

SELF ASSESSMENT REPORT (SAR)
for
INTERNAL RANKING
(Session : 2024-25)



**SWAMI VIVEKANAND GOVT. COLLEGE
GHUMARWIN**

District Bilaspur H.P.

(NAAC Accredited Grade “B” Institute)

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S.V. GOVT. COLLEGE GHUMARWIN

Distt.- Bilaspur, Himachal Pradesh, Pin-174021

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Declaration by the Head of the Institution

I certify that the data/information in this Self Assessment Report (SAR) are true to the best of my knowledge. This SAR is prepared by the institution after internal discussions and no part thereof has been outsourced.

I am aware that the Cluster Committee will validate the information/data provided in this SAR during the committee visit for verification of institutional data.

Place: Ghumarwin

Date: 16th December 2025


Principal
16/12/2025
Principal
SVGC Ghumarwin
S.V.O.D.C. Ghumarwin

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ABOUT THE INSTITUTION

Swami Vivekanand Govt. College Ghumarwin, Distt. Bilaspur H.P was established in 1994 as a co-educational institution in the premises of Govt. Primary School Kalari. Prior to 1999 i.e. from 1995-to 1999 the classes used to be run in a rented campus. The college shifted to its own majestic building in 1999, constructed by the ACC Limited Barmana. At present its campus is spread over 14.45 Acre and built-up area are 4850.89 square meter. In 1994, when the college was established, only arts stream was started. In 1998, Science and Commerce streams were also introduced. In the session 2009-10, two new professional programmes BCA and PGDCA were started under self-financing scheme. Further, in the academic session 2012- 2013, M.A. English was started and in the same session under self-financing scheme BBA, another professional programme, was also offered. With the passage of time the college kept on adding into its PG programmes as per students' demands and requirements. In the year 2017-18, PG in Mathematics and Physics were started and from the session 2019-20 M.Com. and MA in Political Science have been started. The college has also been running PG in Chemistry, Zoology and Botany since 2020-21. At present, the college is running Twenty-Five UG, Nine PG programmes and one Add on Course. The institution has been recognized by UGC under sections of 2(f) in 1999 and 12 (B) in 2008. In 2020 college has been accredited by NAAC and awarded Grade B.

Swami Vivekanand Government College Ghumarwin is a leading institution of Himachal Pradesh for imparting quality higher education for the past thirty years. The faculty of the college acts as a friend, a mentor, a facilitator and an experienced companion to the students. Their role is an active one, involving the preparation of rich, supportive learning environments for effective facilitation of progression through experiential learning. The college faculty and students are responsibly engaged with the community, fulfilling its role in dissemination of knowledge and information through NCC, NSS, Rover & Ranger and Ek Bharat Shreshth Bharat etc. The governance of the college is largely participative and committed to bring academic excellence and all-round development of the students. In fact, the vision, mission, motto and values of the institution, guide and encourage all the stakeholders to bring a transformation. In short, college is known for its distinctive focus on holistic education.

BASIC INFORMATION

Name and Address of the College	
Name	Swami Vivekanand Govt. College
Address	Swami Vivekanand Govt. College Ghumarwin
City	Ghumarwin
State	Himachal Pradesh
Pin	174021
Website	gcghumarwin.ac.in
Date of establishment of the college	01-07-1994
Date of recognition under section 2f of UGC	18-02-1999
Date of recognition under section 2f of UGC	04-08-2008
Name of the Affiliating University	HIMACHAL PRADESH UNIVERSITY SHIMLA
NAAC Accreditation Status	Grade “B” (2nd Cycle)
AISHE ID	C-11404
AREA	14.45 Acre

CONTACTS FOR COMMUNICATION:					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	PRITAM LAL	01978-255551	78767-21707	01978-255551	gcghumarwin-hp@nic.in
Coordinator	VINOD KUMAR	01978-255551	94184-75140	01978-255551	vinoafrido@gmail.com

STUDENTS PROFILE (2024-25)

