeping Department of Hotel Fortune Avenue, Jalandhar (Owned by Sirjon Constructions Pvt. Ltd.)

During our meetings and subsequent discussions, you have agreed to the following:

1. Your remuneration package would be as agreed with you.
2. Your date of joining would be 24<sup>th</sup> April, 2024. You shall be on probation for a period of 6 Months from the date of joining. Upon satisfactory completion of this period, you shall be absorbed in the permanent service cadre of the company. This offer is subject to:
  - a. Your undergoing successful medical examination from a doctor approved us.
  - b. Confirmation of the information as provided by you.
  - c. Positive reference checks.
  - d. Completion of pre joining formalities.

A detailed letter of appointment with terms and conditions will be issued to you in due course by the company.

If the above offer is acceptable, please sign on the duplicate of this letter as acknowledgement thereof.

Yours Sincerely,  
For Fortune Avenue  
(A Unit of Sirjon Constructions Pvt.Ltd.)

  
Rohit Verma  
General Manager

Date – 29<sup>th</sup> March 2024  
Jaipur, (Rajasthan)

To

Ms. Alka Devi,  
Himachal Pradesh,

Dear Ms. Alka,

On behalf S. Nand Kumar & Co. Pvt. Ltd. as owners of The Palace by Park Jewels Hotels & Resort, Jaipur, we are pleased to offer you the position of **Commis -III in Culinary Department** as per mutually agreed remuneration with effect from **01<sup>st</sup> April, 2024**. However, this offer is subject to satisfactory references from your referees.

Your salary and allowances will be as follows from the date of appointment

- **Grade** : M1
- **Basic Salary** : 8,500/-
- **House Rent Allowance** : 4,250/-
- **Other Allowance** : 368/-
- **Gross** : 13,118/-
- **Provident Fund** : As applicable under the provisions of the Employee's Provident Funds and Miscellaneous Provisions Act, 1952
- **ESI** : As applicable under ESI scheme Act, 1948

Your letter of appointment will be issued to you on joining the property

Please report to the Human Resources Department at **09.30 hrs** with the following documents:

- 5 passport-sized photographs
- Photocopy of proof of Date of Birth (Birth certificate / Passport)
- Photocopy of proof of address (Ration Card, Voters ID)
- Photocopy of any Govt. certified Photo Identification (Passport / PAN Card / Driver's License / Photo Credit Card)
- Photocopies of Educational Qualifications
- Photocopies of letters of previous work experience (if any)
- Photocopy of last drawn salary slip (if any)
- Photocopy of PAN Card (Compulsory)
- Original Police Clearance Certificate/Medical/Fitness Certificate
- Bank Details - Cancelled Cheque / Copy of Bank Pass book
- Photocopy of Aadhar Card (Compulsory)

If the above terms are acceptable to you, as a token of acceptance, please send your confirmation

13<sup>th</sup> May, 2024

Dear Ms. Anshita Dhiman,

This has reference to your application and subsequent interviews you had with us. We are pleased to offer you a position of *Guest Relations Associate* for Clarks Inn Suites-Acadia At Himalayas on the following terms & Conditions:

**APPOINTMENT:**

The appointment will take effect from the date of your joining, which should not be later than 15<sup>th</sup> March, 2024.

**COMPENSATION:**

The Package shall be as per annexure attached herewith

**PROBATION:**

1. You will be on Probation for a period of Six months from the Date of Joining. During the period of probation, your service may be terminated by the management without assigning any reason(s) thereof.
2. If found necessary, the probationary period may be extended for a period up to 03 months at the sole discretion of the management or may be dispensed with earlier during the probation or the extended period of probation.
3. On Satisfactory Completion of the probationary period, you will be confirmed & confirmation will be construed to have taken place only when you are notified by us in writing to this effect. Unless Confirmed in Writing, you will be deemed to be a Probationer even after the expiry or either initial or extended period of probation.
4. After confirmation if you wish to leave the services of the company, you are required to give a notice period of One month or One month's salary in lieu of notice. In case you are being terminated, you will be served with one month's notice or One month's salary in lieu of notice.
5. You will be entitled for leaves as per Leave Rules of the Company.

**PLACE OF POSITION:**

6. Your place of posting will be at Clarks Inn Suites-Acadia At Himalayas, Manali but the management may transfer you to any other unit / section / department and / or its subsidiaries and associates in any part of the country where the company has an office / branch / unit / works or may have at any time depending upon the exigencies of work and at the sole discretion of the management. Upon transfer you will be under the administrative control of the organization to which you are transferred and the service conditions at that organization will be applicable to you.

Clarks Inn Suites, Manali

Acadia At Himalayas  
Acadia At Himalayas  
Manali, Himachal Pradesh - 175122

Clarks Inn  
Acadia At Himalayas  
+91 9816 116662  
www.clarksinnsuites.com  
MNO027703



17 April 2014

Ms. Rita  
V.P. Director, Operations  
Jalandhar, Punjab, India

**Subject: Letter of Appointment**

Dear Ms. Rita,

We are pleased to offer you appointment as **Assistant Director** of **Hotel Mariton**, Jalandhar. The following terms and conditions of your appointment are applicable to you:

**Date of Joining:**  
Your date of joining will be 17<sup>th</sup> April 2014.

**Place of Posting:**  
You will be posted at our hotel 'Mariton'.

**Duties & Responsibilities:**  
You will be required to attend to the duties and responsibilities which will be assigned to you by your superiors at the Company.

**Work Discipline:**  
You are required to maintain a high standard of work discipline and observance of the Company's work discipline.

**Working Hours:**  
The timings are determined by the Company and will be amended to suit the requirements.

**Salary & Letter of Appointment:**  
Salary is enclosed with you.

Yours faithfully,  
Rajinder Chahal, HR

A detailed letter of appointment will be issued to you at the time of joining.

**Probation & Confirmation**

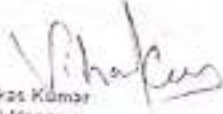
You will be on probation initially for a period of six months, after which you will be confirmed or not confirmed by the management based on your performance, solely at the discretion of management. During the period of probation, the management shall have the right to terminate your services by giving one month written notice or more (as applicable) of the notice without assigning any reasons. Similarly, if you wish to leave the services of the Company during the probation period, you shall do so upon giving one month written notice. All disputes shall be subject to the jurisdiction of District Court, Jalandhar, Punjab only.

If the foregoing terms and conditions are agreeable to you, please confirm by signing on the enclosed copy and return it to us as soon as possible.

We take this opportunity to welcoming you at Hotel Mariton.

Best Wishes,

For Mariton Hoteliers Pvt. Ltd.

