

In the session 2023-24, a number of 4 meetings of IQAC were organized. The record is available with IQAC Convener.

IQAC Meeting Date: 22-06-23

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A meeting of IQAC of SVGC Ghumarwin was held on 22<sup>nd</sup> June 23 under the chairmanship of Sh. Ram Kishan, Principal of the Institution. The agenda of meeting to chalk out the plan of action for new academic session 2023-24. Following members were present in the meeting

1. ~~Pranjal~~ (Pranjal)
2. ~~Sh. Bachan Singh~~ (Bachan Singh)
3. ~~Suresh~~ (Suresh Sharma)
4. ~~Dr. Atul Kumar~~ (Dr. Atul Kumar)
5. ~~Dr. Vikram~~ (Dr. Vikram)
6. ~~Poonam~~ (Poonam)
7. ~~Poonam~~ (Kumari Poonam)
8. ~~Shisti~~ (Dr. Shiste Sharma)
9. P. L. Sharma Suptd Grade-1
10. Mr. Rajeev Pritical (Office Clerk)
11. Library Assistant.

After a comprehensive and detailed discussion, the IQAC of SVGC chalked out the following One-Year Action Plan for the academic session 2023-24 for the multi-dimensional development of the institution.

A. Regarding Effective Teaching-Learning Process:

- i) The teachers of SVGC Ghumarwin will be trained and encouraged to use the interactive panels of smart classrooms to make the teaching-learning process more efficient and interesting.
- ii) The efforts will be made to provide more e-resources to the stakeholders of the institution.

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- iii) The institution will make the necessary correspondence with the concerned authorities for the provision of requisite teaching and non-teaching staff in the college.
  - iv) Student-centric methods of teaching will be encouraged.
  - v) Efforts will be made to enrich the library resources by purchasing books, magazines, newspapers and other required accessories in the college library.
  - vi) The institution will make arrangements for extra and remedial classes for the weaker students of various programs.
  - vii) The institution will adopt the Centralized Counselling method for the admission in UG courses from the academic session 2024-25, so that the fresher students might be counselled and guided properly before opting for various among various available programs and courses.
- ⓑ Enhancement of Infrastructure in the Institution:  
The institution will request the concerned departments to complete the ongoing projects at an earliest:
- i) Parking in the college
  - ii) Completion of Path towards new Academic block
  - iii) Completion of Science Block
  - iv) Completion of Auditorium
  - v) Establishment of proposed HPMC Juice <sup>Colutor</sup> ~~Canteen~~ in the Campus
- Ⓒ Plan Regarding Sports Facilities:
- i) Completion of Renovation work of existing Basketball court.
  - ii) The institution will organise intra-college sports events in the college.
  - iii) The institution will make efforts for filling the vacant post of A.P. of Physical Education in the sports department of the college.


D). Regarding Promotion of Co-curricular and Extra-curricular Activities:


- i) The NCC, NSS, Rover and Rangers units of the institution will organise a series of the activities in the college.
- ii) A calendar of such activities will be prepared in advance, and will be followed for organising these activities.
- iii) A blood donation camp will be organised in the college.
- iv) The students will be encouraged for active participation in these co-curricular and extra-curricular activities.

E). Miscellaneous:

- i) The institution will make efforts to improve the NAAC grade in next re-accreditation cycle.
- ii) The Career Counselling and Placement Cell of the College will be strengthened and at least one Campus placement drive / Rajgar Mela will be organised in the college during this academic session.
- iii) Efforts will be made for cleanliness and beautification of the college campus.
- iv) The AQAR for the session will be prepared and submitted within the stipulated time framework.

The meeting ended with a vote of thanks to the Chair.

  
(Vinod Kumar)  
Coordinator IOAC

  
Principal  
SVGC Ghumanwin



# Action Taken Report 2023-24

IOAC Meeting		12 <sup>th</sup> September
A meeting of IOAC and Staff members was held on 12.9.2023 under the Chairmanship of Sh. Ramkrishan, Principal SVGC Ghumarwin. The agenda of the Meeting was AQAR Submission for 2022-23. Following staff members attended this meeting.		
S.No	Name of staff Member	Signature
1.	Esitau Lod.	
2.	Dr. Jyoti Bhatia Sharma,	
3.	Dr. Mahender	
4.	Suresh	
5.	Nitain Chandel	
6.	mohinder Singh	
7.	Dr. Basu Gang B.Y.	
8.	Dr. Atul Gupta	
9.	DR. P.C. Gantam	
10.	Vivek Kumar	
11.	Ripon Kumar	
12.	Dr. Jeewesh Nadda	
13.	Silva Ran	
14.	Pr. Kiran	
15.	Reena Sharma	
16.	Dr. Manish Kumar (M.B.)	
17.	Rakesh Kumar (Hist.)	
18.	Dr. Parveen Kumar (Evs)	
19.	LALIT SHARMA (MATHS)	
20.	ANIL KUMAR (MATHS)	
21.	Dr. Rakesh Sharma (PHYSICS)	
22.	Dr. Charchal Kumar. (English)	
23.	Dr. Anjma Kumari (Sanskrit)	
24.	Jyoti Bansal (Zoology)	