STREAM	GENERAL		S.C.		S.T.		O.B.C.		TOTAL		Grand
	B	G	B	G	B	G	B	G	B	G	Total
Arts Stream	135	329	46	125	10	12	17	35	208	501	709
Science Stream	126	201	21	46	3	3	23	18	173	268	441
Commerce Stream	98	116	38	41	0	0	19	12	155	169	324
BCA	65	41	21	8	0	0	15	4	101	53	154
BBA	51	35	17	9	1	0	3	1	72	45	117
Master of Arts (Pol. Sc. & English)	14	51	15	15	0	2	0	6	29	74	103
M.Sc. (Mathematics)	14	43	2	7	2	2	3	5	21	57	78
M.Sc. (Physics)	5	37	4	5	0	1	2	4	11	47	58
M.Sc. (Chemistry)	13	33	2	10	0	2	2	1	17	46	63
M.Sc. (Botany)	5	36	0	10	0	3	0	5	5	54	59
M.Sc. (Zoology)	7	37	3	6	0	5	0	4	10	52	62
B.Voc. (HT)	39	18	20	5	1	0	4	3	64	26	90
B.Voc. (RM)	23	22	12	15	0	0	2	3	37	40	77
PGDCA	6	12	1	1	0	0	1	1	8	14	22
GRAND TOTAL	601	1011	202	303	17	30	91	102	911	1446	2357

Establishment report: Teaching Staff (as on 31.03.2025)

Subject	Sanctioned	Filled			Vacant
		Regular	Contract	PTA (GIA)	
Principal	1	1	-----	-----	---
English	4	2	-----	-----	2
Hindi	2	1	1	-----	---
Sanskrit	2	2	-----	-----	----
Maths	5	4	-----	-----	1
Sociology	1	0	-----	-----	1
Pub. Admn.	2	2	-----	-----	---
Economics	2	2	-----	-----	---
History	1	1	-----	-----	----
Music (V)	1	0	-----	-----	1
Music (I)	1	1	-----	-----	----
Physics	6	5	-----	-----	1
Chemistry	4	4	-----	-----	----
Zoology	3	2	-----	-----	1
Botany	3	2	1	-----	----
Pol. Sc.	2	2	-----	-----	----
Commerce	3	3	-----	-----	----
Geography	2	2	-----	-----	----
Phy. Education	1	1	-----	-----	---
Compt. Appl.	1	1	-----	-----	---
J&MC	1	1	-----	-----	----
T & Travel. Mang.	1	1	-----	-----	----
Education	1	0	1	-----	----
Environment Sc.	1	0	1	-----	----
Total	51	41	4	-----	6

Establishment Report: Non -Teaching Staff (as on 31.03.2025)

Name of Post	Sanctioned	Filled			Vacant	Local PTA /HEIS If any
		Regular	Contract	PTA(GIA)		
Supdt G-I	1	1			0	
Supdt-G-II	1	1			0	
Sr. Asst.	1	1			0	
Librarian	1	----	-----	-----	1	
Asstt. Librarian	1	1	-----	-----	0	
Clerk	2	1			1	
Store Keeper	1	0			1	
SLA	2	2			0	
JLA	3	1			2	1(PTA)
LA	2	2			0	
Tabla Vadak	1	1			0	
Animal Collector / C-IV	1	1			0	
Peon cum Chawkid.	7	7			0	
Sweeper	2	---			2	1,1(HEIS),PTA
Total	26	19			7	3

Summary of Criterion-wise Score Claimed by the Institution

Sr. No.	Criteria	Maximum Score	Score claimed by the Institution
1	Teaching- Learning Process	140	123
2	Student Support, Services & Progression	280	264
3	Infrastructure & Resources	160	158
4	Institutional Management	220	209
5	Best Practices, Innovation and Institutional Distinctiveness	80	80
6	Faculty Profile and Research Activities	100	82
7	Miscellaneous	120	120
Total		1100	1036

Criteria-1: Teaching Learning (Score 140): (Score Claimed by the Institution= 123)