  
Vikas Kumar  
HR Manager

ACCEPTANCE

  
Signature  
Date

G.T. Road, Jalandhar, Opposite Hyundai Showroom,  
Near Cantt, Railway Station (Pb.) 144005 India  
☎ 0181-5070000

13<sup>th</sup> April 2024

Mu. Praga  
Vidya Bhawan  
Bhadrachal, Jalandhar

Subject: Letter of Intent

Dear Mu. Praga,

We are pleased to offer you appointment as **Assistant Steward** at our hotel **Mariton**, which is a member of the Mariton Hotels Pvt. Ltd. The following terms and conditions of employment will be applicable to you:

**Date of Joining:**

Your date of joining will be 13<sup>th</sup> April 2024.

**Place of Posting:**

You will be posted at our Hotel 'Mariton'.

**Duties & Responsibilities:**

You are required at all times, to observe and carry out faithfully and diligently the duties and responsibilities which are assigned to you by your superiors of the Company.

**Work Discipline:**

You are required to maintain a high standard of work discipline and good order in the premises of the hotel.

**Working Hours:**

The timings are determined by the Management and will be intimated to you from time to time.

**Salary & Letter of Appointment:**

Salary as discussed with you.

Perks As per company rules.

A detailed letter of appointment will be issued to you at the time of joining.

**Probation & Confirmation:**

You will be on probation initially for a period of 3 months, after which you may be issued an offer letter by the management based on your performance, subject to the approval of management. During the period of probation, the management shall have the right to terminate your services by giving one month's notice in writing. If you wish to resign, you shall do so in writing, giving one month's written notice. All disputes shall be subject to the jurisdiction of the Court, Jalandhar, Punjab only.

If the foregoing terms and conditions are agreeable to you, please confirm by signing on the duplicate copy and return it to us as soon as possible.

We take this opportunity to welcoming you at Hotel Mariton.

Best Wishes,

For Mariton Hotels Pvt. Ltd.

Vikas Kumar  
HR Manager

ACCEPTANCE

Signature  
Date

G.T. Road, Jalandhar, Opposite Hyundai Showroom  
Near Cantt. Railway Station (Pb.) 144005 India  
☎ 0181-5070000

13<sup>th</sup> April 2024

M. S. Arora  
Vikas Kumar (HR Manager)  
Manager, Mariton Hotel

Subject: Letter of Intent

Dear Mr. Arora,

We are pleased to offer you a position as an "Assistant Steward" in our hotel "Mariton" at your old location, Mariton Pvt. Ltd. The following terms and conditions of employment are being offered to you.

**Date of Joining**

Your date of joining will be 15<sup>th</sup> April 2024.

**Place of Posting**

You will be posted at a hotel, "Mariton".

**Duties & Responsibilities**

You are required at all times, to exercise and carry out faithfully and diligently the duties and responsibilities that are assigned to you by your superiors in the Company.

**Work Discipline**

You are required to maintain a high standard of work discipline and good will in the Company's interest.

**Working Hours**

The things are determined by the Management and are subject to change from time to time.

**Salary & Letter of Appointment**

Salary as discussed in 1 yms.

**Perks**

As per company rules.

A detailed letter of appointment will be issued to you at the time of joining.

**Probation & Confirmation**

You will be on probation initially for a period of six months. After which you may be retained on a permanent basis pending management based on your performance solely at the discretion of management. In case management is not satisfied with the performance of an employee, management shall have the right to terminate your services by giving one month's written notice or notice can be given at this stage without assigning any reason. Similarly, if you wish to leave the services of the company, you must give one month's period, you shall do so upon giving one month's written notice. All disputes shall be subject to the jurisdiction of District Court, Jalandhar, Punjab only.

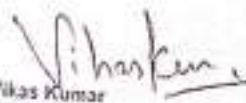
If the foregoing terms and conditions are agreeable to you, please confirm by signing on the duplicate copy and return it to us as soon as possible.

We take this opportunity to welcoming you at Hotel Mariton.

Best Wishes,

For Mariton Hotel Pvt. Ltd.

ACCEPTANCE

  
Vikas Kumar  
HR Manager

Signature  
Date

G.T. Road, Jalandhar, Opposite Hyundai Showroom,  
Near Cantt, Railway Station (Pb.) 144005 India  
☎ 0181-5070000

# THE PALACE

Date – 29<sup>th</sup> March 2024  
Jaipur, (Rajasthan)

To

Mr. Anmol Sharma,  
Himachal Pradesh.

Dear Mr. Anmol,

On behalf S. Nand Kumar & Co. Pvt. Ltd. as owners of The Palace by Park Jewels Hotels & Resort, Jaipur, we are pleased to offer you the position of **Commis -III in Culinary Department** as per mutually agreed remuneration, with effect from **01<sup>st</sup> April, 2024**. However, this offer is subject to satisfactory references from your referees.

Your salary and allowances will be as follows from the date of appointment

- **Grade** : M1
- **Basic Salary** : 8,500/-
- **House Rent Allowance** : 4,250/-
- **Other Allowance** : 368/-
- **Gross** : 13,118/-
- **Provident Fund** : As applicable under the provisions of the Employee's Provident Funds and Miscellaneous Provisions Act, 1952
- **ESI** : As applicable under ESI scheme Act, 1948

Your letter of appointment will be issued to you on joining the property.

Please report to the Human Resources Department at 09.30 hrs with the following documents:

- 5 passport-sized photographs
- Photocopy of proof of Date of Birth (Birth certificate / Passport) Photocopy of proof of address (Ration Card, Voters ID)
- Photocopy of any Govt. certified Photo Identification (Passport / PAN Card / Driver's License / Photo Credit Card)
- Photocopies of Educational Qualifications
- Photocopies of letters of previous work experience (if any) Photocopy of last drawn salary slip (if any)
- Photocopy of PAN Card (Compulsory) Original
- Police Clearance Certificate Medical/Fitness Certificate
- Bank Details - Cancelled Cheque / Copy of Bank Pass book Photocopy of Aadhar Card (Compulsory)

If the above terms are acceptable to you, as a token of acceptance, please send your confirmation.

# THE PALACE

Date – 29<sup>th</sup> March 2024  
Jaipur, (Rajasthan)

To

Ms. Sapna Devi,  
Himachal Pradesh.

Dear Ms. Sapna,

On behalf S. Nand Kumar & Co. Pvt. Ltd. as owners of The Palace by Park Jewels Hotels & Resort, Jaipur, we are pleased to offer you the position of **Associate in F&B(Service) Department** as per mutually agreed remuneration, with effect from 01<sup>st</sup> April, 2024. However, this offer is subject to satisfactory references from your referees.

Your salary and allowances will be as follows from the date of appointment

- Grade : M1
- Basic Salary : 8,500/-
- House Rent Allowance : 4,250/-
- Other Allowance : 368/-
- Gross : 13,118/-
- Provident Fund : As applicable under the provisions of the Employee's Provident Funds and Miscellaneous Provisions Act, 1952
- ESI : As applicable under ESI scheme Act, 1948

Your letter of appointment will be issued to you on joining the property.