- |     |                     |                    |
|-----|---------------------|--------------------|
| 25. | Asst. Prof. Surja   | <u>[Signature]</u> |
| 26. | Dr. Reeta Kumari    | <u>[Signature]</u> |
| 27. | A.P. Kumari Poonama | <u>K. Poonam</u>   |
| 28. | Dr. Hansa           | <u>[Signature]</u> |
| 29. | Syobano             | <u>[Signature]</u> |
| 30. | Nelam Sharma        | <u>INS</u>         |
| 31. | Dr. Shiste Sharma   | <u>[Signature]</u> |
| 32. | Dr. Vikram Kapil    | <u>[Signature]</u> |
| 33. | Dr. Surya Kaur      | <u>[Signature]</u> |
| 34. | Rakhi Singh         | <u>[Signature]</u> |
| 35. | Dr. Ripon K. Sharma | <u>[Signature]</u> |
| 36. | Ramesh Choud        | <u>[Signature]</u> |

In the outset of the meeting, IOAC coordinator thanked the various committees for preparing, compiling and submitting the proposals for Model Degree college and Gender Inclusion and equity initiatives under PM-VSHA scheme. After that the coordinator apprised the house that the NAAC Portal for submitting AOAR for 2022-23 had been opened and he also requested the constituted committees to finalize the requisite data and information for AOAR. All the staff members were acquainted with NAAC Accreditation/Reaccreditation process by the IOAC coordinator. Some of the queries raised from various criteria were also addressed during the meeting. At the end, Principal of the college also thanked the committees involved in proposal preparation and submission. He directed the house to do every needful for the successful submission of AOAR 2022-23 within the time framework. The meeting ended with a vote of thanks to the Chair.

[Signature]  
 (Vinoth Kumar)  
 coordinator IOAC

[Signature]  
 Principal  
 SVGC Ghummarwa



# Action Taken Report 2023-24

## IOAC Meeting

17/10/2023

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A meeting of IOAC with different conveners of committees constituted for AOR preparation, Academic Audit Committee and Green Audit Committee and also National Education Policy was held on 17<sup>th</sup> October 2023 in the office of the Principal SVGC Ghumerwah. Following members were present in this meeting:

No.	Name	Signature
0.	Pratimhal	
1.	Ratesh Chandel	
2.	Dr. Atul Gupta	
3.	Dr. Surya Kant	
4.	Anil Jaiswal	Anil
5.	Dr. Mahender	Dr.
6.	Sita Ram	
7.	Dr. Nittam Chandel	
8.	Dr. Manish Kumar	MD
9.	Suresh Sharma	Suresh
10.	Dr. Basu Gang	
11.	Bachan Singh	

The Principal took the committee wise feedback from each committee conveners and asked them to complete the AOR process at an earliest.

The meeting ended with a vote of thanks to the Chair.


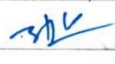
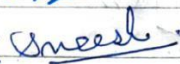





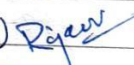

(Vinod Kumar)  
Coordinator, IOAC  
SVGC Ghumerwah

Principal  
SVGC Ghumerwah

Meeting of IOAC 13<sup>th</sup> June 2024

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A meeting of IQA cell of SVGC Ghumarwin was held on 13<sup>th</sup> June 2024 under the Chairmanship of Sh. Ramkrishan, Principal, SVGC Ghumarwin. The agenda of the meeting was 'Action Taken Report' 2023-24. Following members of the IOAC attended this meeting:

Sr. No	Name	Signature
1.	Vinod Kumar (Coordinator IOAC)	
2.	Sh. Bachan Singh	
3.	Sh. Dr. Suresh Kumar	
4.	Dr. Vikram Kabil	
5.	Dr. P.C. Gauram	
6.	Dr. Atul Gupta	
7.	Ms. Kumari Poonma	
8.	Ms. Nirmla Devi (Asstt. Librarian)	
9.	Mr. Rajeev Patil (Sr. Assistant)	
10.	Mr. Jyoti Prasad (Clerk)	

Minutes of the meeting:-

At the outset of meeting, IOAC Coordinator welcomed all the members of the IOAC and thanked all for their valuable cooperation rendered by them during the entire Academic session 2023-24.

The coordinator apprised the annual plan framed in the IOAC meeting, which was held on 22-06-2023 in detail, after that the committee prepared the following Action Taken Report, 2023-24.

1. Regarding Training of Teaching staff: The Computer IT department of the college organised a hands on training workshop on How to use interactive panels in teaching learning process.