Sr. No.	Activity	Distribution of Scores	Total Score	Institution Response	Score Claimed	Annexure*
1.	Mode of teaching	<p>i. Lecture method only =6</p> <p>ii. Technology based teaching only =6 (6+6=12)</p> <p>or</p> <p>Blended teaching= 12</p> <p>iii. Flipped classroom =8</p> <p>iv. As per need of different groups of students = 5</p>	25	<p>i. & ii. Blended Teaching</p> <p>iii. Flipped Classroom</p> <p>iv. Classes conducted as per the need of different groups of students</p>	<p>12</p> <p>8</p> <p>5</p> <p>(25)</p>	<p>C-1(1.1.1 & 1.1.2)</p> <p>C-1(1.1.3)</p> <p>C-1(1.1.4)</p>
2.	<p>Curriculum Planning and Implementation:</p> <p>i) Teaching Schedule</p> <p>ii) Whether Learning outcomes are defined</p> <p>iii) Curriculum Enrichment Practices (e.g. projects, surveys, educational tours and Industry Visit)</p>	<p>i. Followed 100% = 10 80-99 % = 8 60-79% = 6 upto 59%= 4</p> <p>ii. 100%= 5 80-99 % = 4 60-79% = 3 upto 59% = 2</p> <p>iii. 4.0 x No. of enrichment practices observed</p>	45	<p>Followed 100%</p> <p>100%</p> <p>All the four enrichment practices are observed</p>	<p>10</p> <p>5</p> <p>16</p>	<p>C-1(1.2.1)</p> <p>C-1(1.2.2)</p> <p>C-1(1.2.3)</p>

	<p>iv) Internal Assessment Mechanism (quizzes, class tests, presentation, assignment, MTT etc.)</p> <p>v) Prompt communication of assessment/ result of student (e.g. displayed on college website/ notice board/ class groups/submitted to COE)</p>	<p>iv. Followed by all departments = 8 Above 80% = 6 60-79% = 4 upto 59% = 2</p> <p>v. within 7 days = 6 8-14 Days = 3 More than 14 days = nil</p>		<p>Followed by all departments</p> <p>within 7 days</p>	<p>8</p> <p>6</p> <p>(45)</p>	<p>C-1(1.2.4)</p> <p>C-1(1.2.5)</p>
3.	<p>Add-on Courses/ Certificate Courses:</p> <p>i. No. of courses (to be specified separately)</p> <p>ii. % of students benefitted(% of students completed MOOCs/spoken Tutorial/NPTEL/other courses offered by recognized organizations)</p>	<p>i. No. of courses>5 and student benefitted>50 % =10+10</p> <p>ii. No. of courses>3 and student benefitted 41-50% =7.5+7.5</p> <p>iii. No. of courses<3 and student benefitted 31-40% =5+5</p> <p>iv. No. of courses<3 and student benefitted upto 30% =2.5+2.5</p>	20	<p>No. of courses<3 and student benefitted upto 30%</p>	<p>2.5+2.5</p> <p>(5.0)</p>	C-1(1.3)

4.	Student feedback (taken from students with 80% attendance) i. Sample size ii. Students satisfaction iii. Action on feedback	i. >25%=05, 20-25%=4, 15-19%=3, 10-14%=2, <10%=1	25	i. >25%	5	C-1(1.4)
		ii. 91-100%=10, 81-90%=8, 71-80%=6, 61-70%=4, less than 61%=0		ii. 81-90%	8	C-1(1.4)
		iii. Considered and action taken on doables 81-100% = 10 61-80%=8, 51-60%=6, 41-50%=4		iii. 81-100%	10 (23)	C-1(1.4.3)
5.	Examination Results i. % of students passed	i. > 81% = 9, 71-80 % = 8, 61-70% = 7, 51-60% = 6, 41-50% = 4, 31-40% = 3, <30% = 0	25	>81%	9	C-1(1.5.1 & 1.5.2)
	ii. % of students with A grade and above	ii. > 20% with A grade and above = 8 16-20% =7, 11-15% = 6, 6-10% =5, 1-5% = 4		>20%	8	C-1(1.5.1 & 1.5.2)
	iii. No. of students in university merit	iii. HPU/ SPU merit List 1st-3rd position = 8 , 4th -10th position =6		Dhiraj Kumar 2 nd position BAIII Saurabh 3 rd Position BSC III Meenakshi 5 th Position BAIII	8 (25)	C-1(1.5.3)

Criteria-2: Student Support, Services and Progression (Score 280) : (Score Claimed by the Institution= 264)