Please report to the Human Resources Department at 09.30 hrs with the following documents:

- 5 passport-sized photographs
- Photocopy of proof of Date of Birth (Birth certificate / Passport) Photocopy of proof of address (Ration Card, Voters ID)
- Photocopy of any Govt. certified Photo Identification (Passport / PAN Card / Driver's License / Photo Credit Card)
- Photocopies of Educational Qualifications
- Photocopies of letters of previous work experience (if any) Photocopy of last drawn salary slip (if any)
- Photocopy of PAN Card (Compulsory) Original
- Police Clearance Certificate Medical/Fitness Certificate
- Bank Details - Cancelled Cheque / Copy of Bank Pass book Photocopy of Aadhar Card (Compulsory)

If the above terms are acceptable to you, as a token of acceptance, please send your confirmation.

Date - 29<sup>th</sup> March 2024  
Jaipur, (Rajasthan)

To

Ms. Shalini Sharma,  
Himachal Pradesh

Dear Ms. Shalini,

On behalf of, Navin Kumar & Co. Pvt. Ltd. as partners of The Parkside by Park Hotels, Clubs & Resorts, Jaipur, we are pleased to offer you the position of **Commis. III** in **Culinary Department** as per mutually agreed compensation with effect from **01<sup>st</sup> April, 2024** however, this offer is subject to satisfactory references from your referees.

Your salary and allowances will be as follows from the date of appointment:

- |                        |  |
|------------------------|--|
| • Grade                | 101  |
| • Basic Salary         | ₹ 5000/-   |
| • House Rent Allowance | ₹ 2100/-   |
| • Other Allowance      | ₹ 360/-  |
| • Gross                | ₹ 7460/-   |
| • Provident Fund       | As applicable under the provisions of the Employees' Provident Funds and Miscellaneous Provisions Act, 1952. |
| • ESI                  | As applicable under ESI Scheme Act, 1948.  |

Your letter of appointment will be issued to you on joining the property.

Please report to the Human Resources Department at **09:30 hrs** with the following documents:

- 2 Passport sized photographs
- Photocopy of proof of Date of Birth (from any valid ID) - Passport/Photocopy of proof of Address (Ration Card - valid ID)
- Photocopy of any Govt. sanctioned educational passport / PAN Card / Driver's License / Photo Credit Card
- Photocopy of Educational Qualification
- Photocopy of letters of previous work experience of any / Photocopy of last drawn salary slip (if any)
- Photocopy of PAN Card (Compulsory) Original
- Police Clearance Certificate (Mandatory) from Certificate
- Bank Details - Cancelled Cheque - Copy of Bank Passbook (Minimum of 3 months) and Compulsory

If the above terms are acceptable to you, as a token of acceptance, please send your confirmation.

# THE PALACE

Date – 29<sup>th</sup> March 2024  
Jaipur, (Rajasthan)

To

Ms. Shagun Chauhan,  
Himachal Pradesh.

Dear Ms. Shagun,

On behalf of S. Nand Kumar & Co. Pvt. Ltd. as owners of The Palace by Park Jewels Hotels & Resort, Jaipur, we are pleased to offer you the position of HR Associate in Human Resources Department as per mutually agreed remuneration, with effect from 01<sup>st</sup> April, 2024. However, this offer is subject to satisfactory references from your referees.

Your salary and allowances will be as follows from the date of appointment

• Grade	: M1
• Basic Salary	: 8,500/-
• House Rent Allowance	: 4,250/-
• Other Allowance	: 360/-
• Gross	: 13,110/-
• Provident Fund	: As applicable under the provisions of the Employee's Provident Funds and Miscellaneous Provisions Act, 1952
• ESI	: As applicable under ESI scheme Act, 1948

Your letter of appointment will be issued to you on joining the property

Please report to the Human Resources Department at 09.30 hrs with the following documents:

- 5 passport-sized photographs
- Photocopy of proof of Date of Birth (Birth certificate / Passport) Photocopy of proof of address (Ration Card, Voters ID)
- Photocopy of any Govt. certified Photo Identification (Passport / PAN Card / Driver's License / Photo Credit Card)
- Photocopies of Educational Qualifications
- Photocopies of letters of previous work experience (if any) Photocopy of last drawn salary slip (if any)
- Photocopy of PAN Card (Compulsory) Original
- Police Clearance Certificate Medical Fitness Certificate
- Bank Details Canceled Cheque / Copy of Bank Pass book Photocopy of Aadhar Card (Compulsory)

If the above terms are acceptable to you, as a token of acceptance, please send your confirmation.

Student placed During Session 2023-24 (Hospitality & Tourism)

Sr. No	Year	Name of the students placed	Program graduated from	Name of the employer with	Par Package	Appointm ent letter link
1	2023-24	Anshul Sahota	Swami Vivekanand Govt College Ghumarwin	ITC Fottune Jalandhar	14000	
2	2023-24	Alka	Swami Vivekanand Govt College Ghumarwin	Sarouar Portico Jaipur	14000	
3	2023-24	Anshita Dhiman	Swami Vivekanand Govt College Ghumarwin	Clark Inn Manali	13000	
4	2023-24	Riya	Swami Vivekanand Govt College Ghumarwin	Mariton Hotel Jalandhar	13000	
5	2023-24	Priya	Swami Vivekanand Govt College Ghumarwin	Mariton Hotel Jalandhar	13000	
6	2023-24	Arti Devi	Swami Vivekanand Govt College Ghumarwin	Mariton Hotel Jalandhar	13000	
7	2023-24	Anmol	Swami Vivekanand Govt College Ghumarwin	The Place by Park Jewels Hotel Jaipur	13000	
8	2023-24	Sapna Devi	Swami Vivekanand Govt College Ghumarwin	The Place by Park Jewels Hotel Jaipur	13000	
9	2023-24	Shalini Sharma	Swami Vivekanand Govt College Ghumarwin	The Place by Park Jewels Hotel Jaipur	1300	
10	2023-24	Shagun Chauhan	Swami Vivekanand Govt College Ghumarwin	Pride Amber Vilas	15000	



24<sup>th</sup> April, 2024

Mr. Anshul Sahota  
Village Fagog,  
Tehsil Jhandutta Baloh,  
Bilaspur, Himachal Pradesh, 174029

Dear Mr. Sahota,

**LETTER OF INTENT**

This is with reference to your application and subsequent interviews with us. We are pleased to offer you the position of Guest Service Associate in the Housekeeping Department of Hotel Fortune Avenue, Jalandhar (Owned by Sirjon Constructions Pvt. Ltd.)