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2. Regarding Demands for Staff: The institution sent the demands for additional staff, to the higher authorities and as a result of it the institute succeeded to get fill one post of SLA and one post of Assistant Librarian in the college.
3. Regarding Purchase of New books etc. for the college library: The library committee asked the department wise requirement of books and a good number of books, e-resources, magazines etc were purchased.
4. The head of the institution asked to arrange extra or remedial classes for the weaker students and teacher teachers had managed these classes during tutorials also.
5. A detailed discussion for centralized counselling during admission was held. The IOAC reached to the conclusions that due to the time bound admission schedule of DHE skimla, and non-implementation of NEP-2020, the centralized counselling could not be started from this session. But after admission process was over, this practice will be applied efficiently in the larger interest of students.
6. Regarding Enhancement of Infrastructure:
  - i) The parking area had been developed in the college
  - ii) The path towards new block had been completed
  - iii) The completion of science block was almost completed.
  - iv) The work of Auditorium is in progress.
  - v) The HPMC Juice corner was established in the campus
7. Regarding Sports facilities / Activities:
  - i) The renovation work of Basketball court was completed.
  - ii) The college had organised intra college sports meets and various activities like track events,



long jump, high jump, races, shot put, discus throws, javelin throw, cricket, Kabaddi etc were organised successfully.

iii) The institution time and again sent the demand to fill the vacant post of physical Education teacher but could not be succeeded. But at institution level the sh. Ramesh Chand. Asst. Prof. of Political Science was managing all the events of sports in the college.

8. Regarding Co-Curricular and Extra Curricular Activities:

Various clubs, societies, committees, NCC, NSS, R&R, Red Ribbon Club & organised a series of such activities in the college. A wide range of such events were organized by the college successfully during the academic session 2023-24.

9. Miscellaneous:


i) The IQAC of College organised three workshops during this academic session 2023-24 on the topics How to Improve NAAC Accreditation, Green Audit and NAAC Accreditation process orientation.


ii) The Career Counselling and placement cell organised Placement drives and Rajgar Mela in the college campus.

iii): The College administration took every step to make the campus more clean.

iv) The IQAC of college submitted the AOAR 2022-23 within the stipulated time framework.

The meeting ended with a vote of thanks to the chair.

  
Vinod Sharma  
IQAC Coordinator  
SVGC Ghumarwin

  
Principal  
SVGC Ghumarwin

# Action Taken Report 2023-24




स्वामी विवेकानंद राजकीय महाविद्यालय, घुमारवीं  
**SWAMI VIVEKANAND GOVT. COLLEGE GHUMARWIN**  
 (AFFILIATED TO HIMACHAL PRADESH UNIVERSITY, SHIMLA)

Phone No. 01978-255551

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## Action Taken Report 2023-24

Sr. No.	Proposal prepared by IQAC in the meeting held on 22.06.2023	Action Taken Report Approved in IQAC meeting on 13.06.2024
1.	The teachers should be trained and encouraged to use the interactive panels of smart classrooms.	The Computer IT department of college organized hands on training program on How to use interactive panels in teaching learning process.
2.	The efforts will be made to provide more e-resources to the stakeholders of the institution.	The centralized library of the institution purchased new books and also subscribed e-resources for the stakeholders
3.	The institution will make arrangements for extra and remedial classes for the weak students.	After the mid term exams the remedial classes and extra classes organized by the subject teachers.
4.	Parking in the college	Parking facilities in the college has been provided
5.	Completion of path towards new academic block.	The path has been completed
6.	Establishment of proposed HPMC Juice Counter in the campus	The counter has been established
7.	Completion of renovation of existing Basketball Ground	The renovation work has been completed
8.	The institution will organize intra-college sports events in the institution.	The college organized these events during the session 2023-24
9.	The institution will make efforts to fill the vacant post of Physical Education Teacher in the college	One post of Asstt. Librarian and one post of SLA has been filled during the session
10.	The NCC, NSS, Rovers and Rangers units of the institution will organise a series of activities in the college.	These cells, societies and clubs organized a series of co-curricular and extra curricular activities during throughout session 2023-24
11.	A calendar of such activities will be prepared and followed for organising these activities in the college.	The calendar was prepared and followed by all the concerned cells
12.	A blood donation camp will be organised in the college	The college organized blood donation camp
13.	The institution will make efforts to improve the NAAC grade in the next re-accreditation cycle.	The IQAC organized workshops and the staff of the institution working efficiently in this direction
14.	Rojgar -Mela will be organised in the institution during the academic session 2023	The Career Counselling and Placement cell of the college organized placement drive and Rojgar Mela in the college
25.	Efforts will be made for the cleanliness and beautification of the campus.	The concerned committee and college administration made sincere efforts for beautification of the campus.

  
**IQAC Coordinator**  
 SVGC Ghumarwin  
 Distt. Bilaspur HP-174021

Coordinator  
 IQAC  
 SVGC Ghumarwin,  
 Distt. Bilaspur (HP)

  
**Principal**  
 SVGC Ghumarwin  
 Distt. Bilaspur HP-174021

प्राचार्य,  
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