Sr. No.	Activity	Distribution of Scores	Total Score	Institution Response	Score Claimed	Annexure*
1.	Pre and Post Admission Counselling: i. Admission schedule, courses available, student intake, eligibility conditions communicated through various media ii. Pre admission counseling iii. Student oriented about: Institutions, Students facilities, Library, Introductory session with faculty and staff, Academic calendar, requirements of credits per course and CCA and other requirements post admission	i. Publicity through any 3 means = 5; Publicity through any 2 means = 3; Publicity through any 1 means = 2 ii. Yes = 10 No = 0 iii. Post admission counselling/ Induction = 10	25	i. Publicity through any 3 means ii. Yes iii. Yes	5 10 10 (25)	C-2(2.1.1) C-2(2.1.2) C-2(2.1.3)
2.	Scholarships: i. Awareness about different Scholarships Schemes and 100% coverage of all eligible students ii. Scholarships other than Government Schemes	i. =5 ii. = 5	10	i. Yes ii. Yes	5 5 (10)	C-2(2.2.1) C-2(2.2.2)
3.	Sports and Cultural activities:	i. >20% = 10	32	i. >20%	10	C-2(2.3.1)

	i. % of students participating in sports activities ii. % of students participating in cultural activities iii. Medal/Trophy won in Sports/ Cultural activities a. National/Inter University b. State/Inter college c. District level (also includes cluster level)	16-20%=6 11-15%=2 ii. >20%=10 16-20%=6 11-15%=2 iii. a. 12 b. 10 c. 6		ii. >20% iii. a. Nil b. 04 Awards c. Nil	10 40 (32)	C-2(2.3.2) C-2(2.3.3)
4.	Students Participating in NSS/NCC/ Rangers & Rovers/ Clubs:	i. NSS = 4 ii. NCC = 4 iii. Rangers & Rovers = 4 iv. Road Safety = 4 v. Red Ribbon/ Eco/ Youth Red Cross/ any other club/ society=4	20	i. Yes ii. Yes iii. Yes iv. Yes v. Yes	20	C-2(2.4)
5.	NSS/NCC/Rangers & Rovers: Participating in i. National camps/ RD Parade ii. State camps/ Parade iii. Award won in these activities a) National b) State c) Cluster level	i. 10 ii. 7 (either of i or ii) iii. a) 8 b) 5 c) 3	18	i. Attended International & National Camps ii. Attended state camp iii. Nominated for State Awards	10 7 5 (18)	C-2(2.5.1) C-2(2.5.2) C-2(2.5.3)
6.	Anti-Drug Awareness Programmes: i. No. of awareness programmes organized	i. 4 and above=4; 3=3; 2=2; 1=1	10	i. 4 and above	4	C-2(2.6)

	ii. % of students benefited iii. Counselling of suspected addicts	ii. More than 50%= 4 iii. 2		ii. More than 50% iii. Yes	4 2 (10)	
7.	Gender Equity: i. No. of health/sensitization programmes organised ii. % of students benefitted iii. Women anti sexual harassment committee constituted as per norm iv. Grievances Redressal as per timeline	i. 3 and above=3; 2=2; 1=1 ii. More than 20%= 3; 11-20=2 iii. Yes=2 iv. Yes=2	10	i. 3 and above programmes ii. More than 20% iii. Yes iv. Yes	3 3 2 2 (10)	C-2(2.7.1) C-2(2.7.2) C-2(2.7.3) C-2(2.7.4)
8.	Mentor –Mentee Groups: Sessions conducted per group of students	4 and more sessions =10, 3=8, 2=5, 1=3	10	4 and more session	10	C-2(2.8)
9.	Coaching for National Level Competitive examinations /HAS	10	10	Online coaching of Math's students for University entrance Examination	10	C-2(2.9)
10.	Remedial Classes/ Bridge courses: % of students benefited	i. More than 20% = 10 ii. 16-20 = 8 iii. 11-15 = 6 iv. 6-10 = 4	10	More than 20%	10	C-2(2.10)
11.	Capacity building of students: i. Life Skills (Yoga, Martial Arts, Problem Solving, Critical thinking, Decision making, Effective communication	i. = 10	20	i. Yes	10	C-2(2.11.1)