During our meetings and subsequent discussions, you have agreed to the following:

1. Your remuneration package would be as agreed with you.
2. Your date of joining would be **24<sup>th</sup> April, 2024**. You shall be on probation for a period of 6 Months from the date of joining. Upon satisfactory completion of this period, you shall be absorbed in the permanent service cadre of the company. This offer is subject to:
  - a. Your undergoing successful medical examination from a doctor approved us
  - b. Confirmation of the information as provided by you.
  - c. Positive reference checks.
  - d. Completion of pre joining formalities.

A detailed letter of appointment with terms and conditions will be issued to you in due course by the company.

If the above offer is acceptable, please sign on the duplicate of this letter as acknowledgement thereof.

Yours Sincerely,  
For Fortune Avenue  
(A Unit of Sirjon Constructions Pvt.Ltd.)

  
Rajit Verma  
General Manager

# THE PALACE

Date - 29<sup>th</sup> March 2024  
Jaipur. (Rajasthan)

To

Ms. Alka Devi,  
Himachal Pradesh,

Dear Ms. Alka,

On behalf S. Nand Kumar & Co. Pvt. Ltd. as owners of The Palace by Park Jewels Hotels & Resort, Jaipur, we are pleased to offer you the position of **Commis -III in Culinary Department** as per mutually agreed remuneration, with effect from **01<sup>st</sup> April, 2024**. However, this offer is subject to satisfactory references from your referees.

Your salary and allowances will be as follows from the date of appointment.

- **Grade** : M1
- **Basic Salary** : 8,500 /-
- **House Rent Allowance** : 4,250/-
- **Other Allowance** : 368/-
- **Gross** : 13,118/-
- **Provident Fund** : As applicable under the provisions of the Employee's Provident Funds and Miscellaneous Provisions Act, 1952
- **ESI** : As applicable under ESI scheme Act, 1948

Your letter of appointment will be issued to you on joining the property.

Please report to the Human Resources Department at **09.30 hrs** with the following documents:

- 5 passport-sized photographs
- Photocopy of proof of Date of Birth (Birth certificate / Passport)
- Photocopy of proof of address (Ration Card, Voters ID)
- Photocopy of any Govt. certified Photo Identification (Passport / PAN Card / Driver's License / Photo Credit Card)
- Photocopies of Educational Qualifications
- Photocopies of letters of previous work experience (if any)
- Photocopy of last drawn salary slip (if any)
- Photocopy of PAN Card (Compulsory)
- Original Police Clearance Certificate Medical/Fitness Certificate
- Bank Details - Cancelled Cheque / Copy of Bank Pass book
- Photocopy of Aadhar Card (Compulsory)

If the above terms are acceptable to you, as a token of acceptance, please send your confirmation.

Yours sincerely,

Priti Bhardwa

Human Resources Manager

*Candidate's acknowledgement.*

Agreed & Accepted by \_\_\_\_\_ on \_\_\_\_\_

The Palace By Park Jewels Hotels And Resort, Aymer Jaipur Expressway, Narsinghpura, Jaipur,  
Rajasthan 302026

13th May, 2024

Dear Ms. Anshita Dhiman,

This has reference to your application and subsequent interviews you had with us. We are pleased to offer you a position of *Guest Relations Associate* for Clarks Inn Suites-Acadia At Himalayas on the following terms & Conditions:

**APPOINTMENT:**

The appointment will take effect from the date of your joining, which should not be later than 15<sup>th</sup> March, 2024.

**COMPENSATION:**

The Package shall be as per annexure attached herewith

**PROBATION:**

1. You will be on Probation for a period of Six months from the Date of Joining. During the period of probation, your service may be terminated by the management without assigning any reason(s) thereof.
2. If found necessary, the probationary period may be extended for a period up to 03 months at the sole discretion of the management or may be dispensed with earlier during the probation or the extended period of probation.
3. On Satisfactory Completion of the probationary period, you will be confirmed & confirmation will be construed to have taken place only when you are notified by us in writing to this effect. Unless Confirmed in Writing, you will be deemed to be a Probationer even after the expiry or either initial or extended period of probation.
4. After confirmation if you wish to leave the services of the company, you are required to give a notice period of One month or One month's salary in lieu of notice. In case you are being terminated, you will be served with one months' notice or One month's salary in lieu of notice.
5. You will be entitled for leaves as per Leave Rules of the Company.

**PLACE OF POSITION:**

6. Your place of posting will be at Clarks Inn Suites-Acadia At Himalayas, Manali but the management may transfer you to any other unit / section / department and / or its subsidiaries and associates in any part of the country where the company has an office / branch / unit / works or may have at any time depending upon the exigencies of work and at the sole discretion of the management. Upon transfer you will be under the administrative control of the organization to which you are transferred and the service conditions at that organization will be applicable to you.

Clarks Inn Suites, Manali

A part of Himalayas  
Village, Dehradun, Uttarakhand  
Phone: 01358-27707

A part of  
Himalayas  
Phone: 01358-27707  
www.clarksinn.com  
1800-2027707

**INCREMENT:**

1. Your Annual increment will be based on your efficient and satisfactory performance, the discharge of your duties as well as financial prosperity of the company and can be withheld in case your work and performance are not satisfactory and the management will be the sole judge.

**REPORTING:**

2. You will report to Duty Manager or any other person nominated by the Management of the company, as and when required.

**DUTIES:**

3. Your duties and responsibilities will be as per your job description under the guidance of the Corporate Office, which may be changed /amended / modified from time to time at the sole discretion of the management.

**MAINTENANCE OF SECURITY:**

4. You will not divulge or give out to anyone in any manner particulars or details or any other trade secrets, manufacturing or research process, financial, administrative and / or organizational matters or any transactions or affairs of the company of confidential nature. Any breach of this confidence will cause your services to be terminated.

**ACCOUNTABILITY:**

5. You will be responsible for proper care, use and return of the Company's property, which might be entrusted to you from time to time. You shall also be required to account for the same and compensate to the extent of financial loss suffered by the company.

**RULES & REGULATIONS:**

6. During your employment in our company, the terms of service governing officers of the company, which may be changed or modified at any time by the management according to prevailing conditions will apply mutatis-mutandis at the discretion of the management.
7. Apart from above, you will also be bound by any rules and regulations and office orders enforced by the management from time to time. On any matters relating to service conditions or otherwise, this will be deemed as rules and regulations and form part of these terms of employment.

**GENERAL RULES:**

ANNEXURE-I

MONTHLY SALARY PACKAGE COST TO COMPANY OF Anshita Dhiman--  
Designation: GRA

Basic Pay	
HRA	
Conveyance Allowance	
Medical Reimbursement	
Special Allowance	
Gross Salary	13000

KISHORE JHA  
(GENERAL MANAGER)

8. The company's personnel are whole time employees and are expected of them to devote their whole-time attention towards the interest of the company. You will not thus engage yourself either paid or in the honorary capacity, for any work other than the company's work.
9. This position as offered to you is in the officer's cadre and its continuance is subject to your being found and remaining medically fit. You shall appear before the medical practitioner nominated for the purpose of medical examination and / or health survey from time to time.
10. Your employment will be subject to verification of your credentials, certificates and proof of age. This offer is made to you on the understanding that the facts furnished regarding your age, qualifications, experience, etc. are true and correct. In case it is found in future that you had given wrong information or you had tried to hide certain facts from the company, your services will be liable for immediate termination without assigning any reason.
11. You will retire from the services of the company on attaining the age of 58 years.