	skills, coping with stress and emotions etc.) ii. Language-cum-Graduate attributes Development Programmes	ii. = 10		ii. Yes	10 (20)	C-2(2.11.2)
12.	Career counseling & placement cell: i. No. of career counseling session organised for each group of student ii. Number of placement drives iii. Self employment modules organised iv. No. of student benefitted	i. More than 5=6; less than 5=4 ii. More than 2=4; less than 2=2 iii. Yes=4; No=0 iv. More than 50%=6; less than 50%=4	20	i. More than 5 ii. More than 2 iii. Yes iv. Yes	6 4 4 6 (20)	C-2(2.12.1) C-2(2.12.2) C-2(2.12.3) C-2(2.12.4)
13.	Student Progression: i. % of students opted for Higher Education ii. No. of Students who cleared national level examination (IAS,CDS,OTA,JAM, NET etc) and HAS , A.P. through HPPSC	i. > 50% =10; 30-50%=8, 20-30%=6; upto to 20%=4 ii. 5.0* No. of students (Max. 20 Point)	30	i. upto 20% ii. 06 Students	4 20 (24)	C-2(2.13.1) C-2(2.13.2)
14.	No. of Co-curricular and Sports activities organised: i. Inter-University Events	i. Inter-University Events- 10 ii. Inter-College events- 6	25	i. Nil ii. Yes	0 6	- C-2(2.14.2)

	(Zonal/National) ii. Inter-College events iii. Intra-College Events (Annual Athletic Meet and Cultural Functions)	iii. Intra-College Events -3 Each (Max.9)		iii. Annual Athletic Meet; Talent hunt, Different sports competitions were organised	9 (15)	C-2(2.14.3)
15.	Annual Prize Distribution Function Organised : (Yes/No)	Yes=10 No=0	10	Yes	10	C-2(2.15)
16.	College Magazine Published : (Yes/No)	Yes=10 No=0	10	Yes	10	C-2(2.16)
17.	College Website Updated Regularly or Not	Yes=10 No=0	10	Yes	10	C-2(2.17)

Criteria-3: Infrastructure & Resources (Score 160): (Score Claimed by the Institution=158)

Sr. No.	Activity	Distribution of Scores	Total Score	Institution Response	Score Claimed	Annexure*
1.	Classrooms Classrooms well maintained	Yes=10 No=0	10	Yes	10	C-3(3.1)
2.	Library Facilities i. whether adequate print books available ii. whether daily newspaper (minimum 5), magazines (minimum 3), journals (minimum 3), available iii. whether access to e-resources available iv. Seating capacity in library v. usage of library resources vi. Digital library having atleast 5 computer systems with internet facilities	i. 500 books per hundred students = 3 ii. Yes = 3 No = 0 iii. Yes = 3 iv. 10% or more of the student strength = 4 v. 100%= 7 75% = 5 50% = 3 25% = 1 vi. Yes = 5	25	i. Yes, 510 books available per 100 students ii. Yes iii. Yes iv. Yes more than 10% of the student strength v. 100% usage vi. Yes	3 3 3 4 7 5 (25)	C-3(3.2.1) C-3(3.2.2) C-3(3.2.3) C-3(3.2.4) C-3(3.2.5) C-3(3.2.6)
3.	ICT Facilities i. no. of interactive panels/virtual class rooms/multimedia Projectors/K-Yan ii. Percentage of teachers using ICT facilities	i. 5 or more= 5, 4=4, 3=3, 2=2, 1=1 ii. >50%= 5; <50%=0	25	i. More than 5 ii. >50%	5 5	C-3(3.3.1) C-3(3.3.2)