You are requested to return the duplicate copy of this letter duly signed by you in token of your acceptance of the appointment on the above terms and conditions.

With Best Wishes

Yours Sincerely

KISHORE JHA

(GENERAL MANAGER)

DECLARATION BY THE EMPLOYEE

*I have read and understood the above terms and conditions. I under take to abide by the terms and conditions.*

Signature of Ms. Anshita Dhiman

DATE:

13<sup>th</sup> April 2024

Ms. Rita  
V.P. Bhadani Gramsway  
Bardonia, Himgir Road, Phagwara

Subject: Letter of Intent

Dear Ms. Rita,

We are pleased to offer you appointment as "Assistant Steward" in the Hotel Marden, Phagwara. The following terms and conditions of employment shall be applicable to you.

**Date of Joining**

Your date of joining will be "13<sup>th</sup> April 2024".

**Place of Posting**

You will be posted at our hotel "Marden".

**Duties & Responsibilities**

You are required at all times to perform your duty faithfully and to carry out all instructions assigned to you by your superiors at the Company.

**Work Discipline**

You are required to maintain a high standard of work discipline and good order in the Company premises.

**Working Hours**

The timings are determined by the Management and will be intimated to you from time to time.

**Salary & Letter of Appointment**

Salary, as discussed with you.

Perks As per company rules.

A detailed letter of appointment will be issued to you at the time of joining.

**Probation & Confirmation**

You will be on probation initially for a period of six months, after which you may be issued confirmation letter by the management based on your performance solely at the discretion of management. During the period of probation, the management shall have the right to terminate your services by giving one month written notice or one day in lieu of the notice without assigning any reasons. Similarly, if you wish to leave the services of the Company during probation period, you shall do so upon giving one month written notice. All disputes shall be subject to the jurisdiction of District Court, Jalandhar, Punjab only.

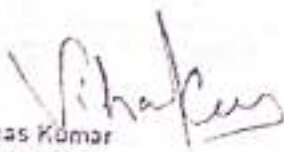
If the foregoing terms and conditions are agreeable to you, please confirm by signing on the duplicate copy and return it to us as soon as possible.

We take this opportunity to welcoming you at Hotel Marden.

Best Wishes

For Mariton Hoteliers Pvt. Ltd.

ACCEPTANCE

  
Vikas Kumar  
HR Manager

Signature  
Date



- Please send this letter to:
- Mr. Vikas Kumar, HR Manager, Mariton Hoteliers Pvt. Ltd.

13<sup>th</sup> April 2024

Ms. Priya  
Vill. Bhadour, Chhatwarin  
Jalandhar, Jalandhar Pradesh

Subject: Letter of Intent

Dear Ms. Priya,

We are pleased to offer you appointment as 'Assistant Steward' at our hotel 'Mariton' of Mariton Hoteliers Pvt. Ltd. The following terms and conditions of employment will be applicable to you.

**Date of Joining**

Your date of joining will be 13<sup>th</sup> April 2024.

**Place of Posting**

You will be posted at our hotel 'Mariton'.

**Duties & Responsibilities**

You are required at all times, to observe and carry out faithfully and diligently the duties and responsibilities that are assigned to you by your superiors of the Company.

**Work Discipline**

You are required to maintain a high standard of work discipline and good order in the Company at all times.

**Working Hours**

The timings are determined by the Management and will be intimated to you from time to time.

**Salary & Letter of Appointment**

Salary as disclosed with you.

Perks: As per company rules.

A detailed letter of appointment will be issued to you at the time of joining.

**Probation & Confirmation**

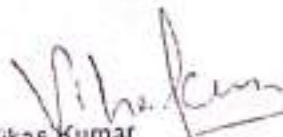
You will be on probation initially for a period of six months, after which you may be issued confirmation letter by the management based on your performance solely at the discretion of management. During the period of probation, the management shall have the right to terminate your services by giving one month written notice in writing in case of the notice without assigning any reasons. Similarly, if you wish to leave the services of the company during probation period, you shall do so upon giving one month written notice. All disputes shall be subject to the jurisdiction of District Court, Jalandhar, Punjab only.

If the foregoing terms and conditions are agreeable to you, please confirm by signing on the duplicate copy and return it to us as soon as possible.

We take this opportunity to welcoming you at Hotel Mariton.

Best Wishes,

For Mariton Hoteliers Pvt. Ltd.

  
Vikas Kumar  
HR Manager

ACCEPTANCE

Signature  
Date

G.T. Road, Jalandhar, Opposite Hyundai Showroom  
Near Cantt. Railway Station (Pb.) 144005 India  
☎ 0181-5070000

13<sup>th</sup> April 2024

Mr. Anil Dey  
Vidh Sabha, Chandigarh  
Sector, Himachal Pradesh

Subject: Letter of Intent

Dear Mr. Anil

We are pleased to offer you an appointment as "Assistant Steward" at our hotel "Mariton" (an agent of Mariton Hotels Pvt Ltd). The following terms and conditions of employment will be applicable to you.

**Date of Joining**

Your date of joining will be 15<sup>th</sup> April 2024.

**Place of Posting**

You will be posted at our hotel, "Mariton".

**Duties & Responsibilities**

You are required at all times, to receive and carry out faithfully and diligently the duties and responsibilities assigned to you by your superiors of the Company.

**Work Discipline**

You are required to maintain a high standard of work discipline and good order in the Company premises.

**Working Hours**

The timings are determined by the Management and are to be referred to you from time to time.

**Salary & Letter of Appointment**

Salary as discussed with you.

**Perks**

As per company rules.

A detailed letter of appointment will be issued to you at the time of joining.

**Probation & Confirmation**

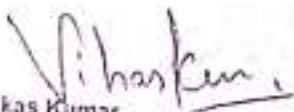
You will be on probation initially for a period of six months after which you may be confirmed in the position if the management based on your performance solely at the discretion of management during the probation period. The management shall have the right to terminate your services by giving one month written notice in writing. In the event of the notice without assigning any reasons. Similarly, if you wish to leave the services of the company during probation period, you shall do so upon giving one month written notice. All disputes shall be subject to the jurisdiction of District Court, Jalandhar, Punjab only.

If the foregoing terms and conditions are agreeable to you, please confirm by signing on the duplicate copy and return it to us as soon as possible.