	iii. Number of students benefited from ICT facilities iv. Internet connections – Leased lines/Fibre network/ Wifi campus (Yes/No) v. Use of ICT facilities	iii. >50%= 5; <50%=0 iv. Yes=5 v. 100%= 5 75%= 4 50%= 3 25%= 2 <25%= 0		iii. >50% iv. Yes v. 100%	5 5 5 (25)	C-3(3.3.3) C-3(3.3.4) C-3(3.3.5)
4.	Facilities for specially-abled students: i. Ramps/ wheel chairs/ support railings ii. Separate washrooms	i. Yes= 2 ii. Yes=2	4	i. Yes ii. Yes	2 2 (4)	C-3(3.4.1) C-3(3.4.2)
5.	Sports Facilities i. Number of games/sports activity conducted ii. Indoor sports facilities iii. Adequate sport equipments iv. Gymnasium (Operational)	i. More than 5= 8; Less than 5= 4 ii. Yes= 4 iii. Yes= 4 iv. Yes= 4	20	i. More than 5 ii. Yes iii. Yes iv. Yes	8 4 4 4 (20)	C-3(3.5.1) C-3(3.5.2) C-3(3.5.3) C-3(3.5.4)
6.	Auditorium/ Hostels/ Seminar Hall/ Staff Quarters	Auditorium = 4 Hostels = 4(2 Point for each hostel) Staff quarters = 4 Seminar Hall = 4	16	Auditorium One Girls hostel Staff Qaurters Seminar Hall	4 2 4 4 (14)	C-3(3.6)

7.	i. Laboratories with adequate equipment according to syllabi ii. Usage of available Lab Infrastructure	i. Yes= 10 ii. 100%=10 75%= 6 50%= 5 25%= 3 <25%=0	20	i. Yes = 10 ii. 100% = 10 (20)	10 10 (20)	C-3(3.7.1) C-3(3.7.2)
8.	i) Adequate Numbers of computers ii)Usage of Computer Hardware	i. One system per 30 students= 5; 31-40= 3; 41-50= 2; more than 50= 1 ii. 100%= 5 75%= 4 50%= 2 25%= 1 <25% = 0	10	i. One computer system available per 15 students ii. 100%=5	5 5 (10)	C-3(3.8.1) C-3(3.8.2)
9.	Canteen/staff room/Faculty room space for NCC,NSS, Rangers and Rovers, Examination Room, Medical care facilities	2 point each facility (Max 10)	10	Facilities available are: i. Canteen ii. staff room iii. faculty room iv. Sapace for NCC, NSS, Rover & Rangers v. Examination room vi. Medical care	10	C-3(3.9)
10.	Documentation of Academic, Co-Curricular and Extra Curricular activities and achievement of students and staff on regular basis	Yes= 20 No = 0	20	Yes=20	20	C-3(3.10)

Criteria-4: Institutional Management (Score 220): (Score Claimed by the Institution=209)

Sr. No.	Activity	Distribution of Scores	Total Score	Institution Response	Score Claimed	Annexure*
1.	Institutional Vision: i. Vision document ii. Institutional Development Plan (IDP) iii. Plan of Action for above	06 points each	18	i. Yes ii. Yes iii. Yes	18	C-4(4.1.1) C-4(4.1.2) C-4(4.1.3)
2.	IQAC: i. Number of meetings per year ii. Number of programmes organized (training, workshops, IPR etc.)	i. 4 meetings = 6; 3 meetings =4 ii. 2 per activity (Max. 6)	12	i. 6 meetings ii. 3 activities	6 6 (12)	C-4(4.2.1) C-4(4.2.2)
3.	Management of institutional funds: i. Funds used spend for institutional development/ Student welfare ii. Periodic audit iii. Settlement of bills advances within a specified time frame	i. utilized >90% of the funds collected annually-10; 71-90%-8; 51-70%-6; 31-50%-4; <30%-0 ii. Yes=2 iii. Yes=4	16	i. utilized >90% ii. Yes iii. Yes	10 2 4 (16)	C-4(4.3.1) C-4(4.3.2) C-4(4.3.3)
4.	Grievance redressal of students and employees i. Redressal within week	i. 10	10	i. Redressal within week	10 (10)	C-4(4.4)

	ii. Redressal within month iii. No redressal	ii. 4 iii. 2				
5.	Green and clean campus: i. Green initiative of institution (at least 3) ii. Cleanliness in washroom buildings / campus	i. 6 ii. Excellent=10 Satisfactory=6 Poor=0	16	i. Yes ii. Excellent	6 10 (16)	C-4(4.5.1) C-4(4.5.2)
6.	Facilities for students i. Common room for girls ii. Adequate toilets as per students strength iii. Sanitary napkin vending machine /incinerator regularly put in use iv. CSCA room with proper furniture v. Student center for co-curricular activities and its regular usage vi. Regular use of playground	3 for each facility	18	i. Yes ii. Yes iii. Yes iv. Yes v. Yes vi. Yes	3 3 3 3 3 (18)	C-4(4.6)
7.	Regular updation of service books /Service records	Yes=3	3	Yes	3	C-4(4.7)
8.	Timely submission of ACRs	Yes=3	3	Yes	3	C-4(4.8)
9.	Prompt Response to official correspondence	Yes=5	5	Yes	5	C-4(4.9)