We take this opportunity to welcoming you at Hotel Mariton.

Best Wishes,

For Mariton Hoteliers Pvt. Ltd.

  
Vikas Kumar  
HR Manager

ACCEPTANCE

Signature  
Date

G.T. Road, Jalandhar, Opposite Hyundai Showroom,  
Near Cantt. Railway Station (Pb.) 144005 India  
☎ 0181-5070000

Date – 29<sup>th</sup> March 2024  
Jaipur, (Rajasthan)

To

Mr. Anmol Sharma,  
Himachal Pradesh.

Dear Mr. Anmol,

On behalf S. Nand Kumar & Co. Pvt. Ltd. as owners of The Palace by Park Jewels Hotels & Resort, Jaipur, we are pleased to offer you the position of **Commis -III** in **Culinary Department** as per mutually agreed remuneration, with effect from **01<sup>st</sup> April, 2024**. However, this offer is subject to satisfactory references from your referees.

Your salary and allowances will be as follows from the date of appointment

- **Grade** : M1
- **Basic Salary** : 8,500 /-
- **House Rent Allowance** : 4,250/-
- **Other Allowance** : 368/-
- **Gross** : 13,118/-
- **Provident Fund** : As applicable under the provisions of the Employee's Provident Funds and Miscellaneous Provisions Act 1952
- **ESI** : As applicable under ESI scheme Act. 1948

Your letter of appointment will be issued to you on joining the property

Please report to the Human Resources Department at **09.30 hrs** with the following documents:

- 5 passport-sized photographs
- Photocopy of proof of Date of Birth (Birth certificate / Passport) Photocopy of proof of address (Ration Card, Voters ID)
- Photocopy of any Govt. certified Photo Identification (Passport / PAN Card / Driver's License / Photo Credit Card)
- Photocopies of Educational Qualifications
- Photocopies of letters of previous work experience (if any) Photocopy of last drawn salary slip (if any)
- Photocopy of PAN Card (Compulsory) Original
- Police Clearance Certificate Medical/Fitness Certificate
- Bank Details Canceled Cheque / Copy of Bank Pass book Photocopy of Aadhar Card (Compulsory)

If the above terms are acceptable to you, as a token of acceptance, please send your confirmation

Yours sincerely,

Priti Bhardwaj

Human Resources Manager

*Candidate's acknowledgement*

Agreed & Accepted by \_\_\_\_\_ on \_\_\_\_\_

The Palace By Park Jewels Hotels And Resort, Ajmer- Jaipur Expressway, Narsinghpura, Jaipur,  
Rajasthan 302026

THE PALACE

Date - 29<sup>th</sup> March 2024  
Jaipur, (Rajasthan)

To

Ms. Sapna Devi,  
Himachal Pradesh.

Dear Ms. Sapna,

On behalf S Nand Kumar & Co. Pvt. Ltd. as owners of The Palace by Park Jewels Hotels & Resort, Jaipur, we are pleased to offer you the position of **Associate in F&B(Service) Department** as per mutually agreed remuneration, with effect from **01<sup>st</sup> April, 2024**. However, this offer is subject to satisfactory references from your referees

Your salary and allowances will be as follows from the date of appointment

- **Grade** : M1
- **Basic Salary** : 8,500 /-
- **House Rent Allowance** : 4,250/-
- **Other Allowance** : 368/-
- **Gross** : 13,118/-
- **Provident Fund** : As applicable under the provisions of the Employee's Provident Funds and Miscellaneous Provisions Act, 1952
- **ESI** : As applicable under ESI scheme Act, 1948

Your letter of appointment will be issued to you on joining the property.

Please report to the Human Resources Department at **09:30 hrs** with the following documents:

- 5 passport-sized photographs
- Photocopy of proof of Date of Birth (Birth certificate / Passport) Photocopy of proof of address (Ration Card, Voters ID)
- Photocopy of any Govt. certified Photo Identification (Passport / PAN Card / Driver's License / Photo Credit Card)
- Photocopies of Educational Qualifications
- Photocopies of letters of previous work experience (if any) Photocopy of last drawn salary slip (if any)
- Photocopy of PAN Card (Compulsory) Original
- Police Clearance Certificate Medical/Fitness Certificate
- Bank Details : Cancelled Cheque / Copy of Bank Pass book Photocopy of Aadhar Card (Compulsory)

If the above terms are acceptable to you, as a token of acceptance, please send your confirmation

Yours sincerely,

Priti Bhardwaj

Human Resources Manager

Candidate's acknowledgment

Agreed & Accepted by \_\_\_\_\_ on \_\_\_\_\_

The Palace By Park Jewels Hotels And Resort, Aynor, Jaipur Expressway, Narsinghpura, Jaipur  
Rajasthan 302026.

CONFIDENTIAL

Date - 29<sup>th</sup> March 2024  
Jaipur, (Rajasthan)

To:

Ms. Shalini Sharma,  
Himachal Pradesh

Dear Ms. Shalini,

On behalf of Nand Kulkal & Co. Pvt. Ltd. as owners of The Palace by Clark Jones Hotels & Resort, Jaipur, we are pleased to offer you the position of **Commis - III** in **Culinary Department** as per mutually agreed remuneration with effect from **01<sup>st</sup> April, 2024**. However, this offer is subject to satisfactory references from your referees.

Your salary and allowances will be as follows from the date of appointment:

- Grade: M1
- Basic Salary: ₹ 5,000/-
- House Rent Allowance: 4,250/-
- Other Allowance: 365/-
- Gross: ₹ 13,115/-
- Provident Fund: As applicable under the provisions of the Employer's Provident Funds and Miscellaneous Provisions Act, 1948
- ESI: As applicable under ESI scheme Act, 1948

Your letter of appointment will be issued to you on joining the property.

Please report to the Human Resources Department at 09:30 hrs. with the following documents:

- 5 passport sized photographs
- Photocopy of proof of Date of birth (birth certificate / Passport / Photocopy of proof of address (Water Card / utility bill)
- Photocopy of any Govt. certified photo identification (Passport / PAN Card / Driver's License / Photo Credit Card)
- Photocopies of Educational Qualifications
- Photocopies of letters of previous work experience (if any) / Photocopy of last drawn salary slip (if any)
- Photocopy of PAN Card (Compulsory) / Original
- Your Clearance Certificate / Medical fitness Certificate
- Bank Details - Cancelled Cheque / Copy of Bank Pass book / Photocopy of Aadhar Card (Compulsory)

If the above terms are acceptable to you, as a token of acceptance, please send your confirmation.

Signature

Yours sincerely,

Priti Bhardwaj

Human Resources Manager

Candidate's acknowledgement

Agreed & Accepted by \_\_\_\_\_ on \_\_\_\_\_

The Palace By Park Jewels Hotels And Resort, Ajmer- Jaipur Expressway, Narsinghpura, Jaipur,  
Rajasthan 302026



# THE PALACE

Date - 29<sup>th</sup> March 2024  
Jaipur, (Rajasthan)

To

Ms. Shagun Chauhan,  
Himachal Pradesh.