10.	Proper maintenance of official records (Cash Books /Stock Registers, Fund Registers, leave records, fine fund etc.)	Yes=10	10	Yes	10	C-4(4.10)
11.	Proper record of students attendance and CCA	Yes=10	10	Yes	10	C-4(4.11)
12.	Whether ranked by NIRF, Other Agencies	Yes=10	10	Yes	10	C-4(4.12)
13.	Whether accredited by NAAC	A and above (level 4 or 5)=20 B+ & B++ (level 3)=16 B (level 2)=12 Accredited (level 1)=10	20	B (level 2)	12	C-4(4.13)
14.	Whether AQAR are being submitted as per timeline annually or not	Yes=12 No=0	12	Yes	12	C-4(4.14)
15.	Recognition for Exemplary Contributions of the Staff and Students	4 point each	8	3 Recognition for Exemplary Contributions of Staff and Students	8	C-4(4.15)
16.	Involvement of Stakeholders i. PTA ii. OSA	i) • PTA constituted as per norms=1 • PTA supportive = 1 • Significant contribution of PTA (enclose	20	i) • Yes • Yes • Yes	1 1 10	C-4(4.16.1)

		documentary proof) =10 ii) • OSA framed as per norms =1 • Financial contribution or equivalent (in-kind) per 100 Alumni of Rs. 25,000/- per annum = 3 • Non financial contribution (career counselling, talk, interactive session / facilitation in placement of students etc. on regular basis)=4		<ul style="list-style-type: none"> • Yes • No • Yes 	1 0 4 (17)	C-4(4.16.2)
17.	Feedback from stakeholders other than Students and action taken thereon	Yes=4	4	Yes	4	C-4(4.17)
18.	Annual review meeting on students outcomes in academics, co-curricular, extra curricular and extension activities and action taken during next academic session for achieving excellence	Yes=25	25	Yes	25	C-4(4.18)

Criteria-5: Best Practices, Innovation and Institutional Distinctiveness (Score 80):
(Score Claimed by the Institution= 80)

Sr. No.	Activity	Distribution of Scores	Total Score	Institution Response	Score Claimed	Annexure*
1.	Best Practice Description & Outcome of Best Practice (at least two)	10 points per best practice	20	Best practices followed	20	C-5(5.1)
2.	Special Initiatives Taken for: i. Energy conservation/ use of Solar energy ii. Solid Waste Segregation/ Management iii. Rain Water harvesting and its use for gardening and cleanliness iv. Plastic-free campus v. Blood donation camps vi. Adoption of village/educational instruction	4 points per initiative	24	i. Yes ii. Yes iii. Yes iv. Yes v. Yes vi. Yes	24	C-5(5.2.1) C-5(5.2.2) C-5(5.2.3) C-5(5.2.4) C-5(5.2.5) C-5(5.2.6)
3.	Social Impact of Extension Activities: (On the basis of Community Feedback)	Minimum three activities=10, 2 activities=8 1 activity=5	10	3 activities	10	C-5(5.3)
4.	Special New Innovative initiatives or Ideas Adopted in the College (Others than at Sr No.5.2 above)	4 points each initiative (max=16)	16	4 initiatives adopted	16	C-5(5.4)
5.	Collaboration: i. With Peer Educational/Research Institutions ii. Other Government Bodies/industry	5 points each (Max.10 points)	10	3 Collaborations with Industries	10	C-5(5.5)

Criteria-6: Faculty Profile & Research Activities (Score 100): (Score Claimed by the Institution=82)