Dear Ms. Shagun,

On behalf S. Nand Kumar & Co. Pvt. Ltd. as owners of The Palace by Park Jewels Hotels & Resort, Jaipur, we are pleased to offer you the position of HR Associate in Human Resources Department as per mutually agreed remuneration, with effect from 01<sup>st</sup> April, 2024. However, this offer is subject to satisfactory references from your referees.

Your salary and allowances will be as follows from the date of appointment

- Grade : M1
- Basic Salary : 8,500/-
- House Rent Allowance : 4,250/-
- Other Allowance : 368/-
- Gross : 13,118/-
- Provident Fund : As applicable under the provisions of the Employee's Provident Funds and Miscellaneous Provisions Act, 1952
- ESI : As applicable under ESI scheme Act, 1948

Your letter of appointment will be issued to you on joining the property

Please report to the Human Resources Department at 09.30 hrs with the following documents:

- 5 passport-sized photographs
- Photocopy of proof of Date of Birth (Birth certificate / Passport)
- Photocopy of proof of address (Ration Card, Voters ID)
- Photocopy of any Govt. certified Photo Identification (Passport / PAN Card / Driver's License / Photo Credit Card)
- Photocopies of Educational Qualifications
- Photocopies of letters of previous work experience (if any)
- Photocopy of last drawn salary slip (if any)
- Photocopy of PAN Card (Compulsory)
- Original Police Clearance Certificate Medical/Fitness Certificate
- Bank Details - Cancelled Cheque / Copy of Bank Pass book
- Photocopy of Aadhar Card (Compulsory)

If the above terms are acceptable to you, as a token of acceptance, please send your confirmation

**Student placed During Session 2023-24***(Retail Management)*

1	2023-24	Bhavana	Swami Vivekanand Govt College Ghumarwin		10000	
2	2023-24	Akshita Gautam	Swami Vivekanand Govt College Ghumarwin	Octave Mettle Hamirpur	10000	
3	2023-24	Arti	Swami Vivekanand Govt College Ghumarwin	Numero Uno Hamirpur	20000	
4	2023-24	Pooja	Swami Vivekanand Govt College Ghumarwin	Smart Shoping MBF Jaipur	20000	
5	2023-24	Aman	Swami Vivekanand Govt College Ghumarwin	Smart Shoping MBF Moga	20000	

Date: 30-October-2023

Dear Bhawana,

Vikash Garments Store for Octave Brand is delighted to offer you the full-time position of Customer Service Associate with an anticipated start date of 01-November-2023.

As Customer Service Associate, you will be responsible for Customer Service, Sales Target achievement and Visual Merchandising of your Brand.

You will report directly to Vikash Sharma at Ghumarwin Location.

The starting salary for this position is Rs. 120000 per year. Payment Rs. 10000 is on a monthly basis.

In case of change in job ..bhavna have to give 2 months prior notice to company. In case of termination.. company also have to give 1 month notice to Bhavna.

Please confirm your acceptance of this offer by signing and returning this letter by 01-November-2023.

Sincerely,

For M/s. Vikash Garments Store  
*V. Sharma*  
Proprietor

Octave Brand Bus Stop, Dakri Chowk, Shimla – Kangra Road,  
Ghumarwin, Distt. Bilaspur, Himachal Pradesh, Pin -174021.

OCTA  
METAL

Form 13/14

✓  
Jagdish  
Chand

Sh Jagdish Chand Sharma, Store manager (OWNER)

Mobile No - 9418243806

Candidate Signature Bhawana

Candidate Printed Name Bhawana

Date 01 Nov 2023



Date: 07November-2023

Dear Akshita Gautam,

Vikash Garments Store for NUMERO UNO Brand is delighted to offer you the full-time position of Customer Service Associate with an anticipated start date of 09-November-2023.

As Customer Service Associate, you will be responsible for Customer Service, Sales Target achievement and Visual Merchandising of your Brand.

You will report directly to Vikash Sharma at Ghumarwin Location.

The starting salary for this position is Rs. 1,20,000 per year. Payment Rs. 10,000 is on a monthly basis.

Your employment with Vikash Garments Store for NUMERO UNO will be on an at-will basis. In case of change in job.. Akshita Gautam have to give 2 months prior notice to company. In case of termination.. company also have to give 1 month notice to Akshita Gautam.

Please confirm your acceptance of this offer by signing and returning this letter by 09-November-2023.

NUMERA UNO, Bus Stop, Dakri Chowk, Shimla – Kangra Road,  
Ghumarwin, Distt. Bilaspur, Himachal Pradesh, Pin -174021.



Sincerely,

*(J. Sharma)*

Sh. Jagdish Chand Sharma. Store manager (OWNER)  
For Mrs. Vikash Garments Store Proprietor

Mobile No: - 9877636622

Candidate Signature: Abshita Gautam

Candidate Printed Name: \_\_\_\_\_

Date: 09/11/2023.

NUMERA UNO, Bus Stop, Dakri Chowk, Shimla – Kangra Road,  
Ghumarwin, Distt. Bilaspur, Himachal Pradesh, Pin -174021.

### Brief Description of Advanced Educational Psychology

"Advanced Educational Psychology" is a book written by S.K. Mangal, a great educationist, philosopher and psychologist. This book describes the various theories and principles related to human behavior. It helps the reader to access various schools of psychology. This book focuses on the psychology of growth and development, psychology of individual differences, motivation, attention and personality with an emphasis on the individual attitude towards learning. It covers the clear and balanced clarification of the ideas. A detailed discussion on exceptional children and learning disabled children helps us to know about the specific challenges and remedies to be provided for these children so that they can adjust in the societal environment effectively.

### Brief Description of Methodology of Educational Research

"Methodology of Educational Research" book is written by Lokesh Koul, a prominent educationist. The book contains an up-to-date account of the methods and techniques suited to the field of education and other allied disciplines and thus provides an understanding of significant research problems that need to be tackled. The book elaborates the quantitative and qualitative data analysis techniques; use of descriptive and inferential statistics; reporting of the results of research along with the characteristics and uses of historical, descriptive, ethnographic and experimental methods. Case studies form an important part of the text. It also provides priority areas of educational research in India in the context of National Education Policy (1986) and its Programme of Action (1992), UGC, DEC-IGNOU (2006), NCERT (2005), and UNESCO initiatives and policies as well as the Surveys of Research in Education (1997 and 2006).

## Master franchise for North Bestseller India

Smart Shopping 52-N, GURUDWARA ROAD, MODEL TOWN HISAR - 125005

Our Ref: SS/HRM/Off/2024/Arti

22 June 2024

Ms. Arti

Subject: Offer Letter - " Fashion Consultant"

Dear Arti,

We are all set to become an "Employer of Choice".