Sr. No.	Activity	Distribution of Scores	Total Score	Institution Response	Score Claimed	Annexure*
1.	% of Teachers with Ph.D.	More than 70% = 5 61-70%=4 51-60%=3 Less than 50%=2	5	51-60%	3	C-6(6.1)
2.	Teachers as Research Guides	4 points per research guidance (max.=8)	8	2 Research Guides	8	C-6(6.2)
3.	No. of Orientation Programmes, Refresher Programmes, Faculty Development Programmes and Workshop of one week or more Attended by Teachers (in last three years)	30% of faculty=10, 20% of faculty=8, 10% of faculty=6, 5%of faculty=4	10	More than 30% of faculty	10	C-6(6.3)
4.	Projects/Patents/ Fellowships/Asso ciateships: i. Major ii. Minor iii. Patents iv. Fellowships v. Associateships	i. 10 ii. 8 iii. 10 iv. 5 v. 3 (Max. 10)	10	i. – ii. – iii. – iv. – v. -	- - - - -	-
5.	No. of Paper presented in Conferences/Seminars/Symposia (in last three years): i. International ii. National/ Regional/State Level	i. 2 point per paper presented ii. 1 point per paper presented	8	i. 15 papers in International seminars ii. 13 Papers in National seminar	30 13 (8)	C-6(6.5)

6.	Seminars, Workshops, Conferences and Trainings organized by the Institution International level National Level State Level	6 4 3	6	-	-	-
7.	No. of Papers Published: i. UGC Care List Journals ii. Non-UGC Care List Journals iii. Citations	i. 5 points per paper ii. 2 points per paper iii. 1 point per 20 Citations	20	Research papers published = 07	20	C-6(6.7)
8.	Teachers' Special Innovative Ideas (Brief description thereof)	5	5	Innovative Ideas given in Annexure	5	C-6(6.8)
9.	No. of Books Published/ Chapter in Books	5 point per book and 2 points per chapter	10	Books published=3 Book Chapter=1	10	C-6(6.9)
10.	Teachers Academic and Extension Activities: i. Resource Person ii. Member of Board of Studies/Subject experts etc. iii. Popular articles	i. 2 point each activity ii. 4 point each activity iii. 2 point each activity (Max. 10 points from all categories)	10	i. 6 Resource Person ii. One teacher as members of Board of Studies and Subject Expert iii. 05 popular articles	12 8 10 (10)	C-6(6.10.1) C-6(6.10.2) C-6(6.10.3)
11.	Awards by Recognised & Reputed Organisations:		8			

	i. International ii. National iii. State	i. 8 ii. 6 iii. 4 (Max. 8 points from all Categories)		i. 0 International ii. 0 National iii. 03 State	0 0 12 (8)	C-6(6.11)
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Criteria-7: Miscellaneous (Score 120): (Score Claimed by the Institution= 120)

Sr. No.	Activity	Distribution of Scores	Total Score	Institution Response	Score Claimed	Annexure*
1.	Any Other Important Information or initiative not Covered Above e.g. Institution Incubation Centre, R&D-cum-innovation centre, B.Voc, Self Finance courses, Add-on courses, Internship, OJT, Green audit, Academic audit etc.	10 Each (Max. 50)	50	i) B.Voc. (RM) ii) B.Voc. (H&T) iii) HEIS Courses (03 Courses) iv) OJT v) Administrative & Academic Audit (AAA) vi) Project Works vii) Add-on-Course	10 10 10 10 10 10 10 (50)	C-7(7.1.1) C-7(7.1.1) C-7(7.1.2) C-7(7.1.3) C-7(7.1.4) C-7(7.1.5) C-7(7.1.6)
2.	Spot evaluation of institutions by the Officers from the Directorate of Higher Education/representative of the Director of Higher Education	20	20	Yes	20	C-7(7.2)
3.	AG Audit paras settled upto date	Yes	05	Yes	05	C-7(7.3)
4.	Local Audit Paras settled upto date	Yes	05	Yes	05	C-7(7.4)
5.	Timeline adhered to in filing reply of court cases / RTI Applications/Public grievances received through Mukhyamantri Seva Sankalp 1100 and Public	Yes	10	Yes	10	C-7(7.5)

	Grievance Redress Centralised and Monitoring System (CPGRAMS)					
6.	Invited speakers on various themes relevant to holistic development of students	Yes	10	Yes	10	C-7(7.6)
7.	Skill Development Training (at least 20% students benefited)	Yes	20	Yes	20	C-7(7.7)