Our People Principles of: "Good Condition of Employment", "Good Human Relations", "Equal Opportunities", "Good Communication" and "Continuous Learning" are the pillars which will help us achieve our journey to become an "Employer of Choice".

Our endeavor is to provide great opportunities for our colleagues to build their career with us and contribute significantly to the organization.

To help us build such an organization, we have selected you, based on your application and your performance in the selection process. We would like to offer you the position of Fashion Consultant at our MBF Jaipur Store on Annual CTC of Rs 240,000 /- per annum which comes at 17,000/- rupees in-hand salary per month and 3000/- Rs is cumulate in span of completing tenure of one year which will comes as 36,000/- Rs as bonus to be noted the additional 36,000/- not be credited if you leave our organization due to any circumstances.

Your services can be transferred to any of our office, associate, division of anywhere in India at the sole discretion of the Management.

This offer letter is effective from 27th May 2024. Please confirm your acceptance of the offer by signing the duplicate copy of this letter and returning failing which the offer shall stand withdrawn.



## LEAVE POLICY:

The employee will be entitled to leave as per policy of the company which allow you twelve earned leave, means you will take your leave after completion of a month.

## TERMS & CONDITIONS OF EMPLOYMENT:

- Smart Shopping hold all the rights to make you leave the organization without any prior or information confirmation.
- In case you decide to leave us within or after 30 days of the employment the issued uniform cost will be deducted from the salary on pro rata basis.
- We hold the right of termination if you found guilty in any activity such as theft of any kind, Sexual harassment, shrinkage of any kind or behavioral issues.
- Uninformed discontinuation from workplace will not be acceptable from you, in such case no salary would be given to you.
- We also hold right to Hold the salaries in case we require, beside any circumstances.
- After leaving our organization if found the employee spreading bad rumor about the store or organization we are liable to take legal course of action against such employee.
- Employee has to give minimum 30 days of notice period before he or she decides to leave the organization.
- Full & final settlement will be done in 60 days post completing notice period.
- Any staff can't disclose their salary details with any other staff, if he or she is found to do so the same action can be consider the reason for termination with immediate effect.
- All disputes subject to Hissar jurisdiction. As per the Arbitration Act. By a single arbitrator appointed by the Firm or Company, the Venue for the arbitration shall be Hissar only.
- If an organization found any kind of shortage during audit time so whole store team will be responsible for the that shortage and we are able to take recovery from the team.

We would help you to successfully utilize every opportunity to learn and grow along with the organization.

For

*Smart Shopping*



Authorized Signatory



Human Resource Associate

Employee Signature

Master franchise for North Bestseller India

Smart Shopping 52-N, GURUDWARA ROAD, MODEL TOWN HISAR - 125005

Pooja  
31/05/2024  
Moga, PB-142001

**Subject: - Appointment for Fashion Consultant - MBF Moga**

Dear Pooja,

With reference to your application and subsequent interviews with us, we are pleased to offer you the designation of Fashion Consultant (with 3 months' probation period) at our MBF Moga Store. Your date of joining is 27th May 2024. We are offering you an opportunity where you can fully utilize your skills and You have a lot of scope to grow and create a bright future with our organization.

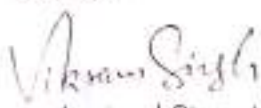
By completing all documentation that is required for the processing of an offer letter, you will get your offer letter within 7 days post submitting required documents.

List of documents required are as below: -

- Aadhar card
- PAN card
- Academic Documents
- Bank Details
- Passport Size photo
- Experience Certificate
- Resignation Letter (Previous organization)
- Salary proof (Salary Slips & bank Statement)

Kindly process all these documents before 3rd June 2024.

Sincerely,

  
Authorized Signatory

  
Human Resource

Employee Signature

## Master franchise for North Bestseller India

Smart Shopping 52-N, GURUDWARA ROAD, MODEL TOWN HISAR - 125005

Our Ref: SS/HRM/Off/2024/ Aman

22 June 2024

Mr. Aman

Subject: Offer Letter - " Fashion Consultant"

Dear Aman,

We are all set to become an "Employer of Choice".

Our People Principles of: "Good Condition of Employment", "Good Human Relations", "Equal Opportunities", "Good Communication" and "Continuous Learning" are the pillars which will help us achieve our journey to become an "Employer of Choice".

Our endeavor is to provide great opportunities for our colleagues to build their career with us and contribute significantly to the organization.

To help us build such an organization, we have selected you, based on your application and your performance in the selection process. We would like to offer you the position of Fashion Consultant at our MBF Jaipur Store an Annual CTC of Rs 240,000 /- per annum which comes at 17,000/- rupees in-hand salary per month and 3000/- Rs is cumulate in span of completing tenure of one year which will comes as 36,000/- Rs as bonus to be noted the additional 36,000/- not be credited if you leave our organization due to any circumstances.

Your services can be transferred to any of our office, associate, division of anywhere in India at the sole discretion of the Management.

This offer letter is effective from 27th May 2024. Please confirm your acceptance of the offer by signing the duplicate copy of this letter and returning failing which the offer shall stand withdrawn.

## LEAVE POLICY:

The employee will be entitled to leave as per policy of the company which allow you twelve earned leave, means you will take your leave after completion of a month.

## TERMS & CONDITIONS OF EMPLOYMENT:

- Smart Shopping hold all the rights to make you leave the organization without any prior or information confirmation.
- In case you decide to leave us within or after 30 days of the employment the issued uniform cost will be deducted from the salary on pro rata basis.
- We hold the right of termination if you found guilty in any activity such as theft of any kind, Sexual harassment, shrinkage of any kind or behavioral issues.
- Uninformed discontinuation from workplace will not be acceptable from you, in such case no salary would be given to you.
- We also hold right to Hold the salaries in case we require, beside any circumstances.
- After leaving our organization if found the employee spreading bad rumor about the store or organization we are liable to take legal course of action against such employee.
- Employee has to give minimum 30 days of notice period before he or she decides to leave the organization.
- Full & final settlement will be done in 60 days post completing notice period.
- Any staff can't disclose their salary details with any other staff, if he or she is found to do so the same action can be consider the reason for termination with immediate effect.
- All disputes subject to Hisar jurisdiction. As per the Arbitration Act. By a single arbitrator appointed by the Firm or Company, the Venue for the arbitration shall be Hisar only.
- If an organization found any kind of shortage during audit time so whole store team will be responsible for the that shortage and we are able to take recovery from the team.

We would help you to successfully utilize every opportunity to learn and grow along with the organization.

For

*Smart Shopping*

*Vikram Singh*  
Authorized Signatory

*Aniket*  
Human Resource Associate

Employee Signature